

**NEW ALBANY URBAN ENTERPRISE ASSOCIATION**

311 Hauss Square Room 325 New Albany, Indiana 47150  
Phone: (812)948.5333 Fax: (812)948.6803 tfischer@CityofNewAlbany.com

**COMMERCIAL FAÇADE IMPROVEMENT GRANT APPLICATION**  
FIRST COME, FIRST SERVED, LIMITED FUNDS

The New Albany Urban Enterprise Association offers grants to commercial/industrial building owners within the zone for a variety of purposes. The NAUEA’s main objectives for the grant program are visual improvements, historic preservation and structural integrity.

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_ Email: \_\_\_\_\_

Property Address: \_\_\_\_\_ New Albany, IN 47150

Description of Improvements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Estimated Project Cost: \_\_\_\_\_

When Will Improvements Begin? \_\_\_\_\_ End? \_\_\_\_\_

How Many employees are employed at this location? \_\_\_\_\_

How many employees live in the enterprise zone? \_\_\_\_\_

The information given is true and accurate to the best of my knowledge. Furthermore I give permission for use of the business name and photographs to be taken by NAUEA staff and/or volunteers for media purposes.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**PROGRAM GUIDELINES**

- NAUEA pays 50%, up to \$2,500 maximum on a pre-approved project.
- **Application must be approved (or rejected) in writing. It is recommended you submit an application prior to work beginning.**
- A cost estimate in the form of a contractor's bid must accompany application along with a “before” photograph. Estimates must include materials/products list and labor cost breakdown. Owner makes selection of contractor.
- Eligible projects include: exterior painting or cleaning, historic restoration, awnings, roofs, guttering and replacement of windows. Ineligible projects include signage & sidewalks. Exterior improvements must follow style approved in downtown design plan. If building is located in a historic district, a Certificate of Appropriateness (COA) must be obtained prior to starting work.
- A contractor registered with the city must do construction work and any necessary permits must be obtained prior to applying.
- NAUEA will rebate the Property owner after work is completed *and* a final bill is submitted and copies of canceled checks for applicant’s half is provided. An “after” photograph must also be submitted.
- All work must be completed and funded within six (6) months of application approval, with a three (3) month extension available by request.