

## AGENDA

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JULY 26, 2016 AT 10:00 A.M.**

### CALL TO ORDER:

### PLEDGE OF ALLEGIANCE:

### NEW BUSINESS:

1. Anthony Debrowolski re: Dumpster permit request at 1916 E. Oak St. 812-697-2825
2. IN-AWC re: Cut permit for Ealy Street & Crystal Avenue (Emergency Main Break) – work is complete

### COMMUNICATIONS – PUBLIC:

### OLD BUSINESS:

### TABLED ITEMS:

### COMMUNICATIONS - CITY OFFICIALS:

1. Vicki Glotzbach re: Trash can request in front of Journey Church at 423 State St.
2. Vicki Glotzbach for Kevin Hornung re: Street sign on Hollary
3. Vicki Glotzbach presenting for Roger Ward Engineering re: Curb cut at 2630 Grantline Road.
4. Courtney Lewis for Ivy Tech re: Alley closure next to The Grand
5. Irv Stumler re: Dilapidated buildings

### APPOINTMENTS:

### BIDS:

East Spring Street Curb Ramps Improvement Project

Hausfeldt Lane Crosswalk (NARC Project)

RRFBs (Rectangular Rapid Flashing Beacons) at Indiana University Southeast (NARC Project)

### CLAIMS:

### APPROVAL OF MINUTES:

**Regular Meeting Minutes for July 19, 2016**

### ADJOURN:

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JULY 19, 2016 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, president, Cheryl Cotner-Bailey, member and Mickey Thompson, member.

**OTHERS PRESENT:** Police Chief Bailey, Fire Marshal Koehler, Fire Chief Juliot, David Hall, Sean Payne, Bryan Slade, Brandon Sailings, John Rosenbarger, Chris Gardner, Mike Hall, Jessica Campbell, Courtney Lewis, David Brewer, Sandy Boofter and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

**1. Fred Geswein re: Fast Freddy's 5 miler**

**Mr. Geswein** presented a letter setting out the course and information on the race for the board to review. He stated that this is the 28<sup>th</sup> Annual Fast Freddie's Festive Five-Mile Feast Run and it will take place on November 24 starting at 9:00 a.m.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**1. Pastor Karen Owens with Prince of Peace Baptist re: Street closure on corner of Linden and Olive for vacation bible school**

**Pastor Owens** stated that she would like to close the block from the corner of Olive and Linden to the corner of Olive and Cotton on July 22 from 5:00 p.m. to 8:00 p.m. She examined that Friday night is the last night of Vacation Bible School and the kids are going to be out on the lot playing.

**Mr. Nash** asked what they will be doing in the street.

**Pastor Owens** stated that they are going to have a bouncy house, basketball, jump rope competitions and more. She explained that while nothing will be sitting in the street the lot is small so they want to close the road as a safety precaution.

**Mr. Thompson** asked if she has spoken with the one house behind them.

**Pastor Owens** replied yes.

**Mrs. Cotner-Bailey moved to approve the closure of Linden Avenue between Olive Avenue and Cottom Avenue, Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Derek Misch** passed out traffic control maps for the INAWC project for the board to review. He requested the following closures at the intersection at Briarwood Road and Klerner Lane on July 25-26, He also requested parking restrictions on the south side of Briarwood Road on July 27-30 with a parking restriction on the south side of Briarwood, Jaycee closed to through traffic from the Railroad to McDonald Street on July 13,20, 19-22 & 25-30, Camp Avenue Lane closure from camp entrance to Knob Avenue on July 19-21, Camp Avenue from Knob to Adams July 22 & 25-28, and Camp Avenue from Shady Drive to Knob on July 29&30.

**Mr. Thompson** moved to approve the above traffic closures, **Mrs. Cotner-Bailey** second, motion carries.

**Arlena Zeller** stated that Audubon Place needs to be made into two-way and cleaned up and asked that the board send someone out to the area to look at it to see what can be done.

**Mr. Nash** stated that they would have someone go out to take a look at it.

**Larry Clemmons** presented pictures of issues he is having with a neighbor next door that is a hoarder. He explained that he believes he is breaking every law that the city could possibly have and would like for them to do something about it. He stated that there is trash everywhere, 12 cars in his yard, and over 500 bumpers and fenders in his back yard.

**Mr. Nash** stated that there is no one in the city administration that is not aware this problem. He explained that it went to court several years ago and the property was cleaned and now it is back in the same condition. He stated that it has been turned over to legal again and their hands are tied as long as it is being litigated.

**Mr. Clemmons** asked how long they have to put up with it.

**Mr. Nash** explained that it all depends on the legal process.

**Mr. Clemmons** asked if the city could help with the mosquitos and rats because they have to live with this on a daily basis.

**Mr. Thompson** stated that the city does spray for mosquitos and he can make sure that it gets done.

**Irv Stumler** suggested that the city attorney asked the court to intervene to clean this property up.

**Jeff Eastridge** updated the board on the 5<sup>th</sup> and Elm Street Project and explained that last week they were held up because they had to use a blast survey so it took a few more days to get that work done. He stated that they are setting the manholes today but they can't close the hole up until the water company vacates the water line.

**Mr. Thompson** explained that they have to engineer it first.

**Mr. Eastridge** stated that they were out doing locates this morning so he is sure it is getting pretty close to being done. He explained that they located two water leaks on that line which was probably causing part of the problem and that has been corrected. He stated that he hopes to get the sewer department down no later than Thursday to camera the lines before they finish the manholes.

**Mr. Thompson** said they stressed the fact that the engineers have to figure out the tie-ins first but the city stressed the point that with all the work that has been done in that intersection that they wanted it addressed before it was closed up.

**Mr. Nash** asked how much longer it will be going on.

**Mr. Eastridge** stated that as far as his work he could have it opened back up on Monday or Tuesday but they have to wait for the water company to come in and do their work.

**Mr. Thompson** stated that they want them to take care of it now while it is open.

**Brian Fleck** updated the board the McDonald Lane project. He stated that tall the storm sewer for phase II from Charlestown to Hickoryvale should be substantially completed by the end of next week and they should be pouring curb and gutter. He explained that once that is complete they want to do the intermediate asphalt on the roadway and driveway aprons.

**Mr. Nash** asked if they are still on schedule.

**Mr. Fleck** replied yes and stated that they are working 12 hour days and 8 on the weekends to move the project forward.

**Mr. Nash** asked if the neighbors are hanging in there with us.

**Mr. Fleck** replied yes. He stated that they started signals last week and they are out there today to get the service hooked up at Charlestown Road.

**Roger Baylor** stated that there is a Facebook page called "New Albany IN" and there was a comment on the page that he volunteered to bring to the board's attention. He explained that there was a bad wreck on Elm and 13<sup>th</sup> on Saturday and this is not the first time as it is very hard to see around the parked cars when crossing over Elm. He stated that drivers are going way to fast and have turned up the wrong direction on Elm and because the intersection is used by kids and adults to cross the street they would like to see about installing a four-way stop before someone gets hurt.

**Mr. Nash** stated that they would check into it.

**Mr. Baylor** explained that he called the prosecutor's office last week who gave him the brush off about a member of the public viewing an accident report and told him that what he needs to do is asked the NAPD for an accident report of the pedestrian death on Spring Street. He asked how he would go about doing that.

**Police Chief Bailey** stated that he was told last week that there is a piece of the investigation that is not complete yet and is still at a state lab, but when it is complete they can work on reports but until that is done he isn't going to release anything.

**Mr. Baylor** asked if the information goes to him when it comes back or if it goes to the prosecutor's office.

**Police Chief Bailey** stated that it will go back to the prosecutor but Mr. Baylor can call him any time to simplify the process.

**Mr. Baylor** stated that he is doing this to make it public.

**Wes Christmas** updated the board on the progress on Spring Street. He explained that they have been working on the north side and have completed partial depth asphalt patching with the intention to then complete full depth concrete patching hopefully by the end of the week. He stated that they will mill off the existing asphalt that remains next week and putting down new asphalt by the end of next week. He explained that once that is done they will flip traffic control onto the west bound lanes and do the same work on the east bound lanes.

**Mr. Nash** asked if the traffic has improved since the adjustments were made.

**Mr. Christmas** stated that the timing adjustments to the light made a significant difference and from what he has been hearing most of the time it is going really well with the exception of some backups around 5:15 p.m., but those vehicles are clearing after the second signal cycle.

**Mr. Nash** asked what the completion date is.

**Andy Ashby** replied September 23.

**Mr. Christmas** stated that they are shooting for the first of October and that includes punch list items.

**Mr. Ashby** explained that they added a message board alerting traffic coming into town with the date range.

**Mr. Nash** stated that he noticed that and thinks it is helpful.

**Mr. Christmas** updated the board on the city-wide paving project. He explained that they have been doing all the concrete work on the roads where they will be doing milling and overlays, as well as replacing the ramps with ADA compliant ramps. He stated that they have also completed some sidewalk, curbs, and hope to get the asphalt down next week.

**Mr. Nash** asked if the paving will be continuous once it starts.

**Mr. Christmas** stated that is what was indicated.

**Mr. Thompson** stated that the spec was changed to read that once they starting milling they have to get the pavement back down.

**Mr. Christmas** explained that there were also some additional penalties to the specifications this year for roads that are milled and not paved within five days and the city intends to enforce this.

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS - CITY OFFICIALS:**

**Mike Hall** stated that the RiverStage production of Hairspray will be this weekend and requested a closure of Water Street while the show is ongoing. He suggested closing it from 7:00 p.m. – 11:00 p.m. on Friday, Saturday and Sunday.

**Mrs. Cotner-Bailey** moved to approve the closure of Water Street, **Mr. Thompson** second, motion carries.

**Mr. Thompson** stated that he talked to Planning and Zoning about the two curb cut requests at 609 Terrace Court and they have no issue with the request so the board can approve it.

**Mrs. Glotzbach** presented a sidewalk cut request at 2200 Charlestown Road for IN-AWC

**Mr. Thompson** moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

**APPOINTMENTS:**

**BIDS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey** moved to approve the Regular Meeting Minutes for July 12, 2016, **Mr. Thompson** second, motion carries.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:40 a.m.

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Warren Nash, President

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Vicki Glotzbach, City Clerk

**Mindy Milburn**

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**From:** Paige Thomas <paiget@daveomara.com>  
**Sent:** Friday, July 22, 2016 9:11 AM  
**To:** Mindy Milburn; Mickey Thompson  
**Subject:** NEWALB\_07.22.2016.xlsx  
**Attachments:** NEWALB\_07.22.2016.xlsx; O'MARA WEEKLY SCHEDULE.XLSX

Good morning,

I have attached the permit information for an emergency main break yesterday, as well as the schedule for next week.

Today we have a gentleman out verifying the utility depths on Elm St. We plan to begin that project next week.

Also, we just received an emergency this morning located at Spring & Jay St. I am unsure if there will be any sidewalk or asphalt cuts, but I will let you know when I find out!

Have a great weekend everyone!

Thanks,  
Paige



## **Mindy Milburn**

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**From:** Paige Thomas <paiget@daveomara.com>  
**Sent:** Wednesday, July 20, 2016 9:45 AM  
**To:** Mindy Milburn  
**Cc:** Mickey Thompson  
**Subject:** NEWALB\_07.20.2016.xlsx  
**Attachments:** NEWALB\_07.20.2016.xlsx

Mindy,  
We completed an emergency main leak yesterday. I have attached the permit application for the work that has already been completed.

Please let me know if you need anything else from me.

Thanks!  
-Paige



Dave O'Mara Contractors for Indiana American Water

DATE APPLIED	LOCATION	TYPE OF WORK	CONC ASPHALT	NOTES	SCHEDULED DATE	COMPLETION DATE
7/20/2016	1612 WOODLAND RD	EMERGENCY MAIN LEAK	3'X12'	ALREADY COMPLETED	7/19/2016	7/19/2016

\*\*INDIANA AMERICAN WATER IS RESPONSIBLE FOR ALL PERMITS APPLIED FOR

**DAVE O'MARA CONTRACTORS**

UPDATED:

ON HOLD  
SHUTDOWN REQUIRED

	7/22/2016 FRIDAY	7/25/2016 MONDAY	7/27/2016 WEDNESDAY	WORK NOT SCHEDULED
ADDRESS	1610 BRIARWOOD DR, CLARKSVILLE	2731 PAOLI PK, NEW ALBANY		ROSEWOOD, CLARKSVILLE
TYPE OF WORK	RAISE LID/CVR IN SIDEWALK	NEW 3/4" SHRT SINGLE, 20" DI		SHUTDOWN; LOWER MAIN AUG 3RD
ADDRESS	SPRING ST & JAY ST, NEW ALBANY			SPRING & 13TH ST, JEFFERSONVILLE
TYPE OF WORK	EMERGENCY MAIN BREAK			RETIRE HYDRANT - NO SHUTDOWN
ADDRESS				WOODLAND RD & CRESTVIEW, NEW ALB
TYPE OF WORK				REPLACE 4" VLV - SHUTDOWN
ADDRESS				WOODLAND RD & CRESTVIEW, NEW ALB
TYPE OF WORK				REPLACE 6" VLV - SHUTDOWN
ADDRESS		420 EWING LN, JEFFERSONVILLE	E CHARLESTOWN & CRESTVIEW, JEFF	
TYPE OF WORK		REPLACE SRV LINE VLV	REPLACE VLV V01589	
ADDRESS			E CHARLESTOWN & CRESTVIEW, JEFF	
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Hoffman Dr

Falling Run

Hornung Hill Dr



Google

## Mindy Milburn

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**From:** Mike Terry <MTerry@rw-engineering.com>  
**Sent:** Friday, July 22, 2016 2:21 PM  
**To:** Mindy Milburn; Mickey Thompson  
**Cc:** Roger Ward; Jensen, Todd  
**Subject:** Hellenic Senior Living of New Albany-Curb Cut Submittal  
**Attachments:** C101BoardofWorksSubmit-7-22-16.pdf; New Albany PUDD Approval with Conditions 02-17-16.pdf

Mindy:  
Thanks for speaking with me today. As we discussed we are requesting to be placed upon the Board of Works Agenda for our curb cut (refer to item #6 listed on the attached letter from Scott Wood). I've also included a Site Plan which show the location of the curb cut as well as a location for a bus stop. Two additional entrances use the access drive and existing parking lot from the Gastroenterology of Southern Indiana to the south.

At your suggestion I'm also sending this to Mickey Thompson for him to look over as well. Please review and let me know if you think it is necessary for someone to be at the Board's meeting. Since the Board meets weekly I don't believe it is necessary, at this time, for us to be placed on next week's agenda. However if you and Mickey do not have any concern's with what we've proposed and are comfortable with presenting to the Board without us, please feel free to place this item on the agenda for next week's meeting. Please feel free to contact me with any questions or comments.

Thanks,  
Michael K. Terry, RLA, LEED AP

Roger Ward Engineering  
7474 Noel Road  
Indianapolis, IN 46278  
(317) 251-1738 Ext. 6

[www.rw-engineering.com](http://www.rw-engineering.com)





Jeff M. Gahan, Mayor

CITY OF NEW ALBANY, INDIANA  
NEW ALBANY CITY PLAN COMMISSION  
NEW ALBANY BOARD OF ZONING APPEALS  
SCOTT WOOD, DIRECTOR

February 17, 2016

Todd Jensen – AHEPA  
10706 Sky Prairie Street  
Fishers, IN 46038

IN REFERENCE:

Docket P-02-07: Todd Jensen – AHEPA Affordable Housing Management Company, Inc. requests a Secondary Planned Unit Development District (PUDD) for an assisted living facility in the R-1, Suburban Residential district, at 2630 Grant Line Road.

Mr. Jensen,

This is to advise you that the New Albany City Plan Commission considered the above-referenced dockets at its regular meeting on February 16th, 2016, where it was authorized with the following conditions and commitments:

1. The approval is subject to the recordation of the final plat.
2. There shall be suitable access easements to properties behind the site. The easements may be shown as a metes and bounds survey on the record plat.
3. Sewer construction, capacity, and credits are subject to approval of the New Albany Sewer Board.
4. The approval of the New Albany Fire Prevention Bureau for all life safety measures, including water lines and hydrant locations, is required prior to any Improvement Location Permit.
5. Drainage improvements shall conform to the City's Storm Water Master Plan and shall be subject to review by the Plan Commission's third-party engineer (Heritage Engineering, LLC).
6. The proposed curb cut is subject to approval of the New Albany Board of Public Works and Safety.
7. The applicant shall provide a right-of-way dedication to the Board of Public Works and Safety to perfect a 100' right-of-way.
8. The landscape plan is subject to approval of the New Albany Tree Board.
9. A shared access agreement shall be in place with the Gastroenterology of Southern Indiana office to the south.
10. The approval is for the elevations shown on the plan set dated January 29, 2016.
11. One (1) monument-style sign is permitted, subject to staff approval.

If you have any questions, please contact this office.

NEW ALBANY CITY PLAN COMMISSION

SCOTT WOOD, DIRECTOR