

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON WEDNESDAY, MAY 4, 2022 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member and David Brewer, member and Mickey Thompson, president.

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Fire Marshal Mayfield, Linda Moeller, Phil Aldridge, Sidney Main, Larry Summers, Bryan Slade, Brad Fair, David Hall, Jessica Campbell and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Derek Misch re: Sidewalk cut on Scribner Drive and sidewalk cut and asphalt cut on Vincennes Street**

**Mr. Misch - Scribner Drive** – he presented the traffic control and saw cut permit for the IAWC Scribner Dr. Water Main Relocation project. He requested to start this project on, or after May 16<sup>th</sup> and explained that it will start on the south side of W. Main St. and go to the dead end. He added that the new main will be located under the sidewalk on the west side of Scribner Dr. in this area. **Vincennes Street** – he presented traffic control and saw cut permit for the IAWC Vincennes St. Service Transfers project. He explained that the water service is currently being fed off the main in the alley and they will transfer it in the front which will require a saw cut in the parking lane to bore under the road. He requested permission to start the project the week after school lets out

**Mr. Thompson** asked what he was told about the retirement on Charlestown Road since the city didn't want them to make any cuts.

**Mr. Misch** he stated this would be something they need to go out and look at before they do that portion of the project. He added that they might just retire that valve and fill it will concrete but they aren't sure yet.

**Mr. Thompson** asked if he will coordinate with the businesses between Main and the railroad on Scriber.

**Mr. Misch** stated that they will get word out to all of the businesses and keep in contact with them.

**Mrs. Cotner-Bailey moved to approve the Vincennes Street sidewalk closure and shoulder closure, Mr. Brewer second, motion carries.**

**Mrs. Cotner-Bailey moved to approve the Scribner Drive shoulder closure, Mr. Brewer second, motion carries.**

**2. Vicki Glotzbach for Ace Saxon re: Dumpster permit for 1808 E Spring Street**

**Mrs. Glotzbach** explained that Mr. Saxon stopped in her office to request a dumpster permit for 1808 E. Spring for some cleanup that he needs to do. She said that he would like to place the dumpster as soon as possible and could possibly need it for two weeks. She also said that there is no room on the property to place the dumpster.

**Mr. Thompson** stated that he did visit the site and the property has service lines in the back as well as a fence that doesn't allow for a dumpster. He added that they were on site when he made the visit and he explained to them that they would be required to use reflective tape or cones and that if they needed more time it needs to come back to this board.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Frank Brinner, ISI,** provided maps and plans to the board for review.

**Mr. Thompson** explained that the plans are water main replacements for the Venetian Way neighborhood starting at Green Valley/Baldwin and goes down Janie Lane at the nursing home, turns up Venetian Way and continues to Linda, and includes Pimlico Drive to Linda.

**Mrs. Cotner-Bailey** asked if Martin Drive is included.

**Mr. Thompson** stated that he was going to do that one separate as Venetian Way is on their paving schedule this year so they will coordinate with them and the city's contractor to make sure paving doesn't start before they are finished with the work.

**Mr. Summers** asked what the timeline is on the Venetian Way project.

**Mr. Brinner** stated that they will start on that first so probably about a month and a half.

**Mr. Summers** stated that they should be out of the way in time for paving to start. He added that they are primarily going through the sidewalks.

**Mr. Thompson** stated that they will have to cut the streets at the crossing for the services. He added they will work with ISI and Structure Point to get notification out to the residents

**Mrs. Cotner-Bailey** asked what the work hours will be.

**Mr. Brinner** stated that they will start at 8:00 a.m.

**Mrs. Cotner-Bailey** asked if that is Monday-Friday.

**Mr. Brinner** replied yes.

**Mrs. Cotner-Bailey** asked when they would be starting the project.

**Mr. Brinner** stated two weeks from Monday.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**Mr. Thompson** explained that Martin Drive is Green Valley to Bono.

**Mr. Brinner** stated that they will be working in the curb behind the grass area, but they will have to cut Green Valley Road.

**Mr. Thompson** asked Mr. Summers if he checked to see if Martin Drive is on the paving schedule for this year.

**Mr. Summers** stated that he forgot to look but is pretty certain that it is on there.

**Mr. Thompson** stated that if it is they will coordinate it with the paving schedule.

**Mrs. Cotner-Bailey** asked if they will be notifying the residents the same way for this project.

**Mr. Brinner** replied yes.

**Mrs. Cotner-Bailey** asked if they would start this project after the Venetian Way project.

**Mr. Brinner** replied yes.

**Mr. Thompson** asked how long this project should take.

**Mr. Brinner** stated approximately a month.

**Mrs. Cotner-Bailey** asked if they would be starting at 8:00 a.m. for this project as well.

**Mr. Brinner** replied yes.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**Mr. Thompson** stated that Mr. Brinner will be coming back with a couple more projects.

**Mr. Brinner** stated that they have one on Eastwood Avenue and one on Lynn Court.

**Clint Black, IN-AWC**, requested lane closures on Main Street in front of City Hall for the relocation/replacement project on Main from State to 5<sup>th</sup>. He stated that they tried to look at alternatives to get the water main out of the center of the street and to be able to do this they are looking at 20 days on the main line with trenching work opened up. He added that in order to keep everyone safe they would like to utilize the MOT detour route that was put together for the city's road project, and this will also allow them to stage materials and work ahead.

**Mrs. Cotner-Bailey** asked when this work will begin.

**Mr. Black** stated that they are probably about a week out before they are ready to mobilize

**Mr. Summers** stated that notification has gone out to the residents and once the board approves the project they will be going door-to-door to let them know how this project could impact them.

**Mr. Thompson** stated that they have talked to them about keeping some crossings plated so that foot traffic that has to park on a side street will be able to cross Main Street to keep access to businesses open.

**Mr. Brewer** asked how much would be open at a time.

**Mr. Black** explained that he would like to have about 100-150 ft. of trench open at a time. He stated that they are likely going to provide barrier wall to delineate them from the traveling traffic.

**Mrs. Cotner-Bailey** asked Mr. Summers to remind the board of the previous MOT.

**Mr. Summers** stated that they will use the MOT for Phase 2 of the Main Street Reconstruction.

**Mr. Black** stated that it was pulled from the sheet that went out for bid.

**Mrs. Cotner-Bailey** asked how long this project will last.

**Mr. Black** stated approximately 60 calendar days.

**Mr. Thompson** asked if they are going to be able to stay out of State Street.

**Mr. Black** replied yes.

**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Jerry Richmond, Structure Point**, passed out a letter that went out to the businesses and residents and stated that they will contact police and fire.

**Mrs. Cotner-Bailey** stated that the board requests that work doesn't start until 8:00 a.m.

**Mr. Richmond** stated that his number is on the flyer and they can contact him with any questions.

**Jacenda Eklberger, 251 Broekers Lane**, stated that they are wanting to hook up to the city septic and they were given the permit so she thought they should come and make sure they were following all of the proper steps. She added that they contacted Jerry Myer but they haven't heard back from him.

**Mr. Thompson** explained that they had a septic system that failed so they need to connect to the city's sewer system.

**Mrs. Cotner-Bailey** asked if this is a request for a street cut.

**Mr. Thompson** replied yes.

**Mrs. Cotner-Bailey** asked who would be doing the work.

**Ms. Eklberger** explained that they contacted Jerry Meyers to cut the road and Terry Roach is the plumber that will do the tap.

**Mr. Thompson** stated that he gave her Mr. Myers' information because Broekers Lane has been repaved and will have to be restored.

**Mrs. Cotner-Bailey** asked if she has been to the sewer board to ask permission to tap into the sewer.

**Ms. Eklberger** replied no and stated that is why she is here because they aren't sure what steps they need to take.

**Mr. Thompson** stated that he thought she had already talked to wastewater about tapping the main. He added that if she hasn't she will need to contact them to get a tap permit and he will get her that contact information.

**Mr. Summers** suggested that she reach out to the sewer department and let them know that she is wanting to do a tap in and they will guide her through the process.

**Mrs. Cotner-Bailey moved to approve the street cut subject to receiving a tap permit and meeting the city's restoration requirements, Mr. Brewer second, motion carries.**

**UNFINISHED BUSINESS:**

**1. Mickey Thompson re: Driveway curb cut on Harriet Court**

**Mr. Thompson** asked that this be left on the agenda for next week.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Larry Summers re: LPA-Consulting Agreement**

**Mr. Summers** explained that the Mt. Tabor Road construction project had to be cut into phases and the residents in the area asked that the city look at the intersection again to make sure that the appropriate treatment was being used at Klerner and Mt. Tabor. He stated that this is an agreement with BLN Engineering in the amount of \$390,800.00 that allows them to do new traffic counts. He explained that based on the traffic counts they will do a study showing what intersection should be chosen for the location, and then they will have additional meetings based on those findings. He added that there will be a new survey, permits and they will have to bring the plans up to specification because it has been a few years. He stated that the city was able to secure \$301,760.00 in federal funds which means that they city will only be responsible for just over 20% of the cost for this contract.

**Mrs. Cotner-Bailey** asked if this would be considered phase 2.

**Mr. Summers** replied yes and stated that it would be just on the other side of Klerner to Charlestown Road.

**Mr. Thompson** asked if this was “not to exceed”

**Mr. Summers** replied yes and stated that it has been reviewed by legal.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

**2. Linda Moeller re: Bank Reconciliation Worksheets for March 2022**

**Mrs. Moeller** asked that the record to reflect that she provided the board with the Bank Reconciliation Worksheets for March 2022.

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller** presented BOW Claims Docket for 05/04/22

ARP Claims (Bank 6)	\$30,000.00
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**Mr. Brewer moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Executive Session Meeting Minutes for April 26, 2022 with corrections, Mr. Brewer second, motion carries.**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for April 26, 2022 with corrections, Mr. Brewer second, motion carries.**

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:43 a.m.**

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Mickey Thompson, Vice President

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Vicki Glotzbach, City Clerk