

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, FEBRUARY 25, 2020 AT 10:00 A.M.

PRESENT: Warren V. Nash, President, Mickey Thompson, member and Cheryl Cotner-Bailey, member.

OTHERS PRESENT: Fire Marshall Koehler, Larry Summers, Krystina Jarboe, Assistant Police Fudge, Chris Gardner, Fire Chief Juliot, Tonya Fischer, Linda Moeller, Bryan Slade, Police Chief Bailey, Russ Segraves, Jessica Campbell, Alicia Meredith, David Hall and Mindy Milburn

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS

1. Ryan Band re: Street cut (~10X10) request at 1676 Bryn Mawr Court

Mr. Band explained that they are building a home and the sewer is in the street so they need to close the lane and cut into the street to tap into the sewer. He stated that they would like to do the work within the next two weeks and they will start soon as they can schedule it.

Mr. Nash asked how long the street would be closed

Mr. Band stated that no more than a week and they won't have the street closed, they will close one lane at a time when they are doing the work.

Mrs. Cotner-Bailey second moved to approve subject to his inspection, Mr. Thompson second, motion carries.

2. Melinda Johns with Millennium Builders re: Dumpster permit 1611 Ekin Ave.

Ms. Johns requested a dumpster permit for 1611 Ekin Avenue and explained that they are working on a new home and they don't have room to set it on the lot. She stated that they hope to finish the project in approximately 3 months.

Mr. Nash asked if she needs the dumpster the entire time.

Mr. Johns replied yes.

Mr. Thompson stated that it will be fore construction debris and it will set in front of the site.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Steve Triplett with Allterrain re: Road closure request manhole basin repair

Mr. Triplett requested a road closure on Market between 5th and 7th streets on March 9-11. He explained that they did a job for wastewater in the summer and when they recently ran a camera through the line they found that the connection with the pipe has dropped. He stated that they need to go back in on the side of the manhole and level it up. He added that they are using the same traffic plan they followed when they did the initial work and they don't expect the work to take more than three days.

Mrs. Cotner-Bailey asked if it will be plated when they aren't working.

Mr. Triplett replied yes. He added that the detour might still be in place on the first day when they start the work but by day two they should be able to push it to the side and plate it.

Mrs. Cotner-Bailey asked if he could notify any businesses that would be affected.

Mr. Triplett replies yes.

Mr. Thompson asked if they will allow school busses to pass through.

Mr. Triplett stated that last time they worked at this location school was out so he hadn't considered that. He explained that he will find out where the pick-ups are and if they have to start later to get them through then they will.

Mr. Thompson stated that the school is good about redirecting the busses when they know ahead of time.

Mrs. Cotner-Bailey moved to approve subject to coordination with the School Corporation and Ecotech, Mr. Thompson second, motion carries.

4. Vectren re: Cut permits for 1708 Twin Oaks Dr (17171176) – street cut, 1711 Twin Oaks Dr (17171237) – street cut, 1730 Twin Oaks Dr (17171245) – street cut, 1739 Twin Oaks Dr (17171347) – street cut, 1752 Twin Oaks Dr (17171243) – street cut, 1806 Troy St – Street cut, 1808 Troy St – Street cut

Mr. Philpott explained that they will be renewing services on Twin Oaks.

Mr. Thompson added that they are staying to the side of the road anywhere that they can.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

Larry McIntire, Beam, Longest & Neff, reported on the following:

Slate Run Road Improvement Project – Phase 1

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: Tentative revised completion date is 7/24/2020

Approximate % Complete: 55%

Progress for the Week:

- Sub-contractor poured curb/gutter on west side of roadway.
- Contractor graded for sidewalk and wall on east side of roadway.
- Contractor worked on reinforcing for block retaining walls.

Upcoming Activities:

- Contractor will be grading for sidewalk and wall on east side of Slate Run Road.
- Sub-contractor will be pouring more sidewalk on east side of the roadway.
- Contractor will be working on block retaining walls.

Construction / Safety / Utility Issues:

- Consultant is working on amended plan/permit submittal for IDEM review.
- Contractor has delayed installation of the smaller box culvert for the time being.
- Contractor will continue using flaggers to control traffic at this time.

Mr. McIntire stated that the contractor would like to start working on the relocation and Garretson Lane and explained that when the project was originally awarded it allowed for the closure of Slate Run Road and Garretson Lane but they have managed to keep the road open during construction. He stated this particular piece of work on Garretson Lane will require a closure and he presented the proposed closure and a detour map for the board to review. Said map is on file with the City Clerk's office. He added that they would like to start putting the signs up this week and hope to start the work by the second week of March. He stated that they are looking to getting traffic back out on Slate Run Road in early May.

There was a lengthy discussion regarding when the plants open back up for asphalt and adjusting the schedule to an earlier open date if possible

Mrs. Cotner-Bailey reminded them that they agreed that in addition to advance signage they would like notice to go out to the residents.

Mr. Summers stated that he will get with Mr. Hall to make sure that goes out.

Mr. Nash asked if anyone has talked with the schools.

Mr. Summers stated that they haven't yet because they wanted to make sure the board was going to approve the closure before they made any further plans or notifications.

Mr. Thompson moved to approve the closure contingent upon coordination with the school, advance signage/notice and reopening the road as soon as possible, Mrs. Cotner-Bailey second, motion carries.

Thomas Fink, CBMC, Floyd County Jail Project Update – he stated that the set date to place the crane is March 10 in the parking spaces of Market Street behind the jail. He added that they will use the same configuration as last time, they will start work at 6:00 a.m. and they should be out by 9:00 a.m.

Mrs. Cotner-Bailey asked if they had any issues with the last closure.

Mr. Fink replied no.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Brandon Frazier, Jacobi, Toombs & Lanz, reported on the following:

Grant Line Road (Daisy Lane to McDonald Lane):

This Week:

- Traffic signal modifications – timing configuration and radio communication
- Graybrook Lane/Daisy Lane – Approval to install “AI System” for controller cabinets was granted.
- Contractor is placing order and will provide an updated installation schedule once they have a shipping/delivery confirmation

Derek Misch, Dan Cristiani, Dewey Street Water Main & – he requested the following closure to work on the water main. 18th Street between Dewey and Troy streets February 25-29 and March 2 from 7:30 a.m.-5:00 p.m., a lane restriction on Troy Street between 18th and Chamber streets March 2-3 from 7:30 a.m.-5:00 p.m., and Dewey Street between Vincennes and Galt streets on March 3-5 8:30 a.m.-5:00 p.m. **Grantline Northgate Main** – he explained that the Grantline closure was just for today but he believes they can complete the rest of the work without getting out into the intersection.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Lonnie Courtney- requested an “Autistic Child at Play” signs in her neighborhood.

Mr. Nash stated that she lives in the county so this board wouldn’t be able to approve that request for her. He recommends that she contact the county commissioners.

Mr. Thompson stated that he knows her address is in the county but he will go out and look at crossroads to see if there is an option to place additional signs.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Special event permit application

Ms. Jarboe presented a request to use Bicentennial Park on April 18 (April 26 rain date) from 6:00 a.m.-2:00 p.m. for the City of New Albany Beautification Day.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Ms. Jarboe presented a request from River City Racers to use the riverfront amphitheater on September 20 from 6:00 a.m.-noon for their Downtown Doubler 15k/30k. She explained that they would like a full closure of Water Street and expect approximately 400 participants

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Ms. Jarboe presented a request from Kentucky Derby Festival to use City Square on April 3 from 7:00 a.m.-10:00 p.m. for the Caesar’s Derby Festival FamFest. She explained that they are requesting to close East Market from Bank and 3rd streets as a safety precaution for the expected 1,000+ guests.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Larry Summers re: Preventative Maintenance Contract and Conflict Monitor System Contract with Delta Services.

Mr. Summers presented two contracts from Delta Service for the board to review. He stated that first contract is for preventative maintenance to go through each traffic signal to ensure that the cabinets are maintained and functioning, in the amount of \$450.00/signal. He explained that the second contract is for conflict monitor testing within each controllers, in the amount of \$675.00/unit. He stated that this has been reviewed by himself and the legal department and they both recommend approval.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. December 2019 and January 2020 Bank Reconciliation Worksheets.

Mrs. Moeller presented the December and January Bank Reconciliation worksheet and asked that it be entered into the record.

4. Mickey Thompson work at Mt. Tabor Road and Bell Lane

Mr. Thompson stated that they approved some work by the gas company at Mt. Tabor Road and Bell Lane and that work has started.

5. Mickey Thompson re: Jay and Elm Street

Mr. Thompson stated that he was contacted by the water company and they reported a leak at Elm and Jay and they will be making that repair today. He explained that they may have to flag traffic through one lane on Elm Street, depending on where the leak is located.

6. Larry Summers re: Intersection of Charlestown Road and Kamer Miller

Mr. Summers stated that the engineering firm that is looking at this intersection for the city will have surveying crews at the location over the next couple of weeks and he wanted to make the board aware in case they get any phone calls.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the BOW claims docket for 02/11/20-02/24/20 in the amount of \$1,503,365.32

General Claims (Bank 1):	399,198.59
Fire Department:	10,255.41
Police Department:	12,566.39
Street Department:	11,631.74
Parks Department:	18,186.09
Medical/Drug Fund (Bank L):	6,250.00
Payroll Claims (Bank 2):	804,009.60
Sanitation Fund:	-
Thursday Utility Claims:	241,266.50
Grand Total:	1,503,364.32

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for February 18, 2020, Mr. Thompson second, motion carries

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:08 a.m.

Warren V. Nash, President

Mindy Milburn, Deputy City Clerk