

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD VIA ZOOM.COM ON TUESDAY, MAY 5, 2020 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, President.

OTHERS PRESENT: Shane Gibson, Larry Summers, Fire Chief Juliot, Sidney Main, Police Chief Bailey, Chris Gardner, Linda Moeller, Jessica Campbell, Krystina Jarboe, Jason Applegate and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. INAWC re: Sidewalk cut at 1821 Conservative Street

Mr. Thompson stated that it was a 6'X6' sidewalk cut and the work was done on April 21st. He said it was to replace a water meter pit.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Mickey Thompson re: Request to reserve two parking spots on Hauss Square for early voting

Mr. Thompson stated that we have done this in the past and they asked that we do it again. He said they asked for the signs to be put out on May 22nd and they can be taken down on June 1st.

Mrs. Cotner-Bailey stated that with not knowing what the plan is for the building reopening to the public, she would approve it subject to the building being open to the public.

Mr. Gibson stated that they are actually making efforts to move early voting to another site so it may not be necessary, but it would be nice to get them approved in case they are needed.

Mrs. Cotner-Bailey moved to approve subject to the building and the office being open to the public, Mr. Thompson second, motion carries.

3. Mickey Thompson re: Request from the library to reserve two parking spots on Ayres Street

Mr. Thompson explained that the library is making preparations to open back up and they have about 14,000 pieces that have been out during the pandemic and need to be brought back in and sanitized. He said they are requesting two spaces on the Ayres Street side of the building.

Mrs. Cotner-Bailey asked when they want to start that.

Mr. Thompson stated that her message said this week but he doesn't know how long they need to get that accomplished.

Mrs. Cotner-Bailey moved to approve subject to their coordination with Mr. Thompson on the dates and the timeline, Mr. Thompson second, motion carries.

4. Mickey Thompson re: Request from Pints and Union to park trailer in city parking lot

Mr. Thompson stated that there is a city parking lot between Pearl Street and State Street on Main Street and Pints and Union has requested to park a trailer in that parking for their food

program. He said he assumes it will be to store the food that they are handing out and they have requested to use it for approximately 30 days. He added that it would be parked on the concrete area next to the building so it wouldn't really be taking up any parking spaces.

Mrs. Cotner-Bailey asked if that is a permit lot.

Mr. Thompson replied he doesn't believe so and stated that it is a lot that we lease from Schmitt Furniture.

Mrs. Cotner-Bailey asked if Schmitt Furniture is aware because they are probably preparing to reopen and she doesn't want to take up any spaces that they would otherwise be using.

Mr. Thompson replied yes and stated that they had reached out to Mr. Louie Schmitt and Mr. Louie Schmitt contacted him.

Mrs. Cotner-Bailey moved to approve for no longer than 30 days, Mr. Thompson second, motion carries.

5. Mr. Thompson re: Lane shift request for water main replacement installation on Edgewood off of Klerner Lane

Mr. Thompson explained that Dan Cristiani is doing the work for INAWC and the main will be on Edgewood but the tie in will be on Klerner Lane so they are requesting a lane shift on Klerner Lane to do the tie in. He stated that if they don't run into any problems, they expect to be able to do it in two days and they are very good with notifying the residents of what is going on and making sure that signage is all in place.

Mrs. Cotner-Bailey asked when they want to do that.

Mr. Thompson stated that they actually started setting up yesterday.

Mrs. Cotner-Bailey mentioned the lane shift for the repairs going on at the overpass on Klerner Lane and wanted to make sure that these two wouldn't interfere with each other.

Mr. Thompson stated that they shouldn't because Edgewood is closer to Charlestown Road and the overpass work is closer to Mt. Tabor Road. He added that they would also have flaggers on the lane shifts.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

6. Mickey Thompson re: Cut for emergency water valve repair at 200 Quality Avenue

Mr. Thompson explained that this repair required a 6'X7' asphalt cut and luckily it was in the part that we didn't pave.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

1. Wes Christmas, Clark-Dietz re: 2020 Paving Program

Mr. Christmas stated that they are currently advertising for bids and there is a pre-bid meeting scheduled for today at 11:00 a.m. which will be held virtually and Clark-Dietz will be hosting that. He said that the intent will be to receive and open bids on Tuesday, May 12th during this meeting. He then asked if there is any information on receiving bids that he should share today with potential bidders at the pre-bid meeting.

Mr. Gibson stated that he spoke with the security staff downstairs and they are acceptable of us putting a box down there for the bidders to drop off bids in so he would like for him to tell the bidders that this is the process that we are going to follow. He said we can then have the box picked up at the designated deadline time of 10:00 a.m.

Mr. Christmas asked how early can they drop them off on Tuesday morning.

Mr. Gibson stated the drop off time should be from 8:00 a.m. until 10:00 a.m.

Mr. Nash asked how many contractors have shown interest in the pre-bid meetings.

Mr. Christmas stated that he would check on that and get back with him.

Mr. Nash stated that Mr. Christmas got back with him and nine contractors are showing interest so that is good.

UNFINISHED BUSINESS:

1. Mickey Thompson re: Dumpsters on Ekin Avenue

Mr. Thompson stated that with the help of legal, he managed to get those dumpsters emptied and cleaned up. He said he also got a confirmation from the property owner that they will do a better job keeping that area cleaned up while they are working.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Date changes for Special Event Permits

a. Fest of Ale

Ms. Jarboe stated that Keg Liquors was originally approved for Saturday, May 30th and they would like to request a date change to Saturday, August 1st.

b. Mercy Jam 2020

Ms. Jarboe stated that Mercy Jam 2020 was originally approved for Friday, June 19th and Saturday, June 20th and they would like to request a date change to Friday, September 18th and Saturday, September 19th.

Mr. Nash asked if both of these events are at the riverfront.

Ms. Jarboe replied yes.

Mr. Thompson asked Ms. Jarboe if she checked to make sure they are not in conflict with anything previously approved.

Ms. Jarboe replied yes and stated there are no conflicts.

Mr. Thompson moved to approve the date change on both events subject to them abiding by any guidelines or restrictions set forth by the state or the CDC, Mrs. Cotner-Bailey second, motion carries.

2. Larry Summers re: INDOT paving on I-265

Mr. Summers stated that INDOT is going to start paving operations on I-265 beginning Monday, May 11th and the initial operation is going to be patching in the westbound lanes and they are going to be doing lane shifts at night. He said that as they get further into the paving operation, there may be some lane closures on I-265 at State Street, Grant Line Road and Charlestown Road but they are supposed to notify him when those lane closures are to occur.

Mr. Nash asked if they are going to be doing anything during the day.

Mr. Summers stated that he is not sure but he knows the patching will be done at night time.

3. Larry Summers re: Slate Run Road Project Update

Mr. Summers stated that last week the contractor was doing grading work for the driveways and sidewalks and they installed a new storm sewer pipe which held up the progress on Garretson Lane but they are not back on schedule and will be moving forward. He said that this week the contractor will be working on the driveways and sidewalks and will be doing curb work on Garretson Lane. He said then they are going to be placing base asphalt at the church entrances and on Garretson Lane. He also said that they are looking at putting down asphalt on Friday on Garretson Lane as long as the weather permits it. He then stated that as he mentioned at last week's meeting, they are looking at doing a closure to put in the new culvert between Slate Run School and Lochwood Apartments and he believes that the board members have a copy of the maintenance of traffic that they are proposing. He stated that they are proposing to begin the operation on the morning of Monday, May 18th and are requesting the closure through Thursday, May 21st. He said there is the potential that they could be done by Wednesday, May 20th but they are trying to be conservative and request through Thursday, May 21st. He requested that the board approve the closure.

Mrs. Cotner-Bailey asked if that is the soonest they could get to it.

Mr. Summers stated that in the past, we have requested that they put signage up one week in advance to give people notification so they are going to place the signs on Monday, May 11th and they wanted to confirm the closure before they ordered the signs.

Mr. Nash asked if this is the culvert that the board approved several months ago.

Mr. Summers replied yes and stated that was before they knew there were permitting issues inhibiting the project.

Mr. Thompson asked if Garretson Lane will be finished up and opened before they do the closure.

Mr. Summers replied yes and stated that is part of the reason that it was pushed to May 18th because he wanted Garretson Lane open and not have two things closed at one time right there.

Mr. Nash asked if there is any reason that they waited so long because there wasn't hardly any traffic and now people are getting out more.

Mr. Summers stated that they didn't have a permit to be able to do the work until last week.

Mrs. Cotner-Bailey moved to approve the closure from Monday, May 18th through Thursday, May 21st on Slate Run Road, Mr. Thompson second, motion carries.

4. Linda Moeller re: Bank Reconciliation Worksheets for February 2020

Mrs. Moeller presented the Bank Reconciliation Worksheets for February 2020 to the board and asked that they be entered into the minutes.

Mr. Nash asked that the record reflect that the Bank Reconciliation Worksheets for February 2020 were received by the board.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 04/07/20 to 04/20/20 in the amount of \$1,110,758.72:

General Claims (Bank 1):	67,716.18	
Fire Department:	5,923.90	
Police Department:	13,566.79	
Street Department:	29,651.91	
Parks Department:	9,346.35	
	Total From Above:	126,205.13
Medical/Drug Fund:	775.20	
(Bank L)		
Payroll Claims:	818,698.95	
(Bank 2)		
Sanitation Fund:	-	
Thursday Utility Claims:	165,079.44	
	Total From Above:	984,553.59
	Grand Total:	1,110,758.72

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

Mrs. Moeller presented the following claims for the period of 04/21/20 to 05/04/20 in the amount of \$1,468,505.11:

General Claims (Bank 1):	27,355.69	
Fire Department:	4,430.65	
Police Department:	32,719.04	
Street Department:	3,255.93	
Parks Department:	53,255.73	
	Total From Above:	121,017.04
Medical/Drug Fund:	-	
(Bank L)		
Payroll Claims:	1,100,001.72	
(Bank 2)		
Sanitation Fund:	-	
Thursday Utility Claims:	247,486.35	
	Total From Above:	1,347,488.07
	Grand Total:	1,468,505.11

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for April 28, 2020, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:35 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk