

## AGENDA

THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, AUGUST 10, 2017 AT 9:15 A.M.

### CALL TO ORDER:

### PLEDGE OF ALLEGIANCE:

### APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

July 27, 2017 Regular Meeting Minutes

### BIDS/CONTRACTS:

### COMMUNICATIONS - PUBLIC:

### COMMUNICATIONS - CITY OFFICIALS:

### SEWER ADJUSTMENTS:

Infinite Solutions	\$3,838.89
Mt. Tabor Church	\$2,402.13
Mary Lukemeier	\$1837.64

### FINANCIAL REPORT:

### NEW BUSINESS:

### OLD BUSINESS:

1. Wes Christmas re: Clark Dietz Update and Sewer Credits Update

### UTILITY REPORT:

### CLAIMS:

### ADJOURN:

**THIS AGENDA IS SUBJECT TO CHANGE.**

**For more information, please see the City Clerk in Room 332, City County Bldg.**

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, AUGUST 1, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member and Cheryl Cotner-Bailey, member. Warren V. Nash, president, was not present.

**OTHERS PRESENT:** Fire Chief Juliot, Fire Marshal Koehler, Linda Moeller, Bryan Slade, Robert Lee, Chris Gardner, Sidney Main, Larry Summers, David Hall, Jessica Campbell, Police Chief Bailey, Assistant Police Chief Fudge, David Brewer, Tonya Fischer, Mike Hall, Alicia Meredith, Christina Jarboe, Courtney Lewis, Brandy Becker and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Jason Uhl, AllTerrain Paving re: Alley closure and street cut permit for sewer repair in alley between E. Elm Street and E. Spring Street from Vincennes Street to 18<sup>th</sup> Street**

**Jason Uhl** passed out a map of the closure and reviewed it with the board. Said map is on file with the city clerk's office. He explained that they are doing a sewer repair for the Breakwater and adding a new manhole so they would like to close the alley at 18<sup>th</sup> Street behind East Elm Street from 08/01/17 to 08/04/17

**Mr. Thompson** asked if they will plate it at night for traffic.

**Mr. Uhl** replied yes.

**Mrs. Cotner-Bailey** asked how long it will take.

**Mr. Uhl** replied three days.

**Mr. Thompson** asked if they could give advanced notice to the affected residents.

**Mr. Uhl** replied yes.

**Mrs. Cotner-Bailey** moved to approve the alley closure and alley cut, **Mr. Thompson** second, motion carries.

**2. Lincoln Taylor, LATCO/Selby House, Inc. re: Alleyway project between Bank Street and Pearl Street from Spring Street to Main Street**

**Lincoln Taylor** updated the board on the alleyway improvement project and stated that the project will be between Bank Street and Pearl Street starting at Spring and ending at Main. He explained that they are installing LED lights in a zig-zag fashion between buildings, painting the pavement like a wave and installing electrical bases for the lighting. He requested permission to go ahead and layout one pattern for painting and explained that they would not need to close the alley completely and would have cones and caution tape. He stated that he will come back to the board to request permission to close sections of the alley to install the lighting.

**Mr. Thompson** asked if they are not going to do it on a Monday.

**Mr. Taylor** stated that they will have to watch out for the garbage trucks.

**Mr. Thompson** asked if he knows how long it will take for the paint to dry

**Mr. Taylor** replied a couple of days.

**Mr. Thompson** stated that one of the buildings has off-street parking in the alley and asked if he talked with them about it.

**Mr. Taylor** replied no.

**Mr. Thompson** asked where they will be starting.

**Mr. Taylor** replied at the Spring Street end.

**Mr. Thompson** asked him to talk to the people on the Market Street end to let them know they will not be able to exit at the Spring Street end.

**Mrs. Cotner-Bailey** asked that he speak with them today.

**Mr. Hall** asked if they are going to cross over Market by The Grand.

**Mr. Taylor** replied no and stated that they will be between Market and Spring.

**Mrs. Cotner-Bailey**

**Mrs. Cotner-Bailey moved to approve the closure of the alley between Spring and Market beginning tomorrow, Mr. Thompson second, motion carries.**

### **3. Gary Case re: Parking issues at 311 W. 8<sup>th</sup> Street**

**Gary Case** stated that he was before the board in 2008 and was granted the right to use his property at the end of the alley as off-street parking. He explained that now the house beside him has gone to rental property and the residents are using the alley for off street parking and he has very little room to get his trailer out between the vehicles. He presented the board with photos showing a car sitting in the alley blocking him from being able to move his trailer safely. He stated that the neighbors garage is already encroaching on the alley, but it has been there so long that it isn't his fault, but when you add the vehicle to that it makes it impossible to use the alley.

**Mr. Thompson** asked if he has access off of 8<sup>th</sup> Street.

**Mr. Case** stated that he has a driveway cut in the front that was approve at the same time but he has to be able to back down the alley to get his trailer out of the parking space.

**Mrs. Cotner-Bailey** asked if he could knock on their door to see if he can move his car.

**Mr. Case** stated that he has many times and even had a police officer come out to ask them to move. He explained that the officer told him that he doesn't know anything about parking and to call the city traffic division who came out and gave him a ticket. He stated that another police officer came out and told him he could park back there so he moved it back behind the garage. He asked if alleys are now being used as designated off-street parking.

**Mr. Thompson** stated that there is an ordinance that calls out certain alleys as no parking. He asked if this board approved his use of the parking beside his home.

**Mr. Case** stated that he received approval on the driveway cut and they came out to install the signs with the city stamp on them. He added that before you go into the alley it says "No Parking" and at the end of the alley it says "No Parking". He stated that it wouldn't be an issue if there was enough room but the garage is already encroaching on the alley so it makes it very dangerous for him to try to back out with a vehicle also parking behind the garage.

**Police Chief Bailey** stated that Mr. Case does make a good argument and the photos presented certainly indicate that there is an issue. He explained that when they manage parking behind a residence they usually analyze is pavement to pavement, but he can appreciate the situation. He stated that he has been reviewing the ordinance on this and he would like to request that Mr. Case have another officer that is independent of the situation and have him speak with this neighbor to give them opportunity to correct it. He added he can see both sides of the situation and would like to be given an opportunity to correct it. He asked Mr. Case to give him his telephone number so that they can work it out.

**COMMUNICATIONS – PUBLIC:**

**Rob Philpot, Vectren**, presented a request for a sidewalk cut permit for 2214 E. Market Street for a retirement.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**Randy Smith**, 604 E. Spring Street, stated that behind his property are two orphaned lots that he believes are owned by St. Elizabeth's and they are overgrown with weeds and brush. He asked if the city could come by and pick it up. He added that the area is used by garbage trucks and could use some gravel.

**Mr. Thompson** stated that he would go out to look at it.

**Derek Misch, Dan Christiani**, presented maps for closures and cuts for the board to review. He explained that they need to take a water line and reroute it around the manhole at Dewey and East 16<sup>th</sup> Street. He stated that they will need a sidewalk cut at 79 E. 16<sup>th</sup> Street and 80 E. 16<sup>th</sup> Street as well as a road cut at the intersection. He added that they will be closing the eastbound lane of Dewey Street at the 16<sup>th</sup> Street intersection on 8/07 or 8/08 from 8:30 a.m.-3:00 p.m.

**Mr. Thompson** asked if he has been in contact with the residents on 16<sup>th</sup> Street.

**Mr. Misch** replied no and stated that he will do that this week.

**Mrs. Cotner-Bailey moved to approve the lane closure on Dewey, the no-parking on 16<sup>th</sup> Street and the sidewalk/street cuts, Mr. Thompson second, motion carries.**

**Mrs. Cotner-Bailey** asked how long the work would take.

**Mr. Misch** stated that this part will take a day and then he will be back with the traffic control plan for the actual main that will go through. He presented a map of work that they have to do at Pearl Street and Graybrook for the Bono Road Project. He stated that they will be installing a 16" line across the road and if their materials come in by the 14<sup>th</sup> they would like to start work that day and should be done by the 16<sup>th</sup>.

**Mr. Thompson** asked if he will let the board know if the materials don't come in on time.

**Mr. Misch** replied yes and stated that he will come back and give them an update.

**Mr. Thompson** asked Mr. Summers if he has reviewed this.

**Mr. Summers** stated that the paving project starts on the 7<sup>th</sup>.

**Mr. Thompson** asked Mr. Misch if he could push this until the 21<sup>st</sup> because they have paving starting on State Street.

**Mr. Misch** stated that it shouldn't be a problem.

**Mrs. Cotner-Bailey moved to approve the work on Bono Road from August 21-23, Mr. Thompson second, motion carries.**

**Wes Christmas, Clark-Dietz**, stated that the crew finished up the last of what they consider the grid paving on Saturday with the two sections around Breakwater remaining. He explained that moving forward the crews are doing patch work on State Street in preparation of milling & paving which will start on August 7<sup>th</sup>. He stated that they will mill the northbound lanes from Oak to Green Valley and pave that half the remainder of the week, with a plan to come back the following Monday and move over to the southbound lane. He explained that while they are doing that work the patching crew will move ahead to Main and then Silver. He added that between now and the paving operation they need to get the traffic loops completed on State Street.

**Mr. Summers** asked about Vincennes.

**Mr. Christmas** stated that he assumes once they get the loop contractor on site they are going to go ahead and do all of the signals.

**Roger Baylor**, thanked the board for the street crossings that do not require a button to be pushed. He stated that the black covering on the "cross traffic doesn't stop" by his house came off and the arrows are pointing in the opposite pattern than what they should be.

**Mr. Summers** stated that when the plastic came off he noticed it as well. He explained that they have been instructed to remove the sign.

**Mr. Baylor** asked if the cross hatching misdirection is going to be fixed before or after the street opens to two-way traffic.

**Mr. Summers** stated that the current plan is for that to be done before the conversion.

**Mr. Baylor** stated that the parking spaces on his block down to 4<sup>th</sup> Street is 6"-8" consistently shorter than they should be.

**Mr. Summers** stated that as you go down Spring Street the curb widths vary because it is an old street that has limestone slabs in the ground. He added that as the contractor was laying the stripes he measured from the central line rather than measuring from the edge. He stated that they had all the parking spaces measured and there were only 5 that were affected.

**Mr. Baylor** stated that he measured all the way down the street and it was consistently short all the way down to 4<sup>th</sup>. He stated that you can't make the curve at the E. 10<sup>th</sup> Street and E. Spring Street going any faster than 25mph and just about every single car goes over into the bike lane and added that he thinks there needs to be a stop there.

**Mr. Summers** stated that it was not constructed according to plan and the contractor has been instructed to correct the issue so it will not need a stop sign.

**Mr. Baylor** asked if it is one of those intersections with the pedestals and enhanced crosswalk.

**Mr. Summers** replied yes.

**Paul Lincks, HWC Engineering**, stated that they are doing grooving for pavement work installation on Market Street and Elm Street today with preliminary markings for State Street. He explained that the idea is get everything grooved while they are here through the end of the week followed by pavement markings on Market and Elm. He stated that they are going to hold off on the yellow center line stripe and any angled parking that wouldn't work with the one-way operation until they are ready to convert. He explained that the decorative installation at the crosswalks is down to three intersections remaining at State, Elm and Market and he has discussed traffic control for this with Mr. Summers. He stated that they will have to run a chalk line for the layout during a red-light cycle so they will not have to close the street but will have to minimize the lanes. He explained that they discussed doing this on Spring & Elm before 7:00 a.m. or between the hours for 9:00 a.m.-3:00 p.m. to allow them to restrict down to one lane. He stated that they wouldn't do any restrictions on Market as long as they are maintaining one lane of traffic and they will do State Street in 3 pieces.

**Mr. Summers** added that they are trying to minimize the disruption.

**Mr. Lincks** stated that he has popped in a lot of businesses downtown in an effort to do their best to keep in contact with the community to see if they have any concerns. He added that they have worked with St. Mark's with some on-street parking issues

**Paige Thomas, O'Mara**, requested a 5'X6' street cut at 704 Cherry Street for a main leak.

**Mr. Thompson** asked when they wanted to do the work.

**Ms. Thomas** replied tomorrow or Thursday.

**Mr. Thompson** reminded her that school is right up the road from the work.

**Ms. Thomas** stated that it would be after school started.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**Grant List, Renaissance Design Build**, addressed the board regarding the Avondale Cover Project and presented maps of the proposed driveway entrances.

**Mr. Summers** stated that he went out to look at this and he has no problem with the existing driveway. He explained that once the proposed driveway is brought to grade he doesn't see any issues with that either. He stated that he likes to have 7 seconds from when you see the vehicle to when it gets to the drive and this particular location is 6.5. He added that once it is raised they will be able to see further.

**Mr. Thompson** asked if they are both on Klerner Lane.

**Mr. List** replied yes. He stated that they are using an existing driveway and added one other.

**Mrs. Cotner-Bailey** asked if they are just approve the plat or if they need to approve a curb cut as well.

**Mr. Summers** stated that the curb cuts need to be approved as well.

**Mrs. Cotner-Bailey moved to approve the curb cuts and the plat for Avondale Cove project, Mr. Thompson second, motion carries.**

#### **OLD BUSINESS:**

##### **1. Drive locations for Avondale Cove Project and approval of plat**

**Mr. Thompson** stated that this item was discussed under the Communications-Public portion of the meeting.

#### **TABLED ITEMS:**

#### **COMMUNICATIONS – CITY OFFICIALS:**

##### **1. Courtney Lewis re: Special Event Permit Requests**

- **Miles for Merry Miracles 5K Run/Walk at Riverfront Amphitheater**
- **Cardinal Ritter S. Ellen Jones Neighborhood Street Fair**

**Christina Jarboe** explained that Cardinal Ritter S. Ellen Jones street fair will be held on September 15<sup>th</sup> from 11:00 a.m. – 4:00 p.m. and they would also like to officially approve the Miles for Merry Miracles 5K run that previously came before the board.

**Mr. Thompson** stated that both of these organizations have been before the board and this is just the formality of approving the permit.

**Mrs. Cotner-Bailey moved to approve the above special event permits, Mr. Thompson second, motion carries.**

**2. Vicki Glotzbach re: Handicap Sign Request at 1401 Indiana Avenue**

**Mrs. Glotzbach** stated that Officer Miller went out to inspect the location and is recommending approval.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**3. Tonya Fischer re: Riverhills Development Agreement**

**Ms. Fisher** asked for approval from the board on an agreement between the city and Riverhills Development district to do some preliminary work on the QRS property.

**Mr. Thompson** asked if this is to explore the potential uses or possibilities.

**Ms. Fisher** replied yes.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**4. Mickey Thompson re: Water company project on Monon Avenue**

**Mr. Thompson** stated that the main replacement is complete except for one tie-in but there has been some complaints about the pavement restoration. He explained that the water company has been notified that they have to repave but because of the city paving schedule they will not be able to do the work right away. He stated that they will do some patch work on Beechwood Avenue in the meantime He added that they have started another water main project on Chartres Street this week and plan to do the boring under the railroad but it shouldn't shut the road down.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for July 25, 2017, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:55 a.m.

\_\_\_\_\_  
Mickey Thompson, Vice President

\_\_\_\_\_  
Vicki Glotzbach, City Clerk

## HANDICAPPED SIGN REQUEST

NAME: Phyllis Gentan

ADDRESS: 1319 Vance Ave

TELEPHONE # 312-704-4756

HANDICAPPED LICENSE PLATE #: D806CJ

After the above information is provided please forward to:

City Clerk's Office  
Room 332  
311 Hauss Sq.  
New Albany, Ind. 47150

The information will be given to the Traffic Officer - he will check the address out. Then he will report back to the City Clerk's Office.

The City Clerk will then put the request for sign on the agenda of the Board of Public Works and Safety. The Board meets every Tuesday Morning at 10:30 a.m. in the Assembly Room on the 3<sup>rd</sup> Floor.

The applicant can attend the meeting and hear the decision of the Board. Attendance is not mandatory - but it is helpful if the applicant or a representative attend the meeting.

The applicant does need to know that if the "Handicapped Sign" is approved this does not mean that the applicant has the "sole" right to the sign. Anyone that has handicapped plates or uses a handicapped placard - will be allowed to park in the space.

Please refer your questions to the City Clerk's Office at 948-5336.