

THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, JANUARY 8, 2015 AT 9:15 A.M.

PRESENT: Larry Summers and Ed Wilkinson. Mayor Gahan was not present.

ALSO PRESENT: Rob Sartell, April Dickey, Linda Moeller and Vicki Glotzbach

CALL TO ORDER:

Mr. Summers called the meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the December 30, 2014 Regular Meeting Minutes, Mr. Summers second, all voted in favor with the exception of Mayor Gahan who was not present.

BIDS:

COMMUNICATIONS - PUBLIC:

Mr. Copperwaite explained that he had a couple of project for the board's consideration. He passed out information on Villa of Floyd Knobs for the board to review and explained that back in 2013 Don Thieneman appeared before the board to request a capacity assurance plan for this project which was necessary for the city to provide him with a willingness to serve letter for a zoning change application. He stated that the zoning change was denied for apartments so he went back and got approval for patio homes which is the plan they have before them now. He explained that there are 2 commercial lots and 60 single patio homes that will result in a sanitary sewer flow of 19, 900 GPD. He asked the board what would need to be done to update the capacity allocation plan and requested that they approve credits for this project.

Mr. Christmas asked him to submit a letter with a formal request detailing the project history and what flow they need. He stated that he doesn't feel that it would be necessary for him to pay the capacity certification fee.

Mr. Wilkinson stated that he just needs to make sure it is clear that this number is replacing the older one.

Mr. Sartell stated that the process with IDEM hasn't been done yet because he can't do anything until they get the revision from EPA

Mr. Copperwaite stated that they are still a couple of months away from that so it should be fine.

Mr. Sartell stated that once they get that back from the EPA the first step is 24-48 hours and the variance process takes just a little bit longer.

Mr. Copperwaite passed out information on Glenwood Springs, Section 4, for the board to review and explained that this project is on St. Joseph Road adjacent to Jefferson Gardens. He stated that the project was divided by Bald Knob Creek and the section toward St. Joseph Road has already been developed and mostly constructed but there are

27 lots on the other side of the creek that Steve Thieneman now owns and would like to develop. He requested credits for these 27 lots at 8,370 GPD credits and permission to work with Mr. Sartell to get the permits in place.

Mr. Wilkinson asked what the approximate date when the last time any permitting or developing was done.

Mr. Copperwaite said that he believes it was in 2010.

Mr. Wilkinson moved to approve the credits, Mr. Summers, all voted in favor with the exception of Mayor Gahan who was not present.

Mr. Copperwaite stated that Chester Cove is also on St. Joseph Road toward Grant Line Road and explained that back in 2010 it went through waiver/variance/credit process with the city and was issued a construction permit. He explained that it expired in 2011 and they would like to get started soon so they would like to work toward getting that permit reissued.

Mr. Wilkinson stated that unless they are requesting any changes they can just recertify it with a new date.

COMMUNICATIONS - CITY OFFICIALS:

SEWER ADJUSTMENTS:

Mrs. Dickey presented an adjustment request for Haenisch Properties in the amount of \$2,221.84 and explained that there was a leak in the ceiling lines to the bathroom because the water company turned on the water without permission and the water leaked throughout the house. She stated that the house cannot be repaired and is for sale now. An insurance claim detailing the loss and other supporting documents are attached.

Mr. Wilkinson stated that it looks like they found the leak pretty quickly.

Mrs. Dickey stated that it only affected one month's billing.

Mr. Wilkinson moved to approve, Mr. Summers second, all voted in favor with the exception of Mayor Gahan who was not present.

FINANCIAL REPORT:

Mr. Wilkinson stated that they have the year-end report and pointed out that the check for liens was well over \$600,000.00.

Mrs. Dickey stated that the check was deposited on December 31st, 2014.

Mrs. Moeller explained that it is in the bank but not in their recording system yet.

Mr. Wilkinson stated that they collected about 97% of what they billed and the rest ends up in liens that they collect at the end of the year so the budget is very close. He explained that the \$1.1M carry over is within \$20,000.00 of last year's carry over. He stated that they paid \$250,000.00 in insurance premiums just in December. He asked Mrs. Moeller if they ever got notification that they paid off the second bond.

Mrs. Moeller stated that they did receive that.

Mr. Wilkinson asked if she could get him a copy of that when she gets a chance. He explained that in 2010 when they had the rate increase they had an outstanding bond balance in the amount of \$75M and this month their bond balance went below \$50M and that is significant for the future. He stated that the city is really performing well on the financial side, the lack of EPA compliance is being reduced so they are on track for 2015.

Mrs. Moeller explained that based on the number of employees and their cost share, coming out of sewer, the billing office pays 1.46 of the total budget and the other departments is 9.83 so every month they will see a total of \$48,197.92 per month for the sewer share of the health insurance.

NEW BUSINESS:

OLD BUSINESS:

1. Clark Dietz Update

Mr. Christmas stated that they sent off permitting for the Jacob's Creek project received feedback from IDEM and the core that includes a formal wetland assessment and delineation along the alignment for them to approve a 401 quality certification. He requested authorization from the board to use D. Brown & Associates for this work and explained that the cost estimate is around \$4,000.00

Mr. Wilkinson moved to authorize Clark Dietz to move ahead with the wetland assessment, Mr. Summers second, all voted in favor with the exception of Mayor Gahan who was not present.

Mr. Christmas stated that he will be forwarding the temporary easements that need to be acquired for that project to Mr. Gibson and/or Mr. Fifer for acquisition and he requested authorization to begin advertising to put this out to bid as soon as he gets some of the loose ends tied up. He explained that it is estimated at about \$670,000.00 which is more than they originally thought but it is still within budget.

Mr. Wilkinson moved to move forward with the easements acquisition and advertising, Mr. Summers second, all voted in favor with the exception of Mayor Gahan who was not present.

Mrs. Moeller stated that they have everything in order for the full retainage that was due to be released on Chapel Creek and the claim will come to the board at the next meeting.

Mr. Christmas stated that ProWest was able to get the updates complete and they plan to upload the application to the city system by the end of the month.

Mr. Summers asked if they are going to do a walk through with city staff.

Mr. Christmas stated that they anticipate doing a hands-on work session with the staff and he will let them know that is going to be.

UTILITY REPORT:

Wastewater Utility Monthly Report Summary for November 2014

Influent / Effluent Quality

The Treatment Facility was in full compliance.

Pretreatment

Renewed permit for Stemwood and conducted annual inspection.
Conducted annual inspection and sampling for Samtec.
Conducted annual inspection of Wise Technical and Bruce Fox.
There were 18 grease trap inspections.

Facility Operations

26 dry tons of bio solids were removed from the WWTP.
The WWTP was at 48% of its Total Suspended Solids design limit and at 70% of its CBOD design limit.
There were 1.67 inches of rain for the month

Preventative and Unscheduled Maintenance

171 preventative work orders were completed and 32 corrective work orders were completed for the WWTP and Lift Stations

Highlights

Vacuumed out scum station wet well at WWTP.
Chapel Creek lift station generator has been winterized and put into storage at the WWTP.
Bank A module #2 of the UV system had water inside the arm. Maintenance drained arm and let it dry out and put back into service. We will monitor the situation and if water is found in the arm again we will have to send it out for repair or purchase a new one.
Tightened the skimmer arm on #1 Gravity Thickener.

Sanitary Collection System

<i>Project</i>		<i>November</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>11,260.0</i>		<i>149,021.3</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>7,077.2</i>		<i>100,293.1</i>	
<i>CIPP Installed/ft</i>		<i>947</i>		<i>16,492.9</i>	
<i>Tap Inspections</i>		<i>1</i>		<i>61</i>	
<i>Locates</i>		<i>354</i>		<i>6,194</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>19</i>	<i>1</i>	<i>2</i>	<i>8</i>	<i>1</i>	<i>6</i>

Sanitary Sewer Overflow Monitoring

There were 0 rain events that required Stantec monitoring.

Preventative and Unscheduled Maintenance

4 preventative work orders were completed and 8 corrective work orders completed for the Collection System.

There were 19 Customer Service requests 2 of those requests were for blockages in the main line.

Highlights

Raised manhole at Collection System Garage to grade.

Construction Highlights

Basin #2

Pipe Patched 8" main at 1836 East Spring St. and reinstated lateral.

Basin #9

Sealed loose manhole #127 to prevent movement in Captain Frank Rd.

Basin #11

Raised manhole #25 to grade.

Basin #23

Pipe Patched 12" main downstream for manhole #C26.

Basin #39

Raised manhole #C121A to grade.

Facility Safety

The monthly safety inspection rating was 98.4%

The safety training topic was on Traffic Control and Work Zones.

Projects

110/120 Valve replacement and Dump Station

A construction permit has been submitted to the Indiana Department of Natural Resources for the new Dump Pit. Next meeting will be for 90% design.

Algae Control System

Design, Bid and Construction Management Contract awarded to BLN

McLean Lift Station

The NASB has approved a Design, Bid and Construction Management Contract. Deed reseach is being completed for survey work. Met with HMB to go over 30% design.

Eliminated an unnessacary control building and going with a open shelter.

Reline New Albany

The Lining Crew has completed lining in Basin #23 except for two sections in Charlestown Road that may need a manhole set there. Manholes have been lined in #23. The Lining crew has begun lining in Basin #10.

Process Water Line Replacement

Priobject is substantially complete. Site restoration and asphalt repair still needs to done.

Main Street Fence Repair

After reviewing repair work to the fence the work does not match the existing fence.

Metro fence has been contacted and payment is being held.

CVS Sanitary Sewer Relocation

The building has been demolished and site work has begun.

CLAIMS:

Mr. Wilkinson explained that they have a claim for the purchase of a frontend loader for

the sewer department. He stated that it is to come out of line item 4449.1 in the amount of \$93,989.00.

Mr. Summers asked which one was decided on.

Mr. Wilkinson stated that the Case unit was almost \$10,000.00 cheaper.

Mr. Wilkinson moved to approve, Mr. Summers second, all voted in favor with the exception of Mayor Gahan who was not present.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:00 a.m.

Larry Summers

Vicki Glotzbach, City Clerk