

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MAY 29, 2018 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

COMMUNICATIONS – PUBLIC

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Banner permit for 2nd Baptist Church at Spring & 8th
2. Courtney Lewis re: Special Event Permits
 - Off Market Street Alley Sale – Matt Bergman
 - 2Nd Baptist Church Freedom Walk

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for May 22, 2018

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MAY 22, 2018 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member, and Warren V. Nash, president.

OTHERS PRESENT: Bryan Slade, Robert Berry, Josh Staten, Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Linda Moeller, Alicia Meredith, Jessica Campbell, Krystina Jarboe, Larry Summers, Brad Ramsey, David Hall, Tonya Fischer and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Omar Porter with Omar Pro Painting, Inc. re: Street closure for placing lift on corner of Spring Street and Pearl Street

Mr. Porter stated that he is going to do some painting on the Elsby Building and would like to block off one lane on Pearl and Spring Streets for one week to place the lift.

Mrs. Glotzbach asked if it would be in the parking lane.

Mr. Porter replied no and stated that it would be in the furthest lane.

Mrs. Cotner-Bailey asked when they aren't painting if the lift would be moved.

Mr. Porter stated that it would go in the back of the building.

Mrs. Cotner-Bailey asked about the hours.

Mr. Porter replied 7:00 a.m.-4:30 p.m.

Mr. Thompson asked when he wants to start.

Mr. Porter replied Tuesday, May 29th.

Mr. Summers stated that there are two lanes going west bound and asked if it would be the parking and a travel lane.

Mr. Porter replied yes.

Police Chief Bailey stated that traffic does queue during the morning rush hour.

Mrs. Cotner-Bailey asked if he could start later in the morning.

Mr. Porter replied yes.

Police Chief Bailey suggested approving this for after the rush hour and end prior to the evening rush which typically starts about 3:00 p.m.

Mr. Thompson asked Mr. Porter if he has spoken with any of the businesses on Pearl Street.

Mr. Porter replied no.

Mr. Thompson stated that the only other option would be to eliminate parking on the other side but there are businesses that it would affect.

Police Chief Bailey suggested that they go out and look at the situation before approving it.

Mr. Porter stated that the work would be Tuesday through Monday and they could work longer hours on the weekend if they needed to amend the weekday hours.

Mrs. Cotner-Bailey moved to approve subject to **Mr. Porter meeting with Mr. Thompson and Police Chief Bailey at the site and work hours of 8:30 a.m. – 3:30 p.m. during weekdays and 7:00 a.m. – 4:30 p.m. on the weekend, Mr. Thompson second, motion carries.**

2. Tony Miller re: Vendor's permit for Dozer's Dogs hotdog cart

Mr. Miller stated that he would like to put his cart on the corner of Hauss Square and Spring Street from 10:00 a.m. until 2:00 p.m. on Wednesdays and Fridays through November.

Mr. Nash asked if they already had someone approved for that space.

Mr. Thompson stated that he hasn't been back this year.

Mr. Miller stated that he hasn't set up at that location any this year because he has been watching.

Mrs. Cotner-Bailey asked if he has all the appropriate permits through the Health Department.

Mr. Miller stated that he has his Health Department Permit as well as insurance.

Mrs. Cotner-Bailey moved to approve subject to leaving room for ADA requirements and providing that Fun in a Bun's permit has expired, **Mr. second, motion carries.**

COMMUNICATIONS – PUBLIC

Matt Hines, United Consulting, stated that last week they installed pedestrian signal foundations at Green Valley and West Street as well as Knable and Captain Frank. They poured curb ramp, sidewalk and detectable warning surfaces at the southeast corner of New Albany Plaza, Home Depot and Wesley Commons. He explained that this week they will have day shift only and they will complete curb, gutter, sidewalk, curb ramps and detectable warning surfaces at the Home Depot intersection, install detector housing at various locations, pedestrian signal foundations at various locations, filling in gaps between new gutter and asphalt, filling utility potholes and correcting the median at Green Valley. He added that they will have lane closures throughout the project again this week. He stated that milling will be from May 29-31 8:00 p.m.-6:00 a.m. and resurfacing will take place June 1-3 around-the-clock. He explained that the following Monday the striping crew will come in and do the temporary layout and on June 8 they will do the permanent striping overnight.

Mr. Nash asked what will be left to be done.

Mr. Hines stated that it will be a race to get loops and pedestrian signals in in by June 30.

Mr. Nash asked that he consult with the engineer regarding the median work before they start.

Mr. Thompson stated that the reason it was installed is so they didn't try to turn out of CVS and create traffic issues going across the lanes.

Mr. Thompson moved to approve the rolling lane closures 8:30 a.m. and 3:00 p.m. at various locations, **Mrs. Cotner-Bailey second, motion carries.**

Jeff Jahaen, YMCA, passed out a map for summer day camp drop off and pick up route and reviewed it with the board. He explained that he would like to turn Janette Way into a one-way during those times of the day to alleviate the safety concern with the number of cars involved and pedestrians using the area.

Mrs. Cotner-Bailey asked if they are just asking for this change during the morning and afternoon times

Mr. Jahaen replied yes.

Mr. Thompson stated that he wonders if it wouldn't be better to change it all day because moving the signage and barricades could be an issue.

Mr. Summers stated that the only usage Janette really gets is the traffic from West 1st to get to the light so he doesn't see an issue with doing it permanently.

Mrs. Cotner-Bailey suggested observing to see how it goes.

Mr. Thompson asked if they have any signage to put out.

Mr. Jahaen stated that they will be purchasing signs for temporary use.

Mr. Thompson stated that they can put barricades out to put the signs on.

Mrs. Cotner-Bailey moved to approve the request to change Janette Street to one-way traffic from June 4-25, Mr. Thompson second, motion carries.

Wes Christmas, Clark-Dietz, - Basin 7 – he stated that the sewer installation is continuing down Beeler towards E. 15th and hopefully it should wrap up by the end of May. He added that once that is done they will focus on the restoration of the street, some of which has already begun on Jackson Street. **Basin 16 Division B** – he stated that the installation is on Morton proceeding from the McDonald Avenue intersection. He explained that once it is complete they will fall back to the intersection of McDonald and Willard and continue on towards Sanderson. He stated that once this work is complete they will have various tie-ins to make and then they will begin road restoration. **Basin 16 Division A** – he stated that they continue to progress and they did hold a meeting last week to educate the residents on what is going on and why. **2018 Paving** – he stated that the work has gotten underway and curb/ramp work has started on Elm, Cherry and Pearl. He explained that milling has started on Hickoryvale and from there they will move to Parkside, Captain Frank and then Elm. He stated that they are hoping to get to these locations in the next two weeks if the weather holds up, but patching work could slow them down if there is a lot to be done.

Paige Thomas, Dave O'Mara, presented a cut request for a new service installation at 405 Beharrell Avenue which required a 4'X7.5' street cut, a meter replacement at 1807 Grant Line Road which required a 4'X3' sidewalk cut and an emergency main leak at 6th Street and Elm Street which required a 6.5'X6.5 & 7.5'X9' asphalt cut.

Mr. Thompson asked if the cut was on 6th Street or Elm Street.

Ms. Thomas stated that she isn't sure because she hasn't been to the location.

Mr. Thompson moved to approve the above cuts, Mrs. Cotner-Bailey second, motion carries.

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Banner permit for New Albany Festival at Spring Street and 8th Street

Mrs. Glotzbach explained that she was contacted by Ms. Cheryl Stewart to request to hang a banner at Spring Street and 8th Street from August 24th until September 10th for their festival event on Saturday, September 8th. She stated that the location is available.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Vicki Glotzbach re: Banner permit for Graceland Church at Charlestown Road

Mrs. Glotzbach explained that her office just received a request from Graceland Church and they would like to hang their Vacation Bible School banner at the Charlestown Road location from Monday, May 28th through Monday, June 11th. She stated that the location is available.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Police Chief Bailey re: New Albany Police Impound Lot Shutdown

Police Chief Bailey stated that due to recent revelations that Floyd County Government allowed for the dumping of hazardous waste on the lot, they immediately made the determination to cease operations at the impound lot. He explained that the property owner was the one that made them aware of the situation and they have made other arrangements for the operations until such time that it is cleaned up.

Mr. Nash stated that apparently hazardous waste has been dumped in Harrison County and New Albany and asked Mr. Summers if he knows of any other locations that this has happened.

Mr. Summers stated that he isn't aware of any other locations within the city limits but if they do find any they will take action to address the situation.

4. Fire Chief Juliot re: Promotion

Fire Chief Juliot presented the board with a recommendation to promote Firefighter William Byrd to the rank of Sergeant. He explained that Firefighter Byrd will be on probation for 1 year and after successful completion of the probationary period (May 24, 2019) he will submit another letter recommending that the rank be made permanent.

Mr. Thompson moved to approve the promotion, Mrs. Cotner-Bailey second, motion carries.

5. Alicia Meredith re: River Run Opening

Ms. Meredith informed the board that River Run will be opening on Saturday at 11:00 a.m. for the season. She added that they are open daily from 11:00 a.m.-7:00 p.m.

Mr. Nash asked how long it is open.

Ms. Meredith stated that they are opened up until Labor Day and once the kids go back to school in August their hours will change.

6. Sidney Main re: Signs

Mr. Main stated that all political signs have been taken down and they have been in contact with the "Mike Buys Houses" sign owner. He explained that they will get them down and he will have more up the next day.

Mr. Nash stated that someone from the city needs to contact him to let him know he is violating city ordinance and if he doesn't stop he will be fined.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following the claims for the period of 05/08/18 to 05/21/18 in the amount of \$1,115,697.20:

General Claims (Bank 1):	100,337.60	
Fire Department:	9,735.30	
Police Department:	3,673.17	
Street Department:	5,427.57	
Parks Department:	17,447.37	
	Total From Above:	136,621.01
Medical/Drug Fund (Bank L):	-	
Payroll Claims (Bank 2):	742,460.95	
Sanitation Fund:	192,509.99	
Thursday Utility Claims:	44,105.25	
	Total From Above:	979,076.19
	Grand Total:	1,115,697.20

Mrs. Cotner-Bailey moved to approve the above claims, **Mr. Thompson** second, motion carries.

APPROVAL OF MINUTES:

Mr. Thompson moved to approve the Regular Meeting Minutes for May 15, 2018, **Mr. Nash** second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:50 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk

Juneteenth Started
June 19, 1865

**JUNETEENTH**
A DAY OF REMEMBRANCE

Join Us this June
to Celebrate



Special Event Permit Application

311 Hauss Square Room 316, New Albany, IN 47150
 812-948-5333
 www.cityofnewalbany.com

Name of Organization: Bergman Enterprises
 Name of Applicant: Matt Bergman Date: 05/24/18
 Address: 135 East Market St City: New Albany State: IN Zip: 47150
 Contact Phone: () 502-797-3722 Email: bergmanmatt@hotmail.com
 Onsite event day contact person: Matt Bergman Phone: 502-797-3722

Event Information

Type of Event			
<input type="checkbox"/> Run/Walk	<input type="checkbox"/> Rally	<input type="checkbox"/> Parade	<input type="checkbox"/> Wedding Ceremony/Photos
<input type="checkbox"/> Fair	<input type="checkbox"/> Concert	<input type="checkbox"/> Picnic	<input type="checkbox"/> Other (Specify) <u>Alley Sale/Flea off Market</u>

Event Title: Off Market St Alley Sale
 Event Date: 6/2/18 Estimated Attendance: 45
 Requested Park: Bicentennial Park Riverfront Amphitheater City Square
 Other (Specify) Alley off of Market street and Spring street
 Event Hours: 8am AM/PM - 2pm AM/PM
 Set Up Hours: 8am AM/PM - 2pm AM/PM Tear Down Hours: NA AM/PM - AM/PM

Please indicate all of the following that apply to your event

- | Yes | No | |
|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | FOOD CONCESSIONS |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | ALCOHOLIC BEVERAGES |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | FIRST AID FACILITY AND AMBULANCE |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | TABLES AND CHAIRS SET UP, IF YES HOW MANY <u> </u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | FENCING, BARRIERS, BARRICADES |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | ELECRTICITY REQUIRED, IF YES SOURCE <u> </u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | BOOTHs, EXHIBITS, DISPLAYS |

