

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MARCH 21, 2017 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Vectren re: Cut permits at Mt. Tabor @ Industrial Way (14508133) – street cut, 1339 Beeler St (14500272) – sidewalk cut

COMMUNICATIONS – PUBLIC:

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

1. Vicki Glotzbach re: Handicap Parking Request at 1744 East Oak Street

APPOINTMENTS:

BIDS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for March 14, 2017

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MARCH 14, 2017 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member, and Warren V. Nash, president.

OTHERS PRESENT: Fire Chief Juliot, Fire Marshal Koehler, Police Chief Bailey, Assistant Police Chief Fudge, Chris Gardner, Linda Moeller, Sidney Main, David Hall, Bryan Slade, Jessica Campbell, Courtney Lewis, Tonya Fischer, Alicia Meredith, Larry Summers and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Anthony Dobrowski re: Dumpster permit request for 1916 E. Oak St.

Mr. Dobrowski requested a dumpster permit at 1916 Oak Street while he is remodeling his home.

Mr. Nash asked where he wants to put the dumpster.

Mr. Dobrowski stated that he wants to put it in the parking lane on the street.

Mr. Nash asked if he has room on his property.

Mr. Dobrowski replied no.

Mr. Nash asked how long he would like to have it on the street.

Mr. Dobrowski replied two weeks.

Mr. Thompson moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

2. Rick Theobald with NA/FC Schools re: Curb cut for Green Valley school project and street closure on Beeler between Thomas St. and Hazelwood Ave. Contact person is Steve Gray

Mr. Theobald requested a curb cut for the school project and passed out a drawing for the board to review. Said drawing is on file with the City Clerk's office. He stated that the cut is going to be a construction entrance and once that is completed they will take out the existing cuts that are there now.

Mr. Nash asked if the southern one will be used only during construction.

Mr. Theobald replied yes and explained that there are two original driveways that will be used because they are keeping the original school open while construction is going on.

Mr. Nash asked if it will remain open after construction.

Mr. Theobald replied yes and stated that they will close the existing curb cut that is in the middle, the parking lot will be abandon and the school will be demolished. He added that the northern curb cut will be the exit after construction.

Mr. Nash asked what the timeframe is on this project.

Mr. Theobald explained that they are exploring options to try to knock a year off of the construction time by moving one of the schools to a temporary building. He stated that right now it is upwards of 18 months – 2 years but if they can move to another building it will be 6 months-1 year less construction time.

Mr. Nash asked if they are starting now.

Mr. Theobald stated that they are letting bids out shortly and they will probably be brought back in May or June.

Mr. Nash asked Mr. Summers if he has any comments on this.

Mr. Summers stated that he has reviewed the plans and is okay with the project.

Mrs. Cotner-Bailey asked how soon they will do the curb cut.

Mr. Theobald stated that they haven't set the date yet and will depend on when construction starts.

Mr. Thompson moved to approve the curb cut, Mrs. Cotner-Bailey second, motion carries.

Mr. Theobald stated that they have to set the new chiller units at Hazelwood School and they would like to close Beeler Street between Thomas and Hazelwood to bring in a crane from Padgett.

Mr. Nash asked about the time frame.

Mr. Theobald stated that they plan to get it done in one day.

Mr. Nash asked if they have a date.

Mr. Theobald replied March 21. He added that there is an alley that runs behind all of the houses and the only actual blockage is at the stop sign for the swing radius on the crane.

Mr. Nash asked if there is a way to notify the residents.

Mr. Theobald stated that they will send out letters to the seven houses that are affected.

Mr. Thompson moved to approve the closure of Beeler Street from Thomas Street to Hazelwood Avenue, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Brandon Grant stated that they need to replace a sewer line at 2102 Shelby Street and they need to make a 10X10 cut in the alley.

Mr. Thompson asked who will do the work.

Mr. Grant stated that he is doing the digging and Alpha Mechanical will be doing the work.

Mr. Thompson asked if he has spoken with the sewer plant.

Mr. Grant stated that someone from the city called him and said that they would need to come out to inspect it but he isn't sure what his name was.

Mr. Thompson asked if he is connecting into the main.

Mr. Grant replied yes.

Mr. Thompson stated that he will need to go through wastewater and he will need to look at the alley to inspect where he wants to make the cut.

Mrs. Cotner-Bailey asked how soon he wants to do it.

Mr. Grant replied within a week or so because they are currently without sewer service.

Mr. Thompson stated that he will set something up with him after the meeting and make sure wastewater is okay with the project as well.

Mr. Thompson moved to approve the alley cut contingent upon approval by wastewater and inspection by Mr. Thompson, Mrs. Cotner-Bailey second, motion carries.

Paige Thomas stated that they would like to request a 4X6 cut in the asphalt at E. Oak Street and E. 3rd Street for a valve replacement.

Mr. Thompson moved to approve the cut at E. Oak, Mrs. Cotner-Bailey second, motion carries.

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

1. Vicki Glotzbach re: Banner request for Clean Socks Hope 5K Color Dash

Mrs. Glotzbach explained that this is a homeless ministry and they would like to hang a banner from March 27th through April 10th at Spring and 8th Streets. She stated that they are going to have a 5K Color Dash at Cardinal Ritter Park and the surrounding area but the runners will be on the sidewalks only.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Warren Nash re: Lack of parking at 4th Street and Spring Street

Mr. Nash stated that he has been by the location at different hours of the day and he hasn't seen any parking issues.

Fire Chief Juliot stated that there have been a few accidents at that location and stated that there are a lot of cars that park on the street.

Police Chief Bailey stated that he has pulled the stats on crashes at that location and there has been no increase in accidents. He added that they have checked the parking on multiple locations and they have been unable to identify a problem. He stated that on one occasion that they observed the parking they counted 23 open spaces.

Mr. Thompson stated that he did contact the street department about cutting down the limbs and they sent a truck out to cut those back.

APPOINTMENTS:

BIDS:

CLAIMS:

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for March 7, 2017 with corrections, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:22 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk

Mindy Milburn

From: Hodges, Hannah L. <hhodges@Vectren.com>
Sent: Friday, March 17, 2017 3:59 PM
To: Mindy Milburn
Subject: Permit Request
Attachments: 14500272.pdf; 14508133.pdf

Mindy,

Please add the following addresses to the agenda for the next Board of Works meeting.

Mt. Tabor @ Industrial Way (14508133) – street cut
1339 Beeler St (14500272) – sidewalk cut

Also, I just wanted to let you know that Bill Davis no longer works for Vectren. Please begin sending permits to me from now on.

Thank you! Have a great weekend!

Hannah Hodges

Gas Operations Assistant
(812) 948-4956



2520 Lincoln Drive
Clarksville, Indiana 47129

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed and may contain information that is non-public, proprietary, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, notify us immediately by telephone and (i) destroy this message if a facsimile or (ii) delete this message immediately if this is an electronic communication. Thank you.

Mindy Milburn

From: Hodges, Hannah L. <hhodges@Vectren.com>
Sent: Friday, March 17, 2017 3:59 PM
To: Mindy Milburn
Subject: Permit Request
Attachments: 14500272.pdf; 14508133.pdf

Mindy,

Please add the following addresses to the agenda for the next Board of Works meeting.

Mt. Tabor @ Industrial Way (14508133) – street cut
1339 Beeler St (14500272) – sidewalk cut

Also, I just wanted to let you know that Bill Davis no longer works for Vectren. Please begin sending permits to me from now on.

Thank you! Have a great weekend!

Hannah Hodges

Gas Operations Assistant
(812) 948-4956



2520 Lincoln Drive
Clarksville, Indiana 47129

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed and may contain information that is non-public, proprietary, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, notify us immediately by telephone and (i) destroy this message if a facsimile or (ii) delete this message immediately if this is an electronic communication. Thank you.

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center (Write In) Clarksville

Street Address 1339 Beeler St. City/Town New Albany

MAXIMO "Parent" Work Order Number 14500272

MAXIMO "Child" Work Order Number 14504750

New Renew Retire Resize Relocate Other Estimate only

1. ^Y ^N Sewer lateral locate is needed. If not, explain why. Retirement

2. ^Y ^N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route
Lot is not at final grade Other (Write In) _____

3. ^Y ^N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number 1703160964 Time Called 945 AM

Start Date 3-20-17 Expiration Date 4-5-17

4. ^Y ^N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

New Albany - Sidewalk cut

5. ^Y ^N Necessary material is in truck stock. If not what is needed (Write in) _____

6. Estimated scheduled start date (Write In) 3-23-17

7. Other information needed to complete this work:

Special crew or equipment (Write in) _____

Other (Write in) _____ Welder

Completed by J Higdon Date 3-16-17

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center (Write In) Clarksville

Street Address Mt Taber & Industrial City/Town New Albany

MAXIMO "Parent" Work Order Number 14508133

MAXIMO "Child" Work Order Number 14508142

New Renew Retire Resize Relocate Other Estimate only

Valve Maintenance

1. ^Y ^N Sewer lateral locate is needed. If not, explain why. _____

2. ^Y ^N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write In) _____

3. ^Y ^N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number _____ Time Called _____

Start Date _____ Expiration Date _____

4. ^Y ^N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write In)

Street

5. ^Y ^N Necessary material is in truck stock. If not what is needed (Write In) _____

6. Estimated scheduled start date (Write In) _____

7. Other information needed to complete this work:

Special crew or equipment (Write In) _____

Other (Write In) _____ Welder

Completed by S. Jenkins Date 3-17-17

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

HANDICAPPED SIGN REQUEST

NAME: Charles Nyberg

ADDRESS: 1744 E. OAK St.

TELEPHONE NO. 502-727-8822

HANDICAPPED LICENSE PLATE # D285WR 8-28-17
Blue F150 FORD

FOR STREET DEPT. USE ONLY:

NUMBER OF SIGN: _____