

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, JANUARY 15, 2019 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

**OTHERS PRESENT:** Chris Gardner, Bryan Slade, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Larry Summers, Courtney Lewis, Alicia Meredith, Sidney Main, Krystina Jarboe, Linda Moeller and Vicki Glotzbach

**CALL TO ORDER:**

Mr. Nash called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

- 1. Vectren re: Cut requests (work is complete) 3505 Grant Line Rd- (16055032) - sidewalk cut, 4201 Grant Line Rd- (16065120) – parkway cut, 1532 Sunset Dr – (16278101) – street cut, 2230 Green Valley Rd – (16157742) – sidewalk cut, 2116 Grant Line Rd- (11539590) – street cut, 2006 Grant Line Rd- (11539590) – street and sidewalk cut, 414 Woodrow Ave. - (16285569) street cut, 1612 Woodland Ave – (15271144) – street cut**

Steven Lewis stated that all of these have been done with the exception of 414 Woodrow Avenue and 1612 Woodland Avenue which are both service renewals and he estimates them to be 4’X4’ cuts. .

Mr. Thompson moved to approve the above cut requests, Mrs. Cotner-Bailey second, motion carries.

- 2. Megan Smedal with B-Sign Group re: Permission to place sign in right of way at 411 E. Spring St.**

Rhonda Trimble passed out a rendering of the sign for the board to review and explained that it is going to be 18’ in the air and the sign will hang slightly over the sidewalk.

Ms. Smedal stated that the signs in basically 2’ in diameter.

Mr. Nash asked if it is in the historical district.

Ms. Smedal replied no.

Mr. Thompson asked if this is for an ice cream shop.

Ms. Smedal stated that it is an ice cream/pizza shop and will be their first retail location.

Mr. Summers stated that he doesn’t see any issues with this request and would recommend approval.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

- 3. Daniel Leskinen re: Utility/ ROW Permit JT#718683619/OSP11586**

**Mr. Leskinen** stated that they placed a handhole on the southside of Baptist Floyd Hospital and they would like to bury the cable from Pearl Street to 1425 State Street.

**Mr. Nash** asked how they are doing this.

**Mr. Leskinen** replied with directional boring.

**Mr. Thompson** recommended denying the request at this time because he hasn't been out to inspect the area to see what impact it will have on State Street which is newly paved. He added that he has also had some issues with the previous approval and the way they left it after they installed the conduit.

**Mr. Leskinen** stated that he anticipated that issue which is why he brought Mr. Duell to answer any questions.

**Mr. Thompson** stated that even if those concerns were addressed, he would still need to see what the impact would be on State Street. He explained that he emailed Mr. Leskinen all the concerns with the previous work in the residents' yards and the sidewalks.

**Chris Duell** stated that the sidewalks are scheduled to start on Wednesday of next week.

**Mr. Thompson** stated that they need to have someone go by today and get barricades installed around what is open right now.

**Mr. Thompson moved to take this request under advisement, Mrs. Cotner-Bailey second, motion carries.**

#### **COMMUNICATIONS – PUBLIC:**

**Wes Christmas, Clark-Dietz, 2018 Paving** – He stated that they are wrapping this project up with some ongoing curb ramp replacements and entrance/exits on Graybrook Lane. He explained that this week they started removing and replacing some of the curb on Country Club Drive that is in bad shape. He added that all that is remaining are some curb ramps at University Woods that still need to be replaced and that should be done by next week.

**Mr. Nash** asked about striping.

**Mr. Christmas** stated that the majority of it is done but they can only work when weather permits.

**Mr. Nash** asked what the contract calls for regarding finishing striping.

**Mr. Christmas** stated that there are requirements in the contract documents but he can't recall them right off the top of head. He explained that they will be addressed accordingly as they close out the contract and if there are any damages to be assessed they will do so.

**Mr. Summers** asked if the punch list items were going to be addressed after the work that they are doing now.

**Mr. Christmas** replied yes.

**Mr. Nash** stated that he doesn't understand why they didn't finish the striping as soon as the paving was done.

**Mr. Thompson** stated that weather was a big factor in the delay.

**Rachel Henry, M Fine Lot Phase 2** - She passed out plans for the triangular lot on the corner of 15<sup>th</sup> and Main Streets and explained that for that there is some green space and landscaping. She requested approval of the plan so that they can start the advertisement which will be done through Redevelopment.

**Mr. Nash** asked why she brought it before this board.

**Ms. Henry** explained that street work is part of the plan with curbs and drainage on 15<sup>th</sup> Street and Main Street.

**Mr. Summers** stated that this board needs to approve the street cuts and drainage work that is within the right-of-way and he has reviewed the plans.

**Mrs. Cotner-Bailey** asked if there are going to be any street cuts the street.

**Ms. Henry** replied no and stated that they are using the existing drive.

**Mr. Nash** asked if it has been approved by Redevelopment.

**Mr. Summers** stated that as he understands it, they will move forward after this board approves the street work.

**Mr. Thompson** asked if they are going to add a bump-out on Main Street.

**Ms. Henry** replied yes and stated that there is an existing bump-out there that they are going to tie into.

**Mr. Thompson** stated that he thinks it will be an improvement with what is there and is in line with what was done on the M. Fine Lot.

**Mrs. Cotner-Bailey moved to approve the removal of the curb cuts on Main Street, the realignment of curb and parking lane on 15<sup>th</sup> Street and associated drainage work, Mr. Thompson second, motion carries.**

**Brandon Frazier, Jacobi, Toombs & Lanz**, reviewed a report of project updates with the board. **Grant Line Road (Daisy Lane to McDonald Lane)** – He stated that the contractor resumed work on Monday, January 7<sup>th</sup> and will continue to work as weather permits, utility relocations have recommenced and are ongoing, the traffic signal timing updates were performed last week and are still in effect and curb, gutter and concrete driveway apron are being installed as weather permits. **Reas Lane, Phase 2** – He stated that a walkthrough was held on 12/12/18 and the remaining punch list items include correcting guardrail issues in one isolated spot and placing additional riprap in areas as directed by Mr. Summers. **Oak Street/Union Street Sidewalk Project** – He stated that walkthroughs are being held today and punch lists will be created from this. He added that once these items are addressed, they can begin to close the projects.

**Matt Hines, United Consulting, Mt. Tabor Road Project** - He stated that last week they installed 15 drilled shafts, 4 drainage structures, 117 feet of drainage pipe and a riprap ditch at drainage structure 53. He explained that this week they will continue storm-sewer install and requested permission to block off one lane on Mt. Tabor Road at Klerner Lane tomorrow for two hours for the last storm-sewer crossing.

**Mrs. Cotner-Bailey** asked what time.

**Mr. Hines** replied 9:00 a.m. until 11:00 a.m.

**Mr. Thompson** asked if the residents on Mt. Tabor are aware.

**Mr. Hines** replied yes.

**Mr. Summers** stated that they did some crossings last week and he informed them that they had to come before the board to have them approved. He explained that they didn't have the barricade across the southern lane last week and this is to prohibit any issues in the future.

**Mrs. Cotner-Bailey moved to approve the closure of Mt. Tabor Road from 9:00 a.m. until 11:00 a.m. on Wednesday, January 16<sup>th</sup>, Mr. Thompson second, motion carries.**

**Mr. Hines** stated that the contractor wants to start on ADA ramps at Mt. Tabor Road and Charlestown Road January 23-25 with a possibility of running into the next week so he would like to request lane shifts using arrow boards and lane shift signs. He added that they will start on the northbound lane first and will also utilize barrels to direct traffic.

**Mrs. Cotner-Bailey** asked for the hours.

**Mr. Summers** recommended the same hours that they used on State Street.

**Mrs. Cotner-Bailey moved to approve the lane shifts from 9:00 a.m. – 3:00 p.m., Mr. Thompson second, motion carries.**

**OLD BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach re: Handicapped sign request at 1945 Culbertson Ave.**

**Mrs. Glotzbach** explained that the above handicapped sign request was approved by traffic division and now needs this board's approval.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**2. Vicki Glotzbach re: Handicapped sign request at 1942 Center St.**

**Mrs. Glotzbach** explained that the above handicapped sign request was approved by traffic division and now needs this board's approval.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**3. Courtney Lewis re: Special Permit request**

**a. Chris Billner Wedding**

**Ms. Lewis** presented a request for Chris Billner to use the Amphitheater on April 27<sup>th</sup> from 12:00-4:30 p.m. for his wedding ceremony. She added that they anticipate approximately 45 guests.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**b. Area 2 Girl Scouts of Kentuckiana**

**Ms. Lewis** presented a request for Area 2 Girl Scouts of Kentuckiana to use City Square to sell cookies from March 1<sup>st</sup> through the 24<sup>th</sup>. She explained that they may not sell everyday but would like to use it from 9:00 a.m. until 9:00 p.m. with set up being at 8:45 a.m. and tear down at 9:15 p.m.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**c. First Church of God Health Fair**

**Ms. Lewis** presented a request for First Church of God to use the Amphitheater to host their For New Albany Non-Profit Health Fair on June 8<sup>th</sup> with a rain date of June 22<sup>nd</sup>. She stated that the event will be from 11:00 a.m. until 2:00 p.m. with setup beginning at 9:00 a.m. and tear down done by 3:00 p.m.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**d. Horseshoe Foundation Kentucky Derby Festival Famfest**

**Ms. Lewis** presented a request for Kentucky Derby Festival to host their FamFest in the parking lots east of the downtown Y on April 19<sup>th</sup>. She explained that the event will be from 4:00 p.m. until 8:00 p.m. with set up beginning at 8:00 a.m. and tear down done by 10:00 p.m.

**Mr. Thompson** asked Ms. Lewis if she will come back to the board once they have configured the layout.

**Ms. Lewis** replied yes.

**Mr. Thompson moved to approve subject to a meeting with event coordinators to determine location in the parking lot to avoid conflict with ongoing construction, Mrs. Cotner-Bailey second, motion carries.**

**e. Keg Liquors Fest of Ale**

**Ms. Lewis** presented a request for Keg Liquors to host their Fest of Ale on June 1<sup>st</sup> at the Riverfront Amphitheater from 3:00-9:30 p.m. which includes setup and tear down. She explained that this is the third year for the event in New Albany and they estimate 2500 attendees.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**4. Larry Summers re: Professional Service Agreement Contract**

**Mr. Summers** presented a contract with Clark Dietz for the 2019 Annual Roadway Repair and Paving Program Management. He explained that they are trying to work diligently to get the paving out early this year and this is the first step in that process. He stated that the contract is not-to-exceed \$275,000.00 and is based on the assumption that they are doing \$2.75M in paving this year.

**Mr. Nash** asked if they can back the date up any.

**Mr. Summers** stated that they are working to time this will the Community Crossings application.

**Mr. Christmas** explained that the majority of the package should be ready much earlier than May 1<sup>st</sup> but they might have to have a separate package that goes out a little later to make sure they remain eligible for grants.

**Mr. Thompson** stated that this will also allow them to do some prep work and identify locations that they will be working while staying in like with INDOT.

**Mrs. Cotner-Bailey moved to approve the professional service agreement in an amount not exceed \$275,000.00, Mr. Thompson second, motion carries.**

**5. Fire Chief Juliot re: Promotion of Captain David Sparks to Battalion Chief**

**Fire Chief Juliot** presented a recommendation that Captain David Sparks be promoted to the rank of Battalion Chief and explained that if the board approves this recommendation, the promotion will take effect on January 18 and Battalion Chief Sparks will be on probation for one year.

**Mr. Nash** asked what brought this promotion about.

**Fire Chief Juliot** explained that Chris Rainbolt retired.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**6. Mickey Thompson re: Easement request across city property for the water company**

**Mr. Thompson** explained that the water company is in the process of relocating their water main on Grant Line Road and have identified a need for an easement to go across city property. He asked for the board’s permission to present this to the legal department to review and approval for them to sign the easement if they do not see any issues.

**Mr. Thompson moved to approve review and signature permission by the legal department, Mrs. Cotner-Bailey second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for January 8, 2019, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 11:07 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk