

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, AUGUST 26, 2014 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner, member and Warren V. Nash, president

**OTHERS PRESENT:** Fire Marshal Koehler, Fire Chief Juliot, Larry Summers, David Hall, Joe Ham, Alicia Meredith, Linda Moeller, Jessica Campbell, Shane Gibson, David Brewer, Police Chief Bailey, and Vicki Glotzbach

**CALL TO ORDER**

**Mr. Thompson called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

**1. Wes Christmas re: E. Main Street project update**

**Mr. Christmas stated that the same type of work activity is continuing with the sidewalk installation progressing beyond 13th. He explained that the abandon trolley tracks have been removed and the base for the curb is being installed and they will continue with the same street closures.**

**Mr. Thompson asked if they added the signage that the board requested.**

**Mr. Christmas replied yes.**

**2. Debra Corbett re: Turtle protection on SR 111 (with presentation)**

**Ms. Corbett presented information on turtle deaths on Highway 111 and was recently informed that it is state highway by Mr. Rosenbarger and she will pursue it with the state. She explained that there is a high rate of turtle deaths at that location and will request signs and fencing in the future and wanted to let the city know what she intends to do.**

**3. Steve Triplett with TSI Paving re: Spring Ave Drainage project and temporary lane shift request.**

**Mr. Triplett explained that this is part of the Reno Storm Drainage Project on Spring Avenue and stated that they are going to put a 1' trench drain because there is such a steep grade and this is a safety measure. He explained that they are going to ask for a lane shift of Spring Street between 7:00 a.m.-4:30 p.m. and will remain open at night until 7:00 a.m. He stated that Spring Avenue will be closed about 250 feet in. He explained that they would like to start Thursday, August 28th and open back up on September 3rd. He stated that if he could get some street plates he would be able to open Spring Avenue up but he can't guarantee that.**

**Mr. Thompson** asked **Mr. Ham** if this is necessary.

**Mr. Triplett** explained that they found that the open space on Spring Avenue causes a problem with drainage.

**Mr. Thompson** asked if they will have the necessary signage.

**Mr. Triplett** stated that they would.

**Ms. Cotner** moved to approve, **Mr. Thompson** second, motion carries.

**Mr. Nash** joined the meeting

**4. Meghan Rush with Providence Alumni re: Banner request on Spring St. for Providence Fall Food Fest**

**Brad Denman** explained that they are having a Fall Festival on October 4th and they would like to hang the banner across Spring Street like they have in the past.

**Ms. Cotner** moved to approve, **Mr. Nash** second, motion carries.

**5. Jim Silliman re: JTL Construction Engineering Contract for paving project**

**Mr. Schellenberg** stated that he is here to answer any questions.

**Mr. Thompson** explained that this is for the inspections on the upcoming milling and paving project.

**Mr. Nash** asked if they ensure that the bidder does what they say they are going to do.

**Mr. Thompson** stated that is correct.

**Ms. Cotner** moved to approve, **Mr. Nash** second, motion carries.

**COMMUNICATIONS – PUBLIC:**

**Stephen Crim** requested a lift permit to block the sidewalk for at least half of the day on September 9th to change out his decorations.

**Mr. Thompson** stated that he appears several times a year and there is never any issues.

**Ms. Cotner** moved to approve, **Mr. Nash** second, motion carries.

**Jack Holt** explained that St. John Presbyterian is hosting their 8th Annual Street Festival and would like to close off the same streets that they have in the past. He stated that the will be on September 20th from 10:00 a. m. to 2:00 p.m. and presented the board with a map of the streets they are requesting. Said map is on file with the City Clerk's office.

**Ms. Cotner** asked what time the street would need to be closed.

**Mr. Holt** stated 9:00 a.m.-3:00 p.m.

**Ms. Cotner** moved to approve the closures on Saturday, September 20th from 9:00 a.m. until 3:00 p.m., **Mr. Nash** second, motion carries.

**OLD BUSINESS:**

**BIDS:**

**Ms. Moeller** explained that today was the deadline for the bids for the city police cars and they received on from John Jones Auto Group.

**Mr. Thompson** opened the following bid:

**John Jones**      \$23,892.00 per car

**Mr. Nash** moved to approve subject to the legal department's approval, **Ms. Cotner** second, motion carries.

**Mr. Thompson** stated that they opened bids for milling and paving last week which were reviewed and **MAC Construction** was the low bidder.

**Mr. Nash** asked if their bonds were in order.

**Mr. Gibson** replied yes.

**Mr. Nash** moved to approve the low bid from **Mac Construction**, **Ms. Cotner** second, motion carries.

**TABLED ITEMS:**

**COMMUNICATIONS - CITY OFFICIALS:**

**Mr. Summers** presented Amendment #2 for the Professional Service Agreement with Clark Dietz for the Main Street Project and stated that it is to provide inspection through the end of the project with a new completion date of September 26th.

**Mr. Nash** asked when they approve the extension of the project completion date.

**Mr. Christmas** explained that they have issued a work directive and not a formal change order yet to indicate that there is an extension of 50 days for substantial completion which will coincide with the date for final completion on September 26th

**Mr. Nash** asked why the completion date has to be moved.

**Mr. Thompson** stated that this is based on Clark Dietz inspection and they know that they aren't going meet the substantial completion date and they need to make sure they extend the inspection services to go along with it. He explained that they have indicated to them that they have no choice but to be done before Harvest

Homecoming.

**Mr. Nash** asked why they aren't going to be done on time.

**Mr. Christmas** stated that they had various underground conflicts as well as lack of production and insufficiencies which is why they all met to discuss the issues and get back on track to meet a date that is before Harvest Homecoming. He explained that they have a lot of work to do but productivity has been done and he feels that they can complete it.

**Ms. Cotner moved to approve, Mr. Nash second, motion carries.**

**Mrs. Glotzbach** presented two street cut requests from Indiana American Water for 212 Venetian Way (main leak) and 1002 Indiana Avenue (main leak).

**Ms. Cotner moved to approve, Mr. Nash second, motion carries.**

**Mrs. Moeller** presented the bank reconciliations for May, June and July and asked that they be entered into the record

**Mr. Nash move to approve, Ms. Cotner second, motion carries.**

**CLAIMS:**

**Mrs. Moeller presented the** Claims Docket for 8/15 – 8/28/2014 for approval.

General Claims (Bank 1):	\$79,372.17
Fire Department:	\$10,316.64
Police Department:	\$11,874.27
Street Department:	\$140,194.58
Parks Department:	\$89,291.32
Stormwater/Drainage:	\$51,255.79
Redevelopment (Banks-A,G,H,T,6,111B):	\$376,946.28
Medical/Drug Fund (Bank L):	\$0.00
Payroll Claims (Bank 2):	\$874,415.84
Sanitation Fund:	\$0.00
Thursday Utility Claims:	\$77,815.15

**Grand Total: \$1,684,482.04**

**Ms. Cotner moved to approve, Mr. Nash second, motion carries.**

**APPROVAL OF MINUTES:**

**Ms. Cotner moved to approve the Regular Meeting Minutes for August 19, 2014, Mr. Nash second, motion carries**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:40 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk