

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, DECEMBER 11, 2014 AT 9:15 A.M.**

**PRESENT:** Mayor Gahan, Gary Brinkworth and Ed Wilkinson.

**ALSO PRESENT:** Rob Sartell, April Dickey, Linda Moeller, Larry Summers and Mindy Milburn

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:19 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson moved to approve the November 26, 2014 Regular Meeting Minutes, Mayor Gahan second, all voted in favor.**

**BIDS:**

**ProWest**

GIS System \$9,800.00

**Mr. Sartell** explained that this is for additional data points in the program and stated that it is outside the scope of what they had from Clark Dietz and the SRF. He explained that what is in there is industry wide and they wanted to add some more data point.

**Mayor Gahan** asked if it is physical data points and if it was inside or outside the city.

**Mr. Sartell** explained that they will be able to input the information and it is for collections both inside and outside the city. He stated that since it was so close to the \$10,000.00 mark he wanted to get the board's approval

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.**

**Launder Covers**

Beam, Longes6t and Neff LLC. \$76,200.00

**Mr. Sartell** explained that this is a contract for engineering services for the laundry system.

**Mr. Brinkworth** asked if they received a proposal from GRW.

**Mr. Sartell** stated that theirs came in at \$79,000.00. He explained that they have to make a decision today because he has to encumber the numbers for next year.

**Mr. Wilkinson** asked if the scope of the work in the description is balanced for both proposals.

**Mr. Sartell** stated that it is.

**Mr. Wilkinson** asked if Mr. Gibson has seen this.

**Mr. Sartell** stated that he sent these to him for review.

**Mr. Brinkworth** stated that he knows that there are reasons why this was asked to be bid out but he is surprised that they are switching from GRW as they are the ones that did the original labor and to change for a couple of thousand dollars he doesn't see a reason to switch.

**Mr. Wilkinson moved to approve contingent upon review by Mr. Gibson, Mayor Gahan second, all voted in favor with the exception of Mr. Brinkworth who voted no.**

**Manhole Lining Quote**

**Spectrum Tech** \$13,488.00

**Mr. Sartell** explained that this equals out a little over \$1000.00 per manhole which is a great price. He stated that this is for Basin 23 and because they have a group of them they get a discounted rate.

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.**

**COMMUNICATIONS - PUBLIC:**

**John Walling**, Koetter Construction explained that they recently consolidated several tracks into one track and it requires the Sewer Boards signatures and explained that there is no construction involved. He presented the plat to the board for their review and signatures.

**Mr. Brinkworth** asked if this is a plat.

**Mr. Walling** explained that it is a re-plat of a plat.

**Mr. Summers** explained that he has reviewed the plans as well.

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.**

**COMMUNICATIONS - CITY OFFICIALS:**

**Mrs. Moeller** presented a resolution for 2015 salaries for non-bargaining unit employees and explained that the board has already reviewed this in the budget process and now they just need official approval from the board.

**Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.**

**Mr. Brinkworth** explained that the next meeting is his last meeting on both this board and storm water so that he can spend some more time with his family.

**Mayor Gahan** thanked him for his service on both boards.

**SEWER ADJUSTMENTS:**

**FINANCIAL REPORT:**

**Mr. Wilkinson** stated that they are 3% below budget on revenue in and expenses are almost 20% under because of capital projects that haven't been finished. He explained that they will carry \$1.6M over because of projects being at different phases and the end-of-year check from liens will be approximately \$500,000.00, so this will balance the budget. He stated that they will complete the projects in 2015 and the encumbrance that carries over will cover those.

**NEW BUSINESS:**

**OLD BUSINESS:**

**1. Clark Dietz Update**

**Mr. Christmas** stated that they implemented some of the GIS changed and hopefully will wrap up this month so they can have another implementation with all the added modules. He explained that at the last meeting they discussed the revised SSO Response Plan that was sent to EPA. He stated that got back with him and reviewed the plan and seem to be okay with everything and now it is just a matter of formal approval and sign-off which will hopefully happen by end of year.

**UTILITY REPORT:**

**New Albany Wastewater Utility Monthly Report Summary for October 2014**

**Influent / Effluent Quality**

The Treatment Facility was in full compliance.

**Pretreatment**

Posted permit renewal for Stemwood.  
There were 34 grease trap inspections.

**Facility Operations**

64 dry tons of bio solids were removed from the WWTP.  
The WWTP was at 48% of its Total Suspended Solids design limit and at 61% of its CBOD design limit.  
There were 4.33 inches of rain for the month

**Preventative and Unscheduled Maintenance**

197 preventative work orders were completed and 41 corrective work orders were completed for the WWTP and Lift Stations

**Highlights**

Replaced valves, gearboxes and stems for the three drain valves in the excess flow basins.  
Replaced the VFD for the #1 pump at Prosser.  
Replaced the start and stop floats at The Pines Lift Station.  
Replaced transformer and fuse assembly for the #1 Grit System.

**Sanitary Collection System**

<i>Project</i>	<i>October</i>	<i>Year-to-Date</i>
<i>Sanitary Sewer Flushed/ft</i>	<i>21,946.1</i>	<i>137,761.3</i>
<i>Sanitary Sewer Televised/ft.</i>	<i>13,791.2</i>	<i>93,215.9</i>

<i>Project</i>		<i>October</i>		<i>Year-to-Date</i>	
<i>CIPP Installed/ft</i>		2,206		15,545.9	
<i>Tap Inspections</i>		6		60	
<i>Locates</i>		552		5,840	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
24	0	4	19	1	9

**Sanitary Sewer Overflow Monitoring**

There was 1 rain event that required Stantec monitoring with no overflows.

**Preventative and Unscheduled Maintenance**

74 preventative work orders were completed and 6 corrective work orders completed for the Collection System.

There were 24 Customer Service requests 4 of those requests were for blockages in the main line.

**Highlights**

Resealed MH #102M8B in Basin #37

Resealed MH #25 in Basin #34

Installed a new back up alarm on the Blower Truck and the Construction Box Truck.

**Construction Highlights**

**Basin #2**

Lateral repair in ROW at 515 Elm St.

**Basin #7**

Pipe patched leaking joint @ 16ft from MH #4A

**Basin #11**

Pipe patched main 37ft from MH #14 towards MH #13 over lateral, reinstated the lateral connection.

Repaired 8’ main @ 213 West Lewis.

Pipe patched main 20ft from MH #40 on Dennison Ave.

**Basin #16**

Repaired 4ft of separated main in easement between Hedden Park and Indiana Avenue and replaced 5 clean out caps with brass caps.

**Basin #34**

Replaced a 3” air relief valve at 4033 Payne Koehler Road.

**Facility Safety**

The monthly safety inspection rating was 98.4%

The safety training topic was on Safe Rigging and Signaling.

**Projects**

**110/120 Valve replacement and Dump Station**

A construction permit has been submitted to the Indiana Department of Natural Resources for the new Dump Pit. Next meeting will be for 90% design.

**Algae Control System**

The NASB approved the Launder System as the preferred method of Algae Control. Waiting on approval of the Design, Bid and Construction Management Contract.

**McLean Lift Station**

The NASB has approved a Design, Bid and Construction Management Contract. Deed reseach is being completed for survey work. Met with HMB to go over 30% design. Eliminated an unnessacary control building and going with a open shelter.

**Reline New Albany**

The Lining Crew has completed lining in Basin #23 except for a section of 10 and 12 inch pipe. We have received a quote for lining manholes in Basin #23 for \$240.00 per vertical foot (12 manholes) for a total of \$13,488.00. The Lining crew has begun lining in Basin #10.

**Process Water Line Replacement**

Priobject is substantially complete waiting to back fill.

**Main Street Fence Repair**

Metro Fence finally showed up and completed repairs to the fence that was damaged by the car accident in June.

**CVS Sanitary Sewer Relocation** This is a private sector project that will relocate a couple of sections of the Utility's sanitary sewer. They are in the mobilization and demolition of the existing building phase.

**CLAIMS:**

**Mrs. Moeller** presented the following claims for approval:

**Sewer Claims 11/27-12/11/2014**

<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>
Gibson Law Office, LLC	\$1,880.76	Thursday Utilities
Cybertek Engineering	\$12.15	Thursday Utilities
Indiana American Water	\$288.47	Thursday Utilities
Verizon Wireless	\$1,542.87	Thursday Utilities
AT&T	\$374.72	Thursday Utilities
Duke Energy	\$3,448.78	Thursday Utilities
Time Warner Cable	\$979.65	Thursday Utilities
Constellation NewEnergy	\$17.27	Thursday Utilities
<b>Total</b>	<b>\$8,544.67</b>	
Office Supply Co	\$312.42	SEW
Indiana American Water	\$4,118.70	SEW
L&D Mailmasters, Inc	\$1,094.44	SEW
Thomas Cannon	\$423.13	SEW
Crown Services	\$720.00	SEW
<b>Total</b>	<b>\$6,668.69</b>	
Ace Hardware	\$259.61	WWTP
Retailers Supply	\$61.99	WWTP
Murphy Elevator Co, Inc	\$141.03	WWTP
Cornell Harbison Excavating	\$7,645.00	WWTP
LaDuke's Lawn & Sprinkler	\$80.00	WWTP
Suburban Towing	\$125.00	WWTP
Preiser Scientific	\$66.81	WWTP
Cintas	\$834.08	WWTP
Clark-Dietz	\$29,462.55	WWTP
Orr Safety Equipment Co	\$315.86	WWTP
Brown Equipment Co, Inc	\$947.05	WWTP
Triplett Striping, Inc	\$9,300.00	WWTP
UHL Truck Sales	\$224.46	WWTP
Neace Lukens	\$242,838.00	WWTP
Copier Mart	\$310.00	WWTP
USA Blue Book	\$150.21	WWTP
IN Bureau of Motor Vehicles	\$36.00	WWTP
SimplexGrinnell LP	\$141.75	WWTP

Delta Services, LLC	\$31,213.88	WWTP
Metro Answering Service	\$48.36	WWTP
South's Cleaning Service	\$1,000.00	WWTP
Pipe Eyes, LLC	\$1,670.74	WWTP
Office Depot	\$387.92	WWTP
Home Depot	\$464.92	WWTP
Bohnert Equipment Co., Inc	\$2,500.60	WWTP
NCL of Wisconsin Inc	\$882.36	WWTP
Hach Company	\$1,078.59	WWTP
Meines Medical Fire & Safety	\$988.72	WWTP
State Board of Accounts	\$9,843.00	WWTP
IUPPS	\$576.90	WWTP
Element Materials Technology	\$1,941.58	WWTP
NAPA of New Albany	\$337.35	WWTP
Source 1 Environmental, LLC	\$893.78	WWTP
United Consulting	\$8,600.00	WWTP
Infrastructure Systems, Inc	\$87,392.28	WWTP
Gotta Go, Inc	\$1,029.00	WWTP
Wiese Equipment Exchange	\$12,300.00	WWTP
Art's Rental	\$11.90	WWTP
B&H Electric	\$449.50	WWTP
B&H Environmental	\$450.00	WWTP
<b>Total</b>	<b>\$457,000.78</b>	
 <b>Grand Total</b>	 <b>\$472,214.14</b>	

**Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:54 a.m.

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Mayor Gahan, President

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Mindy Milburn, Deputy City Clerk

