

THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, JULY 28, 2016 AT 9:15 A.M.

PRESENT: Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

ALSO PRESENT: April Dickey, Linda Moeller, Rob Sartell, Shane Gibson, Wes Christmas and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the July 14, 2016 Regular Meeting Minutes, Mr. Grimes second, all voted in favor.

BIDS/CONTRACTS:

Mr. Sartell presented the following Change Order #1 for Temple & Temple to dig and replace 8” sanitary pipe going to the McLean Lift Station:

| | |
|-----------------|------------|
| Temple & Temple | \$7,200.00 |
|-----------------|------------|

Mr. Wilkinson asked if this is the same one that they discussed a couple of weeks ago.

Mr. Sartell replied yes.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

SEWER ADJUSTMENTS:

Mrs. Dickey presented an adjustment request for Linda Breeden in the amount of \$2,040.31 and explained that the main sump pump was broken so the backup pump was working constantly and using larger amounts of water. She stated that the water went out into the yard and Greenwell Plumbing addressed the issue. Supporting documents are attached.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

Mrs. Dickey presented an adjustment request for Centenary ME Church in the amount of \$870.32 for the spigot on the side of the building being used but not by them. She explained that the water went out into the street. Supporting documents are attached.

Mr. Wilkinson stated that they may want to take measures to find out what is going on like putting a meter on it.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

Mrs. Dickey presented an adjustment request for McDonald Ave Properties in the amount of \$1,259.24 for a water spigot that was left on in the back of the building. She explained that the water went into the yard and was repaired by Brian Lenfert. Supporting documents are attached.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

Mrs. Dickey presented an adjustment request Cory Collier in the amount of \$1,197.33 for a leak behind the wall between the bathroom and kitchen. She explained that the water went onto the floor and out of the house and the leak was repaired by Southern Plumbing. Supporting documents are attached.

Mr. Grimes asked if consumption is back to normal.

Mrs. Dickey replied yes and stated that they had it repaired in November and in December their consumption went back to normal.

Mr. Wilkinson asked if there were liens filed on the property and letters mailed out.

Mrs. Dickey replied yes.

Mr. Wilkinson stated that the board just created a ruling on old applications and recommended holding this one until the next meeting to check the window of time because it is all in 2015 and they received two notices. He stated that he thinks it is outside of the six-month period.

Mr. Grimes asked Mr. Gibson if it is a six-month time period in the policy.

Mr. Gibson stated that he would have to check.

Mrs. Dickey presented an adjustment request for Anthony Bennett in the amount of \$2,152.21 for a leak in the kitchen water line to the refrigerator. She explained that the water went into the yard and was repaired by the landlord. Supporting documents are attached.

Mr. Wilkinson stated that this one was in 2015 as well.

Mrs. Dickey stated that the landlord was not aware because the tenant was keeping up the payments which were significant.

Mr. Grimes stated that it doesn't fall within the six-month period.

Mr. Wilkinson recommended holding it until next meeting to check the policy.

FINANCIAL REPORT:

Mr. Wilkinson stated that they just received the June report from Rodefer Moss and there was a \$2,000.00 difference between our report and theirs. He also stated that there are no changes since the last meeting.

NEW BUSINESS:

1. Nathan Grimes for Pat Lilly re: Storage complex at 614-320 Mt. Tabor Road

Mr. Grimes passed out documents for the board to review. He said that he is requesting

sewer credits for a self-storage facility to be built on Mt. Tabor Road by Mr. Pat Lilly. He explained that building A is the employee office which will house one employee and it will have one restroom with a shower and a small break area with a sink. He said that they are asking for 25 gallons per day which equals 35 sewer credits. He also said that it is about a 2.7 acre development.

Mr. Wilkinson moved to approve, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who recused himself.

OLD BUSINESS:

1. Wes Christmas re: Clark Dietz Update

Mr. Christmas stated that they reviewed the bids for the Grant Line Road Lift Station Improvements that ranged in price from approximately \$940, 00.00 to approximately \$1.2M and the engineers estimate was \$1.1M. He said that the low bid was Mitchell & Stark Construction at \$940,200.00 and they found their bid to be responsive. He said that he contacted them and they submitted all of the additional information and documentation necessary for responsibility in accordance with the specifications. He also said that he hadn't personally worked with Mitchell & Stark and he didn't think that the city had either so he followed up with some of their references and they all gave very good reports and some said they were the best contractor they ever worked with. He recommended awarding the project to Mitchell & Stark Construction.

Mr. Grimes stated that he has worked them on other projects and they were good.

Mr. Wilkinson moved to approve the Mitchell & Stark Construction bid in the amount \$940,200.00, Mr. Grimes second, all voted in favor.

Mr. Christmas stated that in an effort to go ahead and get the project going they also provided the partially executed agreement, bonds and insurance documentation in compliance with the specs. He requested that the board authorize Mayor Gahan to sign it today so they can have the pre-construction meeting and get started.

Mr. Grimes moved to approve notice to proceed, Mr. Wilkinson second, all voted in favor.

UTILITY REPORT:

May 2016

Influent / Effluent Quality

The treatment facility was in compliance

Pretreatment

Product Specialties has been fined \$1,000.00 for the month of May due to permit violations.

There were 30 grease trap inspections of restaurants and food preparation facilities.

Mr. Grimes asked if Product Specialties is doing anything to remedy their problems so they don't get fined anymore.

Mr. Sartell replied yes, they are working on it and they have a new operator.

Mr. Wilkinson asked about the elevation on the line at 5th Street and Elm Street and if they remedied that yesterday.

Mr. Sartell stated that they are going to be close. He said it all depends on how far they have to go back up 5th Street toward Spring Street. He also said that they know they have to go up by the barber shop to repair a tap that is broken and he thinks that will be enough to make a positive fall.

Facility Operations

106 dry tons of bio solids were removed from the WWTP.
 The WWTP was at 48% of its Total Suspended Solids design limit and at 44% of its CBOD design limit.
 There were 4.67 inches of rain for the month

Preventative and Unscheduled Maintenance

225 preventative work orders were completed and 35 corrective work orders were completed for the WWTP and Lift Stations

Highlights

Delta electric and our Maintenance Staff did startup training on the new Cobbler’s Crossing backup generator.
 The maintenance staff cleaned out the check valve on the #1 pump at McLean.
 Delta Electric replaced the breaker to Banks 1A and 2B on the UV System.
 The Maintenance Staff repaired the air line on the #2 compressor at the Basin #14 lift station.

Sanitary Collection System

| <i>Project</i> | | <i>Current Month</i> | | <i>Year-to-Date</i> | |
|-------------------------------------|-----------------------|----------------------|-------------------------|---------------------|--------------------------|
| <i>Sanitary Sewer Flushed/ft</i> | | <i>7,719</i> | | <i>45,553</i> | |
| <i>Sanitary Sewer Televised/ft.</i> | | <i>9,050</i> | | <i>39,650</i> | |
| <i>CIPP Installed/ft</i> | | <i>1,700</i> | | <i>11,879</i> | |
| <i>Tap Inspections</i> | | <i>8</i> | | <i>46</i> | |
| <i>Locates</i> | | <i>722</i> | | <i>3,026</i> | |
| <i>Pipe Patches</i> | | <i>1</i> | | <i>4</i> | |
| <i>Service Requests</i> | <i>Odor Complaint</i> | <i>Main Block</i> | <i>Resident Problem</i> | <i>Dye Test</i> | <i>Emergency Locates</i> |
| <i>19</i> | <i>2</i> | <i>7</i> | <i>12</i> | <i>1</i> | <i>18</i> |
| | | | | | |

Sanitary Sewer Overflow Monitoring

There was 1 rain event that required Stantec monitoring and 0 overflows

Preventative and Unscheduled Maintenance

38 preventative work orders were completed and 0 corrective work orders completed for the Collection System. There were 19 Customer Service requests 7 of those requests were for blockages in the main line.

Construction Highlights

Basin #2

The Construction Crew raised unknown manhole 3 inches to grade in the alley at 2105 E. Market.

Basin #7

The Construction Crew installed a pipe patch in an 8 inch line at 1312 Ekin Ave. that was under a 15 inch storm line.

The Construction Crew repaired a 6 inch laterals in the ROW at 602 and 524 Vincennes St. The Crew also capped an abandoned lateral at 428 Vincennes St.

Basin #13

The Construction Crew sealed an abandoned 8 inch line segment coming into manholes 13-R58I and R58J.

The Construction Crew replaced busted plastic clean out cap with a brass one at 925 Vincennes St.

Basin #28

The Construction Crew raised manhole 28-89A to grade. It was 3 inched under grade and an inflow point.

The Construction Crew removed roots in manhole 28-69 and sealed manhole at 1515 Starhaven Dr.

The Construction Crew did a point repair to the 8 inch main at 1507 Starhaven Dr. it was an offset joint.

Facility Safety

The monthly safety inspection rating was 97.7%

The safety training topic for May was Chemical and Chlorine Safety

Projects**110/120 Valve replacement and Dump Station**

All punch list items have been addressed and this project is completed.

Algae Control System

The #432 secondary clarifier has been completed. The #431 secondary clarifier is being prepared for weir leveling and Launder installation.

McLean Lift Station

Tree removal is complete and site work has begun, some precast structures have been delivered.

Reline New Albany

Manholes to be lined in basin #15 have been bid and manhole inserts are ordered. We are currently lining Basin #28 and expect to be lining on Slate Run Road and Old Ford Road this summer while school is out. Basin #7 will be next and then back to Basin #10.

WWTP Maintenance Garage

All punch list items have been addressed and this project is completed.

SSO Flow Study

Flow meters have been installed. Data is being collected by Clark-Dietz for analysis.

Grantline Road Lift Station Project

A pre bid meeting was held on June 29th and bids were opened on the 14th of July

Jacobs Creek Lift Station Study

The kick off meeting was held on July the 13th with HWC. Information requests have been submitted and deleivered.

CLAIMS:

Mrs. Moeller presented the following claims for the period of 07/14/16 to 07/27/16 in the amount of \$378,864.96:

| Vendor Name | Amount | Departm |
|----------------------------|-----------------|----------------|
| INDIANA AMERICAN WATER | 1,650.00 | SEW |
| OFFICE SUPPLY COMPANY, INC | 127.02 | SEW |
| OFFICE SUPPLY COMPANY, INC | 51.42 | SEW |
| OFFICE SUPPLY COMPANY, INC | 14.25 | SEW |
| DATA VAULT | 30.00 | SEW |
| L&D MAILMASTERS, INC. | 1,706.56 | SEW |
| L&D MAILMASTERS, INC. | 210.30 | SEW |
| L&D MAILMASTERS, INC. | 205.50 | SEW |
| CROWN SERVICES INC | 360.00 | SEW |
| CROWN SERVICES INC | 360.00 | SEW |
| CROWN SERVICES INC | 360.00 | SEW |
| O'REAR, JOHN PATRICK | 604.62 | SEW |
| ROBINSON, PAULA | 107.27 | SEW |
| ARMS, CRYSTAL | 100.21 | SEW |
| Total | 6,126.77 | |
| ACE HARDWARE | 2.06 | WWTP |
| ACE HARDWARE | 5.12 | WWTP |
| ACE HARDWARE | 3.65 | WWTP |
| ACE HARDWARE | 12.01 | WWTP |
| ACE HARDWARE | 17.02 | WWTP |
| ACE HARDWARE | 13.04 | WWTP |
| ACE HARDWARE | 6.72 | WWTP |
| ACE HARDWARE | 2.00 | WWTP |
| ACE HARDWARE | 12.40 | WWTP |
| ACE HARDWARE | 27.00 | WWTP |

| | | |
|--------------------------------|----------|------|
| ACE HARDWARE | 16 70 | WWTP |
| ACE HARDWARE | 15 26 | WWTP |
| ACE HARDWARE | 11 21 | WWTP |
| ACE HARDWARE | 25 12 | WWTP |
| ACE HARDWARE | 7 20 | WWTP |
| ACE HARDWARE | 11 27 | WWTP |
| DAN CRISTIANI EXCAVATING CO | 2 030 00 | WWTP |
| PLUMBERS SUPPLY | 105 06 | WWTP |
| PLUMBERS SUPPLY | 62 22 | WWTP |
| RETAILERS SUPPLY | 167 61 | WWTP |
| FED EX | 17 17 | WWTP |
| CLARK-FLOYD LANDFILL LLC. | 6 632 00 | WWTP |
| CLARK-FLOYD LANDFILL LLC. | 1 027 21 | WWTP |
| CLARKE MOSQUITO CONTROL | 5 617 26 | WWTP |
| CLARKE MOSQUITO CONTROL | 6 150 02 | WWTP |
| QUILL | 55 21 | WWTP |
| QUILL | 152 02 | WWTP |
| CINTAS #302 | 212 01 | WWTP |
| CINTAS #302 | 261 02 | WWTP |
| CINTAS #302 | 67 70 | WWTP |
| CINTAS #302 | 212 01 | WWTP |
| CINTAS #302 | 67 70 | WWTP |
| CINTAS #302 | 71 10 | WWTP |
| CINTAS #302 | 260 10 | WWTP |
| CINTAS #302 | 71 10 | WWTP |
| CINTAS #302 | 220 56 | WWTP |
| CINTAS #302 | 527 05 | WWTP |
| CINTAS #302 | 55 22 | WWTP |
| CINTAS #302 | 215 01 | WWTP |

| | | |
|-------------------------------|-----------|------|
| ALLEGRA | 135.00 | WWTP |
| CLARK-DIETZ | 3,500.00 | WWTP |
| CLARK-DIETZ | 107.50 | WWTP |
| CLARK-DIETZ | 1,025.00 | WWTP |
| CLARK-DIETZ | 11,995.00 | WWTP |
| CLARK-DIETZ | 2,100.00 | WWTP |
| CULLIGAN WATER SYSTEMS | 20.00 | WWTP |
| CULLIGAN WATER SYSTEMS | 030.10 | WWTP |
| PEYTON'S BARRICADE & SIGN CO. | 040.00 | WWTP |
| PEYTON'S BARRICADE & SIGN CO. | 100.00 | WWTP |
| PEYTON'S BARRICADE & SIGN CO. | 00.50 | WWTP |
| SUNBELT RENTALS | 50.00 | WWTP |
| SUNBELT RENTALS | 10.06 | WWTP |
| VERIZON WIRELESS | 1,421.50 | WWTP |
| OWENS COMMUNICATIONS, INC. | (150.00) | WWTP |
| OWENS COMMUNICATIONS, INC. | 377.50 | WWTP |
| OWENS COMMUNICATIONS, INC. | (000.50) | WWTP |
| RADIOLAND INC. | 750.00 | WWTP |
| HOME CITY ICE CO. | 50.60 | WWTP |
| HOME CITY ICE CO. | 130.30 | WWTP |
| BEAM, LONGEST AND NEFF LLC | 638.75 | WWTP |
| USA BLUE BOOK | 036.05 | WWTP |
| USA BLUE BOOK | 108.57 | WWTP |
| USA BLUE BOOK | 171.83 | WWTP |
| USA BLUE BOOK | 1,071.55 | WWTP |
| UPS STORE #3084 | 156.01 | WWTP |
| BIOCHEM, INC. | 2,027.75 | WWTP |
| BIOCHEM, INC. | 2,863.02 | WWTP |
| DELTA SERVICES, LLC | 507.00 | WWTP |

| | | |
|-----------------------------------|----------|------|
| SPENCER MACHINE & TOOL CO. INC | 185.00 | WWTP |
| OFFICE DEPOT | 65.07 | WWTP |
| HOME DEPOT | 11.81 | WWTP |
| HOME DEPOT | 117.10 | WWTP |
| HOME DEPOT | 220.00 | WWTP |
| HOME DEPOT | 72.01 | WWTP |
| HOME DEPOT | 122.01 | WWTP |
| HOME DEPOT | 26.07 | WWTP |
| AIRGAS-MID AMERICA | 115.25 | WWTP |
| SEWER EQUIP. CO. OF AMERICA | 512.80 | WWTP |
| SEWER EQUIP. CO. OF AMERICA | 1,227.66 | WWTP |
| LEHIGH HANSON | 256.61 | WWTP |
| KIMMEL LAWN SERVICE | 1,250.00 | WWTP |
| XYLEM WATER SOLUTIONS ITSA | 885.70 | WWTP |
| XYLEM WATER SOLUTIONS ITSA | 1,071.85 | WWTP |
| XYLEM WATER SOLUTIONS ITSA | 118.80 | WWTP |
| XYLEM WATER SOLUTIONS ITSA | 1,071.85 | WWTP |
| XYLEM WATER SOLUTIONS ITSA | 012.65 | WWTP |
| XYLEM WATER SOLUTIONS ITSA | 1,017.15 | WWTP |
| XYLEM WATER SOLUTIONS ITSA | 2,001.50 | WWTP |
| HACH COMPANY | 280.80 | WWTP |
| HACH COMPANY | 150.16 | WWTP |
| HACH COMPANY | 217.62 | WWTP |
| ECO-TECH, LLC-WASTE LOGISTICS | 871.11 | WWTP |
| ENVIRONMENTAL LABORATORIES INC | 20.00 | WWTP |
| MEINERS MEDICAL, FIRE & SAFETY | 200.00 | WWTP |
| MEINERS MEDICAL, FIRE & SAFETY | 715.00 | WWTP |
| MEINERS MEDICAL, FIRE & SAFETY | 560.00 | WWTP |
| MEINERS MEDICAL, FIRE & SAFETY | 267.75 | WWTP |

| | | |
|----------------------------------|-----------|------|
| CHLORINATION CO. INC | 205.62 | WWTP |
| CHLORINATION CO. INC | 210.00 | WWTP |
| CHLORINATION CO. INC | 12.00 | WWTP |
| CHLORINATION CO. INC | 556.26 | WWTP |
| TIME WARNER CABLE | 270.00 | WWTP |
| TIME WARNER CABLE | 711.75 | WWTP |
| IUPPS | 680.20 | WWTP |
| APPLEGATE FIFER PULLIAM- W/DF | 258.50 | WWTP |
| APPLEGATE FIFER PULLIAM- W/DF | 871.50 | WWTP |
| ELEMENT MATERIALS TECHNOLOGY | 56.70 | WWTP |
| ELEMENT MATERIALS TECHNOLOGY | 56.70 | WWTP |
| NAPA OF NEW ALBANY | 87.01 | WWTP |
| NAPA OF NEW ALBANY | 80.05 | WWTP |
| NAPA OF NEW ALBANY | 21.66 | WWTP |
| NAPA OF NEW ALBANY | 12.30 | WWTP |
| NAPA OF NEW ALBANY | 25.11 | WWTP |
| TEREX SERVICES | 1,520.00 | WWTP |
| TEREX SERVICES | 700.00 | WWTP |
| TEREX SERVICES | 185.28 | WWTP |
| TEREX SERVICES | 2,026.00 | WWTP |
| SAERTEX MULTICOM LP | 14,854.07 | WWTP |
| SAERTEX MULTICOM LP | 14,814.85 | WWTP |
| SAERTEX MULTICOM LP | 106.26 | WWTP |
| SAERTEX MULTICOM LP | 106.26 | WWTP |
| SAERTEX MULTICOM LP | 14,880.26 | WWTP |
| SAERTEX MULTICOM LP | 14,866.97 | WWTP |
| SAERTEX MULTICOM LP | 15,200.86 | WWTP |
| SAERTEX MULTICOM LP | 15,011.21 | WWTP |
| GOTTA GO INC. | 2,615.00 | WWTP |

| | | |
|----------------------------------|-----------|------|
| GOTTA GO INC. | 2 127 00 | WWTP |
| GOTTA GO INC. | 1 215 00 | WWTP |
| GOTTA GO INC. | 1 152 00 | WWTP |
| CONSTELLATION NEWENERGY | 1 107 04 | WWTP |
| PROWEST & ASSOCIATES, INC | 027 50 | WWTP |
| PENN VALLEY PUMP INC | 1 622 00 | WWTP |
| ALLTERRAIN PAVING & CONSTRUCT | 2 210 50 | WWTP |
| MCCALLISTER, MARYANN | 120 00 | WWTP |
| HUGHES PAVING CO INC. | 89,550.00 | WWTP |
| HUGHES PAVING CO INC *ESCROW* | 0 050 00 | WWTP |
| ASSURED PARTNERS | 43,371.07 | WWTP |
| ASSURED PARTNERS | 7 017 67 | WWTP |
| ASSURED PARTNERS | 1 162 50 | WWTP |

Total 359,923.70

| | | |
|------------------------|----------|-----------------------|
| GIBSON LAW OFFICE, LLC | 865.38 | Thursday Utilities |
| NEOPOST | 568.19 | Thursday Utilities |
| INDIANA AMERICAN WATER | 1,101.49 | Thursday Utilities |
| GIBSON LAW OFFICE, LLC | 865.38 | Thursday Utilities |
| SILVER CREEK WATER | 9.47 | Thursday Utilities |
| SILVER CREEK WATER | 10.48 | Thursday Utilities |
| SILVER CREEK WATER | 9.72 | Thursday Utilities |

| | | |
|-------------------------|----------|-----------------------|
| SILVER CREEK WATER | 7.92 | Thursday Utilities |
| SILVER CREEK WATER | 9.47 | Thursday Utilities |
| SILVER CREEK WATER | 9.47 | Thursday Utilities |
| SILVER CREEK WATER | 9.47 | Thursday Utilities |
| SILVER CREEK WATER | 9.47 | Thursday Utilities |
| CLARK CO. REMC | 1,059.20 | Thursday Utilities |
| HARRISON CO. REMC | 324.29 | Thursday Utilities |
| VECTREN ENERGY DELIVERY | 46.00 | Thursday Utilities |
| VECTREN ENERGY DELIVERY | 17.00 | Thursday Utilities |
| VECTREN ENERGY DELIVERY | 19.35 | Thursday Utilities |
| VECTREN ENERGY DELIVERY | 93.00 | Thursday Utilities |
| VECTREN ENERGY DELIVERY | 46.00 | Thursday Utilities |
| VECTREN ENERGY DELIVERY | 147.63 | Thursday Utilities |
| EDWARDSVILLE WATER CO. | 17.00 | Thursday Utilities |
| FLEETONE MSC 30425 | 4,859.11 | Thursday Utilities |
| M & D AUTO BODY REPAIR | 2,050.00 | Thursday Utilities |

Thursday
Utilities

TIME WARNER CABLE 600.00

Total 12,754.49

Grand Total 378,864.96

Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.

Mrs. Moeller stated that Mr. Sartell submitted a letter to her for retainage release approval on the Jacobs Creek Project and she requested that the board consider it and approve it as well. She said that the release of funds would be \$26,526.94 plus any interest.

Mr. Grimes asked if it was a 10% retainage.

Mr. Christmas replied that it was 5%. He stated that they have completed everything and everything is in order so he would also recommend approval.

Mr. Grimes moved to approve the release of funds, Mr. Wilkinson second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:40 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk