

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON WEDNESDAY, NOVEMBER 6, 2019 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, President, Mickey Thompson, member and Cheryl Cotner-Bailey, member.

**OTHERS PRESENT:** Police Chief Bailey, Assistant Police Chief Fudge, Deputy Fire Chief Baylor, Sidney Main, Russ Segraves, Fire Marshall Chris Koehler, Jessica Campbell, Linda Moeller, David Hall, Tonya Fischer, Krystina Jarboe, Chris Gardner, Sean Payne, and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

- 1. Vectren re: Cut permits for 2513 Grant Line Rd (17055857) – street cut, 2617 Grant Line Rd (17055771) – street cut. 3531 Grant Line Rd (16240498) – sidewalk cut, 1745 Klerner Ln (16713975) – street cut. 604 Mount Tabor Rd (16812068) – street cut (Work Complete)**

**Mr. Thompson** stated that these have already been done and this is just for record keeping purposes.

**Mrs. Cotner-Bailey moved to approve the above cuts, Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Larry McIntire, Beam, Longest & Neff,** reported on the following:

**Slate Run Road Improvement Project – Phase 1**

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: 240 Calendar Days from NTP or 12/10/2019

Approximate % Complete: 20%

**Progress for the Week:**

- Contractor proposed to install large culvert the weekend of November 16th.
- Contractor continued to install yard drains and made inlet height adjustments.
- Contractor installed inlets and crossings from west side of roadway.

**Upcoming Activities:**

- Contractor will continue installing yard inlets and making inlet adjustments.
- Contractor will be prepping grade for pouring curbs in early November.
- Contractor will continue installing cross pipes from inlets on west side of road.

**Construction / Safety / Utility Issues:**

- Designer is looking at drainage near restaurant below awning.
- Contractor will continue using flaggers to control traffic at this time.

**Mr. McIntire** passed out a map of the road closures for the weekend of November 16, 2019 for the culvert installation. He stated that they will be installing signage this week to notify of the closure and they intend to use the detour route from Old Ford Road.

**Mr. Thompson** asked if there are any residents that would be affected.

**Mr. McIntire** stated that there is one drive close but the residence actually has two driveways so he will be able to access his property without issue.

**Mrs. Cotner-Bailey** asked if there is going to be barricades further back to allow for local access.

**Mr. McIntire** stated that they will have advanced signage to let them know that the road is completely closed.

**Mrs. Cotner-Bailey** asked that they install barricades at the Old Ford Road detour as well as Garretson just to prevent people from getting all the way up to the point and having to turn around.

**Matt Hines, United Consulting**, reported on the following:

### **Mt. Tabor Road Reconstruction**

#### **Last Week**

- Installed Surface asphalt at E and W Oakwood, Tiger Blvd, and school parking lot

#### **This week**

- Install permanent signs
- Install mailboxes and monuments
- Install permanent striping for Grant Line, Charlestown Rd, Tiger Blvd and E and W Oakwood. **Need lane shifts at Grant Line intersection on Friday 11/6.**
- Activate Grant Line pedestrian signals.

**Mrs. Cotner-Bailey** moved to approve the lane shifts at Grant Line intersection, **Mr. Thompson** second, motion carries.

**Mr. Nash** entered the meeting at 10:06 a.m.

**Brandon Frazier, Jacobi, Toombs & Lanz**, reported on the following:

### **Grant Line Road (Daisy Lane To McDonald Lane):**

#### ○ Last Week:

- Placed fill behind modular block wall #1
- Asphalt milling
- Placed intermediate asphalt

#### ○ This Week:

- Phase 2 construction (West side of Grant Line Road) is underway and traffic changeover has taken place.
- Replacing concrete curb ramps
- Continuing the installation of 8' concrete trail (sidewalk) and concrete driveway aprons – Weather dependent
- Surface asphalt rescheduled for later date(no specific date)

**Mr. Nash** asked what the temperature has to be to lay asphalt.

**Mr. Frazier** stated that it has to be 40 degrees and rising.

**Mr. Thompson** asked if he checked on the restore areas.

**Mr. Frazier** stated that he asked but hasn't received an answer so he will follow up.

**Wes Christmas, Clark-Dietz, 2019 Paving Project Update** - he reported that the focus has been on punch list items as indicated last week and they have been working on miscellaneous items as well as general cleanup throughout the areas. He stated that they are working on a property on East Main Street this week and adjusted some valve boxes on Green Valley Road near Daisy Lane. He added that he just received a message regarding the manhole at that location and they should be working on it tomorrow or the first of next week.

**Mr. Nash** asked if he is aware that there are several manholes on Daisy Lane that need adjusting.

**Mr. Christmas** stated that he would assume they are on the list but he will make sure they are.

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach for Silvercrest re: Banner request for Annual Christmas Bazaar**

**Mrs. Glotzbach** explained that Silvercrest emailed her to request to hang a banner for their Annual Christmas Bazaar. She stated that they would like to hang the banner on November 22<sup>nd</sup> until December 9<sup>th</sup> at Spring and 8<sup>th</sup> and that location is available.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Thompson** second, motion carries.

**2. Krystina Jarboe re: Special event permit request for Develop New Albany**

**Ms. Jarboe** explained that Develop New Albany is requesting permission to use City Square from noon-7:00 PM on 11/30/19 for their annual Jingle Walk registration. She stated that they will have fencing, portable restrooms and they will need to use the electricity.

**Mrs. Cotner-Bailey** asked if they worked out the specifics with the farmer's market to make sure there aren't any issues.

**Ms. Jarboe** replied yes.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Thompson** second, motion carries.

**3. Cheryl Cotner-Bailey re: Closure on Market Street for Veteran's ceremony**

**Mrs. Cotner-Bailey** stated that Monday is Veterans Day and the VFW is requesting a closure on Market Street from 5<sup>th</sup> to 11<sup>th</sup> streets for their annual ceremony starting at 10:30 a.m.-noon

**Mr. Nash** moved to approve the closure, **Mrs. Cotner-Bailey** second, motion carries.

**4. Mickey Thompson re: Sewer work on Oak Street**

**Mr. Thompson** explained that the work is still ongoing and will go before the sewer board this week for the proposed change order. He added that he talked to Mr. Sartell to let him know that the board extended the time and if they need longer they know to come back to this board.

**Mr. Thompson** congratulated the candidates that were successful last night and acknowledged the other candidates for their effort and hard work.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey** moved to approve the **Regular Meeting Minutes for October 29, 2019**, **Mr. Thompson** second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:20 a.m.

---

Warren Nash, President

---

Vicki Glotzbach, City Clerk