

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, JANUARY 9, 2014 AT 9:15 A.M.**

**PRESENT:** Mayor Gahan, Gary Brinkworth and Ed Wilkinson

**ALSO PRESENT:** Wes Christmas, Rob Sartell, April Dickey, Shane Gibson, Linda Moeller, Roger Harbison and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Brinkworth moved to approve the December 27, 2013 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.**

**BIDS:**

**COMMUNICATIONS - PUBLIC:**

**Jason Sans**, with API requested sewer credit approval for the new Verizon building on State Street. He explained that it will have 6-8 employees and the building will have a small men and women's restroom.

**Mr. Brinkworth** asked if he has a sketch of the tie in.

**Mr. Sans** presented a sketch for the board to review.

**Mr. Sans** stated that they went to the Board of Works this week to get approval to lay the utilities in the easement.

**Mr. Brinkworth** stated that they will probably have to go back to get permission to block traffic while they are doing the work and a street cut permit.

**Mr. Brinkworth moved to approve credits for 20 gallons per employee, Mr. Wilkinson second, all voted in favor.**

**COMMUNICATIONS - CITY OFFICIALS:**

**Mr. Brinkworth** asked Mr. Gibson about the ordinance that he emailed out.

**Mr. Gibson** explained that it states their territory for lack of a better word and it is something that this board needs to recommend and he will take it to the City Council. He stated that the gist of it is that the statute allows them to stake territory 4 miles outside of their boundaries but this will obviously have to exclude those that are already licensed.

**Mr. Brinkworth** stated that it could cause a problem in the future and asked if someone wanted to develop a parcel of land and wanted a treatment plant would they have to come to this board for approval.

**Mr. Gibson** replied yes but explained that it would exclude those that have already been built.

**Mayor Gahan** stated that the Mr. Brinkworth and Mr. Wilkinson will probably want to attend the council meeting to let them know what prompted it because he wants to them to know that it doesn't have anything to do with the fringe dispute because it doesn't.

**Mr. Gibson** stated that it is proactive steps to keep future disputes from happening that are unnecessary.

**Mr. Wilkinson** stated that the simplicity of it is that it is like first dibs on the rule making process and any new plan going in these areas will have to come to them.

**Mr. Gibson** stated that the court basically says first come first serve so they need to get this established.

**Mr. Brinkworth moved to approve sending the ordinance to the council, Mr. Wilkinson**

**second, all voted in favor.**

**SEWER ADJUSTMENTS:**

**FINANCIAL REPORT:**

**Mr. Wilkinson** explained that they have a good sized check on liens that hasn't been processed yet which is about \$400,000.00 and will show in January though it was received in December. He explained that at the end of the year for carry over and projects encumbered Mr. Sartell documented a list of approximately \$1.4M. He stated that they ended the year within 1% point of the total forecasted and spent 5% less than budgeted so they are in good shape.

**Mrs. Moeller** stated that on the encumbrances she will need some documentation showing that is owed.

**NEW BUSINESS:**

**OLD BUSINESS:**

**Item #1 - Clark Dietz Update**

**Mr. Christmas** stated that the new electrical building has been installed at the Old Ford Lift Station Project and a majority of the electrical equipment has been installed and should finish up at the end of this month. He explained that they awarded the Chapel Creek Project to Infrastructure Systems and he anticipates bringing their agreement and bonding to the next meeting. He stated that they are in the process of making offers to the property owners for the easements and as soon as they are wrapped up they will get a notice to proceed. He explained that they are continuing the beta testing with the GIS and they will continue to work with staff to incorporate the tablets.

**Mr. Wilkinson** asked Mr. Gibson how many easements are left.

**Mr. Christmas** stated that he has all appraisals in hand and there are ten which have been shipped off to Greg. He explained that once the agreements are in they can begin.

**UTILITY REPORT:**

**Influent / Effluent Quality**

- There were no effluent violations for the month of November.

**Pretreatment**

- Annual sampling and inspection was conducted at Samtec Inc.
- There were 28 grease trap inspections.

**Facility Operations**

- 59 dry tons of bio solids were removed from the WWTP.
- The WWTP was at 160% of its Total Suspended Solids design limit and at 77% of its CBOD design limit. TSS numbers were up due the rain event of November the 17<sup>th</sup>. That rain event required the operators to put the old clarifiers on line and then drain them after the rain event passed.
- There were 4.76 "of rain in November

**Preventative and Unscheduled Maintenance**

- 198 preventative work orders were completed and 18 corrective work orders were created and completed for the WWTP.
- 8 preventative work orders were completed and 0 corrective work orders was created and completed for the Collection System.
- Pulled the #1 pump at Up Hill Run Lift Station and had it rebuilt.
- Maintenance contacted Allied Pump to rent a temporary pump at Prosser Lift Station. We had one pump already out (#3) and in the shop for repair and another pump at Prosser went out (#1) which left only one pump in operation (#2). Xylem installed the #3 pump and we discontinued Allied pump rental.
- Replaced the #3 air actuated check valve at Prosser Lift Station and installed a Hydraulic Cushioned check Valve. This leaves only one air actuated check valve (#1) at Prosser to be replaced.

**Sewer Collection System**

<i>Project</i>	<i>October</i>	<i>Year-to-Date</i>
<i>Sanitary Sewer Flushed/ft</i>	<i>12,911.9</i>	<i>149,152.4</i>

<i>Project</i>		<i>October</i>		<i>Year-to-Date</i>	
<i>Sewer Televised/ft</i>		8,996.4		80,510.1	
<i>CIPP Installed/ft</i>		1,121		7,748.6	
<i>Sewer Tap Inspections</i>		3		49	
<i>Locates</i>		419		3,200	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
38	2	3	24	5	4

- There were 2 rain events that required Stantec monitoring. The rain event of November the 17<sup>th</sup> resulted in 12 overflows
- In House Construction Crew
  - Construction repaired 3 manholes.
  - Had 1 point repair.
  - Replaced 1 air relief valve.
  - Reconfigured 4 manhole troughs for lining.

**Facility Safety**

- The monthly safety inspection rating was 99.2%
- The safety training topic in November covered Hearing Conservation and Respiratory Protection.

**Mr. Sartell** stated that he has to issue an administrative order to Product Specialties and needs approval from the board to send that.

**Mayor Gahan** asked what their issue is.

**Mr. Sartell** stated that their plant is not in compliance. He said that they have been a good corporate citizen and very proactive about putting in a treatment system but unfortunately they have had a lot problems so it has put them in that category to issue an administrative order. He said that it is basically a miniconsent decree and they will come back to us and give a schedule or what they are going to do and when they are going to do it. He added that this all falls under the streamlining rules.

**Mr. Brinkworth** asked if they are aware of their problems and that they are going to receive an administrative order.

**Mr. Sartell** stated that they are.

**Mr. Brinkworth moved to approve sending the administrative order to Product Specialties to get their sewage problems fixed, Mr. Wilkinson second, all voted in favor.**

**CLAIMS:**

**Mrs. Moeller** presented the following claims for approval:

**Sewer Claims 12/28/2013-1/16/2014**

<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>
AT&T	\$298.38	Thursday Utilities
Community Bank	\$12,000.00	Thursday Utilities
CyberTek Engineering	\$24.30	Thursday Utilities
EcomTek	\$371.52	Thursday Utilities
Fleet One	\$4,462.29	Thursday Utilities
Indiana American Water	\$1,160.23	Thursday Utilities
ETC Proliance Energy LLC	\$4,278.33	Thursday Utilities

AT&T	\$585.88	Thursday Utilities
Duke Energy	\$69,336.70	Thursday Utilities
Bank of New York	\$459,981.65	Transfer
Stormwater Fund	\$78,196.75	Transfer
Sanitation Fund	\$188,995.13	Transfer
<b>Total</b>	<b>\$819,691.16</b>	
Postmaster	\$32,920.00	SEW
L & D Mail Masters	\$4,349.38	SEW
Lettie Schnieder	\$2,550.00	SEW
Ann Smith	\$38.19	SEW
Murphy Homes	\$2.24	SEW
Richard Eisenmenger	\$14.92	SEW
Bay Max of New Albany, LLC	\$253.71	SEW
Patricia Hobbs	\$105.91	SEW
Office Supply	\$648.89	SEW
Dove Data Products	\$325.00	SEW
Robert Orendorf	\$4,476.00	SEW
Joseph M. Black Jr.	\$48.16	SEW
Matthew Chalfant	\$208.32	SEW
<b>Total</b>	<b>\$45,940.72</b>	
Black Diamond Pest Control	\$45.00	WWTP
UHL Truck Sales	\$716.35	WWTP
Fed Ex	\$52.98	WWTP
Clark-Floyd Landfill	\$2,695.37	WWTP
Microbac Laboratories, Inc	\$38.10	WWTP
Cintas	\$934.03	WWTP
HMB Professional	\$3,900.00	WWTP
Clark County REMC	\$1,347.72	WWTP
Fastenal	\$34.06	WWTP
Allegra	\$53.00	WWTP
Murphy Elevator	\$138.26	WWTP
Clark Dietz	\$1,712.05	WWTP
Oeffinger and Crone	\$471.18	WWTP
Brown Equipment	\$532.30	WWTP
TSI Paving	\$44,277.48	WWTP
Earth First of Kentuckiana	\$48.13	WWTP
Vectren Energy Delivery	\$2,219.12	WWTP
Wayne Supply Co.	\$5,839.50	WWTP
Floyds Knobs Water	\$29.24	WWTP
Greenwell Plumbing Inc	\$95.00	WWTP
M L Moser & Sons	\$450.00	WWTP

AT&T	\$48.29	WWTP
Frakes Engineering	\$135.34	WWTP
PNC Equipment	\$601.23	WWTP
Allied Technical Services, Inc	\$7,762.25	WWTP
USA Blue Book	\$156.16	WWTP
American Machine & Fabrication	\$272.50	WWTP
Delta Sevices, LLC	\$4,363.91	WWTP
C.C.E. Inc	\$11,850.00	WWTP
Stantec Consulting Services	\$6,498.00	WWTP
Pitney Bowes	\$300.00	WWTP
Gripp, Inc.	\$1,274.50	WWTP
Metro Answering Service	\$74.88	WWTP
Souths Cleaning Service	\$800.00	WWTP
Fleet Services	\$199.95	WWTP
Pitney Bowes Global Financial	\$93.10	WWTP
Airgas Mid America	\$89.65	WWTP
Bumper to Bumper	\$94.08	WWTP
Occ Med Physicians	\$345.00	WWTP
Air Services Southern Indiana	\$536.37	WWTP
Service Master Restoration	\$1,203.87	WWTP
LeHigh Hanson	\$42.46	WWTP
Xylem Water Solutions USA, Inc	\$10,630.00	WWTP
Hach Company	\$640.00	WWTP
Sherry Laboratories	\$783.91	WWTP
DXP Enterprises	\$261.14	WWTP
Kentuckiana Concrete & Walls	\$4,955.00	WWTP
Eco-Tech, LLC	\$415.50	WWTP
Environmental Laboratories	\$375.00	WWTP
Meiners Medical, Fire & Safety	\$1,720.40	WWTP
AIMCO/ASPIRE Industries	\$2,361.81	WWTP
Ace Hardware	\$593.84	WWTP
IMI	\$70.00	WWTP
Inter City Auto	\$107.34	WWTP
Retailers Supply	\$386.28	WWTP
Orr Safety	\$282.64	WWTP
Eye-Tronics	\$402.72	WWTP
Office Depot	\$912.50	WWTP
The Home Depot	\$220.83	WWTP
Big G Supply Inc	\$133.95	WWTP
Ron Haskin	\$800.00	WWTP
Kentuckiana Trench Shoring	\$9,495.00	WWTP

Indiana State Board of Accounts	\$5,526.00	WWTP
Joshua Winslow	\$129.72	WWTP
IDS Blast	\$129.30	WWTP
Element Materials Technology	\$170.05	WWTP

**Grand Total** **\$1,009,505.22**

**Mr. Sartell** asked Mrs. Moeller to hold payment on the claim for Xylem Water Solutions USA, Inc. in the amount of \$10,630.00 because they are trying to get that cost cut down.

**Mrs. Moeller** stated that she would not pay it as this time.

**Mr. Wilkinson moved to approve the above claims, Mr. Brinkworth second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:35 a.m.

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Mayor Jeff M. Gahan

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Vicki Glotzbach, City Clerk