

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, FEBRUARY 11, 2020 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, President, Mickey Thompson, member and Cheryl Cotner-Bailey, member.

**OTHERS PRESENT:** Larry Summers, Chris Gardner, Fire Chief Juliot, Russ Segraves, Fire Marshall Koehler, Assistant Police Fudge, Jessica Campbell, David Hall, Sidney Main, Krystina Jarboe, Tonya Fischer, Courtney Lewis, Alicia Meredith, Linda Moeller and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Danny Delmage re: Solicitor's permit 317-697-7467**

**Mr. Delmage** stated that he is a local real estate agent and when he has open houses or an accepted offer he usually goes door to door to knock and spread the word. He said that the last time he did that a police officer stopped him and told him that he needed a permit to do that so he told him to come to this board to request one.

**Mrs. Cotner-Bailey** asked if he was selling something.

**Mr. Delmage** replied no and stated that he was just passing the word on the open house. He said that the officer was really nice about it.

**Mr. Nash** stated that being in this profession, he knows that it is customary to go around the neighborhood to spread the word about an open house without a permit.

**Mr. Thompson** stated that with the issues we've had with AT&T after they were told no is probably why the police are a little more vigilant when they see someone going door to door.

**Mr. Nash** stated that we have had a lot of problems with people selling internet services and different things like that and we've had a lot of feedback from residents who are frightened by it or intimidated. He said that sometimes their tactics aren't so good so we are trying to watch out for the safety and security of a resident that may not understand it.

**Mrs. Cotner-Bailey** stated that it doesn't look like a permit is required in this particular situation because he is not selling anything and is purely providing information.

**Mr. Summers** stated that you could also say that is just communication to let them know that there will be people in the area as well.

**Mrs. Cotner-Bailey** asked if he could possibly put a flier in the paperbox or hang a door hanger instead of knocking on the door.

**Mr. Delmage** stated that he could but he has always been told that face to face communication builds a better relationship.

**Mr. Thompson** stated that it will not help him if we say that he doesn't need a permit because he could still be stopped by a police officer asking him if he has a permit to do it.

**Assistant Police Chief Fudge** stated that if the board decides that he doesn't need a permit he can send out an email to let officers know that real estate agents are exempt.

**Mr. Thompson moved to take this item under advisement so they can check with legal, Mrs. Cotner-Bailey second, motion carries.**

**2. Vectren re: Cut permits for 2405 Shelby St (17401527) – 2 sidewalk cuts for a renewal**

**Mr. Philpot** stated that he also brought a street cut request in for W. 7<sup>th</sup> Street and W. Elm Street for a valve investigation.

**Mr. Thompson moved to approve the above cut requests, Mrs. Cotner-Bailey second, motion carries.**

**3. Scott Ham with Silver Creek Water Corp. re: Street closure at Mel Smith Rd. off Grant Line Rd. 502-396-7460**

**Mr. Thompson** stated that he spoke with Mr. Ham and the work they are doing is right there at the intersection of Grant Line Road and Mel Smith Road.

**Mr. Nash** stated that it is not in the city.

**Mr. Thompson** stated that Grant Line Road is but Mel Smith Road is not so they are going to attempt to make the repair without getting in Grant Line Road or closing anything down. He said that if they cannot they will stop work and come to board and let us know that they are going to need to shut it down and put out signage. He said that they are going to attempt to do the work working in the shoulder on Mel Smith Road right now without interrupting any traffic.

**COMMUNICATIONS – PUBLIC:**

**Mr. Derek Misch, Dan Cristiani,** presented a map for a lane closure and shoulder closure on Grant Line Road and Northgate Boulevard on February 12<sup>th</sup> and 13<sup>th</sup> from 8:30 a.m. until 2:30 p.m.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**Mr. Misch** then presented a map for a street closure on Galt Street between E. Main Street and Dewey Street on February 17<sup>th</sup> and 18<sup>th</sup> from 7:30 a.m. until 5:00 p.m. The map also included the detour route. He presented a map for street closure at Dewey Street between Galt Street and E. 18<sup>th</sup> Street on February 19<sup>th</sup> and 20<sup>th</sup> from 7:30 a.m. until 5:00 p.m. The map also included a detour route. He also presented a map for a street closure at E. 18<sup>th</sup> Street between Dewey Street and Troy Street on February 21<sup>st</sup>, 22<sup>nd</sup>, 24<sup>th</sup> and 25<sup>th</sup> from 7:30 a.m. until 5:00 p.m. The map also included a detour route.

**Mr. Nash** asked if this is a big project.

**Mr. Misch** replied yes and stated they are looking at four to five weeks of main installation and then they will have to test it and do all 37 services.

**Mr. Thompson** stated that it is Vincennes Street to Chamber Street on Dewey Street and Troy Street.

**Mr. Misch** stated that he was going to put letters on doors throughout the neighborhood just to let them know that they will be starting construction.

**Mrs. Cotner-Bailey** asked if anyone would not have access to their residence.

**Mr. Misch** replied no.

**Mrs. Cotner-Bailey** asked if the information that he is going to leave on the doors has a name and phone number to contact.

**Mr. Misch** replied yes and stated that it has his contact information on it.

**Mrs. Cotner-Bailey moved to approve the above street closures, Mr. Thompson second, motion carries.**

**Mr. Larry McIntire, Beam, Longest & Neff**, reported the following:

Notice to Proceed Date: Commence on or before 4/15/2019  
Final Completion Date: Tentative revised completion date is 7/24/2020  
Approximate % Complete: 52%

**Progress for the Week:**

- Sub-contractor poured more concrete sidewalk north of school.
- Contractor graded for widening and curb on west side of roadway.
- Contractor worked on construction of block retaining walls.

**Upcoming Activities:**

- Contractor will be grading for curb on west side of Slate Run Road.
- Sub-contractor will be pouring curb on west side of the roadway.
- Contractor will be working on block retaining walls.

**Construction / Safety / Utility Issues:**

- Consultant is working on amended plan/permit submittal for IDEM review.
- Contractor has delayed installation of the smaller box culvert for the time being.
- Contractor will continue using flaggers to control traffic at this time.

**Mr. Brandon Frazier, Jacobi, Toombs & Lanz**, reported the following:

➤ Grant Line Road (Daisy Lane To McDonald Lane):

1. Last Week:

- Traffic signal modifications – timing configuration and radio communication
  - Graybrook Lane/Daisy Lane – There is an issue with the radio from the existing cabinet on Graybrook Lane communicating with the new radios installed as part of this project at the Daisy Lane and Grant Line Road intersection and the Beechwood Avenue and Grant Line Road intersection.

2. **This Week:**

- Traffic signal modifications – timing configuration and radio communication
  - Graybrook Lane/Daisy Lane – **Status is the same.** Contractor is working with traffic signal installer for price of updated “AI System” for controller cabinets.

3. Comments from previous meeting:

- Speed Limit Signs – All traffic signs were installed per plan. There are 4 speed limit signs along the corridor and an existing speed limit sign near Wal-Mart entrance

**Ms. Mindy Johns, Millineum Builders**, stated that they are building a new home at 1611 Ekin Avenue and they tried to use the existing sewer main there but got to the road and ran into a

telephone pole so putting in the new line will require the alley to be cut. She said that they would like to do it on Monday, February 17<sup>th</sup> weather permitting.

**Mr. Nash** asked if everyone will have access to their residence.

**Ms. Johns** stated that there is one home that has a garage and they will probably be to the left of it so she definitely wants to notify them.

**Mr. Thompson** stated that he went out and looked at the site and said that access will be open to either end of the alley.

**Mr. Thompson moved to approve the closure of the alley at the rear of 1611 Ekin Avenue, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Nathan Ramsey, NR Development**, stated that they built the self-storage facility off of Grant Line Road and he applied for a land use variance back in 2017 and one of the conditions was the requirement for an acceleration or deceleration lane. He said that he was to get approval for that from this board. He then passed out some plans and reviewed them with the board.

**Mr. Nash** asked where this is on Grant Line Road.

**Mr. Ramsey** said that it is right across from the Hitachi plant.

**Mr. Summers** stated that the storage facility is already built there north of Security Parkway. He added that we only have jurisdiction over our specific roadways but planning and zoning has jurisdiction within the two mile fringe but not necessarily acceleration or deceleration of the road.

**Mr. Thompson** stated that he would need to speak with county then.

**Mr. Nash** stated that this is not in our jurisdiction.

**Mr. Summers** told Mr. Ramsey that he will need to speak with Horatio who is the county engineer.

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**1. Ron and Athena Parish-Mercy Jam**

**Ms. Jarboe** stated that last year they did it and it was a one day event but this year they want to do it for two days and they will have speakers and bands. She said that it is family friendly.

**Mr. Nash** said that this is June 19<sup>th</sup> and 20<sup>th</sup> and they are expecting 1,000 per day.

**Ms. Jarboe** stated that is correct.

**Mr. Nash** asked if she knew how many they had last year.

**Ms. Jarboe** stated that she does not.

**Mrs. Cotner-Bailey** said that the application says that the event hours are from 6:00 a.m. until midnight and asked if 6:00 a.m. is the set up time too.

**Ms. Jarboe** stated that 8:00 a.m. until midnight are the event hours with set up starting at 6:00 a.m.

**Mrs. Cotner-Bailey** stated that they can't have bands after a certain time due to the noise

ordinance.

**Mr. Nash** said that it depends on how much noise they are making.

**Ms. Jarboe** stated that she would look up the noise ordinance times and include them in the email.

**Mrs. Cotner-Bailey** asked if they are going to have any equipment left out overnight and if so what is their plan for security for that.

**Ms. Jarboe** stated that they didn't get that far but she will ask them.

**Mr. Nash** told her that she might tell them that they are responsible for their own security.

**Ms. Jarboe** stated that they are requesting that Water Street be closed during event hours.

**Mrs. Cotner-Bailey** said that the application says that they need a dumpster and asked if they are providing their own dumpster.

**Ms. Jarboe** said that she thinks we provided that for them last year so she thinks they were assuming that we would do that again.

**Mrs. Cotner-Bailey** stated that she thinks they should be responsible for providing their own.

**Mr. Nash** said that they need to provide their own dumpster.

**Mrs. Cotner-Bailey** stated that they would also need to let us know when and where that will be placed and picked up because we certainly don't want it setting out longer than their event. She then asked if they are going to have pop-up tents.

**Ms. Jarboe** replied yes.

**Mrs. Cotner-Bailey** stated that they are going to have an event in the middle of June and aren't going to have any food or concessions.

**Ms. Jarboe** stated that they are going to have food but it will be free.

**Mrs. Cotner-Bailey** asked if they understand that they need to provide their own tables and chairs.

**Ms. Jarboe** replied yes.

**Mr. Thompson** said that he doesn't know if the bathrooms can handle 1,000 people.

**Ms. Jarboe** stated that she would put a suggestion in the email for portable restrooms.

**Mr. Thompson** moved to **approve subject to abiding by the noise ordinance, providing their own security on any equipment and providing their own dumpster, Mrs. Cotner-Bailey second, motion carries.**

#### **COMMUNICATIONS – CITY OFFICIALS:**

##### **1. Vicki Glotzbach re: Banner permit request for Art on the Parish Green**

**Mrs. Glotzbach** presented a banner request for Art on the Parish Green to go up on Main Street on June 1<sup>st</sup> and come down on June 15<sup>th</sup>. She told the members that they have a copy of the banner in their packet.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**2. Cheryl Cotner-Bailey re: Courtney Lewis**

**Mrs. Cotner-Bailey** stated that Courtney Lewis is leaving her job with the city and she wanted to recognize her and thank her for her years of service to the city.

**3. Warren Nash re: Speed limits on interstate**

**Mr. Nash** stated that on I-64 the speed limit is 55 mph and on I-265 the speed limit is 65 mph. He asked Mr. Summers to explain why that is.

**Mr. Summers** stated that generally when civil engineers do speed studies to determine a speed limit on a roadway they go by the 85<sup>th</sup> percentile speed in determining how many percent of the folks are going to be speeding based on the current speeds that are on the roadway. He said that he knows that they did that on I-65 and I-265 but they did not do that on I-64. He stated that he is assuming that is because of the conditions where traffic tends to choke down in the road cut after the Greenville exit on the way to New Albany. He said that he doesn't know why they would have done it other than that reason.

**Mr. Nash** asked if he would look into that.

**Mr. Summers** stated that he would.

**Mr. Nash** stated that he has never been one to advocate for higher speed limits but in this case it seems like it would be warranted.

**Mr. Summers** stated that the only concern he would have is with the potential road construction that is going to be occurring on the bridge. He said that they may be hesitant to raise it until after that but he will check into it..

**4. Warren Nash re: Marker for the middle lane north on State Street at the I-265 interchange**

**Mr. Nash** said that there is confusion in the three lanes at the interchange about who goes where. He stated that he thinks that could be cleared up if that middle lane was directed to turn right after going under the interchange because thru traffic gets in that lane and bottles it up a lot. He said that it would be more orderly if the right lane turned right onto I-265 East, the center lane went straight and then turned right onto I-265 West and the left lane went thru.

**Mr. Summers** stated that is actually something that he has one of the engineering firms that we work with drawing up right now. He said they are working on better road markings all the way down State Street to denote that if you are going to be in the left lane, you should be going to I-265 West and if you are in the right lane, you should be going I-265 East or Daisy Lane. He stated that way would better distribute traffic and explained that when the bridge painting work was being done by INDOT they actually closed the right lane down underneath the bridge on State Street and it actually made the traffic function better along State Street. He said that it forced folks who were going to take I-265 West into that left lane and it better distributed traffic

along State Street. He added that he is hoping that we can look at least at putting the markers down on the roadway and that people will start to pay attention but if not, he has a few more steps we can take beyond that.

**Mr. Thompson** asked if he is talking about the lane markings or interstate markings.

**Mr. Summers** said he is talking about the interstate markings.

**Mr. Nash** stated that he thinks the interstate markings are more attractive and more effective. He added that the one that was put up to go east has helped tremendously.

**Mr. Summers** stated that the goal moving forward is to have it marked as I-265 West and Paoli Pike in the left lane and I-265 East and Daisy Lane in the right lane and hopefully that will better distribute traffic on State Street.

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 01/21/20 to 02/10/20 in the amount of \$1,865,630.94:

<b>General Claims (Bank 1):</b>	154,138.62	
<b>Fire Department:</b>	70,713.22	
<b>Police Department:</b>	55,892.60	
<b>Street Department:</b>	13,346.77	
<b>Parks Department:</b>	37,426.56	
	<b>Total From Above:</b>	331,517.77
<b>Medical/Drug Fund:</b>	4,118.63	
(Bank L)		
<b>Payroll Claims:</b>	1,091,347.04	
(Bank 2)		
<b>Sanitation Fund:</b>	-	
<b>Thursday Utility Claims:</b>	438,647.50	
	<b>Total From Above:</b>	1,534,113.17
	<b>Grand Total:</b>	<b>1,865,630.94</b>

**Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for February 4, 2020, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:55 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk