

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,
WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-
COUNTY BUILDING ON WEDNESDAY, JANUARY 26, 2012 AT 9:00 A.M.**

PRESENT: Mayor Gahan, Ed Wilkinson, Gary Brinkworth

ALSO PRESENT: Sam Lahanis, Rob Sartell, Shane Gibson, Wes Christmas, Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:04 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Brinkworth moved to approve the December 8, 2011 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.

Mr. Brinkworth moved to approve the January 12, 2012 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.

Mr. Wilkinson moved to approve the January 13, 2012 Work Session Minutes, Mr. Brinkworth second, all voted in favor

BIDS:

Mr. Christmas explained that they reviewed the bids for Jacobs Creek Interceptor and stated that they received three bids that were all responsive. He stated that they contacted the apparent low bidder which was TSI and they provided proof of responsibility as well. He recommended that the board award the contract to TSI Paving in the amount of \$429,005.00. He stated that there are a couple of outstanding easements and since they do have 60 days to formally award the contract he would suggest that they withhold issuing the award until they get a couple of items worked out.

Mr. Wilkinson asked if there was any sensitivity of time.

Mr. Christmas stated hat there was not.

Mr. Brinkworth asked once you withhold the bid and there is a hold up from DNR how long they have to start the project.

Mr. Christmas explained that once the award is made there are 14 days for the contractors to provide and execute and agreement with the city and then they have another 10 days to issue a notice to proceed. He stated that he doesn't want to start that clock early but he wanted to give TSI the assurance that they were going to be recommended for the project.

Mr. Brinkworth stated that he is in favor of awarding the contract to TSI but he doesn't understand how they can withhold the award if they vote on it at a meeting.

Mr. Christmas explained that the clock doesn't start until a written notice of award is received by the bidder.

Mr. Wilkinson made a motion to award the bid to TSI Paving per Clark Dietz recommendation and considering the potential 60 day time frame that is in the

contract documents to give them notice of possible proceeding inside of 60 days Mr. Brinkworth seconded, all voted in favor.

Mr. Lahanis explained that two weeks ago he sent out bids for a one tone pickup truck that they had damaged in an accident on January 6th. He stated that they haven't heard back from the insurance company but he is trying to stay ahead of the game because he does believe the vehicle was totaled. He explained that he sent out bid requests to three companies and got two back.

Carriage Ford	\$27,629.04
Coyle Chevrolet	\$27,219.76

Mr. Wilkinson asked if the bids included four-wheel drive.

Mr. Lahanis stated that they did not and he doesn't think that they need it.

Mr. Wilkinson stated that they can't move heavy equipment with two-wheel drive.

Mr. Lahanis stated that he just doesn't see a need for it and with gas prices as high as they are it is a waste of money. He stated that if they have a piece of equipment stuck they have a four-wheel drive backhoe that they can use.

Mr. Wilkinson stated that this past week they had the wench stuck in deep mud and Reline America hooked a truck onto it and they both got stuck. He explained that it took an hour getting their dump truck around the city blocks to get hooked on. He stated that every contractor in the city will tell you that you can't get a trailer hooked on in wet grass to a two-wheel drive that has any amount of weight on it. He stated that they do not drive enough miles in the city to be worrying about mileage.

Mr. Brinkworth asked how many pickup trucks they have right now with four-wheel drive.

Mr. Lahanis stated that that they didn't have any which is why they are ordering a one ton pickup truck that will be more than capable of hauling anything they need.

Mr. Wilkinson stated that they need a four-wheel drive pickup in their fleet to be able to move equipment without having to hook on to a second piece of equipment which will then tie up two drivers and two pieces of equipment.

Mayor Gahan asked that they get bids on a four-wheel drive pickup as well and they can compare and discuss this in more detail.

COMMUNICATIONS - PUBLIC:

Mr. Copperwaite, Paul Primavera & Associates, presented the board with the Tannery Commons Plat #1414 and explained that the Sewer Board awarded credits for these senior apartments which are a tax credit project. He stated that the lot that the building sets on has to be broken out from the rest of the property so they are asking for approval from the board.

Mr. Brinkworth stated that the board has already approved sewer credits for the project.

Mr. Brinkworth moved to approve Plat #1414, Mr. Wilkinson second, all voted in favor.

Mr. Bolin, Stantec, explained that they perform the sanitary sewer overflow monitoring for the city of New Albany and stated that he sent them a proposal for extending that service. He gave an update to the board on some of the events that happened last year including statistics for rainfall, the number of rain events, proposed criteria revisions, and sites monitored. Said update is on file with the City Clerk's Office.

Mr. Brinkworth asked if there was a certain rainfall where it would start to overflow.

Mr. Bolin stated that it really depends on the previous condition and the weather that comes in. He explained that if you get any downpours then you can have significant problems.

Mr. Wilkinson stated that the December letter from the EPA indicated that they were going to go along with all of their requests and asked if they were going to write a letter

Mr. Christmas stated that they are still waiting on the letter from the EPA and they indicated that they would probably have it sometime in February.

Mr. Brinkworth moved to extend the contract for six months, Mr. Wilkinson seconded, all voted in favor.

Mr. Frye, Lockett & Farley, requested sewer capacity for a new project at the IUS Campus for student housing. He explained that it is a single lodge project with 87 beds and on December 19, 2011 they sent a letter requesting capacity reservations for the project along with water usage data from similar facilities on other campuses. He stated that one of the goals of this project is to reduce the water usage in this building by 30% and they are here to field any questions or concerns that they have with the project in order for them to move forward.

Mr. Lahanis stated that they are in the early stages of the project so he invited them to come down to answer any questions.

Mr. Brinkworth stated that he has concerns with reducing the Stormwater tap-in fees. He stated that Mr. Fifer was the board's attorney when this request first came in and he made a statement that based upon the ordinances they are required to charge the tap in fee based on the number of _____ not the reduced rate. He asked Mr. Gibson if he could take a look at that and advise them.

Mr. Gibson stated that he will look at it but Mr. Fifer was always on top of all the laws regarding these issues.

Mr. Brinkworth stated that he also sits on the Stormwater Board and they are concerned about stormwater that reaches across Grant Line Road. He explained that they have had some serious problems with the pipe size and he would like to work with them as much as they can but in turn they have to work with the citizens of New Albany. He stated that what he is looking for is some detention but that has to be looked at prior to them approving this. He asked if they were doing any detention on the back side.

Mr. Frye stated that they would.

There was a lengthy discussion regarding Stormwater issues and the detention issues along Grant Line Road.

The board decided the set a work session with the Stormwater Board.

Mr. Zurschmiede presented a bill to the board on behalf of Jack Messer who owns a duplex in New Albany who feels like he is being billed unfairly. He stated that he believes Mr. Messer talked with Ms. Welsh about this and he doesn't really know the outcome of that conversation but it occurred to him that if this is happening to him it might be happened to others property owners. He stated that he knows that they have made some changes in their billing over the last couple of years and asked if they could explain why it was billed this way.

Mr. Welsh stated that this bill has been adjusted accordingly and explained that this is something that the board will need to look at in the ordinance to see if it can be reworded or something else can be done to correct the situation. She explained that this happens to 4-5 customers every month and they adjust them on a case by case basis and the reason this is happening is because they rely on the same file for the wastewater charges that they rely on for sanitation and stormwater for residential properties.

Mr. Zurschmiede asked how they are generating the billing for vacant properties and if there is a way to cross reference all the parcels so that they are only sending out one billing.

Ms. Welsh stated that they do enter the vacant bill in the system but there is no interruption in the service because water is not turned on or off and they can try to separate it out so that could be an option. She stated that she is researching how other communities are doing this to see if they can find other options.

Mr. Zurschmiede stated that his concern was for the customers that aren't calling in about the discrepancy but paying the bill and moving on and he thanked the board for looking into the issues.

Charlie Kaelin approached the board with an issue over billing. He explained he paid a bill for a deceased tenant in the amount of \$144.66 on November 22, 2011. He stated that he received a delinquent letter shortly after and he came over to pay and was told that he didn't owe anything and that his account was current. He stated that back in 2010 he received a bill for \$690.00 and was told that he wasn't on a list that he wasn't even aware he needed to be on but he paid the amount and was put on the list. He explained that he asked why the bill was allowed to get to that amount and then a lien put on the house before they could find a mailing address for him that was correct. He stated that he got another bill from the post office that says past due but nothing on the bill adds up to this amount and nothing on the bill explains what it is for other than just being told he has to pay the amount. He questioned how they are supposed to know what they are paying for and if the amounts are correct He stated that he has issues with the fact that he had to go to the post office and spend over \$10 for letters that he received when he didn't have a balanced owed and the two times he went into the office to see the manager to straighten this out she was not in and no one else could give him an answer.

Ms. Welsh replied that based on the time that the information is looked up and when the letters are mailed out some bills could be brought current and that might be why the bill payments and letters passed. She stated that if this is an issue that continues to happen she will have to talk with the girl in her office who does the letters and see how she is doing it. She added that she would be happy to sit down with Mr. Kaelin after the meeting.

COMMUNICATIONS - CITY OFFICIALS

SEWER ADJUSTMENTS:

Ms. Welsh presented a sewer adjustment request for Ivory Johnson for a broken water line outside of the home from the meter to the house in the amount of \$675.22. She explained that Silver Creek verified the leak and she does have a repair bill.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Ms. Welsh explained that she is bringing back the request from Mr. Mahan that was tabled at the last meeting for two different properties. She stated that the board asked Mr. Mahan to bring the account current and then they would consider making the adjustment and he has done so.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Ms. Welsh presented the board with two quotes for a copier from Toshiba and Copier Mart. She explained that the copier is paid for but they are on a \$1600 annual maintenance contract with Copier Mart who has provided them with comparable service.

Mr. Brinkworth stated that there is a company in the industrial park called BQBS that provides good service.

Ms. Welsh explained that she could get another quote but she didn't feel comfortable extending the agreement and she would rather put that money towards a new machine. She asked for approve to spend in the area of \$3500 for a new copier.

Mr. Brinkworth moved to approve to allow Ms. Welsh to look for something and move forward. , Mr. Wilkinson second with the stipulation that she stay in the \$ 3500 range, all voted in favor.

FINANCIAL REPORT:

NEW BUSINESS:

OLD BUSINESS:

Item #1 - Clark Dietz Update

Mr. Christmas stated that the Basin 14 and the Mt. Tabor Lift Station projects are scheduled for start up next week on Wednesday and Thursday respectively. He explained that at that point they will have initiated their check list and final completion of the project which will be anticipated by the end of February. He stated that they have been operating at the improved capacity since 2011 so this is just a formality at this point. He presented a change order for the Mt. Tabor Lift Station project in the amount of \$25,080.00 and stated that if they have any questions or concerns they can table it and it won't be a major problem.

Mr. Lahanis stated that as Mr. Christmas explained they have previous discussed these issues and he would recommend approval.

Mr. Brinkworth moved to approve, Mr. Wilkinson seconded, all voted in favor.

Mr. Christmas stated that on the Jacobs Creek Project there are some additional DNR requirements and the indicated based on some field investigation that they felt that there was potential for an unmapped wetland that may be adjacent to the project site. Due to this investigation they have requested that they perform a wetland assessment which they have started the process of.

EMC REPORT:

Mr. Sartell went over the December Maintenance report highlights that included the following:

- The #1 pump at Grant Line Lift Station was pulled, rebuilt and installed.
- The #2 pump at Chapel Creek was repaired and reinstalled.
- Hagmann Enterprises replaced the missing bolts to the #6 Philadelphia Mixers and set the torque on the bolts to installation specification. Hagmann also checked the torque on the bolts to the #5 Philadelphia Mixer.
- Replaced a limit switch on the air actuated check calve for the #1 pump at Mt. Tabor Life Station
- Tightened a lose volute on the #2 pump at Chapel Creek Lift Station
- A total of 174 preventative and corrective work orders were completed in December.

CLAIMS

January Claims

Mr. Sartell presented the following claims for approval:

American Water-EMC	MA007-200180 41	1/1/20 12	\$147,620. 31	January Wastewater Operation Fee
IDEM-Cashier Office	149811	1/9/20 12	\$14,500.0 0	NPDES Permit Annual Fee
NA Municipal Utilities	4005010 0	1/5/20 12	\$150.12	Basin 14 LS
NA Municipal Utilities	4006370 0	1/5/20 12	\$12.51	Old Ford Rd LS
NA Municipal Utilities	4023830 00	1/5/20 12	\$875.70	WWT P
January 26, 2012 Sewer Board Meeting			\$163,158. 64	
			\$492,190. 98	Total For January

Mr. moved to approve the claims, Mr. second, all voted in favor.

Mr. Lahanis presented the following claims for approval:

Vendor	Invoice	Date	Cost	Description
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Ace Hardware	212942,213076, 213259, 213395, 213605, 213610, 213639, 213659, 213642, 213641, 213603, 213626, 213609, 213916 & 213969	12/29-1/ 20	\$ 920.46	Misc Supplies
Advancetec International	480	11-Jan	\$ 1,054.00	
Best One	2382752	17-Jan	\$ 122.75	Tire svc
Black Diamond	685596	18-Jan	\$ 45.00	Pest Control
Cintas	302634909, 302641452, 302643557, 302647939, 302644686, 302615135, 302618821, 302631626, 302638158, 302645786 & 302649056	11/2-1/1 8	\$ 564.60	Uniform Svc
Clark Dietz	409935, 409936 &409937	1/6/2012	\$ 15,964.16	Srf & Pro Svcs
Delta Svcs	48840 & 48808	1/9/2012	\$ 1,022.19	Lift Station Svc
Earth First	64720	1/9-1/10	\$ 198.47	Limeston e
Ernst Concrete	29757	1/9/2012	\$ 330.25	Concrete Svc
Eye-Tronics/Pipe Eyes	1138ET	1/17/201 2	\$ 935.14	Equip Supp
Fed EX	7-753-77401	1/11/201 2	\$ 405.92	Package Delivery
Fleet One				Fuel
Fleet Services	44042	1/17/201 2	\$ 53.99	Car Svc
Ferguson	95573	1/4/2012	\$ 24.58	Sewer Equip
Gripp, Inc	310415	1/6/2012	\$ 1,184.50	

Innovative Crushing Agg	34485	1/18/2012	\$ 10.00	dump fee
Metro Answering Svc	9040152012	2/2/2012	\$ 59.64	Answering Svc
One Source	3562	1/1/2012	\$ 360.00	
ORR Safety	inv2114530/ inv2117052	1/6 & 1/10	\$ 300.87	LBRLVI CR
Rinky Dinks	141942	1/12/2012	\$ 11.80	Nylon liquid
Rodefer Moss	20000483478	12/30/2012	\$ 2,700.00	Financial Report
S & R Truck Tire	21-46652	1/23/2012	\$ 27.00	Auto Svc
Stantec	554363	1/6/2012	\$ 14,647.39	Consulting
Spencer Machine	14523	1/5/2012	\$ 3,258.84	Sew gearbox
Tri State Environmental	b105330	1/4/2012	\$ 230.60	
Verizon Wireless	26800082401	1/27/2012	\$ 794.71	Cell
Win.net		1/17/2012	\$ 50.95	Internet
Xerox	59186877	1/1/2012	\$ 139.96	Copier
		Total:	\$ 45,417.77	

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:30 a.m.

Jeff M. Gahan, Mayor

Vicki Glotzbach, City Clerk