

## AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 27, 2016 AT 10:00 A.M.

### CALL TO ORDER:

### PLEDGE OF ALLEGIANCE:

### NEW BUSINESS:

1. Benny Carter re: Food truck outside of Primos

### COMMUNICATIONS – PUBLIC:

### OLD BUSINESS:

1. MS-IL Staffing & Packaging re: Temporary sign on city lot at 3217 Grant Line Rd.

### TABLED ITEMS:

### COMMUNICATIONS - CITY OFFICIALS:

1. Courtney Lewis re: Permit for Ross Wells for Gregg for Governor event

### APPOINTMENTS:

### BIDS:

### CLAIMS:

### APPROVAL OF MINUTES:

Regular Meeting Minutes for September 20, 2016

### ADJOURN:

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 20, 2016 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, president, Mickey Thompson, member and Cheryl Cotner-Bailey, member

**OTHERS PRESENT:** Police Chief Bailey, Major Popp, Fire Marshal Koehler, Fire Chief Juliot, David Hall, Larry Summers, Jessica Campbell, Bryan Slade, Tonya Fischer, Alicia Meredith, Courtney Lewis, Chris Gardner, Joe Ham, John Rosenbarger, Linda Moeller and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

**1. Matt Bower with MS-IL Staffing & Packaging re: Placing temporary sign on city lot**

**Mr. John Weeks** stated that he will be presenting the request because Mr. Matt Bower couldn't make the meeting. He said he is the branch manager at a staffing company on Grant Line Road and there is an empty lot in front of their office that is owned by the city and he is requesting to place a 3'X6' temporary sign there through the hiring season. He said that the address of the empty lot is 3217 Grant Line Road and is right next to Lee's Chicken at the Rolling Creek intersection.

**Mr. Nash** asked what period of time he is requesting this.

**Mr. Weeks** stated that he would like to put it up as soon as he receives approval and leave it up through the beginning of November.

**Mr. Thompson** asked if they are in the strip mall.

**Mr. Weeks** replied that they are in Summit Square.

**Mr. Nash** asked what their address is.

**Mr. Weeks** replied 3211 Grant Line Road.

**Mr. Nash** stated that the board would take it under advisement for one week and check with the legal department.

**2. Vectren re: Sidewalk cuts at 1701 E. Spring St. and 1737 E. Spring St.**

**Mr. Philpot** stated that the cut at 1701 is gas service for White Castle and the one at 1737 is a renewal for gas service.

**Mr. Thompson** stated that we just did work there.

**Mr. Thompson** moved to approve the above sidewalk cut requests, Mrs. Cotner-Bailey second, motion carries.

**COMMUNICATIONS – PUBLIC:**

**Mr. Irv Stumler** offered to provide the board a copy of the signatures that he collected last year from downtown merchants that are not in favor of two-way streets. He suggested that the city have someone go out and talk with the merchants to get their opinions on two-way streets and he would be happy to accompany them. He said that he thinks it is very important that the

merchants are involved in this because it really does affect them. He said that it involves people who live on the streets but it really does involve the merchants as well.

**Mr. Thompson** asked if any of those people were at the public hearing the night before.

**Mr. Stumler** replied that there were at least three who were and named Mr. Mark Seabrook, Mr. Joe Zoeller and Mr. Kaiser.

**Mr. Thompson** asked if Mr. Zoeller was the only one that spoke.

**Mr. Stumler** replied yes. He said the others feel that it wasn't to their benefit to speak because they thought a decision has already been made. He also said that he believes that himself but he just can't keep quiet because he doesn't agree with it. He then stated that the gentleman who said that speeding is a problem on E. Spring Street needs to stay away from the street and stay on the sidewalk and then call the police and tell them to enforce the law.

**Mr. Nash** stated that he is telling the wrong people and needs to address the gentleman that spoke last night.

**Mr. Stumler** stated that there was some discussion about the one-way streets and having to circle the block to find a parking spot. He doesn't see any difference in circling left or circling right because if you see a parking spot on the other side of the street you still have to circle regardless of the street direction and you may have a better chance with getting to the other side on a one-way street.

**Ms. Sandra Hardin** stated that she is with RedStarr Entertainment Magazine which is a Kentucky corporation and is brand new in New Albany. She said that she likes New Albany so she picked New Albany to plant her office which is located at 210 E. Elm Street. She explained that they are also affiliated with Ville TV and that they offer acting classes and all types of classes to help clients. She stated that the magazine is 20 years old and they have an audience of over 200,000,000 people. She also stated that she works with people all the way across the board from being in the movies to building a website. She then invited everyone on Monday nights to attend her networking meetings. She said that Ms. Mary Sprigler is her landlord and asked her to request to use the parking lot of her building for a homecoming event.

**Mr. Nash** stated that if it will be on her property then no approval from this board is needed.

**Mr. Derek Misch** passed out maps of closure requests for the board to review. He explained that they would like to request parking restrictions on the west side of Franklin Drive on September 26-30 and alley closures between Beech Grove Avenue and Spring Avenue on September 26-30.

**Mrs. Cotner-Bailey** moved to approve the above closure requests, **Mr. Thompson** second, motion carries.

**Mr. Jim Silliman** updated the board on the Bono Road Project and stated that the first phase was completed as planned from last Tuesday through late yesterday and was from Green Valley Road to Country Club Drive. He explained that they switched to the next closure which is from today until next Tuesday and is from Country Club Drive to E. Cottom Avenue. He stated that all necessary services have been made aware of the closure and they have coordinated with Gas Light Square Apartments.

**Mr. Nash** asked if everything is on schedule.

**Mr. Silliman** replied yes.

**Mr. Nash** asked when they expect to be completed.

**Mr. Silliman** stated that completion date is mid-November for the total project. He added that the phase from E. Cottom Avenue to Graybrook Lane should take place next year.

**Mr. Nash** asked if it has been bid yet.

**Mr. Silliman** replied no.

**Mr. Nash** asked if there are any rights-of-way to be acquired in the next phase.

**Mr. Silliman** replied no.

**Ms. Paige Thomas** stated that they have a meter move out at 601 Spring Street and will need to make a 4'X4' concrete cut in the sidewalk. She also stated that they have to replace a leaking service at 903 Vincennes Street and will need to make a 6'X5' cut in the street.

**Mr. Thompson** stated that both of those are on the parade route and will have to be restored before September 30<sup>th</sup>.

**Mr. Thompson** moved to approve the above cut requests subject to them being completed and restored by September 30<sup>th</sup>, Mrs. Cotner-Bailey second, motion carries.

**Mr. Andy Ashley** stated that the completion date is now October 15<sup>th</sup> on the Spring Street Project due to the water main conflict that held them back one month. He explained that they are expecting to mill the south side of Spring Street tomorrow and have that paved back by Friday. He said they will do approaches the following Monday and then all that will be left to do is the striping and redoing the signal at Silver Street.

**Mr. Nash** stated that there was talk last night at the public hearing about traffic backing up to Clarksville and he has never seen it and is through there three or four times a week. He asked if he was aware of that.

**Mr. Ashley** stated that he has heard that quite a bit but he drives through there at all times of the day and he hasn't run into that. He said that it does back up sometimes to Beharrell Avenue and it could take two light cycles to get through but he hasn't seen it backed up to Clarksville.

**Mr. Nash** asked where we are on the signal at Silver Street.

**Mr. Ashley** said that they are waiting to get all the striping done to come in and start so it will probably be about a week.

**Mr. Roger Baylor** stated that there was a merchant meeting this morning and the topic of two-way streets came up but there wasn't anyone in the room against Option B and there were approximately 30 merchants there. He also stated that he can verify with his radar gun that there is speeding on Spring Street so any improvement that can be done to that street to reduce speed is a remarkably good thing. He pointed out that excessive speed makes any type of accident worse. He stated that for anyone in the community to suggest that the solution to that is to stay away from the street is antebellum. He also spoke about the parking situation on one-way streets and how you would have to circle the block off of Elm Street to visit his old business.

**Mr. Nash** stated that the public hearing that was held last night was a very good meeting but he really resents Mr. Stumler's statement that a decision has already been made. He explained that this board has not even discussed the decision yet because it would premature for them to do that. He said that they will be doing that in the next few weeks and thinks the reporting period ends October 3<sup>rd</sup> and no action can be taken before the public comments are completed. He again stated that he resents Mr. Stumler saying that a decision has been made because it certainly hasn't. He added that there are three options and the board will be making that decision in the coming weeks.

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS - CITY OFFICIALS:**

## **1. Courtney Lewis re: Changes to IndieFest Event**

**Ms. Lewis** passed out a revised event permit for the board to review and explained that IndieFest is set to take place this Saturday and they are requesting to move the event from Bank Street on the south side of Main Street to Bank Street from north of the Carnegie parking lot to Elm Street for their vendors. She said that they have spoken with Uptown Art and Dragon King's Daughter and they are okay with that. She added that it would be closed from 9:00 a.m. until midnight.

**Mr. Nash** asked why it changed.

**Ms. Lewis** said that she thinks they have had some logistical issues and are scaling it back a bit so that size of space is not necessary.

**Mr. Thompson** stated that it will still have to be closed at Spring Street because if someone turned in there they couldn't get out.

**Ms. Lewis** asked if they could go through the parking lot then through the alley because part of it was to make sure that businesses there could be accessed.

**Police Chief Bailey** stated that from a safety perspective he is not in favor of closing Bank Street mid-block and would recommend a full block closure because he would hate to see a car go through there and hit someone.

**Mr. Baylor** asked if the alley between Spring Street and Elm Street behind the Carnegie Center is one-way.

**Mr. Thompson** said that it is one-way going north. He also said that a sign could be put out on Spring Street to use the alley if they want to access the parking lot for those businesses.

**Mr. Nash** agreed with Police Chief Bailey that it needs to be a full closure for safety reasons.

**Mrs. Cotner-Bailey** stated that she feels it needs to be a full closure also and a sign to direct people through the alley to access the parking lots of those businesses could be posted.

**Mr. Nash** asked if someone would notify those businesses that the entire street will be closed.

**Ms. Lewis** replied yes.

**Mr. Thompson** moved to approve the full closure of Bank Street between Elm Street and Spring Street on Saturday, September 24<sup>th</sup> from 9:00 a.m. until midnight subject to the approval from Dragon King's Daughter and Uptown Art, Mrs. Cotner-Bailey second, motion carries.

## **2. Mickey Thompson re: Work on E. Fifth Street and E. Elm Street**

**Mr. Thompson** stated that the work is done and E. Elm Street is now open. He said it was reopened on Friday at 7:00 p.m.

## **3. Mickey Thompson re: IN-AWC main replacement project on E. Oak Street**

**Mr. Thompson** explained that the water company plans to make the tie in on Thursday at E. Oak Street and Vincennes Street and it will be partially in the lane but they will have off duty police officers and flaggers there to handle traffic. He said that they will begin at 9:00 a.m. so it will be after morning rush hour.

## **4. Mickey Thompson re: Rolling road block on E. Main Street**

**Mr. Thompson** explained that it is time to work on the medians on E. Main Street so they will be pulling weeds and redoing the mulch which will take about a week and a half. He said they have requested to do a rolling block closure as they have in the past and barricades will be put out as well as signs posted to direct people around the block they are working in as they move

along. He added that it will be only three or four days that they will actually do the closure for mulch work because when they are doing the weeds they can work in the median without interfering with traffic.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**5. Chris Gardner re: Water ponding on E. Eighth Street near North Y**

**Mr. Gardner** explained that they believe it is a natural spring constantly soaking that area and after working with Mr. Summers they have decided it would be best to install a French drain to give the water a direct route to the nearby creek. He said that they are doing that work today.

**Mr. Nash** asked if he could briefly describe what he is talking about.

**Mr. Gardner** stated that a French drain is a perforated pipe surrounded by rock that allows water to seep into it instead of ponding in one particular area.

**Mr. Summers** explained they are digging a trench, putting in some stone bed, putting in a perforated pipe and then surrounding that with stone so that the water can leach into that trench and then go into the pipe and out to the creek.

**Mr. Nash** asked how long the area is.

**Mr. Gardner** replied approximately 100-200 feet.

**Mr. Nash** asked if it is a spring.

**Mr. Gardner** stated that based on city individuals that have worked here for some time, they have always known that area to be saturated.

**Mr. Thompson** stated that they have asked the water company several times to investigate it and they never found any chlorine or fluoride in it so as far as they know it is not a water main leak and believe it is a natural spring running through there.

**Mr. Nash** stated that it seems to him that it would've come to someone's attention before now.

**Mr. Gardner** said that they aren't closing the road and will have appropriate signage and individuals watching traffic control measures.

**Mr. Nash** asked how long the work will take.

**Mr. Gardner** replied that if it is not done today then it will be tomorrow.

**6. Fire Chief Juliot re: Smoke Detector Blitz**

**Fire Chief Juliot** explained that this Saturday the fire department will be partnering with Red Cross to do a smoke detector blitz in the city. He said that they have approximately 200 volunteers with Red Cross that have been trained to install smoke detectors and his companies will go out in the system from 9:00 a.m. until 5:00 p.m. on Saturday. He said that he just wanted the board to be aware of it. He also said that they have a couple of target areas that they want to work in which are District 1 and District 3.

**Mr. Nash** asked if he could tell them where they are going to do this.

**Fire Chief Juliot** stated that they are going from Silver Creek to Vincennes Street then from Vincennes Street down to State Street. He said they will also be in the west end from Cherry Street out to W. 7<sup>th</sup> Street and then back down towards the river.

**Mr. Nash** asked what they will be doing.

**Fire Chief Juliot** stated that they will be going door to door to provide smoke detectors free of

charge.

Mr. Nash asked where the smoke detectors are coming from.

Fire Chief Juliot replied Red Cross. He added that they have done this in several cities across the US and chose our city as one. He explained that they did this one day last year and didn't do a large amount due to low participation but this year Red Cross has two organizations helping them which are Graceland Baptist Church and New Hope Horizons so they have approximately 200 trained volunteers.

**7. Cheryl Cotner-Bailey re: Ground breaking for the Ohio River Greenway Project**

Mrs. Cotner-Bailey stated that the ground breaking ceremony for the Ohio River Greenway Project was rescheduled. She said that it was supposed to be last Friday and will now be on Friday, September 30<sup>th</sup> at 10:00 a.m. at the 18<sup>th</sup> Street turnaround.

**APPOINTMENTS:**

**BIDS:**

**CLAIMS:**

Mrs. Moeller presented the following claims for the period of 09/06/16 to 09/19/16 in the amount of \$1,139,442.39:

<b>General Claims (Bank 1):</b>	217,160.22	
<b>Fire Department:</b>	11,306.15	
<b>Police Department:</b>	10,195.86	
<b>Street Department:</b>	10,918.02	
<b>Parks Department:</b>	9,886.31	
	<b>Total From Above:</b>	259,466.56
<b>Medical/Drug Fund:</b>	-	
(Bank L)		
<b>Payroll Claims:</b>	717,852.60	
(Bank 2)		
<b>Sanitation Fund:</b>	-	
<b>Thursday Utility Claims:</b>	162,123.23	
	<b>Total From Above:</b>	879,975.83
	<b>Grand Total:</b>	1,139,442.39

**Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for September 13, 2016, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:45 a.m.

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Warren Nash, President

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Vicki Glotzbach, City Clerk





**City of New Albany Bicentennial Park,  
Riverfront Amphitheater, City Square  
Special Event Permit Application**

311 Hauss Square Room 316, New Albany, IN 47150  
812-948-5333  
www.cityofnewalbany.com

Name of Organization: Ross Wells  
 Name of Applicant: Ross Wells Date: 9/20/16  
 Address: 201 N. Illinois St. City: Indianapolis State: IN Zip: 46204  
 Contact Phone : (317) 250-5985 Email: rwells@fottlaw.com  
 Onsite event day contact person: Ross Wells Phone: 317-250-5985

**Event Information**

<b>Type of Event</b>			
<input type="checkbox"/> Run/Walk	<input checked="" type="checkbox"/> Rally	<input type="checkbox"/> Parade	<input type="checkbox"/> Wedding Ceremony/Photos
<input type="checkbox"/> Fair	<input type="checkbox"/> Concert	<input type="checkbox"/> Picnic	<input type="checkbox"/> Other (Specify) _____

Event Title: Gregg for Governor Rally  
 Event Date: 10/30/16 Estimated Attendance: 100  
 Requested Park:  Bicentennial Park  Riverfront Amphitheater  City Square  
 Event Hours: 8:00 AM AM/PM - 9:00 AM AM/PM  
 Set Up Hours: 7:00 AM AM/PM - 8:00 AM AM/PM Tear Down Hours: 9:00 AM AM/PM - 10:00 AM AM/PM

Please indicate all of the following that apply to your event

- |                          |                          |   |
|--------------------------|--------------------------|---|
| Yes                      | No                       |   |
| <input type="checkbox"/> | <input type="checkbox"/> | FOOD CONCESSIONS                                |
| <input type="checkbox"/> | <input type="checkbox"/> | ALCOHOLIC BEVERAGES                             |
| <input type="checkbox"/> | <input type="checkbox"/> | FIRST AID FACILITY AND AMBULANCE                |
| <input type="checkbox"/> | <input type="checkbox"/> | TABLES AND CHAIRS SET UP, IF YES HOW MANY _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | FENCING, BARRIERS, BARRICADES                   |
| <input type="checkbox"/> | <input type="checkbox"/> | ELECRTCITY REQUIRED, IF YES SOURCE _____        |
| <input type="checkbox"/> | <input type="checkbox"/> | BOOTHES, EXHIBITS, DISPLAYS                     |
| <input type="checkbox"/> | <input type="checkbox"/> | CANOPIES, TENTS                                 |

VEHICLES, TRAILERS, IF YES HOW MANY \_\_\_\_\_  
  TRASH CONTAINERS, DUMPSTERS \_\_\_\_\_  
  PORTABLE TOILETS \_\_\_\_\_  
  ENTERTAINMENT, IF YES PLEASE DESCRIBE \_\_\_\_\_  
  INFLATABLES, AMUSEMENT, IF YES PLEASE DESCRIBE \_\_\_\_\_

**Voluntary Donations**

While there is no fee for the use of our public parks, donations are accepted for the use of the City of New Albany Bicentennial Park, Riverfront Amphitheater and City Square. Contributions support a broad array of recreational activities for residents and visitors, as well as helping to maintain our ever evolving park system. Donations made to New Albany Parks and Recreation Department are tax deductible.

**Other permits**

All components of the event are subject to Board of Works approval and may require approval by and/or permits from other agencies. Board of Works approval permits use of the specified park under the terms of the permit and does not constitute permission from other agencies. Events that impact other agencies must seek proper approval and permitting from said agencies. It is the express responsibility of the applicant to secure all necessary permissions and paperwork.

**Insurance Requirements**

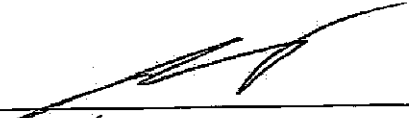
Proof of insurance may be required before final permit approval. Each event is evaluated on its risk and exposure. The City of New Albany is not responsible for any accidents to persons or property resulting from the issuance of this permit.

**Affidavit of Applicant**

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand and agree to abide by the policies, rules and regulations listed on this and all applicable forms as they pertain to the requested usage. Applicant agrees and understands any significant damage to city property will be the sole responsibility of the applicant. By signing this application, the applicant agrees to follow all rules and regulations. The permit, if granted, is not transferrable and is revocable at any time at the absolute discretion of the New Albany Board of Public Works. All programs and facilities of the City of New Albany are open to all citizens regardless of race, sex, age, color, religion, national origin or handicap.

For any questions regarding special event permitting, please contact Courtney Lewis at [clewis@cityofnewalbany.com](mailto:clewis@cityofnewalbany.com) or 812.948.5333.

Name of Applicant: Ross Wells (please print)

Signature:  Date: 9/20/16

Office Use Only	
<input type="checkbox"/> Approved	Notes: _____
<input type="checkbox"/> Denied	Signed: _____ Date: _____
(Board of Works President)	