

THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL HOLD A WORKS SESSION IN THE COUNTY COMMISSIONERS OFFICE OF THE CITY-COUNTY BUILDING ON FRIDAY, JANUARY 13, 2012 AT 11:00 A.M.

PRESENT: Gary Brinkworth, Ed Wilkinson, Gordon Martin, Sam Lahanis, Roger Harbison, Todd Solomon, Randy Stambaugh, and Mindy Milburn

CALL TO ORDER:

Mr. Brinkworth called the meeting to order at 11:37 p.m.

Mr. Solomon explained the scope of the work for the Sanitary Sewer Design Manual and discussed the three phases of the design. He stated that once that is done it will go to the board for changes, corrections and final approval. He referenced the schedule for each phase and stated that they are welcome to make any changes in the timeline that they wish. Said schedule is on file with the City Clerk's office. He explained that they would like to have their next meeting to discuss Phase II on March 21st but that they could have meetings before that date if the board found it necessary. He discussed the length of the MSD manual and explained that they are trying to narrow it down to the essentials to make a more manageable manual.

Mr. Lahanis asked if they would get a digital and a hard copy of the manual once it was complete.

Mr. Solomon stated that they would. He stated that he would discuss the highlights that they have laid out in a table of contents with the board. Said document is on file with the City Clerk's Office.

There was a lengthy discussion regarding the possibility of having one or two manuals to include the differences with the Storm Water Manual.

Mr. Brinkworth suggested that they have one manual and stated that they could combine their manual even if Storm Water chose not to.

Mr. Lahanis stated that he is relaying the needs voiced by Chris Moore and Bill Gibson for a clear distinction between the two.

Mr. Solomon stated that the Sanitary Sewer Manual could definitely combine the two if that is what they choose to do.

Mr. Stambaugh stated that there is a lot of information that will be duplicated for each manual.

Mr. Solomon went over each section in the table of contents and discussed details of each one. He stated that if there are any items they want to add they can do so as well as delete anything that is not needed.

Mr. Brinkworth asked if there would be more details in each of these sections.

Mr. Solomon stated that there would be and that they are just laying out the content right now.

Mr. Stambaugh explained that they have a few standard drawings included in the MSD Manual so they will have to define how much detail that they want in their manual.

Mr. Solomon stated that the drawings are a little out of the scope of the work that they proposed.

Mr. Harbison stated that they could always reference the MSD Manual in their own for any drawings or information that they didn't want to include.

Mr. Stambaugh stated that they could reference MSD, Indianapolis, or any other helpful documents and just include a few drawings in their manual.

Mr. Solomon continued to discuss the table of contents and moved on to Chapter 9- Development Sanitary Sewer Construction and stated that it is a short chapter and they will get into more detail at the next meeting. He moved on to Chapter 15 – Small Pump Stations and explained a few details that would be in this chapter including design criteria.

Mr. Lahanis asked about the specs on this process and stated that he believes they are currently using MSD's specs.

Mr. Solomon stated that they aren't doing any spec work but they did agree to do pump station specs so they will be looking at that. He stated that all the general electrical requirements are also in Chapter 15 so that all contractors and designers are aware of what is expected of them. He

Mr. Lahanis asked if they had anything about the communication systems with the station.

Mr. Solomon stated that there is a control section and if that is not sufficient they can add to it.

Mr. Harbison stated that one issue that has come up regarding pump stations is the acceptance of those stations so that might be something to address in the manual for clarification of what constitutes acceptance. He stated that there is an issue with the maintenance period when there haven't been any houses build on the site and they should clarify how long they will accept that without testing.

There was a lengthy discussion regarding pipes and the requirement that quality material be used instead of going with something of less quality for a cheaper price.

Mr. Lahanis asked if there is anything about maintenance standards.

Mr. Solomon explained that the manufacturer will recommend inspection standards.

Mr. Solomon went over Chapter 16 – Odor Control and discussed the details that will be included in that section and explained that he calculations are based on MDS criteria.

Mr. Lahanis stated that this isn't a big problem for them.

Mr. Solomon stated that they can take this out if they do not feel there is a need for it.

There was a lengthy discussion regarding areas of the city with odor issues.

Mr. Wilkinson suggested that they reference the MSD Manual as a guide document for this.

Mr. Brinkworth suggested that they leave the section in just in case they need it.

Mr. Solomon agreed with Mr. Brinkworth and references some issues they had on Charlestown Road and explained that it would have been nice for them to have had the requirements spelled out and stopped the issues before they even happened.

Mr. Brinkworth stated that the only thing he can think of to include is IDEM standards.

Mr. Solomon stated that there are some general introductions that reference IDEM as a guide to comply with. He stated that in the next two weeks they will start to put together a table of contents for the meeting in March where they will present Phase II and talk about how deep they want to get into for each section.

The board set a Work Session for March 14th from 10:00 a.m.-3:00 p.m. in the third floor assembly room.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:02 a.m.

Gary Brinkworth, Member

Mindy Milburn, Deputy City Clerk