

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD VIA ZOOM.COM ON TUESDAY, JANUARY 12, 2021 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, President.

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Fire Marshall Koehler, Bryan Slade, Linda Moeller, Chris Gardner, Larry Summers, Krystina Jarboe, Jessica Campbell, Sidney Main, Alecia Meredith, Jason Applegate and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Monnik Beer re: Outdoor Seating**

**Mr. Thompson** stated that he reviewed the drawings that were sent via email and he would like to do a site visit before they make any decisions. He added that they did not in the email that with the cold weather they aren't in a big hurry so it shouldn't be an issue to hold off.

**Mr. Thompson moved to take under advisement to allow for a site visit, Mrs. Cotner-Bailey second, motion carries.**

**2. Jason Copperwaite re: Approval of Bridlewood Plat**

**Mr. Summers** stated that this was approved by the Plan Commission last year and he doesn't see anything that was different from what was approved. He explained that it is a subdivision that is outside of the City limits but within the two mile fringe so the City does have jurisdiction over zoning applications. He stated that he reviewed the plat when it came before the commission as well as recently and he doesn't see any issues.

**Mr. Nash** stated that it was mentioned something about a change in what was originally sent as asked Mr. Summers if he knew what that was.

**Mr. Summers** stated that it was such a minor change that he couldn't spot it when he reviewed it so it was likely a typo on the plat.

**Mr. Nash** suggested taking it under advisement since the contractor wasn't present to speak on it.

**Mrs. Cotner-Bailey moved to take under advisement, Mr. Thompson second, motion carries.**

**3. Mark Kinnard re: New Taxi Service "The People's Taxi Service"**

**Mr. Nash** stated that he has questions about the process and suggested taking this under advisement until the next meeting.

**Mrs. Cotner-Bailey moved to take this under advisement, Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Larry McIntire, Beam, Longest & Neff**, sent the following update on Slate Run Road via email and Mr. Summers reported on it:

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: TBD (Duke says mid-January to move pole at curb island)

Approximate % Complete: 98% (Revised due to anticipated additional work)

Progress for the Week:

- Duke Energy contractor began work to relocate pole in commercial area.

Upcoming Activities:

- RPR will continue working on final punch list items.
- Prime contractor will continue working on some early punch list items.
- Duke contractor will be completing pole/line relocation.

Construction / Safety / Utility Issues:

- Contractor will work on curb island and sidewalk in commercial area once all utilities are relocated.
- Contractor will be extending sidewalk on west side to south Lochwood entrance.

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Mickey Thompson re: IN-AWC permits**

**Mr. Thompson** stated that this is for work that has already been completed at 104 Farrington Drive (4X6 sidewalk cut –water main break), 1106 Beeler Street (4X6 sidewalk cut – replace water meter set) and 1654 Coes Lane (10X3 street cut – water main break)

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**2. Mickey Thompson re: Road Closure at 1510 Chartres Street**

**Mr. Thompson** explained that they recently approve a new sewer for a Habitat for Humanity house on Charter Street and they discussed the emphasis they City would place on restoration because it being newly paved. He stated that they are ready to do that work and will need to close the road for two days with it only being closed to thru-traffic during working hours and plated in the evening. He presented the proposed detour for the board to review.

**Mrs. Cotner-Bailey** asked when they wanted to start the work.

**Mr. Thompson** explained that he told this it would have to be approved by the board before they set a date and he will get with them to set the start day. He added that they would ask them to get notices out at least a day before they do the work.

**Mr. Thompson moved to approve the work from 9:00 a.m. – 3:00 p.m., Mrs. Cotner-Bailey second, motion carries.**

**3. Larry Summers re: PSA for 2021 Annual Roadway and Pavement Management Contract with Clark Dietz**

**Mr. Summers** presented the contract with Clark Dietz and explained that it is not to exceed 10% of the overall spend that they City does for paving each year.

**Mr. Thompson** stated that this is the same thing that they have done the last couple of years so that they can do inspects and other items associated with city-wide paving.

**Mr. Summers** explained that Clark Dietz puts together the bid packets, they do the actually bidding, they help with inspections and they help close out the contracts. He added that this is an important item for them to approve because the Community Crossing Grant has a deadline at the end of January this year.

**Mr. Nash** asked if the amount will be the same as last year,

**Mr. Summers** explained that with the grant they have the ability to apply for up to \$1M which is what they will be applying for and for this PSA contract it will vary depending on the amount of paving work that is done by the City. He added that this has been reviewed and signed off on by legal.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

#### **4. Larry Summers re: Closure of Silver Street**

**Mr. Summers** explained that Silver Street was closed as a function of the new apartments going in at the intersection of Silver and Charlestown Road and as part of this project a third-party reviewer looked at the existing storm water infrastructure and determined that it didn't have enough capacity to be able to handle the inflow from that developed. He stated that the City had the contractor/developer install new storm lines to tie into the system and they came to the board to get approval to close the road for work but there seems to have been some misunderstanding between the contractor and the City as the contractor thought they were approve to close the road overnight. He explained that they did send out notifications to the neighbors that the work was going on from January 4-15 and that working was going to be between the hours of 7:30 a.m. – 5:00 p.m. with temporary blockages of alleys and roadways. He stated that some of the neighbors were concerned with some of the particulars of the MOT and brought it to the city's attention and he wanted to make the board aware of this misunderstanding and they are working with the contractor to make sure that they expedite any further work with the least amount of inconvenience to the neighbors as possible.

**Mrs. Cotner-Bailey** asked if the stipulation to vacate the alley before 7:3 a.m. is still in place because that doesn't seem like anything that this board would ever sign-off on.

**Mr. Summers** stated that he isn't sure. He added that he knows that they said the work on Silver Street would be done today but they still need to complete the alley work.

**Mr. Thompson** stated that he believes the reason for that stipulation was because of the narrowness of the alley which would make it difficult to maintain local access why they were working. He added that the thinks lack of parking is what is causing most of the concern.

**Ted Newton, Temple & Temple Excavating** confirmed that they asked individuals to move out of the alley if they planned to leave because of how narrow the alley is. He added that he knows it is an early time but the earlier

**Mrs. Cotner-Bailey** asked who approved the time frame because she doesn't recall the board doing this.

**Mr. Nash** stated that he would have to review the minutes but he doesn't think the board did it and they didn't approve the closure of Silver Street either. He asked Mr. Newton if Silver Street was close to completion.

**Mr. Newton** stated that it will be opened today.

**Mr. Thompson** stated that the time frame was in the letter and he should have brought that up in the meeting that they had asked them to be out for the work during the day.

**Mr. Nash** stated that the thinks asking people to move their vehilces by 7:30 a.m. is too early.

**Mr. Thompson** stated that he agrees that this is early but it was in the interest of getting the work done more quickly. He asked Mr. Newton how much that would push the project if his crew had to start later.

**Mr. Newton** stated that they are coming from Salem so they aren't getting there until 8 and asked if 8:30 a.m. would be more agreeable.

**Mr. Nash** stated that it would be better and asked if he could make sure the residents know.

**Mrs. Cotner-Bailey** asked if the plan is still to be done on Friday.

**Mr. Newton** stated that they are delayed from the original schedule because of some issues they incountered in Silver Street but they anticipate being done by 1/22.

**Mrs. Cotner-Bailey** asked that he include the extended time frame in the notice to residents.

**Mr. Thompson** moved to approve the work from 8:30 a.m.- 5:00 p.m. in the alley with local access to be maintained after hours to be completed by January 22 with the stipulation that residents are notified, Mrs. Cotner-Bailey second, motion carries.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mr. Thomson** moved to approve the Regular Meeting Minutes for January 5, 2021, Mrs. Cotner-Bailey second, motion carries.

**ADJOURN:**

**Mr. Nash** stated that before the board adjourns he wanted to remind everyone to wear their mask, keep their distance and be safe. He added that he will be getting his first vaccine and he hopes that everyone else will be able to do so when it opens up to them to become part of the herd.

There being no further business before the board, the meeting adjourned at 10:41 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk