

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, AUGUST 23, 2016 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Nad Day with Lawyer Excavation Inc. re: Street cut permits
2. Vectren re: Street Cut Permit for 4230 Reas Lane
3. IN-AWC re: Emergency repairs at 1007 Slate Run Road, Klerner Lane & Sherwood, 309/311 Pimlico Drive (work has been completed)

COMMUNICATIONS – PUBLIC:

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

APPOINTMENTS:

BIDS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for August 16, 2016

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, AUGUST 16, 2016 AT 10:00 A.M.

PRESENT: Warren V. Nash, president, Mickey Thompson, member and Cheryl Cotner-Bailey, member

OTHERS PRESENT: Assistant Police Chief Fudge, Police Chief Bailey, Fire Marshal Koehler, Fire Chief Juliot, David Hall, Bryan Slade, Courtney Lewis, Brandy Becker, Chris Gardner, Rob Sartell, Joe Ham, Wes Christmas, John Rosenbarger, David Brewer, Jessica Campbell, Larry Summers, Linda Moeller and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Teresa Hebert & Sophia Palmer re: Banner and 5K for Miles for Merry Miracles

Ms. Teresa Hebert stated that Miles for Merry Miracles is a youth led organization so she is just an adult mentor and the young adults with her are in service based learning so they will be making the presentation.

Ms. Sophia Palmer stated that this is her fifth year being part of Miles for Merry Miracles and she is also the president. She stated that they have three main events and asked Mr. Stanfield to tell the board about the first one.

Mr. Logan Stanfield stated that it is his sixth year doing this. He stated that the first event is the 5K run/walk and all of their sponsors come out for the run and the entry fee is to sponsor an angel with the Salvation Army.

Mr. Hunter Griffin stated that their second event is their shopping day at the New Albany Walmart and their sponsors are tax-free, get a 10% discount and have dedicated shopping lanes.

Ms. Palmer stated that their third and final event is a holiday celebration and they invite the angel tree families that they serve to come for a hot Christmas meal which is something that these families aren't going to get otherwise. She also stated that they have Santa Claus at the event for the children to take pictures with. She said that there is a craft table and they also give the parents the children's presents in secret to give to their children so that the parents are still the children's heroes. She explained that this is the ninth year for Miles for Merry Miracles which started out as an Eagle Scout Project and grew throughout the community. She requested the use of the amphitheater on December 3rd from 7:00 a.m. until 12:00 p.m. She also requested that their banner be hung at Spring Street and Eighth Street on November 14th and taken down on December 5th and delivered to Walmart at that time.

Mr. Stanfield stated that their goal for 2016 is to get as many angels as they can and to surpass 4,000 angels in their nine years.

Mrs. Cotner-Bailey asked Ms. Lewis if the amphitheater is available that day.

Ms. Lewis stated that it is most likely available.

Mrs. Cotner-Bailey asked Ms. Lewis if she would be their contact.

Ms. Lewis replied yes.

Mr. Gardner stated that the restrooms would not be available because they will already be winterized.

Mrs. Cotner-Bailey asked if the riverfront was going to be construction free at that time.

Ms. Lewis stated that she is working on an alternate route for the 5K because the greenway will be under construction.

Mr. Nash asked Ms. Lewis to give them her card and contact information so they could work together.

Mrs. Cotner-Bailey stated that the board could approve everything and then they could work with Ms. Lewis on the route for the 5K.

Mrs. Cotner-Bailey moved to approve the use of the amphitheater on December 3rd and the banner request for November 14th – December 5th at Spring Street and Eighth Street, Mr. Thompson second, motion carries.

2. Greg Bowling re: Speed bump request on McDonald Avenue

Mr. Greg Bowling stated that he owns the plant located at 2073 McDonald Avenue and has over 150 employees. He said that the building on the other side of the street at 2072 has five employees and he intends to add 10 more. He also said they are going to bring another 20-25 employees from Louisville to the New Albany site and that parking is on that side of the street so there will be a lot of traffic going back and forth. He explained that there will be a lot of activity on that street and requested that city install speed bumps to slow the traffic and keep his employees safe.

Mr. Nash stated that the city doesn't typically put speed bumps on city streets because engineering studies have shown that they do not slow traffic. He said that the traffic department will look at it and try to come up with some other measure to take care of the problem.

Mr. Thompson asked if repainting the crosswalk for the fork lift would help.

Mr. Bowling stated that is further down and they are wanting something closer to the entries of the buildings.

Mr. Nash asked Police Chief Bailey to look at the area.

Police Chief Bailey stated that he would check it out and report any recommendations back to the board.

3. Greg Burks re: Vendors Permit for food truck

Mr. Burks, Greg's BBQ Truck, stated that he has a food truck and would like to set up at Padgett on Fourth Street and on Charlestown Road across from ERL. He asked the board what he needs to provide them to get a permit.

Mrs. Cotner-Bailey asked if he would be set up on private property.

Mr. Burks replied that he may be doing some private property but not right now.

Mr. Nash asked if he was going to be on the street or sidewalk.

Mr. Burks stated that he would probably be on the sidewalk.

Mr. Thompson asked if it is an actual truck.

Mr. Burks replied yes and stated that it looks just like a UPS truck.

Mr. Thompson stated that he will need his permit through the health department.

Mr. Burks stated that he has those permits.

Mr. Thompson stated that it can't be parked on the sidewalk and would have to be parked on the street somewhere where it wouldn't interfere with traffic so there will be limitations on where it can be parked.

Mrs. Cotner-Bailey asked what hours he wanted to operate.

Mr. Burks replied they would be approximately 11:00 a.m. to 1:30 p.m. and if he did evenings it would be 6:00 p.m. to 10:00 p.m.

Mr. Nash stated that as far as he knows there is no permit needed from this board but they will research it and get in contact with him if need be.

4. Matt Chalfant re: Closing alley between Bank and Pearl St. on north side of Spring St. for three days

Mr. Chalfant stated that he is building a new building at 137 Spring Street and will need a couple of days to lay the masonry up and will need to set up scaffolding in the alley.

Mr. Nash asked if he thinks he can get it completed in three days.

Mr. Chalfant replied yes.

Mr. Thompson asked if it would be a problem to get with the people on the other side of the alley just to let them know what will be happening.

Mr. Chalfant replied that wouldn't be a problem. He said that folks would just have to cross Mr. Rick Fox's parking lot and he will talk to him about that.

Mr. Nash asked if it would interfere with anyone's garbage pick up.

Mr. Chalfant replied no.

Mr. Thompson asked when he wanted to start.

Mr. Chalfant replied right away because they are bricking the building now.

Mrs. Cotner-Bailey moved to approve, **Mr. Thompson** second, motion carries.

5. Todd Benovitz re: Placing dumpster on 13th Street near Elm Street

Mr. Benovitz stated that he is doing a small renovation project of the kitchen for St. John's Church and would like to place a dumpster on 13th Street near the Elm Street intersection off and on over an eight-week period. He explained that there is a pull-off on the street that narrows the sidewalk down some for cars to park near the church and he would like to put it there.

Mr. Thompson stated that reflective tape needs to be placed on the dumpster along with a cone in front of it.

Mr. Nash asked if it will be on the city's right-of-way.

Mr. Benovitz replied yes, it will be in the parking lane.

Mr. Thompson moved to approve the dumpster request for an eight-week period, **Mrs. Cotner-Bailey** second, motion carries.

6. Monte Gullion with AT&T re: Work in right-of-way

Mr. Gullion passed out maps and information on projects that they are working on for the board to review. He stated that they are currently overlaying several areas with fiber to residential customers. He explained that the overlay itself goes right to the existing copper cables and is pretty much invisible so there is no difference aesthetic wise. He said that they also have ongoing jobs and most of the businesses including 911 are fiber based or going fiber based so they have a lot of fiber going in. He stated that three of those jobs are going into the fire department for 911 services and they have one coming to this building also. He said that they don't plan to cut any streets or sidewalks but if they need to, they will come back to the board for approval. He added that most of this is aerial work.

Mr. Thompson stated that the city is working toward knowing what is in the rights-of-way so that is why he was asked to give an overview of the project.

Mr. Gullion stated that their main office in San Antonio is looking at them as a trial point and if it goes well then he feels they will give them more money to overlay copper facilities in the future. He said that the fiber goes all the way to the home and will be 25 Meg-100 Meg to start with for data including cable TV capabilities.

Mr. Thompson asked if their work is going to be invasive.

Mr. Gullion stated that it shouldn't be at all because the older areas they are in are almost all aerial based but there are some buried like down Green Valley Road. He added that he tries to never have to dig up a road or sidewalk and if by chance he has to, he always gets a permit to do so.

Mr. Thompson asked if there were any cuts on the Green Valley Road Project.

Mr. Gullion stated that he wasn't the engineer on that but he knows they had a permit to bore under the street just north of Allison Court and that was the only street bore they had.

Mr. Thompson asked if the projects that he passed out information on are potential projects if everything works out alright.

Mr. Gullion stated that those projects are ones that are going to be done.

Mr. Thompson asked if he and Mr. Summers could review these plans to see if there are any problems or conflicts and get back with him next week.

Mr. Gullion stated that the only worry that he has is that right now the state of Ohio has gotten behind so they are looking to his workers in New Albany to pick up the slack and are really pushing them.

Mr. Thompson moved to take the request of AT&T for right-of-way work under advisement so that he and Mr. Summers can review it, Mrs. Cotner-Bailey second, motion carries.

7. David Poe for Habitat for Humanity re: Alley cut behind 1921 East Market for sewer connection

Mr. Poe explained that they are building a home for a family at 1921 East Market Street and would like to connect to the sewer. He explained that Mr. Joe Seiler was at the site and said that the main sewer line runs back through the alley and there is no tap there so they will have to tap onto the main and that will require them to dig into the alley.

Mr. Thompson stated that is an alley that has been recently paved and he talked to the sewer department about possibly tapping the manhole at the back of the property so the alley wouldn't have to be cut.

Mr. Poe stated that would be great with them but his understanding from Mr. Seiler was that is not preferable to them.

Mr. Sartell stated that they do not favor tapping manholes because it causes a lot of erosion in the manhole.

Mr. Thompson asked how big the cut will be.

Mr. Poe stated that it would be approximately 4'-6' wide and 8' deep but the cut will probably go only about 3'-4' into the alley so it won't be all the way across it.

Mr. Thompson asked Mr. Poe to let them know when the work was actually going to be done so that emergency services could be notified that the alley would be blocked.

Mr. Poe said that he would.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Nad Day, Lawyer Excavating, stated that they need to make a sewer repair in the alley behind 1826 E. Spring Street and will have to shut a small section of the road down for approximately two days. He said that he has already called in locates and would like to start today.

Mr. Thompson stated that we have the traffic shift on Spring Street.

Mr. Summers stated that there may be access issues for residents in that area.

Mr. Day presented a map for the board to review.

Mr. Thompson asked if it would be plated in the evening.

Mr. Day stated that he would rather expose it in the evening and come back first thing in the morning to make the repair because it is more than a 10 hour day.

Mr. Thompson stated that with the traffic situation on Spring Street he feels that needs to be plated so that the alley can be used. He asked if that would increase the duration of the project.

Mr. Day stated that it will but it is 8' deep and he hates to leave a plate over a hole that large. He said that he will do it if that is what the board wants. He added that he did speak with the neighbor that owns both sides of the road about getting in and out and he was fine with it.

Mrs. Cotner-Bailey asked if it would be for two days only.

Mr. Day stated that if he could open it up today then he should be able to close it by the end of the day tomorrow. He added that it will be an 80' long repave rather than a small patch.

Mr. Thompson moved to approve the closure of alley behind 1826 E. Spring Street for a period of two days, Mrs. Cotner-Bailey second, motion carries.

Adrian Schmoetzer stated that she is concerned about Eighth Street at the viaduct where water is continuously running through there. She said that when it stops raining it puddles.

Mr. Summers stated that he knows what she is talking about and they are not sure if it is a water main leak or a spring.

Mr. Thompson stated that a swale was cut there and it may need some attention. He said he will get with storm water to look at it and see if the water can be diverted off the road again.

Arlena Zeller stated that she has been here three different times regarding N. Audubon Drive. She presented a petition signed by residents that are in favor of making that two-way and cleaned up.

Mr. Nash stated that he would ask the city engineer to get with the traffic department and see if they can't find a better solution there.

Derek Misch, Dan Christiani Excavating, passed out maps of closure requests for the board to review for the IN-AWC projects. He requested to close Franklin Drive between Maevi Drive and Daisy Lane August on 22-26 and a parking restriction and partial lane closure on the east side of Woodlawn Drive on August 24-26 & 29-31. He also requested alley closures between Beech Grove Avenue and Spring Avenue on August 22-26 and closure of Camp Avenue from Adams Street to Knob Avenue on August 22-24.

Mr. Thompson moved to approve the above closure requests, Mrs. Cotner-Bailey second, motion carries.

Brian Fleck stated that curbs and gutters are done on the McDonald Lane project. He also stated that they started pouring driveways yesterday and are pouring today and will keep doing that until the paving crew becomes available. He also stated that the railroad is completed.

Mr. Thompson stated that they did a pretty good job on the crossing.

Mr. Nash asked what the completion date is for the entire project.

Mr. Fleck stated that it is August 17th.

Mr. Thompson asked if all of the driveway issues were worked out.

Mr. Fleck replied yes and asked if there is paving going on at Roanoke Drive.

Mr. Christmas stated that Roanoke Drive is on the list to be milled and paved starting Thursday and their field guy is supposed to be getting in touch with Mr. Fleck to find out what the paving limits are coming down Roanoke.

Mr. Fleck stated that the superintendent from Milestone called him this morning and said that someone from the city came out with some signs.

Mr. Christmas stated that they are doing some testing on different overlay sections and fiber mixed in so they sent out a crew to do detailed mapping and once that is completed they will mill and overlay.

Mr. Thompson stated that they will make sure that there is no gap.

Mr. Christmas stated that Roanoke Drive is the next street set to begin weather permitting and he created a list that was distributed to Mr. Thompson and Mr. Hall and he will update it weekly on what has been paved and what will be paved.

Mr. Nash requested that the list be sent to the board as well. He then asked how long the time is between milling and paving.

Mr. Christmas stated that per contract it is a maximum of five days. He said that there have been a couple of streets that went beyond the five day limit and there are penalties associated with that.

Mr. Nash how much the penalties are.

Mr. Christmas replied \$1,000.00 a day per mile.

Mr. Thompson stated that if they milled it and the city finds a problem then we can ask them to hold up until the issue is addressed.

Mr. Christmas stated that they had one road that went four days over. He also stated that they track when all the work is being done and essentially at the end of the project they will assess that and set that off against the final pay application. He then explained that curb ramps are a part of the project and they are beginning work on the north side of Spring Street and should have them all replaced by the end of next week because that is when they will hopefully flip the traffic pattern over to the north side and do work on the south side.

Mr. Thompson stated that he spoke with the water company about the bore pits and they expected to have them filled by the end of the day yesterday so they are on schedule.

Mr. Nash stated that he is still confused about the uniformity of traffic signals.

Mr. Silliman stated that anything they design is going to be approved by the city and will be standard with similar pedestrian crossings features that are currently acceptable.

Mr. Summers stated that he thinks Mr. Nash is concerned with the color and retroreflective border.

Mr. Silliman stated that they will all be the current standard.

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

1. Vicki Glotzbach for the Arts Council re: Banner request for August 16th – August 29th at Spring Street and Eighth Street for the Beer, Bourbon and BBQ Fundraiser

Ms. Glotzbach explained that Ms. Susan Kaempfer called her to request to hang a banner at Spring Street and Eight Street from August 16th – August 29th for the Beer, Bourbon and BBQ Fundraiser on August 27th.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Courtney Lewis re: Special Events Permit

- **Carnegie Center use of Amphitheater on September 3rd 9:00 am – 12:30 pm**

Ms. Lewis stated that they would like to have an art workshop on Saturday, September 3rd. She said that they will essentially set up a couple of tables on the stage and walk around with trays of water until they evaporate. She said that if it rains they would like to do it on Sunday, September 4th.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

3. Sean Payne re: River Run hours for the remainder of the season

Mr. Payne stated that River Run hours for the rest of the year are Wednesdays and Fridays 11:00 a.m.–3:00 p.m. and the weekends remain the same which are Saturdays 11:00 a.m.-8:00 p.m. and Sundays Noon-6:00 p.m.

4. Rob Sartell re: Update on Fifth Street and Elm Street

Mr. Sartell explained that the sanitary sewer has been completed but unfortunately when they were doing that they exposed a brick storm line and the top collapsed so they patched it up and did some CCTV work and there are some structural issues that need to be looked at. He said that the contractor is getting some prices together regarding lining that storm line and that is where we are today.

Mr. Nash asked if he could give any indication of when this might be completed.

Mr. Sartell stated that we are still looking at about another 40 days because the lining company has to take a look at the line to take measurement and then they have to manufacture the product and put it in the ground. He also stated that the gamble we could take is to go ahead and open up Elm Street but the contractor would want a release so that he would not be responsible for any collapse of that brick storm sewer.

Mr. Thompson asked if the plan is to line up Elm Street and up Fifth Street.

Mr. Sartell stated that they will start at the alley on Elm Street between Fourth Street and Fifth Street and head up Fifth Street and from there all the way up to Spring Street.

5. Police Chief Bailey re: Patient parking at 601 E. Spring Street

Police Chief Bailey stated that he looked at it and it is a temporary issue and he wouldn't have a problem with granting temporary customer parking but would not advise the board to get into the habit of allowing for long-term customer parking

Mr. Nash stated that has been by there several times this past week at different times of the day and there was always ample parking.

Mr. Thompson stated that he thought she was concerned with residents at Breakwater taking up parking when it opens. He also stated that they have parking that employees are using that could be used for patient parking if that is their real concern.

Mr. Thompson moved to deny the request, Mrs. Cotner-Bailey second, motion carries.

APPOINTMENTS:

BIDS:

CLAIMS:

APPROVAL OF MINUTES:

Mr. Thompson moved to approve the Regular Meeting Minutes for August 9, 2016, Mr. Nash second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:10 a.m.

Warren Nash, President

Vicki Glotzbach, City Clerk

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center (Write in) Chicksville

Street Address 4230 Pears Ln. City/Town New Albany

MAXIMO "Parent" Work Order Number 13751149

MAXIMO "Child" Work Order Number 13751847

New Renew Retire Resize Relocate Other Estimate only

1. ^Y ^N Sewer lateral locate is needed. If not, explain why. _____

2. ^Y ^N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) _____

3. ^Y ^N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number _____ Time Called _____

Start Date _____ Expiration Date _____

4. ^Y ^N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

New Albany STREET Cct.

5. ^Y ^N Necessary material is in truck stock. If not what is needed (Write in) _____

6. Estimated scheduled start date (Write in) _____

7. Other information needed to complete this work:

Special crew or equipment (Write in) _____

Other (Write in) _____ Welder

Completed by R. Phipps Date 8-1-16

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

Dave O'Mara Contractors for Indiana American Water

DATE APPLIED	LOCATION	TYPE OF WORK	CO ASPHA	NOTES	SCHED	COMPLETION DATE
8/12/2016	1007 SLATE RUN RD	REPAIR MAIN LEAK	11X12	EMERGENCY MAIN REPAIR		8/11/2016

**INDIANA AMERICAN WATER IS RESPONSIBLE FOR ALL PERMITS APPLIED FOR

