## **AGENDA**

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON WEDNESDAY, NOVEMBER 6, 2019 AT 10:00 A.M.

# **CALL TO ORDER:**

# **PLEDGE OF ALLEGIANCE:**

BIDS:

# **NEW BUSINESS:**

Vectren re: Cut permits for 2513 Grant Line Rd (17055857) – street cut, 2617 Grant Line Rd (17055771) – street cut. 3531 Grant Line Rd (16240498) – sidewalk cut, 1745 Klerner Ln (16713975) – street cut. 604 Mount Tabor Rd (16812068) – street cut (Work Complete)

# **COMMUNICATIONS – PUBLIC:**

# **UNFINISHED BUSINESS:**

# **TABLED ITEMS:**

# **COMMUNICATIONS – CITY OFFICIALS:**

1. Vicki Glotzbach for Silvercrest re: Banner request for Annual Christmas Bazaar

# **APPOINTMENTS:**

**CLAIMS:** 

# **APPROVAL OF MINUTES:**

Regular Meeting Minutes for October 29, 2019

# **ADJOURN:**

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, OCTOBER 29, 2019 AT 10:00 A.M.

**PRESENT:** Warren V. Nash, President, Mickey Thompson, member and Cheryl Cotner-Bailey, member.

**OTHERS PRESENT:** Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Sidney Main, Russ Segraves, Fire Marshall Chris Koehler, Jessica Campbell, Linda Moeller, David Hall, Tonya Fischer, Krystina Jarboe, Chris Gardner, Sean Payne, and Vicki Glotzbach

# **CALL TO ORDER:**

Mr. Nash called the meeting to order at 10:00 a.m.

# **PLEDGE OF ALLEGIANCE:**

### **BIDS:**

# **NEW BUSINESS:**

# 1. Vitor Bueno re: Plat approval for Subdivision of JFN, LLC

Mr. Bueno stated that the plat was submitted to planning and zoning on March 22, 2017 and approved but was never recorded.

Mr. Nash asked why we are doing this two years later.

Mr. Bueno stated that there was a change in management and it just slipped through the cracks.

**Mr. Thompson** stated that he is just asking for it to be approved to be recorded and not asking for any curb cuts or anything like that right now.

Mr. Bueno stated that is correct.

Mr. Nash asked Mr. Summers if he had any comments.

Mr. Summers stated that his only comment would be that when they come back for a curb cut, the board would only allow it on Progressive or Industrial and not on Mt. Tabor.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

# **COMMUNICATIONS – PUBLIC:**

Mr. Derek Misch, Dan Cristiani, stated that they are getting ready to start a water project on Alice Avenue and would like a lane closure on Knob Avenue on November 11-13 from 8:30 a.m. until 5:00 p.m. and a lane closure on Alice Avenue on November 11-22 from 7:00 a.m. until 5:00 p.m. He also stated that they will need to do an 8'X6' saw cut on Knob Avenue and a few saw cuts on Adams Street to connect the new main and to retire the old main.

**Mr. Thompson** stated that Mr. Summers and he have been working with the water company and most of it is in the grass but there may be some that gets close to the pavement but they are making every effort to stay out of the new pavement.

Mr. Misch stated they are going to bore underneath Alice Avenue to Knob Avenue.

Mr. Nash asked how he is going to let the residents know about the lane closures.

Mr. Misch stated that he would write a letter and put it on their doors.

Mr. Thompson moved to approve subject to letting the residents know beforehand, Mrs. Cotner-Bailey second, motion carries.

# Mr. Brandon Frazier, Jacobi, Toombs & Lanz, reported the following:

- Grant Line Road (Daisy Lane To McDonald Lane):
  - The Contractor is working on:
    - Phase 2 construction (West side of Grant Line Road) is underway and traffic changeover has taken place.
    - Placing fill material behind Modular Block Wall #1
    - Asphalt milling and intermediate asphalt installation this week, weather dependent. Surface asphalt anticipated to begin next week.
  - Navajo Drive has been opened to traffic

Mrs. Cotner-Bailey asked if they are going to flag during paving.

Mr. Frazier said that he would assume so.

Mr. Thompson stated that he knows that they have removed some of the silt fence and graded up to that on the north end but some of the utility work was on the back side of that and since it is INDOT they can't go outside the project limits so he asked if someone can notify him of those areas.

Mr. Frazier stated that these areas outside of the limits that need restoration.

Mr. Thompson stated that is correct.

Mr. Summers stated that it is primarily water and gas.

Mr. Thompson stated that we need to know those areas so that the utility knows to go back once our part is finished.

# Mr. Larry McIntire, Beam, Longest & Neff, reported the following:

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: 240 Calendar Days from NTP or 12/10/2019

Approximate % Complete: 15%

# **Progress for the Week:**

- Contractor installed remaining trunk line sewer on east side of Slate Run Road.
- Contractor continued to install yard drains and made inlet height adjustments.
- Contractor installed inlet behind privacy fence after meeting with designer.

# **Upcoming Activities:**

- Contractor will continue installing yard inlets and making inlet adjustments.
- Contractor will be prepping grade for pouring curbs in early November.
- Contractor will continue installing cross pipes from inlets on west side of road.

# Construction / Safety / Utility Issues:

- Designer is looking at drainage near restaurant below awning.
- Contractor will continue using flaggers to control traffic at this time.

Mr. McIntire stated that when he was here last week he talked about closing the road on Saturday, November 9<sup>th</sup> but he spoke with the church and they have something going on that

weekend but would be okay with Saturday, November 16<sup>th</sup>. He said that he has also spoken with the school and they are okay with it too. He stated that they would like to close it from 7:00 a.m. Saturday, November 16<sup>th</sup> and reopen on Monday, November 18<sup>th</sup> at 5:00 a.m.

Mr. Summers stated that he has asked around and didn't find anyone that expressed concerns about that timeframe.

Mr. Nash asked what they are going to do for a detour.

Mr. McIntire stated that they will put up signage to go Old Ford Road or Garretson.

**Mr. Summers** stated that the preferred detour of Old Ford Road puts people onto Charlestown Road with a signal.

Mrs. Cotner-Bailey asked what section of Slate Run will be closed.

Mr. Summers stated that it will be right in front of the church where the substation is located.

Mrs. Cotner-Bailey asked that Mr. McIntire bring a map to the next meeting setting out the closure and detour.

Mr. McIntire stated that he would.

Mr. Summers stated that he wanted to reiterate that this does eliminate two weeks of lane shifts and flaggers so it will not only expedite the project but will also make it easier on the folks coming through there on a daily basis.

Mr. Thompson moved to approve the closure of Slate Run Road on Saturday, November 16<sup>th</sup> at 7:00 a.m. until Monday, November 18<sup>th</sup> at 5:00 a.m., Mrs. Cotner-Bailey second, motion carries.

Mr. Pat Hauersperger, O'Mara, presented a 3'X10' asphalt cut for a main break at 1904 Adams Street, (2) 6'X7' and a 5'X7' asphalt cut for retirements at 234 Silver, a 3'X3' asphalt cut to locate valve box at 201 E. Spring Street, a 2'X11' asphalt (curb) cut for a main break at 916 Pennwood, a 4'X17' sidewalk cut for a main break at 110 Venetian Way, an 18'X10' asphalt cut for a main break at 700 Pearl Street, a 12'X12' asphalt cut for a main break at 923 Griffin Street and a 33'X12' asphalt cut for a main break at 131 Hausfeldt Lane.

Mr. Thompson moved to approve the above cut requests, Mrs. Cotner-Bailey second, motion carries.

Mr. Matt Hines, United Consulting, reported the following:

# MT TABOR RD RECONSTRUCTION

### Last Week

- Installed Surface asphalt at E Oakwood and school parking lot
- Installed Surface asphalt Terminal Joint at end of driveways
- Installed NW Grant Line ADA ramp
- Installed Topsoil and remaining Sod and Seed throughout project
- Installed Charlestown Rd Stop Bar and Crosswalk permanent striping

### This week

- Install permanent signs
- Install mailboxes and monuments
- Install permanent striping for Tiger Blvd and E and W Oakwood. Need lane shift at Grant Line intersection on Saturday 11/2.

- Mrs. Cotner-Bailey asked what time they want to do the lane shift.
- Mr. Hines replied between 9:00 a.m. and 12:00 p.m.
- Mr. Summers asked about the cones at the Grant Line Road intersection.
- Mr. Hines stated that they will get those out of the way.
- Mr. Thompson moved to approve the lane shift on Grant Line Road, Mrs. Cotner-Bailey second, motion carries.
- Mr. Wes Christmas, Clark-Dietz, 2019 Paving Update he reported that today they should be wrapping up the last of the full width milling and paving operations on Marianna Drive and Haze Drive which are the last two. He stated that yesterday they completed Lafayette and Lexington. He said that they are also wrapping up in Indian Heights so now work is going to switch over to punch lists, patching and miscellaneous items as they close out the contract for this year.
- Mr. Summers stated that he wanted to reiterate that the manhole on Green Valley Road needs to be a priority.
- Mr. Christmas stated that he sent that again this morning. He then stated that the loops at Bell Lane should have been fixed last week but they still have a little concrete work to be done around the detector housing but the light should be functioning properly.

# **UNFINISHED BUSINESS:**

# **TABLED ITEMS:**

### **COMMUNICATIONS – CITY OFFICIALS:**

1. Linda Moeller re: Bank Reconciliation Worksheets for September 2019

Mrs. Moeller presented the Bank Reconciliation Worksheets for September 2019 to the board.

**Mr. Nash** requested that the record shows that the Bank Reconciliation Worksheets for September 2019 were received by the board.

- 2. Mickey Thompson re: Sewer repair work on Oak Street
- Mr. Thompson explained that the sewer repair work being done at Oak Street is still going so we need to extend the closure.
- Mrs. Cotner-Bailey asked if they know how much longer they need it to be closed.
- Mr. Thompson replied no and stated that they just asked for an extension. He then suggested to extend it for two weeks.
- **Mr. Summers** stated that the ground water there is an issue and they have been pumping as fast as they can but it is still not working fast enough so they are looking at another way to lower the water table so they can get in there.
- **Mr. Nash** asked how they do that.
- Mr. Thompson said with watering wells usually. He said that he will let them know that anything they can do to expedite it would be appreciated.
- Mr. Thompson moved to approve the extension of the closure on Oak Street between Bank Street and Pearl Street for an additional two weeks, Mrs. Cotner-Bailey second, motion carries.

CLAIMS:	
APPROVAL OF MINUTES:	
Mrs. Cotner-Bailey moved to approve the R Mr. Thompson second, motion carries.	egular Meeting Minutes for October 22, 2019,
ADJOURN:	
There being no further business before the boar	rd, the meeting adjourned at 10:35 a.m.
Warren Nash, President	Vicki Glotzbach, City Clerk

**APPOINTMENTS:** 

EXCAVATION REPAIR REPORT Report # 203084

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Form 3020 v2016.1

Maximo# 17055857 Project#: 55203200/ Task#: 034	Permit#:
Maximo#: 17055857 Project#: 552032001 Task#: 038 Operating Service Area: Clarksuite Prepared By: With Roleing	Date: 9-11-13
Address: 2513 Grant Line RU	City: www Alsamp
Directions To Job Site:	WWW
INITIAL EXCAVATION By:     Vectren	
Size: 5 '0 "x 6 '0 " DAsphalt EAsphalt W/Concrete Base Concrete Brick D	□Other
Hole #2:   Size:, "x,"   Asphalt   Asphalt W/Concrete Base   Concrete   Brick   Valve Box or Other Facilities in Excavation:   Yes   No Depth,"	JOther
Hole #3:     Street   Parkway   Sidewalk   Curb   Driveway   Parking Lot   State Highway   Otto	□Other
CURB / GUTTER: ' Damaged or Removed	
Comments:	
	- ccc t-77 20 <b>1</b> 0
REPAIR NOTICE ISSUED TO:     Vectren   Contractor:   Stoll Construction & Paving Co., Incomparison   Fax   Contractor Pick-up   Other	Date: <u>SEr 1</u> 21 2015
REPAIRED BY: Dectren Contractor: Stoll Construction & Paying Co., In	
Hole #1:   Asphalt McConcrete Base Concrete J-Bolt/Rebar Asphalt W/Asphalt Base  Other Phickets Cut Back "Final Repair P' 0	e Brick Cold Patch "x 8' 0" sqft 64
Hole #2: □Asphalt □Asphalt W/Concrete Base □Concrete □ J-Bolt/Rebar □Asphalt W/Asphalt Base □Cother □ Cut Back □ "Final Repair'	e □Brick □Cold Patch "x" sqft
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EXCAVATION REPAIR REPORT Report # 203083

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Form 3020 v2016.1

Maximo#: 1705877/ Project #: 55203200/ Task #: 038 Permit#: Operating Service Area: CLarksurku Prepared By: Mike Rolwy Date: 7-7-19
Address: 261) Grant Line RJ City: New Algary
Directions To Job Site:
Directions 10 Job Site.
INITIAL EXCAVATION By: Dectron & Contractor: Miller pipeline Crew Lead: NE Rolery
Hole #1: EStreet Parkway OSidewalk OCurb ODriveway Parking Lot OState Highway OOther
Size: 57 7 "v 6' 0" Mashhalt Washhalt W/Concrete Base Mconcrete HBrick Mother
Valve Box or Other Facilities In Excavation: □Yes SNo Depth "  Hole #2: □Street □Parkway □Sidewalk □Curb Striveway □Parking Lot □State Highway □Other
Size: 2 '2 "x 4 '5" Asphalt Asphalt W/Concrete Base Concrete Brick Cother  Valve Box or Other Facilities In Excavation: Yes Mo Depth
Hole #3: ☐Street ☐Parkway ☐Sidewalk ☐Curb ☐Driveway ☐Parking Lot ☐State Highway ☐Other
CURB / GUTTER: 'Damaged or Removed
REPAIR NOTICE ISSUED TO: Dectron Contractor: Stoll Construction & Paving Co., Inc. Date: SEP 1 / 2019  Demail/Scan Description
REPAIRED BY: Vectren Contractor: Stoll Construction & Paving Co., Ingate: 10/25/19
Hole #1: □Asphalt □Asphalt W/Concrete Base Concrete □ J-Bolt/Rebar □Asphalt W/Asphalt Base □Brick □Cold Patch
Other Whelm Cut Back "Final Repair 7'0"x 7'0 "sqft 49
Hole #2:   Asphalt MAsphalt W/Concrete Base   Concrete   J-Bolt/Rebar   Asphalt W/Asphalt Base   Brick   Cold Patch   Cut Back   Final Repair   2 ' 0 " x 5 ' 0 " sqft / 0
Hole #3:   Asphalt   Asphalt W/Concrete Base   Concrete   J-Bolt/Rebar   Asphalt W/Asphalt Base   Brick   Cold Patch
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# **EXCAVATION REPAIR REPORT**

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Form 3020 (Rev 2-23-2012)

Report # 098526

Maximo#: //6240 Operating Service Area: Address: 3531 Directions To Job Site:	Project CC GRANT LINE A	et #: <u>5920 - 31001</u> Prepared By:	Task#: 046 Perm City:	it#: Date: 6-10-19 NEW Albany
		ctor: Miller		
Size: 5 ' 6	"x 10 ' 0 " □Asphalt	□Driveway □Parking Lot □S □Asphalt W/Concrete Base □ n: ☑Yes □No Dcpth	Concrete Brick Other	
Hole #2: OStroet OPar Size:	kway DSidewalk DCurb D	Driveway □Parking Lot □St □Asphalt W/Concrete Base □ n: □Yes □No Depth	Concrete □Brick □Other	V-1
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REPAIRED BY:   Vec	ren <b>E</b> Contractor: <b>\$10</b>	Construction & Pa	VING CO., INGate:	10/24/19
Hole #1. □Asphalt □A	sphalt W/Concrete Base MC	oncrete	halt W/Asphalt Base Br	ick CCold Patch
Hole #2: □Asphalt □A	sphalt W/Concrete Base DCo	oncrete 🗆 J-Bolt/Rebar 🗀 Aspl Cut Back Fina	halt W/Asphalt Base DBr	ick DCold Patch
Hole #3: □Asobalt □A	sphalt W/Concrete Base DCo	oncrete 🗆 J-Bolt/Rebar 🗆 Aspl	halt W/Asphalt Base Bri	ick   Cold Patch
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# EXCAVATION REPAIR REPORT Report # 202931

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Form 3020 v2016.1

Maximo#: 16713975 Project #: 55203200/ Task #: 406 Permit#:  Operating Service Area: CLA/KSUIGE Prepared By: Mike Way Date: 6-15-19  Address: 1745 Klesnes Lu
Address: 1745 Klernel LN City: New Albury
Directions To Job Site:
INITIAL EXCAVATION By: Overtren Scientractor: Of No politic Crew Lead: Make Rosse
Hole #1: Street Parkway Osidewalk Ocurb Opriveway Parking Lot Ostate Highway Other  Size: 2 '6 "x 3 '0 " OAsphalt Asphalt W/Concrete Base Oconcrete Obrick Other  Valve Box or Other Facilities In Excavation: OYes Open "
Hole #2:   Street  Parkway  Sidewalk  Curb  Driveway  Parking Lot  State Highway  Other  Size:  "x' "  Asphalt  Asphalt W/Concrete Base  Concrete  Brick  Other  Valve Box or Other Facilities In Excavation:  Yes  No Depth "
Hole #3: DStreet Parkway DSidewalk DCurb DDriveway DParking Lot DState Highway DOther  Size: "x " Asphalt DAsphalt W/Concrete Base DConcrete DBrick DOther  Valve Box or Other Facilities In Excavation: DYes DNo Depth "
CURB / GUTTER: 'Damaged or Removed
REPAIR NOTICE ISSUED TO: Dectron Contractor: Stoll Construction & Paving Co., Inc.  Date: JUL 0.2. 2018  Demail/Scan Deate: Description of the Des
REPAIRED BY: Dectron Mcontractor: Stoll Construction & Paving Co., Wate: 10/15/19
Hole #1: Asphalt
Hole #7- 🗆 Asphalt 🗀 Asphalt W/Concrete Base 🗆 Concrete 🗀 J-Bolt/Rebar 🗀 Asphalt W/Asphalt Base 🗇 Brick 🗀 Cold Patch
□Other Cut Back "Final Repair ' "x ' "sqft
Hole #3:   Asphalt DAsphalt W/Concrete Base DConcrete DJ-Bolt/Rebar DAsphalt W/Asphalt Base DBrick DCold Patch  Other Cut Back "Final Repair" x "x gft
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EXCAVATION REPAIR REPORT

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Form 3020 v2016.1	Report # 202940	☐ BSCI Group #
Maximo#: 16817(768	Project #: 592031001 Task #: 04  Rd New Haprepared By:  tabor Rol.	6 Permit#:
Operating Service Area: Mount to be	P. & New Mb. Prepared By:	Date: 7-22-19
Address: 604 Mount tabor R		City: New Albany
Directions To Job Site: 604 Mount	tabur Rol.	¥
INITIAL EXCAVATION By:   Uvectren    Uvectren   Uvectren    Uvectren    Uvectren    Uvectren    Uvectren    Uvectren    Uvectren    Uvectren    Uvectren    Uvectren	Cre Cre	ew Lead: Taylor Starce
Size: 2 ' "x \ \ ' " \	☐Curb ☐Driveway ☐Parking Lot ☐State Highway [Asphalt ☐Asphalt W/Concrete Base ☐Concrete ☐Briccavation: ☐Yes ☐No Depth	ick 🗆 Other
Size: 'x' "x	Curb □Driveway □Parking Lot □State Highway     Asphalt □Asphalt W/Concrete Base □Concrete □Bricavation: □Yes □No Depth	ick 🗆 Other
Size: , "x , " [	ICurb □Driveway □Parking Lot □State Highway I Asphalt □Asphalt W/Concrete Base □Concrete □Briteavation: □Yes □No Depth"	ick 🗆 Other
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REPAIR NOTICE ISSUED TO: □Vectren □Email/Scan □Fax □Contractor Pick-up	Stoll Construction & Paying Co., Stoll Construction & Paying Co.	Date: MPL ZUIS
REPAIRED BY:     Vectren   KiContractor:	arm constitution a Lasting co.	Date: 10/15/19
Hole #1: □Asphalt MAsphalt W/Concrete B	ase Concrete J-Bolt/Rebar Casphalt W/Asphalt Cut Back "Final Repair 2_"	Base Brick Cold Patch
Hole #2: DAsphalt DAsphalt W/Concrete B	ase  Cut Back Final Repair  The state of the	Base □Brick □Cold Patch
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The Villages at H 1 S T O R 1 C SILVERCREST

# Silvercrest Annual Christmas Bazaar The 1st Saturday in December

Located near Scribner Middle School \* Call 812-542-6720 For Information .