



New Albany Parks and Recreation
Field Rental Agreement



Billy Herman Ballpark & Anderson Park

RENTAL RATES: PER FIELD PER DAY

Billy Herman Ballpark	\$150
Anderson Ballpark	\$150

Damage/reservation deposit of \$75 per day must be paid in order to secure the reservation. Reservations will not be accepted without the deposit payment. Cancellations must be made one week prior to rental date. Failure to do so will result in loss of deposit.

The rental fee is due 1 week prior to the rental. If payment is NOT received in full by the due date on this contract, reservation will be CANCELLED without notice.

Field(s) may be rented from 8am until 10pm. In respect of our neighbors, the lights MUST be turned off by 10pm. Rented fields will be unlocked for warm-up 30 minutes prior to rental time. Fields not used for tournament play may be rented for \$25 per field/per day for warm-up. Field maintenance will not be performed.

A parks department employee will be on duty each morning prior to rental of Billy Herman Ballpark and Anderson Park to ensure the venue is prepared for the day. Renter must have a representative on site at all times to control rules and maintain the venue (i.e. smoking, bikes, pets, soft tossing into fence, etc.). Staff on site can be provided for an additional hourly rate.

Renter may utilize and provide concessions at Billy Herman for a fee of \$50 per team. Renter may not provide concessions unless the contracted concessionaire declines the opportunity at Anderson Park.

Renter must pick up all trash and debris within the complex: field playing area, dugouts, bleacher area, sidelines, restrooms, and parking lot throughout and at the end of each day. The parks department will furnish trash bags for use throughout the day. Failure to keep complex clear of trash and debris will result in an additional \$50 per day fee.

Renter must encourage teams to use hotels, restaurants and businesses located within the City of New Albany, IN. Contact the Clark – Floyd Counties Convention and Tourism Bureau at 812-282-6654 or tourism@sunnysideoflouisville.org.

PLEASE READ CAREFULLY: I understand that . . .

- Any person(s) renting the facility must be 21 years of age or older
- I am responsible for the supervision of my group; I am responsible for any damage(s) incurred to the property, and I am responsible for the cleaning of the facility after use. I am also responsible for making sure the facility is restored to its state in which it was rented.
- I must carry insurance and provide proof of said insurance, naming the City of New Albany, IN and the New Albany Parks and Recreation department as co-insured concerning the following:
 - a) Liability coverage for players, spectators, coaches, volunteers, and others in or near the facility.
 - b) Liability and casualty for the premises of the baseball and softball fields, buildings and equipment.
 - <https://www.playnsa.com/Insurance.aspx> (please visit this website to purchase insurance if you are not already covered)
- Any long-term agreement for the use of the facility may be terminated should the circumstances dictate that the facility is needed for department programs. In such situations, at least five (5) days notice will be given to the renter of the facility.

- No persons shall be allowed to possess, consume, or bring alcoholic beverages into Billy Herman Ballpark and Anderson Park. Smoking is not permitted within the confines of Billy Herman Ballpark and Anderson Park.

The User and Facility each agree to be responsible for taking all reasonable and necessary actions to insure the safety of the persons and property of all participants in the events during the rental period, including but without limitation, employees, participants associates, guests, spectators and any member of the public in attendance at any of the events being held by User at the Facility.

The User shall defend and indemnify, and hold the Facility, its officers, employees and agents harmless from and against any and all liability loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the User, its officers, agents or employees in conjunction with the events being held by the User at the Facility.

The Facility shall defend and hold the User, its officers, employees and agents harmless from and against any and all liability loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement for all other such liability, loss, expense, attorney's fees, or claims for injury or damages resulting from any and all other causes which may occur at any of the events being held by User at the Facility.

Signature

Date

Billy Herman Ballpark 600 Scribner Drive, New Albany, IN 47150		
DAY 1 DATE _____ TIME OPEN _____ UNTIL _____ <input type="checkbox"/> FIELD 1 \$ _____ <input type="checkbox"/> FIELD 2 \$ _____ <input type="checkbox"/> FIELD 3 \$ _____ <input type="checkbox"/> FIELD 4 \$ _____	DAY 2 DATE _____ TIME OPEN _____ UNTIL _____ <input type="checkbox"/> FIELD 1 \$ _____ <input type="checkbox"/> FIELD 2 \$ _____ <input type="checkbox"/> FIELD 3 \$ _____ <input type="checkbox"/> FIELD 4 \$ _____	DAY 3 DATE _____ TIME OPEN _____ UNTIL _____ <input type="checkbox"/> FIELD 1 \$ _____ <input type="checkbox"/> FIELD 2 \$ _____ <input type="checkbox"/> FIELD 3 \$ _____ <input type="checkbox"/> FIELD 4 \$ _____

Anderson Park 711 Hildreth Street, New Albany, IN 47150
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DAY 1 DATE _____ TIME OPEN _____ UNTIL _____ <input type="checkbox"/> FIELD 1 \$ _____ <input type="checkbox"/> FIELD 2 \$ _____ <input type="checkbox"/> FIELD 3 \$ _____	DAY 2 DATE _____ TIME OPEN _____ UNTIL _____ <input type="checkbox"/> FIELD 1 \$ _____ <input type="checkbox"/> FIELD 2 \$ _____ <input type="checkbox"/> FIELD 3 \$ _____	DAY 3 DATE _____ TIME OPEN _____ UNTIL _____ <input type="checkbox"/> FIELD 1 \$ _____ <input type="checkbox"/> FIELD 2 \$ _____ <input type="checkbox"/> FIELD 3 \$ _____
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New Albany Parks and Recreation
Field Rental Agreement



Billy Herman Ballpark & Anderson Park

Group Name: _____ Event: _____

Renter Name: _____ Cell Phone: _____

Email Address: _____

Mailing Address: _____

Reservation Fee: (\$75 per day) _____ Paid Date: _____

Rental Fee: _____ Due Date: _____ Paid Date: _____

Concession at Billy Herman Ballpark: Yes No (if no) Number of Teams: _____ x \$50 = _____

Concessions Due Date: _____ Concessions Paid Date: _____

*Please read, sign and return (with deposit) to:

New Albany Parks and Recreation
2043 Silver Street
New Albany, IN 47150

Phone: 812-949-5448

Fax: 812-949-5449

Email: parks@cityofnewalbany.com