

AGENDA

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, SEPTEMBER 1, 2015 AT 10:00 A.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. Vectren re: Cut permits at 3408 Ashwood Ct (12298464) Street Cut Permit, 2630 Grantline Rd-Street Cut
2. Pastor Allen Colwell & Jeff Minton with St. John's Presbyterian Church re: Street closure on September 19th for S. E. Jones festival
3. Joe LaRocca with YMCA re: Selling parking spaces during Harvest Homecoming
4. Doris Holmes and Tom Parrish re: Edgewood Station
5. Jon Bullington with Excel Excavating re: Thomas Street Sidewalk Project Change Order
6. Benny Carter with Primo's Deli re: Follow up for designated parking space in front of business for loading and unloading.
7. Jeff Gambill re: Permission to use Amphitheatre on September 4th

COMMUNICATIONS – PUBLIC:

OLD BUSINESS:

1. Safety Issues on Grantline Road at Blackberry Ridge

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

APPOINTMENTS:

BIDS:

CLAIMS:

APPROVAL OF MINUTES:

Regular Meeting Minutes for August 25, 2015

ADJOURN:

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, AUGUST 25, 2015 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, and Warren V. Nash, president. Cheryl Cotner-Bailey was absent

OTHERS PRESENT: Chris Gardner, Dave Duggins, Linda Moeller, Fire Chief Juliot, Fire Marshal Koehler, Larry Summers, Joe Ham, Colonel Fudge, David Hall, Jessica Campbell, Courtney Lewis, Mike Hall, and Mindy Milburn

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

NEW BUSINESS:

1. **Jessica Bergman re: Speeding issue in the alley between Market and Spring between Bank and Pearl**

Not Present

Colonel Fudge stated that he would have the traffic department take a look at it and give her a call.

2. **Eric Ferree with Vectren re: Roanoke Ave.**

Mr. Ferree explained that the project on Roanoke Avenue has been extended because of some issues with a gas line and they would like to shut it down starting the 31st for one week. He stated that they will contact the school corporation and they will have detour signs out.

Mr. Thompson moved to approve with the stipulation that they install signage and school notification, **Mr. Nash** second, motion carries.

COMMUNICATIONS – PUBLIC:

Doug Stewart Infrastructure System, explained that they have a water main project on Virginia Court for IN-AWC that starts west of State Street. He stated that they will directionally drill along Albany Street to the intersection of Virginia Court, and stated that beginning at Virginia Court it is an open cut around the curve and located in the middle of the street. He explained that they just wanted to make the board aware of the project as they asked him to come back when they got closer to the start date and they will definitely be in there next week after locating the utilities. He stated that the impact it will have on Virginia Court is that it will have to be closed to thru traffic during construction and they will have to ask the residents that live on the east side to park in the alley behind their houses.

Mr. Nash asked if everyone has access to their resident from the alley.

Mr. Stewart stated that they do.

Mr. Thompson asked if they would have a bore pit on State Street

Mr. Stewart stated that it will be in the right-of-way.

Mr. Nash asked if they would notify the residents

Mr. Stewart stated that they will and he passed out a copy of the notification to the board.

Mr. Nash asked what date they would start

Mr. Stewart explained that full construction would start next week but they will start on the Albany Street run first.

Mr. Nash asked how long it would take

Mr. Stewart stated that it would last about a month.

Mr. Thompson moved to approve the closure of Virginia Court and Albany Street to thru traffic, **Mr. Nash** second, motion carries.

Mr. Thompson asked that if there are any changes to the detour that he informs him or comes back to the board.

Clint Black, Dave O'Mara Contractor, explained that they were contacted by Mr. Ham to do an emergency repair on 15th Street parallel to the railroad tracks. He stated that he thinks the road is already partially closed due to the collapse and explained that they started this work back in April but the railroad had to get involved due to the close proximity and permits were finally approved through the railroad. He stated that the project is going to require road closures and he presented a map of the closures to the board. Said map is on file with the City Clerk's office. He explained that the road will still be open to local traffic only and it will take about a month and a half to finish.

Mr. Nash asked if it stops at Culbertson

Mr. Black explained that Culbertson will be open and stated that it will close 15th at Culbertson.

Mr. Nash asked about the closure at Elm Street.

Mr. Black explained that it stops at Shelby and stated that this is part of a larger job that is coming out later in the year.

Mr. Ham stated that it is a 36" brick line that failed and they will be installing a 60" concrete pipe that will start at the mouth of the alley between Ekin and Culbertson.

Mr. Nash asked if there are any businesses along Culbertson that would be affected.

Mr. Ham stated that they will not be disturbing any of them.

Mr. Nash asked if they would make sure the businesses and residents are notified

Mr. Ham relied yes.

Mr. Black explained that as they move forward they can open up Shelby to allow more traffic through but during work hours they would like to have it closed.

Mr. Nash asked what hours.

Mr. Black stated 7:00a.m.-5:30 p.m. Monday-Friday. He explained that they would put up signs in advance and would like to start around September 4th

Mr. Thompson stated that they need to get started as soon as possible because they don't want this to interfere with Harvest Homecoming.

Mr. Black stated that the work would take about a month and the restoration will take 1-2 weeks.

Mr. Thompson moved to approve the project and road closures, **Mr. Nash** second, motion carries.

OLD BUSINESS:

1. Safety Issues on Grantline Road at Blackberry Ridge

Mr. Nash stated that he spoke with a former county employee that said the state had plans all the way to County Line Road and asked Mr. Summers to contact the Seymour office to see if they have plans.

Mr. Summers gave a brief history of the area and explained that once the City had control of the road and they heard the concerns of the citizens, they reviewed a speed study that had already been done and recommended to lower the speed limit on Grantline Road to 40mph. He stated that they are going to continue to investigate the issue which includes contacting INDOT to get those former plans. He explained that it is his understanding that those plans were never carried out because of the cost.

Mr. Nash stated that if they at least had them in their possession it will give them a better understanding of what was proposed.

TABLED ITEMS:

COMMUNICATIONS - CITY OFFICIALS:

John Rosenbarger stated that they are coordinating with the utilities on McDonald Lane project and while they don't have a start date yet, they anticipate having one in the near future. He explained that they will have an agreement for the board to approve for construction engineering soon.

Michael Hall reminded the board that the final Bicentennial Park Summer Concert Series event is this weekend and invited everyone out to the show. He stated that they will be hosting movie night every Saturday in September and requested use of the riverfront amphitheater.

Mr. Thompson moved to approve the use of the riverfront amphitheater for movie night every Saturday in September, Mr. Nash second, motion carries

Mr. Hall reminded the board that the state and INDOT will begin their work on Grantline Road starting tomorrow.

Mr. Thompson explained that they will be redoing the overpass deck so it will be down to one lane in each direction for one month.

Mr. Hall stated that they have been notifying everyone on social media and they will continue to do that.

Mr. Thompson stated that they have asked INDOT to move the message boards to the Charlestown Road and State Street exit to give even more advance warning once the work starts.

Dave Duggins updated the board regarding the City Square project and stated that the completion date is still on pace for the end of September. He explained that they have asked for a couple of upgrades including a water upgrade to expand the water service and some electrical service upgrades. He stated that there is already interest in reserving the space for events so it is going to be a really nice addition to the downtown.

Mr. Thompson explained that the striping will continue to West 7th from Spring to Cherry and Hausfeldt from Green Valley to Grantline starting at 10:00 p.m. later this week. He stated that the repairs on Main Street weren't done so he will have to come back with another date on that once it gets lined out.

APPOINTMENTS:

BIDS:

CLAIMS:

Mrs. Moeller presented the following claims for approval:

Docket for	8/11/15	to	8/24/15
General Claims (Bank 1):	106,409.44		
Fire Department:	10,545.97		
Police Department:	19,075.75		
Street Department:	4,135.12		
Parks Department:	88,809.64		
	Total From		
	Above:	228,975.92	
Redevelopment:	306,539.24		
(Banks-G,T,6,111B)			
Medical/Drug Fund:	-		
(Bank L)			
Payroll Claims:	716,470.06		
(Bank 2)			
Sanitation Fund:	-		
Thursday Utility Claims:	135,794.79		
	Total From		
	Above:	1,158,804.09	
	Grand Total:	1,387,780.01	

Mr. Thompson moved to approve the claims in the amount of \$1,387,780.01, Mr. Nash second, motion carries.

APPROVAL OF MINUTES:

Mr. Thompson moved to approve the Regular Meeting Minutes for August 18, 2015 as corrected, Mr. Nash second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:34 a.m.

Warren V. Nash, President

Mindy Milburn, Deputy City Clerk

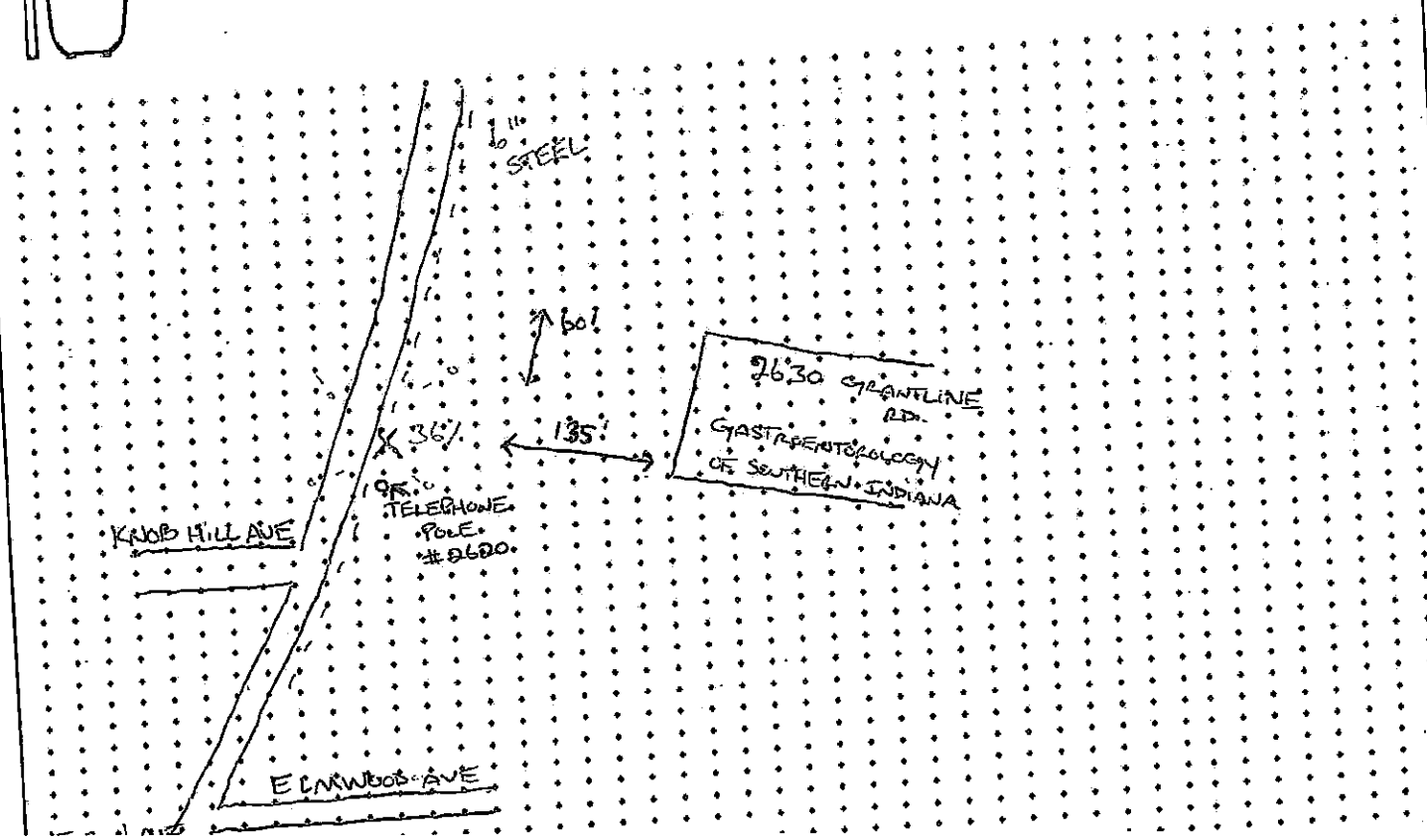
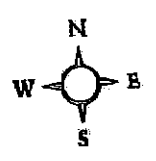
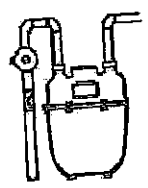
Leak Class (As Left) <input type="checkbox"/> Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Class 3 <input type="checkbox"/> No Leak	Verification Method Note: If surface is "Above Ground" use either "Soap" or "Blowing" <input type="checkbox"/> CGI <input type="checkbox"/> Soap <input type="checkbox"/> Blowing	% of Gas to Air Note: Must be populated if "Verification Method" = CGI <input type="checkbox"/> 80% - 100% <input type="checkbox"/> 60% - 80% <input type="checkbox"/> 40% - 60% <input type="checkbox"/> 20% - 40% <input type="checkbox"/> 0% - 20%
Rechecked by: _____		Recheck date: _____
Recheck Description or Comments: _____		

Leak Class (As Left) <input type="checkbox"/> Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Class 3 <input type="checkbox"/> No Leak	Verification Method Note: If surface is "Above Ground" use either "Soap" or "Blowing" <input type="checkbox"/> CGI <input type="checkbox"/> Soap <input type="checkbox"/> Blowing	% of Gas to Air Note: Must be populated if "Verification Method" = CGI <input type="checkbox"/> 80% - 100% <input type="checkbox"/> 60% - 80% <input type="checkbox"/> 40% - 60% <input type="checkbox"/> 20% - 40% <input type="checkbox"/> 0% - 20%
Rechecked by: _____		Recheck date: _____
Recheck Description or Comments: _____		

Leak Class (As Left) <input type="checkbox"/> Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Class 3 <input type="checkbox"/> No Leak	Verification Method Note: If surface is "Above Ground" use either "Soap" or "Blowing" <input type="checkbox"/> CGI <input type="checkbox"/> Soap <input type="checkbox"/> Blowing	% of Gas to Air Note: Must be populated if "Verification Method" = CGI <input type="checkbox"/> 80% - 100% <input type="checkbox"/> 60% - 80% <input type="checkbox"/> 40% - 60% <input type="checkbox"/> 20% - 40% <input type="checkbox"/> 0% - 20%
Rechecked by: _____		Recheck date: _____
Recheck Description or Comments: _____		

Leak Class (As Left) <input type="checkbox"/> Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Class 3 <input type="checkbox"/> No Leak	Verification Method Note: If surface is "Above Ground" use either "Soap" or "Blowing" <input type="checkbox"/> CGI <input type="checkbox"/> Soap <input type="checkbox"/> Blowing	% of Gas to Air Note: Must be populated if "Verification Method" = CGI <input type="checkbox"/> 80% - 100% <input type="checkbox"/> 60% - 80% <input type="checkbox"/> 40% - 60% <input type="checkbox"/> 20% - 40% <input type="checkbox"/> 0% - 20%
Rechecked by: _____		Recheck date: _____
Recheck Description or Comments: _____		

SHOW MIGRATION OF GAS AND CONCENTRATION OF GAS THAT DETERMINED LEAK CLASSIFICATION.
 ATTACH AN UPDATED DIAGRAM WHILE CONDUCTING A RECHECK IF THE STATUS OF THE LEAK CHANGES.



SITE INFORMATION

MAXIMO "Parent" Work Order Number 12298464

Street Address 3408 Ashwood Ct. Lot Number 162

Nearest Cross Street Castlerock City/Town New Albany

County Floyd Township New Albany Tax Code _____

Subdivision/Development _____ Map Number 208-265

Service Type: Residential Commercial _____ Conversion _____

Main: Size 2" Material: Plastic-T Plastic-Y Steel Cast Iron Other

MAOP _____ Inches PSIG Operating Pressure 60 Inches PSIG

Install Type: Rough grade Established Grade Short Side, trench in feet _____

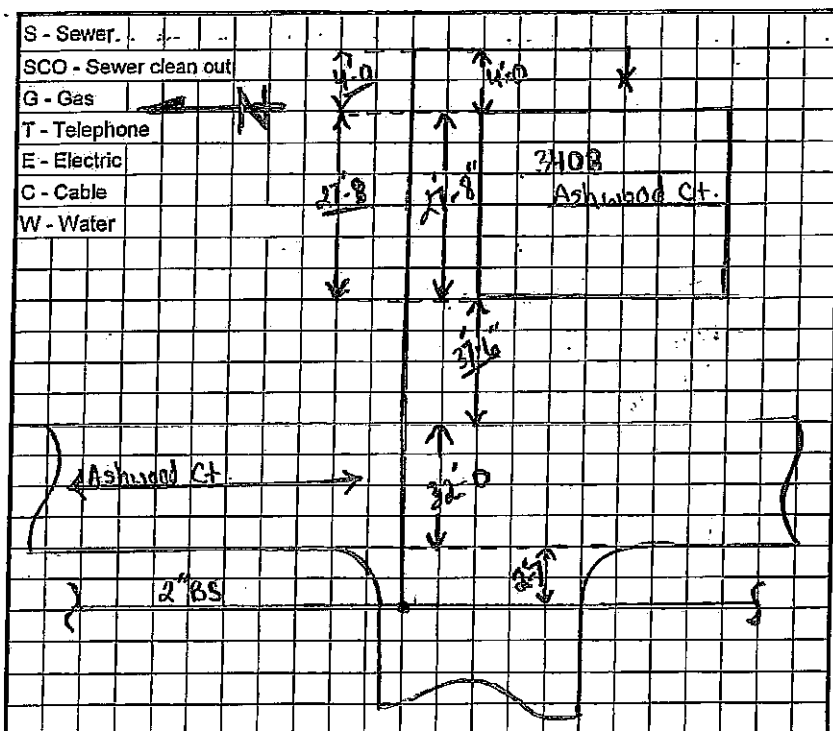
Long Side Bore in feet _____ Trench in feet _____ Total length in feet 115

Pipe Size: 1/2" CTS 1" CTS 2" IPS Other (Write in) 3/4" IN

Financials: Operation Center # 5920 Project # 32001 Task # 038

Recommended Labor Resource Company Contractor

SKETCH: Instructions - indicate NORTH, all measurements are approximate



Materials Needed
2 - 2' x 1" St to PL Field tea
115 Ft 1/2" PL Pipe
115 Ft Copper tracer
3/4" HP meter Set + low Reg
2 - 1" PL Riser
2 - 1" x 1/2" PL EF Couplings

* Street *

MAXIMO SITE VISIT / SEWER LOCATE FORM

Operations Center (Write in) Clarksville

Street Address 3408 Ashwood Ln. City/Town New Albany

MAXIMO "Parent" Work Order Number 12298464

MAXIMO "Child" Work Order Number 12562969

New Renew Retire Resize Relocate Other Estimate only

1. ^Y ^N Sewer lateral locate is needed. If not, explain why. _____

2. ^Y ^N Site is ready for service installation. If not, check below WHY the site is not ready and place job in review with an explanation in SYCLO.

House has not been started Building materials are blocking route

Lot is not at final grade Other (Write in) lowers

3. ^Y ^N Site is marked in white for locates or locates have been requested and will be ready in two working days.

Locate Number _____ Time Called _____

Start Date 8-27-15 Expiration Date _____

4. ^Y ^N Permits needed prior to the planned work accordance with state, county, or municipal requirements. Specify which permits are needed. (Write in)

Street

5. ^Y ^N Necessary material is in truck stock. If not what is needed (Write in) _____

6. Estimated scheduled start date (Write in) 8-27-15

7. Other information needed to complete this work:

Special crew or equipment (Write in) _____

Other (Write in) Possible insert 3/4 Welder

Completed by S. Lewis Date 8-24-15

Return this completed form with the Crew Sheet to the Operations Assistant and Scheduler no later than the next business day.

Mindy Milburn

From: st.johnpres church <stjohnpres@gmail.com>
Sent: Thursday, August 27, 2015 10:46 AM
To: Mindy Milburn
Subject: Fwd: Street Closure / Tuesday Meeting

Per our phone conversation yesterday regarding the scheduled meeting next Tuesday @ 10am for "Street Closure's" for the S. Ellen Jones Street Fair on Sept. 19th. The names of the 2 people attending the meeting is: Pastor Rev. Allen Colwell & Jeff Minton. Please see below a list of the street names that need to be closed:

We need to close 13th Street from Elm Street to Culbertson Avenue & Oak Street from 13th Street to S. Ellen Jones School @ East 11th Street

Thanks,
Heather Burton / Office Admin.
St. John Presbyterian Church
1307 E. Elm Street
New Albany, IN 47150
Phone# (812) 945-3531
Fax# (812) 945-5787
officeadmin@stjohnpres.com or stjohnpres@gmail.com
www.stjohnpres.com



Mindy Milburn

From: Jon Bullington <JBullington@excelexcavating.com>
Sent: Wednesday, August 26, 2015 4:01 PM
To: Mindy Milburn
Subject: Public Works Meeting 9/01/2015

Mindy,

Could you please add Excel Excavating to your Public Works Board meeting next Tuesday?

We recently received a change order for the Thomas Street sidewalk project which will necessitate us to close a lane of Spring Street temporarily.

Best regards,

Jon

Jon A. Bullington

Excel Excavating, Inc.

5710 Utica-Sellersburg Road
Sellersburg, IN 47172
812.246.0857 (O)
502.773.1946 (C)
jbullington@excelexcavating.com