

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, APRIL 13, 2017 AT 9:15 A.M.**

**PRESENT:** Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

**ALSO PRESENT:** April Dickey, Rob Sartell, Linda Moeller, Shane Gibson, and Mindy Milburn

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson moved to approve the March 23, 2017 Regular Meeting Minutes as corrected, Mr. Grimes second, all voted in favor.**

**BIDS/CONTRACTS:**

**1. Rob Sartell re: BLN Up Hill Run Lift Station Contract**

**Mr. Sartell** presented a contract for engineering services with Beam, Longest and Neff for Uphill Run Lift Station and Force Main. He stated that it has been reviewed by legal and recommended approval.

**Mr. Grimes** asked where it is located

**Mr. Sartell** stated that it is between County Line Road and Chapel Lane.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**2. Rob Sartell re: JTL Professional Engineering Services – Wastewater Utility.**

**Mr. Sartell** stated that this has already been approved and executed, it was sent to the clerk's office for their records. He added that it was under the \$10,000.00 threshold so that is why it wasn't in the packet.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**COMMUNICATIONS - PUBLIC:**

**Larry Green** stated that is back to see when Mr. Sartell and the board are going to correct the problem at their location. He explained that they that they still have sewage being pumped into the building.

**Mayor Gahan** stated that he was hoping to have had a conversation with Mr. Gibson before today.

**Mr. Sartell** stated that it is still the same issue that it is on private property and he can't do anything unless the board or legal gives him permission.

**Mr. Green** asked who approves this and why it hasn't been done yet.

**Mr. Sartell** stated that the delay is that it is on private property and something that this board doesn't normally do.

**Mr. Green** stated that he was told that they might be able to address it by this board.

**Mr. Sartell** stated that legally it is the property owner's problem and it isn't something that they have a precedent of taking care of so reviewing all the potential issues is taking longer.

**Mayor Gahan** asked Mr. Green to stick around after the meeting so that they can talk with Mr. Gibson about his issue.

**Jason Copperwaite** representing Greg Andres, presented a plat for Andres Spring on the east side of Grant Line Road. He explained that it is a 4 lot subdivision that includes a private road and detention basin, as well as drive entrances that are already constructed. He stated that they are in the process of filing for and receiving various approvals but before the plan commission will sign off on a plat they need this board's approval. He explained that he has one potential sale in the process on lot 4 which is a Bojangles' so they need to get the plat recorded in order for them to purchase the lot.

**Mr. Wilkinson** asked if he said that some of the credits had been approved.

**Mr. Copperwaite** explained that there were credits approved for the construction.

**Mr. Wilkinson** asked how the number of units is established.

**Mr. Copperwaite** stated that they took their best guess at the time of what his tenants would be and they came up with 1,940 credits.

**Mr. Wilkinson** asked what happens if they end up needing more credits.

**Mr. Copperwaite** explained that they will have to come back and ask the board but typically they ask for what they think is representative to get them down the path of the permit, as long as they don't think they are going to trigger an EPA study.

**Mr. Grimes** stated that the lots aren't that big so they can't put much on them.

**Mr. Copperwaite** stated that it is intended for fairly low end users and even though the restaurant might be higher than what they were thinking it isn't going to be that far out of balance.

**Mr. Sartell** asked if he knows how many credits the restaurant will take.

**Mr. Copperwaite** replied no and stated that he is sure they will be contacting him soon.

**Mr. Sartell** stated that this project is approved for 1,940 credits but they don't know what the restaurant is going to take out of it yet.

**Mr. Wilkinson** stated that he just wants to make sure that they address the numbers somewhere because they are low on credits and a blank approve could potentially be trouble.

**Mr. Copperwaite** stated that they are going to have to come back to the plan commission for secondary review in the near future and this is just to set up the plat so that they can move forward.

**Mr. Wilkinson moved to approve based on the conversation about the approval of credits, Mr. Grimes second, all voted in favor.**

**Gary Brinkworth** stated that this project is on the west side of Pillsbury. He passed out a map of the sewer lines and explained that it looks like they may need to install a grinder pump because it is going uphill so they will need to run it along Bell Lane to tie into the sewer. He stated that he looked at running it to the south to tie into Rolling Creek sewer but those lots are very tight. He stated that the GIS maps shows that the city has the right-of-way on Bell Lane so there is room to get this installed.

**Mr. Grimes** asked if he is asking to take it up beside the 265.

**Mr. Brinkworth** replied yes and explained that the blue line is wrong on GIS because it actually goes straight up and they own part of the roadway. He added that they have access to the road and that is how they are going to get onto the site.

**Mr. Grimes** stated that it seems like a pretty reasonable solution to him and he would be okay with approving the request.

**Mr. Sartell** stated that he is going to need credits for this.

**Mr. Brinkworth** stated that he didn't do a calculation on it but it is an office with one person so he wouldn't think it should exceed 20.

**Mr. Sartell** stated that he would need to pull it up to look at it.

**Mr. Wilkinson moved to approve the site plans with the stipulation that it doesn't exceed 50 credits, Mr. Grimes second, all voted in favor.**

#### **COMMUNICATIONS - CITY OFFICIALS:**

#### **SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented an adjustment request for Olivia Howard in the amount of \$1,506.92 for a leak in the crawlspace that was caused by frozen pipes. She explained that the leak was repaired by Sheldon C. McCullum (owner) and consumption is back to normal. Supporting documents are attached.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**Mrs. Dickey** presented an adjustment request for Smokey Tobacco Outlet in the amount of \$2,155.94 for a leak at the pit meter. She explained that the water went into the yard and the leak was repaired by Brainer & Brown Plumbing. Supporting documents are attached.

**Mr. Grimes moved to approve, Mr. Wilkinson second, motion carries.**

#### **FINANCIAL REPORT:**

**Mr. Wilkinson** stated that revenue was \$1.2M and expenses were \$1.2M but they pre-paid a bond payment so the document is showing in the negative.

**Mr. Sartell** stated that they also need to do an amended resolution for the budget.

**Mrs. Moeller** stated that Mr. Sartell initially asked for \$250,000.00 for equipment repairs

line item but when doing the paperwork it showed \$5,000.00. She explained that they would like the board to approve an additional adjustment to the line to add the \$245,000.00.

**Mr. Wilkinson** stated that their documents are okay but the budget that was approved had the incorrect number.

**Mrs. Moeller** stated that it was a clerical error but the document that was signed says \$5,000.00 so this board needs to make the adjustment.

**Mr. Grimes** asked if it was increasing the overall budget by \$245,000.00 or is that coming from somewhere else.

**Mrs. Moeller** stated that it will increase the overall budget.

**Mr. Grimes** asked if that will affect anything else in the budget.

**Mrs. Moeller** stated that the revenue is there to cover it.

**Mr. Wilkinson moved to increase the budget to \$245,000.00, Mr. Grimes second, all voted in favor.**

**NEW BUSINESS:**

**1. Gary Brinkworth for Cindy Kruer re: Tying in to the sewer on County Line Road and sewer tap.**

**Mr. Brinkworth**, representing Ms. Kruer, explained that she owns the lot that is outlined in blue on the map he passed out to the board and stated that they are on a septic system that is failing. He explained that they want to sell the house but they would like to run a sewer line instead of replacing the septic system so they would like to run a line down to tie into the sewer line in front of manhole 176. He added that they own a vacant lot beside this property and would like to get that tied into the line as well if at all possible.

**Mr. Wilkinson** asked if he will be making an application to extend the current sewer line.

**Mr. Brinkworth** replied yes.

**Mr. Sartell** stated that he is asking to tie into a single-family home and there are no credits needed for that.

**Mr. Wilkinson** stated that somewhere down the line someone is going to make an application to extent the sewer line from IDEM.

**Mr. Sartell** stated that Mr. Brinkworth will be requesting a variance to install the 8" line.

**Mr. Wilkinson** asked if they will be doing an elevation check first and then making the application for extension.

**Mr. Brinkworth** replied yes.

**Mr. Sartell** stated that right now he is planning to go down County Line Road but he may have to go down the back depending on elevation.

**Mr. Brinkworth** replied yes and added that it is getting high in the back so he doesn't think that would be possible.

**Mr. Sartell** stated that he will need a copy of the variance

**Mr. Christmas** stated that he is going to have to get a construction permit as well.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**OLD BUSINESS:**

**1. Wes Christmas re: Clark Dietz Update**

**Mr. Christmas** explained that the Grant Line Road Lift Station Project is operating under all the new equipment which is about three weeks ahead of the contractual requirements. He stated that there is still several items to do for final clean up and restoration so activity will continue this month but it is wrapping up and it all went well. He explained that he met with Mr. Wilkinson and Mr. Sartell on Old Vincennes Road and they reviewed the proposed route for the force main and gravity sewer. He stated that they will be making some tweaks to that but it should be finalizing that this month. He added that the proposed route does have some required easements so they will finalize the plans and contact property owners for easement acquisition. He stated that they will put it out to bid once they feel like they are close on the acquisitions and they plan to bid the lift station portion in two separate packages. He explained that they are continuing the vetting of sites for the storage unit project and they have had preliminary conversations with the property owners and will continue to move forward. He stated that they submitted information to the EPA regarding the projects in progress and received feedback with a request for a call to review the information.

**Mr. Wilkinson** about the overflow coming off Mt. Tabor on the Grant Line Lift station.

**Mr. Christmas** stated that they sent in some information on the site so they would be fully aware and they need to coordinate with them. He explained that they will be making some accommodations at the bottom of the hill to revert the water around the site rather than letting it flow across so it should be a relatively minor fix.

**Mr. Wilkinson** asked if the excess to the creek is going on the gate side of the lift station or the hill side.

**Mr. Christmas** explained that they anticipate the runoff coming down the hill and cutting a new swale on the south side of the property. He stated that he has plans and he will show them to him after the meeting if he would like.

**Mayor Gahan** asked if he feels good about the planned called with the EPA

**Mr. Christmas** stated that their indication is that they feel there are ways to work it out but their thinking may be a little different from the city.

**Mr. Gibson** stated that he read it as they aren't sure they can go with the proposed route but they are willing to go a different direction and help out in some fashion.

**Mayor Gahan** asked him to keep the board posted.

**UTILITY REPORT:**

**CLAIMS:**

**Mrs. Moeller presented** sewer claims for 3/23/17-4/12/17

<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>
SATELLITE SUITES	49490.00	SEW
OFFICE SUPPLY COMPANY, INC	97.84	SEW
OFFICE SUPPLY COMPANY, INC	37.56	SEW
OFFICE SUPPLY COMPANY, INC	5.29	SEW
OFFICE SUPPLY COMPANY, INC	179.80	SEW
NAFC SCHOOL CORP	29.84	SEW
L&D MAILMASTERS, INC.	1531.08	SEW
L&D MAILMASTERS, INC.	219.66	SEW
CROWN SERVICES INC	480.00	SEW
CROWN SERVICES INC	480.00	SEW
AER BISKIT PROPERTIES, LLC	34.72	SEW
NIKELIN, LLC	566.96	SEW
DAVIDSON, LORETTA	33.57	SEW
BUDD, GEORGE	86.17	SEW
PATE, DOUGLASS & KRIST	3.14	SEW
ARC PROPERTY INVESTMENT	27.90	SEW
ARC PROPERTY INVESTMENT	22.38	SEW
ARC PROPERTY INVESTMENT	22.38	SEW
KIEBLER, JAMES	190.23	SEW
KOWALCZK, DAVE	38.19	SEW
KOWALCZK, DAVE	41.67	SEW
CK REAL ESTATE LLC	351.82	SEW
CK REAL ESTATE LLC	8937.48	SEW
CK REAL ESTATE LLC	1624.98	SEW
	<b>Total</b>	
	<b>64532.66</b>	
ACE HARDWARE	45.96	WWTP
ACE HARDWARE	9.99	WWTP

ACE HARDWARE	11.56	WWTP
ACE HARDWARE	7.48	WWTP
ACE HARDWARE	14.99	WWTP
ACE HARDWARE	8.98	WWTP
ACE HARDWARE	34.34	WWTP
ACE HARDWARE	48.06	WWTP
ACE HARDWARE	19.94	WWTP
ACE HARDWARE	3.98	WWTP
COYLE CHEVROLET	46.70	WWTP
PLUMBERS SUPPLY	225.20	WWTP
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	45.00	WWTP
RETAILERS SUPPLY	61.99	WWTP
RETAILERS SUPPLY	30.56	WWTP
MURPHY ELEVATOR COMPANY, INC.	580.00	WWTP
MURPHY ELEVATOR COMPANY, INC.	149.67	WWTP
CLARK-FLOYD LANDFILL LLC.	8889.98	WWTP
CLARKE MOSQUITO CONTROL	9884.24	WWTP
QUILL	367.95	WWTP
QUILL	179.98	WWTP
QUILL	8.99	WWTP
QUILL	89.99	WWTP
QUILL	8.07	WWTP
CINTAS #302	55.22	WWTP
CINTAS #302	300.77	WWTP
CINTAS #302	55.22	WWTP
FASTENAL COMPANY	76.28	WWTP
FASTENAL COMPANY	5.51	WWTP
ALLEGRA	150.00	WWTP
CLARK-DIETZ	3417.32	WWTP
CLARK-DIETZ	23990.00	WWTP
CLARK-DIETZ	11478.00	WWTP

NANCE'S FLORIST	70.00	WWTP
RED WINGS SHOE STORE	100.00	WWTP
BYRNE'S GARAGE INC.	551.91	WWTP
RADIOLAND INC.	750.00	WWTP
COPIER MART	115.75	WWTP
RAWDON MYERS, INC.	6414.75	WWTP
BEAM, LONGEST AND NEFF LLC	939.90	WWTP
DELTA SERVICES, LLC	647.08	WWTP
DELTA SERVICES, LLC	258.00	WWTP
DELTA SERVICES, LLC	1623.83	WWTP
RODEFER MOSS & CO., PLLC	1375.00	WWTP
SOUTH, WILLIAM J.	54.61	WWTP
STANTEC CONSULTING SERVICES	2767.75	WWTP
GRIPP, INC.	2254.00	WWTP
EYE-TRONICS	1713.21	WWTP
EYE-TRONICS	277.51	WWTP
EYE-TRONICS	1714.36	WWTP
HOME DEPOT	29.97	WWTP
HOME DEPOT	7.97	WWTP
HOME DEPOT	27.97	WWTP
ERNST CONCRETE	308.72	WWTP
ERNST CONCRETE	319.88	WWTP
QUALITY INN & SUITES	101.07	WWTP
QUALITY INN & SUITES	101.07	WWTP
LEHIGH HANSON	55.89	WWTP
NCL OF WISCONSIN INC	154.34	WWTP
NCL OF WISCONSIN INC	72.85	WWTP
CULY CONTRACTING, INC.	5880.00	WWTP
RELINER AMERICA, INC	43630.34	WWTP
RELINER AMERICA, INC	1288.76	WWTP
RELINER AMERICA, INC	1337.19	WWTP
RELINER AMERICA, INC	1070.80	WWTP
RELINER AMERICA, INC	4500.56	WWTP



ECO-TECH, LLC-WASTE LOGISTICS	497.82	WWTP
MEINERS MEDICAL,FIRE & SAFETY	54.70	WWTP
MEINERS MEDICAL,FIRE & SAFETY	150.00	WWTP
ELEMENT MATERIALS TECHNOLOGY	268.20	WWTP
ELEMENT MATERIALS TECHNOLOGY	108.40	WWTP
NAPA OF NEW ALBANY	7.98	WWTP
NAPA OF NEW ALBANY	25.30	WWTP
NAPA OF NEW ALBANY	47.57	WWTP
NAPA OF NEW ALBANY	30.47	WWTP
CARD SERVICES	146.32	WWTP
SOURCE 1 ENVIRONMENTAL, LLC	1250.00	WWTP
SOURCE 1 ENVIRONMENTAL, LLC	57.96	WWTP
TEAM EJP JEFFERSONVILLE	105.18	WWTP
ART'S RENTAL	212.00	WWTP
PROWEST & ASSOCIATES, INC	315.00	WWTP
PROWEST & ASSOCIATES, INC	189.94	WWTP
PROWEST & ASSOCIATES, INC	230.00	WWTP
SORRELS, HERBERT	2408.00	WWTP
COVERALL SERVICE COMPANY	1075.00	WWTP
COVERALL SERVICE COMPANY	725.00	WWTP
MITCHELL & STARK CONST. INC	125259.40	WWTP
MITCHELL & STARK CONST. INC	244300.10	WWTP
MITCHELL & STARK CNST *ESCROW	6592.60	WWTP
MITCHELL & STARK CNST *ESCROW	12857.95	WWTP
CLEAR EDGE FILTRATION, INC	2726.00	WWTP
FACO, INC	3222.24	WWTP
NASSCO, INC	400.00	WWTP
<b>Total</b>	<b>544145.09</b>	
INDIANA AMERICAN WATER	36.95	TU
INDIANA AMERICAN WATER	20.51	TU

INDIANA AMERICAN WATER	20.06	TU
INDIANA AMERICAN WATER	20.06	TU
INDIANA AMERICAN WATER	1613.67	TU
GIBSON LAW OFFICE, LLC	865.38	TU
SILVER CREEK WATER	1284.00	TU
HARRISON CO. REMC	321.61	TU
HARRISON CO. REMC	75.58	TU
VECTREN ENERGY DELIVERY	100.80	TU
VECTREN ENERGY DELIVERY	374.69	TU
VECTREN ENERGY DELIVERY	118.36	TU
VECTREN ENERGY DELIVERY	1374.44	TU
VECTREN ENERGY DELIVERY	202.97	TU
VECTREN ENERGY DELIVERY	296.57	TU
VECTREN ENERGY DELIVERY	606.90	TU
AT&T	297.72	TU
AT&T	274.31	TU
DUKE ENERGY	21.88	TU
DUKE ENERGY	52357.27	TU
DUKE ENERGY	238.12	TU
DUKE ENERGY	625.92	TU
DUKE ENERGY	18.13	TU
DUKE ENERGY	31.77	TU
DUKE ENERGY	17.61	TU
DUKE ENERGY	305.94	TU
SPECTRUM BUSINESS	924.31	TU
COLLINS, SCHERYIL	2575.00	TU
NEW ALBANY MUNICIPAL UTILITIES	12.51	TU
NEW ALBANY MUNICIPAL UTILITIES	150.12	TU
NEW ALBANY MUNICIPAL UTILITIES	875.10	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU

GIBSON LAW OFFICE, LLC	865.38	TU
BANK OF NEW YORK TRUST CO.	458740.00	TU
DUKE ENERGY	2861.75	TU
INDIANA AMERICAN WATER	36.95	TU
INDIANA AMERICAN WATER	36.95	TU
INDIANA AMERICAN WATER	36.95	TU
INDIANA AMERICAN WATER	40.54	TU
INDIANA AMERICAN WATER	370.55	TU
INDIANA AMERICAN WATER	36.95	TU
GIBSON LAW OFFICE, LLC	865.38	TU
STORMWATER\DRAINAGE FUND	75590.66	TU
FLOYDS KNOBS WATER	19.40	TU
FLOYDS KNOBS WATER	19.40	TU
AT&T	1274.85	TU
DUKE ENERGY	21.88	TU
DUKE ENERGY	292.19	TU
DUKE ENERGY	51.65	TU
DUKE ENERGY	471.41	TU
DUKE ENERGY	206.13	TU
DUKE ENERGY	1131.85	TU
DUKE ENERGY	88.91	TU
DUKE ENERGY	983.40	TU
DUKE ENERGY	656.21	TU
FLEETONE MSC 30425	4207.16	TU

**Total            614981.44**

**Grand Total        1223659.19**

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:56 a.m.

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Mayor Gahan, President

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Mindy Milburn, Deputy City Clerk