

#UnlockYourFuture

A workshop for young adults on how to get a job and keep it!

MARCH 10 | 2:30 - 4:30 PM

Sessions repeat throughout the day. Here's a look at what you can expect:

JOB SEARCH

- ➔ How social media can help and hinder your job search
- ➔ How to complete an employment application
- ➔ How to dress for success for the interview and on the job.

ORIENTATION

- ➔ What to bring to orientation
- ➔ How to complete a Form I-9.
- ➔ How to be successful at your new job
- ➔ How to deal with issues at work

FINANCES/ BUDGETING

- ➔ How to complete W-4's - discuss taxes; clarify allowances and tax exemption
- ➔ How to use pay cards
- ➔ The importance of a budget
- ➔ What are credit cards and how to use them

PLUS: We will have laptops available so that you can create your resume using provided templates and take it with you on a USB thumb drive!

DOOR PRIZES INCLUDE A NEW APPLE IPAD AND MORE!!

#UnlockYourFuture Workshop

Workshop Location:
New Albany High School's Cafeteria
Enter at Door #7
1020 Vincennes St.
New Albany, 47150

Students and College Grads ages 16 to 24 as well as parents are welcome to attend. This event is free.

For More Information, Visit:
cityofnewalbany.com

SPONSORS INCLUDE:



812.945.5480



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