

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, FEBRUARY 12, 2019 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

OTHERS PRESENT: Chris Gardner, Bryan Slade, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Larry Summers, Russ Seagraves, David Hall, Sean Payne, Sidney Main, Krystina Jarboe, Shane Gibson, Jessica Campbell, Linda Moeller and Mindy Milburn

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Brian Morgan with Timmel Law re: Right-of-way sidewalk cut at intersection of Charlestown Rd. and Slate Run

Mr. Morgan stated that they deal with Medicaid applicants and are looking to purchase a building at 2733 Charlestown Road. He explained that as the handout indicates, there is a one-way route going in and out and they would like to be able to turn the first entrance into both. He stated that the concrete area of the sidewalk would have to be shaved away to allow easy access, a few of the “do not enter” signs will need to be removed and the street markings will need to be changed.

Mr. Thompson asked Mr. Summers if there is a signal head at that location.

Mr. Summers stated that there should be a signal head for the exit but the issues are that they wouldn't want to encourage anyone to drive through that intersection and that the angle they would be coming into the parking lot could cause issues. He added that he could visit the site to double check but looking at the aerial on his phone, he sees a lot of safety concerns.

Mr. Nash recommended allowing Mr. Summers to go out and visit the location before making a decision.

Mr. Morgan added that there is already a left turn lane at the location and most people keep going straight at the light so none of the road would have to be widened.

Mrs. Cotner-Bailey moved to take this under advisement, Mr. Thompson second, motion carries.

2. Dr. David Rowland, Access Veterinary Care: re: Request for concrete “porkchop” at entrance of 3105 Grant Line Road

Not Present.

Mr. Thompson explained that he and Mr. Summers discussed this with Dr. Rowland and he has submitted an alternate plan.

Mr. Thompson stated that the purpose of a “porkchop” is to limit the turning access and they didn't want a left turn-in tying up the intersection.

Mrs. Cotner-Baily asked Mr. Summers if he is recommending approval.

Mr. Summers replied yes and explained that he would just like to make sure that the sidewalk will continue between the portions of the porkchop.

Mrs. Cotner-Bailey moved to approve contingent upon continuation of the sidewalk where the porkchop is installed, Mr. Thompson second, motion carries.

3. Lenne Keithley re: Schell Lane sidewalk

Mr. Nash stated that he received an email from Mr. Keithley that he couldn't be at the meeting today and asked Mr. Summers to speak to this.

Mr. Summers stated that they have been looking at the Schell Lane corridor for a while to figure out what is the best solution for the location. He added that they have engaged a local engineering firm to look into this but they haven't come back with a solution yet.

Mr. Nash asked Mr. Summers to convey that to Mr. Keithley

COMMUNICATIONS – PUBLIC:

Rob Philpot, Vectren Energy, requested a sidewalk cut permit for 642 State Street to repair a test station and a street/sidewalk cut at 2801 Charlestown Road for a service that will be bored in.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

Matt Hines, United Consulting – Mt. Tabor Road – he stated that last week they completed drilled shaft installation, installed one pedestrian push-button assembly on Charlestown Road and installed 2000 feet of signal cable. He explained that this week the drilled shaft contractor will be cleaning up their area and removing temporary barricades on Mt. Tabor Road. He stated that once that is cleaned up, they will be able to get to the three runs of storm-sewer that remained. He added that they will be patching the crossings with temporary asphalt and will need the same Charlestown Road (9:00 a.m.-3:00 p.m.) and Grant Line Road (9:00 a.m.-2:00 p.m.) lane shifts they requested last week for ADA ramp install and signal work.

Mr. Nash asked if the ramps are almost complete.

Mr. Hines replied no and explained that they are waiting on correction to a small design issue but they will get to the east side this week.

Mr. Thompson moved to approve the temporary lane shifts on Grant Line and Charlestown Road, Mrs. Cotner-Bailey second, motion carries.

Mr. Hines presented a Maintenance of Traffic Plan (MOT) for Mt. Tabor Road Phase A and explained that this is scheduled to be up from February 25-May 14. Said MOT is on file with the City Clerk's office. He explained that letters have already been sent out to the residents that will be affected by the work. He stated that they have had a work lane between Klerner and Grant Line closed and that will shift to between Klerner Lane and the entrance of the West Presbyterian Church and they will be closing both lanes. He added that from the west entrance of the church to Grant Line Road will now be open. He explained that they will be tearing the old road out to put in subgrade treatment, new asphalt, new sidewalks, new driveways and new curbs/gutters between Klerner Lane and the west entrance of the church. He stated that once that is done, they will move on to Phase B & C which will be between the west entrances of the church to Grant Line Road north/south. He added that today they are only asking for permission to start Phase A.

Mrs. Cotner-Bailey asked about the car rider pick up for Grant Line School.

Mr. Hines stated that both lanes will be opened at that end.

Mr. Summers explained that it will be similar to how it has functioned in the previous years and the school will have access in and out from Mt. Tabor Road onto Grant Line Road.

Mr. Nash asked that they inform the school of this.

Mr. Summers stated that they have already been talking with the schools transportation division but he will make sure to update them.

Mr. Hines added that this MOT plan could save two months of construction time. He explained that they will leave the existing asphalt down as long as possible before the new pavement goes down. He added that right now they have signage up at Klerner Lane that says “no thru traffic” and the plan is to add a sign that lists the actual address of the residents that can go into the area if the board thinks it is a good idea.

Mr. Summers stated that he has seen these signs used in other locations to reinforce that it is to be used only by those individuals trying to get to their homes. He asked that they get the advanced signage indicating a traffic pattern change up as soon as possible.

There was a lengthy discussion regarding the importance of advanced signage, additional signage locations and notification of local businesses, schools, churches and residents.

Mr. Thompson stated that they can also make sure this all goes out on the city website.

Mrs. Cotner-Bailey added again that the more signage the better because she anticipates a lot of confusion with one end of Mt. Tabor being open.

Mr. Thompson asked that there be a hard closure on the church end to make sure no one tries to get around it.

Mr. Thompson moved to approve the amended MOT plan for Phase A, Mrs. Cotner-Bailey second, motion carries.

Brandon Frazier, Jacobi Toombs & Lanz, - Grant Line Road – he stated that the utility relocations are ongoing as weather permits. He explained that Duke Energy relocations are complete, Miller Pipeline is currently relocating the gas main on the west side of Grant Line for Vectren, and Dan Cristiani is continuing tie in services for IN-AWC. He stated that the contractor is currently grading and placing forms for concrete driveway aprons, installing Subgrade Treatment Type II along the right side of Grant Line Road and work will resume on Wednesday if weather permits.

Mr. Nash asked about the pothole issues on Grant Line Road.

Mr. Frazier stated that the last time they spoke they were under the impression that it was the utilities issue but he can verify that.

Mr. Summers stated that he contacted the contractor because he doesn't think the second left turn should be opened back up yet and he asked them to move the barricades in the turn lane on to Beechwood.

Mr. Frazier, Reas Lane – he stated that a walkthrough was held on 12/12/18 and the contractor has corrected the handrail issue, thus competing the remaining punch list items. He added that the city has reviewed and approved the adjustments and the project is ready for final pay application and closeout. **Oak Street/Union Street Sidewalk Project** – he stated that the contractor was giving a punch list of items to complete on both projects and once the items have been completed, the project will move into the closeout phase.

Wes Christmas, Clark-Dietz, stated that at the last meeting he presented a request for a lane closure on Daisy Lane on behalf of Temple and Temple and obviously the weather has not permitted them to do the work this week. He explained that they are asking to shift that back to Thursday and Friday of next week. He added that it is for the west bound lane on Daisy across from Holy Family to tie in a force main.

Mrs. Cotner-Bailey asked if they discussed this with the school.

Mr. Christmas explained that he did send them a list and they will make the notifications.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

UNFINISHED BUSINESS:

1. Request for directional signs for Grace Lutheran Church in city's rights-of-way

Mr. Thompson asked that this be taken off the agenda because they haven't finished roadwork at Mt. Tabor and Klenner and they don't want to make a decision until that work is complete.

2. Request for audible crosswalks at the intersection of Charlestown Road & Vincennes Street

Mr. Thompson asked that this be removed and explained that they have to address the issue with the pedestrian signals being hit before they consider changing them to an audible.

Mr. Summers explained that they also need to address the issue with the push buttons because the cabinet will need new controllers.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Shane Gibson re: Resolution approving a small cell facilities license agreement.

Mr. Gibson presented a resolution approving a small cell facilities license agreement and stated that the staff has been working on this for several months. He explained that in 2017, the state legislation passed a statute granting communication providers the ability to use the city right-of-way. He stated that AT&T has been working through a process as this was moving forward so that they could be on the same page and so that they will know what each are responsible for. He explained that the resolution says that the statute sets this mechanism up to improve cell services for citizens and that the city recognizes that this is needed throughout the community for the betterment of the citizens. He added that this is not meant to be used for any kind of invasion of privacy but to simply provide better service.

Pepper Mulherin, AT&T, explained that this is to offload some of the traffic from the macro cell sites to bring the signal closure to the people in congested areas. She stated that the small cells give them the ability to bring 5G service in the future was well.

Mr. Gibson explained that AT&T will identify areas where service is needed or needs a boost and once those areas are identified, they will fill out an application with the city.

Mr. Nash asked what the benefits are to the city.

Mr. Gibson explained that foremost it will provide better service and they have worked out with them that if a pole has to be built, they will grant the city permission to install decorative items on those poles.

Ms. Mulherin added that the agreement is to place on city structures as well so there doesn't have to be a new pole added.

Mrs. Cotner-Bailey moved to approve the BOW Resolution 01-19, Mr. Thompson second, motion carries.

2. Larry Summers re: Contract with S&ME for Rainbow Drive

Mr. Summers stated that this is one of two contracts that deals with checking the conditions of pavement and why they haven't lasted as long as expected. He explained that this contract is to investigate the existing pavement on Rainbow Drive from Klenner Lane to Charlestown Road.

He stated that they will be doing coring work to determine the pavement section and the contract is with S&ME in the amount of \$11,258.00.

Mrs. Cotner-Bailey moved approve the contract in the amount of \$11,258.00 subject to legal review, Mr. Thompson second, motion carries.

3. Larry Summers re: Contract with S&ME for Talaina Place

Mr. Summers explained that that this is the second contract for pavement investigate and includes the same kind of work on Talaina Place from Grant Line to Hausfeldt Lane. He explained that contrary to what many believe, this is a private road that is not maintained by the city but because there is no one left to maintain it, the stipulations say that the city engineer can step in so they are going to evaluate the roadway. He stated that the contract is with S&ME in the amount of \$11,309.02

Mrs. Cotner-Bailey asked if the city will pay for this and then be reimbursed.

Mr. Gibson replied yes and explained that the way it was designed is that they likely had this issue in other developments and it is like a homeowners association which allows the city to go in when it isn't being maintained and then they get to redistribute the cost to all the members.

Mrs. Cotner-Bailey moved to approve the contract in the amount of \$11,309.02 subject to legal review, Mr. Thompson second, motion carries.

4. Larry Summers re: Contract with HWC Engineering

Mr. Summers explained that HWC has a contract with the city that allows them to work on smaller projects as an on-call contractor and extends the current agreement in an amount not to exceed \$30,000.00

Mr. Thompson moved to approve an amendment to the contract with HWC in an amount not to exceed \$30,000.00, Mrs. Cotner-Bailey second, motion carries.

APPOINTMENTS:

CLAIMS:

Ms. Moeller presented the claims docket for 01/22/19-02/11/19 in the amount of \$1,805,423.42 and included the following:

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|-----------------------------|-------------------|--------------|
| General Claims (Bank 1): | 193,808.57 | |
| Fire Department: | 57,677.52 | |
| Police Department: | 29,361.47 | |
| Street Department: | 16,419.55 | |
| Parks Department: | 27,270.39 | |
| | Total From Above: | 324,537.50 |
| Medical/Drug Fund (Bank L): | 84,525.20 | |
| Payroll Claims (Bank 2): | 1,083,111.25 | |
| Sanitation Fund: | - | |
| Thursday Utility Claims: | 313,249.47 | |
| | Total From Above: | 1,480,885.92 |
| | Grand Total: | 1,805,423.42 |

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for February 5, 2019, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:05 a.m.

Warren V. Nash, President

Mindy Milburn, Deputy City Clerk