

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY,  
INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE  
CITY-COUNTY BUILDING ON THURSDAY, JANUARY 11, 2018 AT 9:15 A.M.**

**PRESENT:** Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan,  
President

**ALSO PRESENT:** April Dickey, Rob Sartell, Shane Gibson, Larry Summers, Linda  
Moeller and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Grimes moved to approve the December 28, 2017 Regular Meeting Minutes, Mr.  
Wilkinson second, all voted in favor.**

**BIDS/CONTRACTS:**

**NEW BUSINESS:**

**1. Linda Moeller re: Review of funds in EDIT**

**Mrs. Moeller** asked the board to review the funds in EDIT for 2017 which includes \$570,000.00 as a transfer to the sewer department. She explained that these funds were established to ensure the financial ability of the utility to meet the obligations of their bonds. She added that the sewer utility at this point, and in the last several years, has been financially solvent and have met all of their obligations without those EDIT funds. She requested that the board consider waiving the city's obligation to transfer these funds to the sewer utility.

**Mr. Wilkinson moved to waive the request for EDIT funds for the 2017 budget and free up the funds for city activity, Mr. Grimes second, all voted in favor.**

**COMMUNICATIONS - PUBLIC:**

**Steve Smith, Overview Builders,** explained that they are currently working on a single-family residence on E. Spring Street and requested permission to use an existing 4 inch sewer pipe for the sewer service. He stated that it was inspected yesterday by Michael Cook and the service is clear so they didn't see a reason to tear it out and put a new one in.

**Mr. Grimes** asked Mr. Sartell if it was okay with him.

**Mr. Sartell** stated that as long as Mr. Cook inspected it and it's in good condition, then it is not a problem.

**Mr. Wilkinson** asked if it is a 4 inch line.

**Mr. Sartell** replied yes, and explained that it is grandfathered in since it is already there.

**Mr. Smith** stated that they verified that it is not on a Y or a shared tap.

**Mr. Summers** asked Mr. Smith where on E. Spring Street that he is tying in.

**Mr. Smith** stated that it is at the corner of Cost Avenue and E. Spring Street.

**Mr. Grimes moved to approve the request to use the existing 4 inch sewer line, Mr. Wilkinson second, all voted in favor.**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented a leak adjustment request for Scott Robinson in the amount of \$2,645.14 for a leak that occurred at the meter. She explained that the water went into the yard and the ditch and the leak was repaired by R. G. Wolfe Plumbing. Supporting documents are attached.

**Mr. Grimes** asked if Marvin Schmidt owns the property.

**Mrs. Dickey** replied yes and added that Scott Robinson is the tenant.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**Mrs. Dickey** presented a leak adjustment request for Charlestown House Place in the amount of \$2,006.14 for a leak that occurred at the outside spigot where it broke off and leaked into the yard under the crawl space of the building. She explained that the leak was repaired by the owners. Supporting documents are attached.

**Mr. Grimes** asked if their consumption is back to normal.

**Mrs. Dickey** replied yes.

**Mr. Wilkinson** asked if they determined that this was an apartment building or something like that with that much daily rate.

**Mrs. Dickey** stated that she believes it is.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**FINANCIAL REPORT:**

**Mr. Wilkinson** reported that revenue came in extraordinarily close this year. He stated that the budget revenue was \$14,580,000.00 and they took in \$14,559,000.00, so there was a \$20,000.00 difference which is pretty good. He explained that the expenses are running about 2% under budget even though they spent about \$1,020,000.00 on new construction projects for EPA. He added that the cost of living raise is going to come in and cover that so they are in the black. He asked Mrs. Moeller about the large jump in the insurance in December which was a surprise and suggested that they need to figure out a way to deal with that sooner instead of waiting to the end of the year. He stated that they were lucky to be able to handle it and asked Mrs. Moeller to put together a recap report on it.

**Mrs. Moeller** stated that they had their broker do a summary sheet for all departments because the claims came in at 30% higher than they were for 2016 and the rate for 2018 went up about 15%. She explained that going into 2018, the city is looking at several ways to drive down those health expenses through a health and wellness program and

other options that are being reviewed. She added that it caught them off guard as well.

**Mayor Gahan** stated that it caught all departments off guard.

**Mr. Wilkinson** stated that otherwise, they had a very successful year last year. He added that the challenge for 2018 will be keeping a lid on the new big construction jobs and squeezing them as tight as they can while getting them done right.

### **OLD BUSINESS:**

#### **1. Clark Dietz Update**

**Mr. Christmas** reported that he does have agreements for Basin 16 Sanitary Sewer Improvements for the board to review today. He explained that the first one is with TSI Construction for Division A in the amount of \$3,980,000.00 and added that it is a standard agreement with all the required bonds/insurance. He said that the second is with Lykins Contracting for Division B in the amount of \$1,697,625.00 which also has all the necessary documentation. He stated that once this is done, they will schedule pre-construction meetings and ultimately issue a notice to proceed to each of them. He explained that the notice to proceed on Basin 7 was issued on January 2<sup>nd</sup> and a lot of the upfront items are taking place. He added that this morning they dug a test hole in the deepest area of the project to confirm the ground conditions in order to gauge anticipated production rate and he expects either today or Monday they will fall back to the downstream end to begin pipe installation.

**Mr. Grimes move to authorize Mayor Gahan to sign the above agreements, Mr. Wilkinson second, all voted in favor.**

**Mayor Gahan** mentioned that as they move forward with the projects, at some point they will make an application to release them from oversight and asked if there was a time frame on that. He added that he would like to do that this year if possible.

**Mr. Christmas** explained that it would definitely be this year because construction will be completed by the end of the year. He stated that he would defer to legal as to how early they can issue that request but he thinks they can request the demonstration period at any time.

**Mr. Wilkinson** stated that once all of the projects are in process, he thinks it would be in order to make the request.

**Mr. Christmas** stated that there is verbiage that says if they city can demonstrate for a 12 month period with no overflows then they have met the terms.

**Mayor Gahan** asked if it would be to their advantage to apply in June to get the drop on it.

**Mr. Sartell** stated that if they can get through the winter without any overflows, he thinks they could submit an application and see how it goes.

**Mr. Christmas** stated that it may be possible for the timeline to be retroactive as well.

**Mr. Sartell** stated that they definitely have to wait until June to apply to get the 12 month cycle in.

**Mayor Gahan** stated that he doesn't want to do anything that isn't responsible but at the same time, he thinks a lot of people would like to see this move forward so he would rather push the envelope and see what happens.

**Mr. Wilkinson** stated that he doesn't think that June is too early.

**Mr. Grimes** agreed and added that this has been a hindrance to the growth of the city and thinks it would be very responsible for them to move forward.

**UTILITY REPORT:**

**1. Rob Sartell re: October 2017 Utility Report**

**Mr. Sartell** reported on the following:

**Influent / Effluent Quality**

The treatment facility was in full compliance.

**Pretreatment**

There were 42 grease trap inspections submitted.

Annual sampling was conducted at Product Specialties, Bert Huncilman and Discount Labels.

Annual inspections took place at Hitachi Cable

**Facility Operations**

53 dry tons of bio solids were removed from the WWTP.

The WWTP was at 63% of its Total Suspended Solids design limit and at 47% of its CBOD design limit.

There were 4.37 inches of rain for the month

**Preventative and Unscheduled Maintenance**

216 preventative work orders were completed and 38 corrective work orders were completed for the WWTP and Lift Stations

**Highlights**

Xylem installed a new impeller on and rebuilt the #3 pump at Mt. Tabor Lift Station.

They also replaced the wear ring on the #2 pump.

Xylem replaced the wear ring and rebuilt the #2 pump at the Raw Wastewater Pump Station #110.

The Maintenance Crew replaced the electric operator on the #210 Slide Gate.

Delta Electric replaced a cooling fan in the VFD to the #4 pump in the #120 Raw Wastewater Pump Station.

The Maintenance Crew replaced the thrust bearing and shaft seals on the Fine Screen rag compactor and conveyor.

**Sanitary Collection System**

<i>Project</i>	<i>Current Month</i>	<i>Year-to-Date</i>
<i>Sanitary Sewer Flushed/ft</i>	<i>9,735</i>	<i>75,906</i>
<i>Sanitary Sewer Televised/ft.</i>	<i>8,088</i>	<i>84,443</i>
<i>CIPP Installed/ft</i>	<i>1,877</i>	<i>20,752</i>
<i>Tap Inspections</i>	<i>6</i>	<i>90</i>

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Locates</i>		<i>1,064</i>		<i>8,104</i>	
<i>Pipe Patches</i>		<i>2</i>		<i>19</i>	
<i>Call Outs</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>14</i>	<i>0</i>	<i>1</i>	<i>8</i>	<i>1</i>	<i>43</i>

**Sanitary Sewer Overflow Monitoring**

There was 1 rain event that required Stantec monitoring and no Capacity Related Overflows.

**Preventative and Unscheduled Maintenance**

6 preventative work orders were completed and 16 corrective work orders were issued for the Collection System.

**Construction Highlights**

<b># Manhole Repairs</b>	<b>#Manhole Installations</b>	<b>#Pipe Patches</b>
<b>8</b>	<b>0</b>	<b>2</b>
<b>Main Line Repairs</b>	<b>#Lateral Repairs</b>	
<b>0</b>	<b>5</b>	

**Annual/Semi Annual and Monthly Routine Sewer Cleaning**

Line in the alley serving the Exchange and Feast BBQ. FOG management. 4,900 feet of sewer were cleaned in Basin #12

**Facility Safety**

The monthly safety inspection rating was 99.2%  
The safety training topics for the month were on Machine Guarding and Hand/Power Tool Safety.

**Projects**

**Reline New Albany**

We have started lining in Basin #7. We expect this to be a challenging Basin due to line segment lengths and pipe conditions. 1,877 feet of liner was installed and 3,860 feet inspected.

**Up Hill Run Lift Station**

The geotechnical and soil testings were completed in October.

**Jacob’s Creek Lift Station Removal and Interceptor**

Easement discriptions are completed and we are in the process of aquiring easements. 91% of the design phase is completed

**Adams and Cherry Street Sanitary Sewer Extension**

Clark – Dietz to review and resubmit construction plans to IDEM if needed. Anticipated bid in March of 2018

**Wet Weather Clarifier Rehab**

Surveys and mapping reviews in progress. 18% of design is complete.

**Phosphorus Removal Project**

Have tasked HMB under our WWTP On Call agreement to address the phosphorus removal requirement in our NPDES Permit issued on June 1, 2017 by submitting a progress report to IDEM. This report will outline our plan to address phosphorus removal and is due by 3-1-18. Once this report is approved by IDEM, we will have to apply for a construction permit and begin construction no later than 23 months from the effective date of the NPDES permit.

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 12/24/17 to 01/10/18 in the amount of \$1,522,963.72:

CITY OF NEW ALBANY	12,500.00	SEW
CITY OF NEW ALBANY	39,000.00	SEW
POSTMASTER	30,000.00	SEW
OFFICE SUPPLY COMPANY, INC	581.97	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW

FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
FLOYD COUNTY RECORDER	1,250.00	SEW
L&D MAILMASTERS, INC.	2,496.50	SEW
L&D MAILMASTERS, INC.	1,512.81	SEW
L&D MAILMASTERS, INC.	138.80	SEW
L&D MAILMASTERS, INC.	221.40	SEW
CROWN SERVICES INC	570.00	SEW
SECURITY PROS, LLC	62.00	SEW
CK REAL ESTATE LLC	3,520.00	SEW
THIRD DAY PROPERTIES	286.90	SEW
THIRD DAY PROPERTIES	128.12	SEW
PETE PALMER LAW LLC	669.75	SEW
NALLY, KRISTINA	42.84	SEW
HIMELICK, JENNIFER	24.84	SEW
GALLAGHER BASSETT SERVICES INC	4,833.33	SEW
	<b>Total</b>	<b>126,589.26</b>
CITY OF NEW ALBANY	78,030.00	WWTP
CITY OF NEW ALBANY	150,000.00	WWTP
CITY OF NEW ALBANY	163,000.00	WWTP
CLARK-DIETZ	14,760.00	WWTP
CLARK-DIETZ	3,900.00	WWTP
HANNUM,WAGLE & CLINE	7,350.00	WWTP
BEAM, LONGEST AND NEFF LLC	6,127.55	WWTP
CLARK-DIETZ	26,251.50	WWTP
ACE HARDWARE	25.97	WWTP
ACE HARDWARE	70.16	WWTP
ACE HARDWARE	16.69	WWTP
ACE HARDWARE	64.42	WWTP
ACE HARDWARE	2.50	WWTP
ACE HARDWARE	16.97	WWTP
ACE HARDWARE	3.40	WWTP
ACE HARDWARE	15.80	WWTP
ACE HARDWARE	137.98	WWTP
ACE HARDWARE	19.77	WWTP
ACE HARDWARE	0.80	WWTP

ACE HARDWARE	19.94	WWTP
ACE HARDWARE	49.96	WWTP
ACE HARDWARE	43.96	WWTP
ACE HARDWARE	37.33	WWTP
ACE HARDWARE	95.64	WWTP
ACE HARDWARE	18.49	WWTP
ACE HARDWARE	31.45	WWTP
ACE HARDWARE	78.06	WWTP
ACE HARDWARE	20.29	WWTP
ACE HARDWARE	75.74	WWTP
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	45.00	WWTP
RETAILERS SUPPLY	182.42	WWTP
RETAILERS SUPPLY	108.38	WWTP
FED EX	76.69	WWTP
PADGETT INC.	910.00	WWTP
QUILL	97.54	WWTP
QUILL	20.59	WWTP
QUILL	233.02	WWTP
QUILL	4.59	WWTP
QUILL	799.00	WWTP
QUILL	110.89	WWTP
CINTAS #302	233.10	WWTP
CINTAS #302	233.10	WWTP
CINTAS #302	56.87	WWTP
FASTENAL COMPANY	8.32	WWTP
FASTENAL COMPANY	3.00	WWTP
CLARK-DIETZ	6,227.84	WWTP
BANK OF NEW YORK MELLON	750.00	WWTP
BANK OF NEW YORK MELLON	750.00	WWTP
CULLIGAN WATER SYSTEMS	80.00	WWTP
VERIZON WIRELESS	1,503.47	WWTP
FLOYD CO. COMMISSIONERS	2,500.00	WWTP
EARTH FIRST	570.67	WWTP
EARTH FIRST	51.70	WWTP
NORTHSIDE CHRISTIAN CHURCH	36,375.00	WWTP
BARNES & THORNBURG	4,269.50	WWTP
WHAYNE SUPPLY CO	1,306.32	WWTP
BYRNE'S GARAGE INC.	35.30	WWTP



BYRNE'S GARAGE INC.	276.19	WWTP
J.R. HOE & SONS INC.	7,595.00	WWTP
DELTA SERVICES, LLC	57,783.04	WWTP
DELTA SERVICES, LLC	12,090.00	WWTP
DELTA SERVICES, LLC	2,284.89	WWTP
RODEFER MOSS & CO., PLLC	2,750.00	WWTP
SPENCER MACHINE & TOOL CO.,INC	190.00	WWTP
FALLS CITY FENCE	580.00	WWTP
EYE-TRONICS	1,866.28	WWTP
EYE-TRONICS	1,391.85	WWTP
OFFICE DEPOT	16.19	WWTP
OFFICE DEPOT	12.83	WWTP
HOME DEPOT	22.50	WWTP
HOME DEPOT	10.11	WWTP
HOME DEPOT	318.97	WWTP
HOME DEPOT	158.94	WWTP
HOME DEPOT	54.88	WWTP
KENTUCKIANA WIRE & ROPE	113.65	WWTP
PRO4MANANCE CONTRACTING SERVICES	16,554.64	WWTP
ERNST CONCRETE	373.06	WWTP
QUALITY INN & SUITES	101.07	WWTP
CRUM'S HEATING & COOLING	217.50	WWTP
TRUSTEE OF CHARLESTOWN RD.	4,425.00	WWTP
RIVER CITY WORK WEAR	196.96	WWTP
RIVER CITY WORK WEAR	84.98	WWTP
RIVER CITY WORK WEAR	628.00	WWTP
NCL OF WISCONSIN INC	164.44	WWTP
NCL OF WISCONSIN INC	58.51	WWTP
NCL OF WISCONSIN INC	244.10	WWTP
ENVIRONMENTAL LABORATORIES INC	30.00	WWTP
ENVIRONMENTAL RESOURCE ASSOCIA	743.62	WWTP
MEINERS MEDICAL,FIRE & SAFETY	190.50	WWTP
MEINERS MEDICAL,FIRE & SAFETY	544.50	WWTP
LYNN IMAGING	140.10	WWTP
APPLEGATE FIFER PULLIAM-WIRE	99.00	WWTP
APPLEGATE FIFER PULLIAM-WIRE	148.50	WWTP
APPLEGATE FIFER PULLIAM-WIRE	808.50	WWTP
APPLEGATE FIFER PULLIAM-WIRE	115.50	WWTP
APPLEGATE FIFER PULLIAM-WIRE	297.00	WWTP

MCMASTER-CARR	2,044.25	WWTP
ELEMENT MATERIALS TECHNOLOGY	287.00	WWTP
NAPA OF NEW ALBANY	15.98	WWTP
NAPA OF NEW ALBANY	15.98	WWTP
NAPA OF NEW ALBANY	15.98	WWTP
NAPA OF NEW ALBANY	18.64	WWTP
GOTTA GO INC.	1,215.00	WWTP
GOTTA GO INC.	1,701.00	WWTP
GOTTA GO INC.	1,215.00	WWTP
PROWEST & ASSOCIATES, INC	101.35	WWTP
Wilson Equipment Co., LLC	86,995.00	WWTP
NORTON HEALTHCARE	89.00	WWTP
UPS SUPPLY CHAIN SOLUTIONS	207.62	WWTP
COVERALL SERVICE COMPANY	1,075.00	WWTP
CLEAR EDGE FILTRATION, INC	4,576.08	WWTP
GALLAGHER BASSETT SERVICES INC	4,833.33	WWTP
EQUIPMENT DEPOT KENTUCKY INC	491.25	WWTP
BARNETT, JAMES & LINDA	9,806.00	WWTP
<b>Total</b>	<b>736,255.94</b>	

INDIANA AMERICAN WATER	20.73	TU
INDIANA AMERICAN WATER	20.73	TU
INDIANA AMERICAN WATER	38.04	TU
INDIANA AMERICAN WATER	20.73	TU
INDIANA AMERICAN WATER	20.73	TU
INDIANA AMERICAN WATER	38.04	TU
INDIANA AMERICAN WATER	38.04	TU
INDIANA AMERICAN WATER	38.04	TU
INDIANA AMERICAN WATER	40.85	TU
INDIANA AMERICAN WATER	191.69	TU
INDIANA AMERICAN WATER	38.04	TU
NEW ALBANY MUNICIPAL UTILITIES	12.51	TU
NEW ALBANY MUNICIPAL UTILITIES	150.12	TU
NEW ALBANY MUNICIPAL UTILITIES	875.70	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
GIBSON LAW OFFICE, LLC	865.38	TU

GIBSON LAW OFFICE, LLC	865.38	TU
STORMWATER\DRAINAGE FUND	134,545.16	TU
BANK OF NEW YORK TRUST CO.	459,701.00	TU
VECTREN ENERGY DELIVERY	81.43	TU
VECTREN ENERGY DELIVERY	85.74	TU
AT&T	478.41	TU
AT&T	350.86	TU
AT&T	638.11	TU
AT&T	959.49	TU
DUKE ENERGY	16.61	TU
DUKE ENERGY	2,782.13	TU
DUKE ENERGY	52,577.65	TU
DUKE ENERGY	381.76	TU
DUKE ENERGY	607.65	TU
DUKE ENERGY	229.00	TU
DUKE ENERGY	1,098.55	TU
DUKE ENERGY	101.95	TU
DUKE ENERGY	547.41	TU
DUKE ENERGY	399.32	TU
IN BUREAU OF MOTOR VEHICLES	46.50	TU
FLEETONE MSC 30425	330.39	TU
CARD SERVICES	16.99	TU
NEOPOST	512.19	TU
AT&T	238.81	TU
SPECTRUM BUSINESS	99.98	TU
		TU

**Total            660,118.52**

**Grand Total        1,522,963.72**

**Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:40 a.m.

\_\_\_\_\_  
Mayor Gahan, President

\_\_\_\_\_  
Vicki Glotzbach, City Clerk

