

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JUNE 12, 2018 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. David Rowland re: Property at 3105 Grantline Rd. verifying any issues with parking entrance 765-409-8548
2. Chance Spellman with Shaboom, Inc re: Permit to sell fireworks 502-608-9045
3. Jim Munford re: Graceland Baptist Church Go Serve Team project at Fairview and West Haven Cemeteries
4. Vectren re: Cut permits for 2324 Green Valley Rd (15960619) – sidewalk cut and 504 Mt Tabor Rd (15928450) – street cut
5. Tony Miller, Dozer's Dogs re: Setting up at the Farmer's Market

COMMUNICATIONS – PUBLIC

OLD BUSINESS:

TABLED ITEMS:

1. Handicapped Sign Request at 1810 E. Market Street

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Handicapped sign request at 2023 E. Market St.
2. Courtney Lewis re: Special Event Permits
 - B. You Fitness – Barre By The Bridge

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for June 5, 2018

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JUNE 5, 2018 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member, and Warren V. Nash, president.

OTHERS PRESENT: Robert Berry, Josh Staten, Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Linda Moeller, Jessica Campbell, Tonya Fischer, Krystina Jarboe, Sean Payne, David Brewer, Larry Summers, David Hall and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

COMMUNICATIONS – PUBLIC:

Mr. Matt Hines, United Consulting – State Street Signal Update - stated that last week they installed pedestrian signal foundations, conduit and poles throughout the project, and this weekend they milled and resurfaced the entire project. He explained that this week during the day they will complete sidewalk curb ramps, detectable warning surfaces on the north/southwest corners of Home Depot, pedestrian signals, foundation, conduit and poles at various locations. He stated that today they are installing stop bars and arrows and will begin striping work on Friday. He explained that on Wednesday night they will start saw cutting and installing loops and asked for lane closures between 8:00 p.m. – 6:00 a.m.

Mr. Nash asked how long that will take.

Mr. Hines replied about three weeks.

Mr. Summers stated that there are five intersections which is why it will take so long.

Mrs. Cotner-Bailey asked if night shift will include weekends as well.

Mr. Hines stated that right now it is Wednesday and Thursday but they are still discussing whether they want to add Friday and Saturday.

Mr. Thompson moved to approve the lane closures and night shift work, Mrs. Cotner-Bailey second, motion carries.

Wes Christmas, Clark-Dietz – Basin 7 – he stated that that the sewer installation is complete and now they will focus on restoration work. He explained that since the last meeting, Jackson has received its base course of asphalt and now they will move on to grade and lay asphalt on Beeler. He added that the week of the 18th the crew plans to come in and mill Chartres for paving and put surface course down on the entire project that includes E. 8th & Jackson intersection, Jackson Street, Beeler Street and Chartres Street.

Mr. Thompson asked if they are doing manholes on E. 8th Street.

Mr. Christmas replied yes and explained that they are abandoning some of those manholes as part of the project and are flagging traffic there. **Basin 16 Division B** - he stated that there is no work there this week by the sanitary sewer contractor because they are waiting on IN-AWC to finish the water main relocations that is anticipated to be finished this week. He added that they

plan to be back on Monday to begin installation which should take about three weeks and after that they will be focusing on road restoration as well. **St. Mary's** – he stated that the pipe is being installed and is progressing.

Mr. Nash asked if Jackson/Beeler would be finished this month.

Mr. Christmas replied yes and stated that final completion is July 1.

Mr. Nash asked about Indiana and Willard.

Mr. Christmas stated that the completion date for this and St. Mary's is late August. **2018 Paving Project** – he stated that milling started yesterday on Pearl and this week they will be focusing on Pearl from Elm to Graybrook with milling, patchwork and loop installation. He added that they will pave on Thursday and Friday. He explained that in conjunction with that they have a concrete crew replacing curb ramps on Cherry Street in preparation for upcoming paving work and they started work on Elm Street last week. He stated that they discovered that the existing gutters from Thomas to Silver on Elm looked to be in good shape so they asked the contractor to make some additional effort to reclaim those. He explained that the anticipated streets to be paved next week are Fieldstone Court, small portion of Green Valley near Watkins Prairie and Slate Run Road from Silver Street to Old Ford Road.

Mr. Summers asked if they are going out in advance to Fieldstone to do the concrete work.

Mr. Christmas stated that he is not sure but will check on that. He added that they have been doing all other concrete work in advance. He explained that that the 2017 Paving Project is complete and requested authorization from the board to release the retainage in the amount of \$95,253.97. He added that they do have 12 identified structures that are within the streets that were paved last year that they plan to adjust next week but they are taking care of that under the 2018 contract.

Mr. Thompson moved to approve the release of retainage in the amount of \$95,253.97, Mrs. Cotner-Bailey second, motion carries.

Mr. John Hawkins stated that demolition began yesterday morning on M. Fine Lot and there are problems with the contractors bid specs. He explained that the specs require that they minimize any source of vibration and this was not done yesterday as they were demolishing thick slabs of concrete and utilizing a large excavating machine to break up large slabs on the ground. He added that he witness and photographed this process and believes that on-site oversight is the issue. He asked to see actual vibration readings from the work that is being done.

Mr. Bobby Rogers stated that he lives on Coyle Drive and Susan Stoy was before this board several weeks ago on behalf of their neighborhood. He explained that the traffic situation is not only difficult for the neighbors but is also very unsafe. He stated that he knows that the projects going on in the State Street area are for the good of the city but they are getting lots of excess traffic on their street because of this as well as the opening of the pool which makes living in that area difficult. He asked for any help they can provide in slowing the traffic and added that there was discussion of putting a cul-de-sac at the end of State Street to block that traffic going to Coyle.

Mr. Summers explained that there is currently an engineering firm looking at the Coyle Drive area as well as the State Street corridor to see what improvements can be made. He stated that they don't have the results as of yet but they are assessing the situation.

Mr. Rogers stated that he just hadn't seen anything happening out there or anyone assessing the area so he wanted to do a follow up.

Police Chief Bailey apologized to Mr. Rogers and explained that their traffic counter malfunctioned so it had to be sent back to be repaired. He stated that this situation is definitely something they want to help the residents with and they know how important it is to them. He asked Mr. Rogers to exchange contact information with him after the meeting so that he can help in any way to mitigate the issues until the permanent fix is complete.

Mr. Summers stated that without the loops on State Street right now everything is running on timed lights so the traffic conditions are at their worst. He explained that as they move forward and install the loops, the signals will start functioning better and once the signals are interconnected, it will improve even more. He added that they do want to make sure they keep analyzing the situation.

Ms. Paige Thomas, Dave O'Mara, informed the board that they may have flaggers on Old Ford Road one day this week for the new install at 1464 Old Ford Road. She requested cut permits for a leak repair at 1910 Silver Street which required a 4'X11' sidewalk cut, a service leak at 2229 Morton Avenue which required a 4.5'X 10.5' sidewalk cut, an emergency main leak at 914 and 998 Griffin Street which required a 8'X16' & 6'X10' asphalt cut and an emergency main leak at the intersection at 8th Street and Spring Street which required a 1'X6', 2'X6' asphalt cut and a 5'X12.5' sidewalk cut.

Mr. Thompson thanked O'Mara for going out of their way to save the new pavement at 8th Street and Spring Street.

Mr. Thompson moved to approve the above cuts, Mrs. Cotner-Bailey second, motion carries.

Brandon Frazier, Jacobi, Toombs & Lanz – Daisy Lane Extension Update - stated that they have completed paving from State and Daisy to Woodbine Lane and permanent striping is down from State Street to the stop sign by the Taco Bell. He added that the only things left are final restorations and a final walk through of checklist items. He stated that they do have some restoration to do in the parking lot area but it is separate from the extension project and shouldn't affect traffic.

Mr. Summers added that later in the year they are looking to tie the intersections that have been paved together with the 2018 street paving project.

OLD BUSINESS:

1. Arts Alliance of Southern Indiana banner on Main Street June 11-16

Mrs. Glotzbach stated that this item was taken under advisement last week so her office could check the dates they requested and the only location available is Main Street from June 11-16.

Mrs. Cotner-Bailey stated that she is not a fan of advertising events that that are outside of the city and county for that matter.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Mr. Nash stated that his thought is that banners are more of a distraction now since there are two-way streets.

Mrs. Cotner-Bailey suggested looking at other communities to see if they have a policy regarding banners.

Mr. Thompson suggested asking legal to look into establishing a policy and added that his understanding is that it originally started for non-profits.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Mickey Thompson re: Cut Requests from AT&T

Mr. Thompson stated that he met with Monty Gullian from AT&T regarding the fiber upgrades. He explained that at 414 E. Spring they are going to run new fiber to a pole and replace some sidewalk that is busted up next to their manhole. He stated that at 720 E. Elm they will be

replacing a section of sidewalk and work in the alley so they will need a sidewalk and alley cut at that location. He explained that the last location is 2659 Charlestown Road where they have a collapsed duct but it is in the grass so ideally they won't need to get into the road or sidewalk. He added that if they do, they will contact him first.

Mr. Thompson moved to approve the cuts from AT&T, Mrs. Cotner-Bailey second, motion carries.

2. Vicki Glotzbach re: Handicapped sign request at 1810 E. Market Street

Mrs. Glotzbach stated that Officer Miller wanted her to bring this request to the board and explained that they have parking in the rear of the house and that the board should have pictures in their packet. She added that Officer Miller wants the board to rule on whether or not to issue a handicapped spot.

Police Chief Bailey suggested that the board table this until they can review why he left it up to the board.

Mrs. Cotner-Bailey moved to table, Mr. Thompson second, motion carries.

3. Josh Staten re: Change Order No. 1 for M. Fine Lot Development

Mr. Staten stated that the original amount was \$225,000.00 and the adjusted amount is a decrease to \$204,000.00. He explained that the original plan included a parcel that has a house on it but was never acquired.

Mr. Thompson moved to approve the change order, Mrs. Cotner-Bailey second, motion carries.

4. Mickey Thompson re: Art on the Parish Green

Mr. Thompson reminded everyone that Art on the Parish Green is this weekend and the east bound lane of Market will be closed from 10th Street to 11th Street Friday-Sunday.

5. Fire Chief Juliot re: Fest of Ale

Fire Chief Juliot stated that they had a good crowd and raised a lot of money for the Crusade. He thanked all the members of the department for their hard work in collecting this year and right now they have raised a little over \$30,000.00

6. Mickey Thompson re: Karaoke in Bicentennial Park

Mr. Thompson reminded the board that full-contact Karaoke will be held in Bicentennial Park on Friday.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 05/22/18 to 06/04/18 in the amount of \$1,663,869.96:

General Claims (Bank 1):	70,392.64
Fire Department:	23,051.51
Police Department:	31,912.98

Street Department:	14,091.89	
Parks Department:	36,045.56	
	Total From Above:	175,494.58
Medical/Drug Fund:	-	
(Bank L)		
Payroll Claims:	1,061,155.74	
(Bank 2)		
Sanitation Fund:	-	
Thursday Utility Claims:	427,219.64	
	Total From Above:	1,488,375.38
	Grand Total:	1,663,869.96

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for May 29, 2018, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:00 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk

Friends of Fairview

Presents A Tour of Historic Fairview Cemetery in New Albany, IN

STORIES BEHIND THE STONES

2018 Theme is “All Roads Lead to Silver Grove”



September 21 & 22, 2018

Tickets may be purchased after August 15 by calling:

(812) 704-3248

Tickets are \$10 for Adult and \$5 for Children – K-8th Grade

Friday – 6 – 8 and Saturday 5-8 with tours every 15 minutes

Enter the Fairview Cemetery at the main entrance on Culbertson Avenue between East 5th and East 7th Streets

The one and half-hour tour is a 1/2 mile walk around the Cemetery

Handicapped Accessible Tours Available Upon Advance Request

Facebook: <http://www.facebook.com/StoriesBehindTheStonesSociety>

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center Clarksville

Street Address 2324 Green Valley Rd City/Town New Albany

MAXIMO "Parent" Work Order Number 15960619

MAXIMO "Child" Work Order Number _____

New Renew Retire Resize Relocate Other Estimate only

1. ^Y ^N Sewer lateral locate is needed. If not, explain why. valve repair

2. ^Y ^N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) _____

3. ^Y ^N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number _____ Time Called _____

Start Date _____ Expiration Date _____

4. ^Y ^N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

New Albany Sidewalk cut

5. ^Y ^N Necessary material is in truck stock. If not what is needed (Write in)

6. Estimated scheduled start date. (Write in) 6-15-18

7. Other information needed to complete this work:

Special crew or equipment (Write in) _____

Other (Write in) _____ Welder

Completed by J Higdon Date 6-7-18

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center Clarksville

Street Address 504 mt taber rd City/Town New Albany

MAXIMO "Parent" Work Order Number 15928850

MAXIMO "Child" Work Order Number 15928991

New Renew Retire Resize Relocate Other Estimate only
Value maint.

1. Sewer lateral locate is needed. If not, explain why. _____

2. Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) _____

3. Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number _____ Time Called 180 606 5178

Start Date 6-8-18 Expiration Date _____

4. Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

street cut

5. Necessary material is in truck stock. If not what is needed (Write in)

6. Estimated scheduled start date. (Write in) _____

7. Other information needed to complete this work:

Special crew or equipment (Write in) Flaggers need - traffic -

Other (Write in) _____ Welder

Completed by R. Harbison Date 6-6-18

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

HANDICAPPED SIGN REQUEST

NAME: Edward Murphy

ADDRESS: 2023 E Market St.

TELEPHONE NO. 812-258-8927

HANDICAPPED LICENSE PLATE # D462TV
FORD ESCAPE 8-21-18

FOR STREET DEPT. USE ONLY:

NUMBER OF SIGN: _____



Special Event Permit Application

311 Hauss Square Room 316, New Albany, IN 47150
812-948-5333
www.cityofnewalbany.com

Name of Organization: B.YOU Fitness

Name of Applicant: Rashna Carmicle Date: June 6th, 2018

Address: 302 Pearl Street City: New Albany State: IN Zip: 47150

Contact Phone : () 812302BFIT Email: info@byoufitness.com

Onsite event day contact person: Rashna Carmicle Phone: 502-741-1968

Event Information

Type of Event			
<input type="checkbox"/> Run/Walk	<input type="checkbox"/> Rally	<input type="checkbox"/> Parade	<input type="checkbox"/> Wedding Ceremony/Photos
<input type="checkbox"/> Fair	<input type="checkbox"/> Concert	<input type="checkbox"/> Picnic	<input type="checkbox"/> Other (Specify) <u>Fitness Class in Amphitheater</u>

Event Title: Barre by the Bridge

Event Date: June 27, 2018 Estimated Attendance: 65

Requested Park: Bicentennial Park Riverfront Amphitheater City Square
 Other (Specify) _____

Event Hours: 6:30 PM AM/PM - 7:30 PM AM/PM

Set Up Hours: 5:45 AM/PM - 6:30pm AM/PM Tear Down Hours: 7:30pm AM/PM - 8pm AM/PM

Please indicate all of the following that apply to your event

Yes No

- FOOD CONCESSIONS
- ALCOHOLIC BEVERAGES
- FIRST AID FACILITY AND AMBULANCE
- TABLES AND CHAIRS SET UP, IF YES HOW MANY only one table for check-in
- FENCING, BARRIERS, BARRICADES
- ELECRTCITY REQUIRED, IF YES SOURCE just one outdoor outlet needed
- BOOTHS, EXHIBITS, DISPLAYS

- ___ ___ CANOPIES, TENTS, STRUCTURES (must be approved by building commissioner/ fire marshal)
- ___ ___ VEHICLES, TRAILERS, IF YES HOW MANY _____
- ___ ___ TRASH CONTAINERS, DUMPSTERS
- ___ ___ PORTABLE TOILETS
- ___ ___ ENTERTAINMENT, IF YES PLEASE DESCRIBE _____
- ___ ___ INFLATABLES, AMUSEMENT, IF YES PLEASE DESCRIBE _____

Voluntary Donations

While there is no fee for the use of our non-parks public spaces, donations are accepted for the use of the City of New Albany Bicentennial Park, Riverfront Amphitheater, City Square or any other non-parks public space. Contributions support a broad array of recreational activities for residents and visitors, as well as helping to maintain our ever evolving park system. Donations made to New Albany Parks and Recreation Department are tax deductible.

Other permits

All components of the event are subject to Board of Works approval and may require approval by and/or permits from other agencies. Board of Works approval permits use of the specified space under the terms of the permit and does not constitute permission from other agencies. Events that impact other agencies must seek proper approval and permitting from said agencies. It is the express responsibility of the applicant to secure all necessary permissions and paperwork.

Insurance Requirements

Proof of insurance may be required before final permit approval. Each event is evaluated on its risk and exposure. The City of New Albany is not responsible for any accidents to persons or property resulting from the issuance of this permit.

Affidavit of Applicant

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand and agree to abide by the policies, rules and regulations listed on this and all applicable forms, including City of New Albany ordinances, as they pertain to the requested usage. Applicant agrees and understands any significant damage to city property will be the sole responsibility of the applicant. By signing this application, the applicant agrees to follow all rules and regulations and city ordinances. The permit, if granted, is not transferrable and is revocable at any time at the absolute discretion of the New Albany Board of Public Works. All programs and facilities of the City of New Albany are open to all citizens regardless of race, sex, age, color, religion, national origin or handicap.

For any questions regarding special event permitting, please contact Courtney Lewis at clewis@cityofnewalbany.com or 812.948.5333.

Name of Applicant: Rashna Carmicle (please print)

Signature: *R Carmicle* **Date:** 6/6/2018

Office Use Only	
_____ Approved	Notes: _____ _____
_____ Denied	Signed: _____ Date: _____ (Board of Works President)