

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY,
INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE
CITY-COUNTY BUILDING ON THURSDAY, DECEMBER 14, 2017 AT 9:15 A.M.**

PRESENT: Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan,
President

ALSO PRESENT: April Dickey, Rob Sartell, Shane Gibson, Larry Summers, Linda
Moeller and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

**Mr. Grimes moved to approve the November 22, 2017 Regular Meeting Minutes,
Mr. Wilkinson second, all voted in favor.**

**Mr. Wilkinson moved to approve the November 29, 2017 Special Meeting Minutes,
Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who
abstained.**

BIDS/CONTRACTS:

1. Rob Sartell re: Quotes for Backhoe Loader

Mr. Sartell presented the following quotes for a new backhoe loader:

WILSON EQUIPMENT COMPANY	
2018 Case 580SN Tractor Loader Backhoe	\$86,995.00
WHAYNE SUPPLY	
Caterpillar Model 420F2ST Backhoe Loader	\$89,815.00

Mr. Sartell recommended going with the 2018 Case from Wilson Equipment Company
and stated that they were going to transfer the old backhoe loader to the street
department.

Mr. Grimes asked if the two backhoes in the quotes are comparable.

Mr. Sartell replied yes.

Mr. Wilkinson asked if John Deere had a model that was comparable.

Mr. Sartell stated that they have a 420 that is comparable and they also had a 320 but it
was too small for what we needed.

Mr. Wilkinson asked if the operators had a preference between the Case and the Cat.

Mr. Sartell replied that the operators recommended the Case.

**Mr. Wilkinson moved to approve the 2018 Case quote from Wilson Equipment
Company in the amount of \$86,995.00, Mr. Grimes second, all voted in favor.**

NEW BUSINESS:

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

Mr. Gibson presented a resolution setting salaries for the Year 2018 for non-bargaining unit employees and union employees as well as the budget for 2018 and explained that the board had a work session a while back and went over the budget and salaries. He said that this is a formality of setting those numbers for 2018.

Mr. Wilkinson asked if it incorporated the suggested changes that were made during the work session for clarification in separating capital projects and operations.

Mrs. Moeller replied it is not separating them by individual project but by total project.

Mr. Grimes asked if the resolution includes salaries and budget or salaries only.

Mrs. Moeller explained that the salary resolution is on top and the pages behind it are the 2018 budget for the sewer billing office as well as the 2018 budget for the wastewater plant.

Mr. Gibson stated that the resolution sets those salaries for the coming year but the board does have the authority to change those anytime during the year if they feel it necessary to hire a new employee, etc. He added that the resolution for salaries also includes benefits such as vacation days, sick days, etc.

Mrs. Moeller stated that the verbiage for the employees on the front page of the resolution is very similar to what we do for all other city departments.

Mr. Wilkinson moved to approve the 2018 salary resolution as presented which also includes the 2018 budgets for sewer billing and the sewer plant, Mr. Grimes second, all voted in favor.

Mayor Gahan stated that he is excited about the all of the work that the board has approved and is anxious to get the overflows under control. He feels it has been a great year and wished everyone a Merry Christmas.

SEWER ADJUSTMENTS:

Mrs. Dickey presented the leak adjustment request for Indiana University (IUS) in the amount of \$37,356.94 that was tabled at an earlier meeting. She said that Mr. Sartell has spoken with Mr. Conrad about it and was okay with it now. She explained that it was for a leak that occurred in the central cooling tower and that the water was discharging from a storm drain near the tower and was going into the ground. She stated that the leak was repaired by HMC Service Company. Support documents are attached.

Mr. Sartell stated that Mr. Conrad confirmed that it was a busted T-line.

Mr. Grimes moved to approve, Mr. Wilkinson second, motion carries.

FINANCIAL REPORT:

Mr. Wilkinson stated that with the bond projects, we have spent to-date \$560,000.00 on engineering on five different projects for the year. He also stated that on productions operations, our revenue is coming in 89% which is what we had anticipated so we still

have the 2% lag which was for the rate increase which we also anticipated. He said that 11 months of business is at 91% of budget and we spent \$980,000.00 on construction projects for the year and our operating budget is running 5 points below budget so we are doing fine and staying in the black.

OLD BUSINESS:

1. Clark Dietz Update

Mr. Christmas stated that drawings are being reviewed on the basin 7 project that was awarded to Dan Cristiani Excavating and he is anticipating construction to start on January 2, 2018. He handed out a summary of bids of the special meeting for the basin 16 project and reviewed it with the board. He stated that the project was really broken up into a structure that we had two divisions for bidding purposes. He explained that Division A is the storage portion of the project where we will have the underground detention basin and lift station and Division B will be the gravity sewer piping that flows into that basin. He said that contractors could bid on Division A or Division B individually but also were allowed to offer a price with a deduction if they were to get Divisions A and B. He stated that for Division A the apparent low bid was TSI Construction in the amount of \$3.98M and for Division B the apparent low bid was Lykins Contracting in the amount of \$1,697,625.00 and the lowest combination as submitted for both Divisions A and B was TSI Construction in the amount of \$5,745,583.00. He said that he took the bids and reviewed them and Division A bid from TSI Construction was found to be in order and responsive. He then said that at the bid opening it was discovered that the Division B bid package from Lykins Contracting was lacking information to be responsive because they did not receive Addendum No. 2. He said that they followed up and as expected received a protest of that being the apparent low bid because it was incomplete and nonresponsive. He stated that they then reviewed the bid for Lykins Contracting and they basically incorporated the addendum but there weren't any B item adjustments. He said that means that if the project was awarded to the apparent low on the combined bid from TSI Construction (Division A) and Lykins Contracting (Division B), it results in about a \$67,000.00 savings to the city. He explained that he has reviewed the bids with legal counsel for the city and with the intent of breaking the project into two divisions and the board has the authority for an omission of informality that doesn't affect the pricing or schedule of deadlines. He then recommended awarding Division A to TSI Construction and Division B to Lykins Contracting.

Mr. Wilkinson stated that he heard the debate about the omission at the bid opening but when you get down to it, you're only talking about a paperwork omission difference. He also stated that if they are a qualified contractor and capable of doing the work then there is a \$300,000.00 difference.

Mr. Christmas stated that the difference was actually \$67,000.00 because if TSI Construction was awarded both Divisions A and B, they were allowed to enter a deduct amount.

Mr. Wilkinson stated that it is \$67,000.00 for a paperwork omission.

Mr. Christmas stated that is correct.

Mr. Gibson stated that the board has the authority to waive the informalities if they so desire but his understanding is that the majority of Addendum No. 2 affected only Division A as far as pricing. He then gave the example that several years ago the paving contract had an addendum that the city required a much better mix and quality of asphalt and the contractor that was the lowest did not acknowledge that so that was determined

not to be an informality of board of works. He said that this doesn't seem to fall in line with that in his opinion.

Mr. Grimes asked if Mr. Christmas if he is comfortable with their price.

Mr. Christmas replied yes.

Mr. Grimes asked if the bid documents say somewhere that the board has the right to do this.

Mr. Christmas stated that for something that is not going to impact price, time or changes the scope of the work then he feels that qualifies an informality that the board has the authority to waive.

Mr. Summers stated that if the addendum in question is primarily associated with Division A work then he has no problem accepting the lower bid.

Mr. Wilkinson motioned to accept Division A bid for \$3,980,000.00 from TSI Construction for the Basin 16 Project, Mr. Grimes second, all voted in favor.

Mr. Wilkinson motioned to accept Division B bid from Lykins Contracting in the amount of \$1,697,625.00 for the Basin 16 Project, Mr. Grimes second, all voted in favor.

UTILITY REPORT:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 11/22/17 to 12/12/17 in the amount of \$1,073,113.22:

Vendor Name	Amount	Department
OFFICE SUPPLY COMPANY, INC	100.47	SEW
OFFICE SUPPLY COMPANY, INC	25.00	SEW
L&D MAILMASTERS, INC.	1,450.70	SEW
CROWN SERVICES INC	405.00	SEW
CROWN SERVICES INC	600.00	SEW
COURTNEY, MATT	100.00	SEW
HIGDON, MICHEAL	25.16	SEW
Total	2,094.17	
GRACELAND CHURCH	24,000.00	WWTP
BEAM, LONGEST AND NEFF LLC	6,650.54	WWTP
ACE HARDWARE	5.00	WWTP
ACE HARDWARE	10.00	WWTP
	4	

Sewer

Board

December

14, 2017

ACE HARDWARE	14.24	WWTP
ACE HARDWARE	11.42	WWTP
ACE HARDWARE	8.86	WWTP
ACE HARDWARE	15.18	WWTP
ACE HARDWARE	20.88	WWTP
ACE HARDWARE	50.86	WWTP
ACE HARDWARE	27.85	WWTP
ACE HARDWARE	20.88	WWTP
ACE HARDWARE	40.88	WWTP
ACE HARDWARE	50.88	WWTP
ACE HARDWARE	7.88	WWTP
PLUMBERS SUPPLY	785.46	WWTP
KLEIN BROTHERS SAFE & LOCK	200.85	WWTP
BLACK DIAMOND	65.88	WWTP
BLACK DIAMOND	45.88	WWTP
CLARK-FLOYD LANDFILL LLC	2,210.48	WWTP
PREISER SCIENTIFIC	548.88	WWTP
BIG O TIRES	66.86	WWTP
QUILL	80.85	WWTP
QUILL	70.86	WWTP
QUILL	14.85	WWTP
QUILL	2.88	WWTP
CINTAS #302	222.18	WWTP
CINTAS #302	56.87	WWTP
CINTAS #302	222.18	WWTP
HMB PROFESSIONAL ENGINEERS	1,440.88	WWTP
HEADWORKS INC.	1,647.78	WWTP
FASTENAL COMPANY	56.85	WWTP
PEYTON'S BARRICADE & SIGN CO	225.88	WWTP
VERIZON WIRELESS	1,588.47	WWTP
BROWN EQUIPMENT CO.,INC.	216,588.88	WWTP

OVERHEAD DOOR OF JEFFERSONVILLE	211.00	WWTP
FRAKES ENGINEERING	600.00	WWTP
SPENCER MACHINE & TOOL CO. INC.	5,000.01	WWTP
EYE-TRONICS	555.00	WWTP
OFFICE DEPOT	51.70	WWTP
OFFICE DEPOT	160.00	WWTP
HOME DEPOT	400.00	WWTP
HOME DEPOT	70.00	WWTP
HOME DEPOT	00.07	WWTP
COUSINS, KAREN L.	15.00	WWTP
NCL OF WISCONSIN INC	20.40	WWTP
RELINE AMERICA, INC	150.07	WWTP
ADVANCED GLOBAL COMMUNICATIONS	250.00	WWTP
DUKES ROOT CONTROL	5,647.10	WWTP
AIMCO/ASPIRE INDUSTRIES	2,410.00	WWTP
ELEMENT MATERIALS TECHNOLOGY	22.00	WWTP
NAPA OF NEW ALBANY	21.00	WWTP
NAPA OF NEW ALBANY	127.40	WWTP
NAPA OF NEW ALBANY	4.00	WWTP
WALLACE RACE CAR JEFFERSONVILLE	44.00	WWTP
TEAM EJP JEFFERSONVILLE	2,000.00	WWTP
TEAM EJP JEFFERSONVILLE	120.70	WWTP
TEAM EJP JEFFERSONVILLE	20.00	WWTP
GOTTA GO INC.	1,015.00	WWTP
GOTTA GO INC.	070.00	WWTP
CONSTELLATION NEW ENERGY	2.50	WWTP
B&H ELECTRIC	000.00	WWTP
WILKINSON, NATHAN	20.00	WWTP
MSC #30157 ENVIRONMENTAL PRODS	1,054.00	WWTP
PADGETT REALTY, LLC	15,775.00	WWTP

	Total	
INDIANA AMERICAN WATER	408,628.12	Thursday
INDIANA AMERICAN WATER	2,324.25	Thursday
INDIANA AMERICAN WATER	28.84	Thursday
INDIANA AMERICAN WATER	20.72	Thursday
INDIANA AMERICAN WATER	20.72	Thursday
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday
NEW ALBANY MUNICIPAL UTILITIES	4.17	Thursday
GIBSON LAW OFFICE, LLC	865.28	Thursday
VECTREN ENERGY DELIVERY	51.86	Thursday
VECTREN ENERGY DELIVERY	17.88	Thursday
VECTREN ENERGY DELIVERY	56.28	Thursday
VECTREN ENERGY DELIVERY	647.68	Thursday
VECTREN ENERGY DELIVERY	17.88	Thursday
VECTREN ENERGY DELIVERY	116.66	Thursday
VECTREN ENERGY DELIVERY	624.68	Thursday
AT&T	476.11	Thursday
AT&T	258.86	Thursday
DUKE ENERGY	56,627.86	Thursday
DUKE ENERGY	258.86	Thursday
DUKE ENERGY	522.21	Thursday
DUKE ENERGY	216.76	Thursday
DUKE ENERGY	17.41	Thursday
DUKE ENERGY	20.17	Thursday
DUKE ENERGY	17.12	Thursday
DUKE ENERGY	154.66	Thursday
DUKE ENERGY	14.67	Thursday
DUKE ENERGY	2,062.22	Thursday
DUKE ENERGY	1,071.45	Thursday
DUKE ENERGY	102.87	Thursday

FLEETONE MSC 30425	601.05	Thursday
TELAMON ENTERPRISE VENTURES	22,172.22	Thursday
INDIANA AMERICAN WATER	22.04	Thursday
INDIANA AMERICAN WATER	41.22	Thursday
INDIANA AMERICAN WATER	22.72	Thursday
INDIANA AMERICAN WATER	22.04	Thursday
INDIANA AMERICAN WATER	24.24	Thursday
INDIANA AMERICAN WATER	22.04	Thursday
INDIANA AMERICAN WATER	22.04	Thursday
INDIANA AMERICAN WATER	221.77	Thursday
GIBSON LAW OFFICE, LLC	265.22	Thursday
SILVER CREEK WATER	2,522.72	Thursday
DUKE ENERGY	52.12	Thursday
DUKE ENERGY	601.62	Thursday
CARD SERVICES	52.22	Thursday
CARD SERVICES	114.22	Thursday
SPECTRUM BUSINESS	22.22	Thursday
GIBSON LAW OFFICE, LLC	265.22	Thursday
STORMWATER\DRAINAGE FUND	22,222.12	Thursday
BANK OF NEW YORK TRUST CO	452,721.22	Thursday
FLOYDS KNOBS WATER	1,722.22	Thursday
FLOYDS KNOBS WATER	2,242.22	Thursday
AT&T	672.22	Thursday
DUKE ENERGY	722.12	Thursday
DUKE ENERGY	42.22	Thursday
DUKE ENERGY	422.12	Thursday
DUKE ENERGY	222.57	Thursday
DUKE ENERGY	1,244.22	Thursday
DUKE ENERGY	22.52	Thursday
FLEETONE MSC 30425	4,222.62	Thursday
WEX BANK	72.22	Thursday

Total 661,570.00

Grand Total 1,073,113.00

Mr. moved to approve the above claims, Mr. second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:40 a.m.

Mayor Gahan, President

Vicki Glotzbach, City Clerk