

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD VIA ZOOM.COM ON TUESDAY, JANUARY 26, 2021 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, President

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Fire Marshal Koehler, Linda Moeller, Bryan Slade, Jessica Campbell, Krystina Jarboe, Sydney Main, Larry Summers, Sean Payne, Chris Gardner and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Derek Misch with Dan Cristiani re: Closures on Hildreth Street, Griffin Street and intersection at Griffin Street and Jackson Street**

**Mr. Misch** requested the following tentative closures for the IAWC Cherry St. project; Hildreth St. Closure – from Cherry St. to Jackson St. – February 1st 7:30 am to 6:00 pm, Griffin St. Closure – from Cherry St. to Jackson St. – February 2nd 7:30 am to 6:00 pm, Griffin St. and Jackson St. Intersection Closure – February 3rd 7:30 am to 6:00 pm

**Mr. Thompson** moved to approve, **Mrs. Cotner-Bailey** second, motion carries.

**2. Ryan King with Verita re: Request for permit to work in right-of-way on Grant Line Road**

**Mr. King** explained that they are requesting a right-of-way permit to install new conduit and fiber optics along Grant Line Road from Mt. Tabor to Walmart.

**Mr. Thompson** stated that he has reviewed the plans and forwarded them to Mr. Summers for review. He explained that they plan on being in the right-of-way on the Walmart side of the road and will bore to install the conduit and run the fiber line. He stated that they did recently approve the new permit process so they will need to get some documentation to them regarding that because it wasn't discussed prior to them requesting this.

**Mr. King** stated that he would be happy to fill out any needed paper, pay any fees or bonding.

**Mr. Thompson** asked if they have a timeline for the project yet.

**Joshua Huffman, Zayo,** stated that Verita is going to be doing the engineering, design and construction for this project and the original target was to start construction at the first of February.

**Mr. Summers** stated that he will make sure they have a copy of the utility policy that was adopted by this board as well as inform them of the application process that is in the stages of been adopted by the City Council.

**Mr. Thompson** asked if they have an estimate on how long the work will take.

**Mr. King** stated that the work should only take a week.

**Mr. Nash** asked how deep the drilling would be.

**Mr. King** stated that the minimum depth would be between 36-48

**Mrs. Cotner-Bailey** asked if they have not submitted the permit request.

**Mr. Summers** explained that they have submitted paperwork but the City Council hasn't approved their portion yet because it has to go before them for a third reading so the permit application isn't completed yet.

**Mrs. Cotner-Bailey** asked if there is any reason that they shouldn't wait until the permit process was fully approved by the City.

**Mr. Summers** stated that he would defer to the board for that particular action but he is okay with them going forward as long as they follow the permit process.

**Mr. Thompson** stated that he has concerns about all the work that was just completed in that corridor and they were trying to hold this up until the permit policy was completed. He asked when the next council meeting would be held.

**Mr. Summers** stated that the first two readings passed unanimously and the final approval will be at the next meeting.

**Mrs. Cotner-Bailey** stated that the next meeting will be on February 1 and as long as the council approves it this board could consider the motion on the following day.

**Mr. Thompson** asked Mr. King and Mr. Huffman if that timeline would work for them.

**Mr. Huffman** stated that they were shooting for the front end of February and are willing to work with the city.

**Mr. King** asked that any application or permits that need to be filled out can be sent to him and Mrs. Glotzbach has his contact information.

**Mrs. Cotner-Bailey moved to table this item, Mr. Thompson second, motion carries.**

#### **COMMUNICATIONS – PUBLIC:**

**Larry McIntire, Beam, Longest & Neff**, sent the following update on Slate Run Road via email and Mr. Summers reported on it:

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: TBD (Remaining utilities to move off pole at curb island)

Approximate % Complete: 98% (Revised due to anticipated additional work)

Progress for the Week:

- Duke Energy contractor has topped the existing poles. Waiting for other utilities to relocate.
- JTL Engineering has contacted AT&T and Spectrum for schedule to move lines.

Upcoming Activities:

- RPR will continue working on final punch list items.
- Prime contractor will continue working on some early punch list items.
- AT&T and Spectrum will be moving their lines off poles to be removed.

Construction / Safety / Utility Issues:

- Contractor will work on curb island and sidewalk in commercial area once all utilities are relocated.
- Contractor will be extending sidewalk on west side to south Lochwood entrance

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Vicki Glotzbach for David Timmonds re: Request to move handicapped parking spot from 1411 Chartres Street and request for street light in alley**

**Mrs. Glotzbach** explained that Mr. Timmonds is asking to move his current handicap parking spot from 1411 Chartres Street to 1307 Chartres Street which is his new address. She stated that he would like to request a street light in the alley as it is very dark and said he is willing to pay if necessary.

**Mr. Thompson** stated that he will go out and look at the area and added that Duke does have a policy where a homeowner can pay for a light if they decide one is not warranted in the area that is requested. He recommended the board allowing him to go out to determine if they need a light and then he will let Mr. Timmonds know if he needs to contact Duke instead. He suggested that they ask Mark Miller to go out to review the request for the relocation of the handicap spot.

**Mr. Thompson moved to approve subject to confirmation that the handicap request is still eligible, Mrs. Cotner-Bailey second, motion carries.**

**2. Vicki Glotzbach for Java Humphreys re: Handicapped spot request at 1922 Culbertson Avenue**

**Mrs. Glotzbach** stated that this has been reviewed and signed off on by the traffic department and just needs the board's approval.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**3. Sidney Main re: Lane Shift on Daisy Lane**

**Mr. Main** explained that at the corner of Green Valley and Daisy Lane at 108 W. Daisy there is a hole in the sidewalk that is going to require work. He stated that he will need to shift traffic out of that lane tomorrow from 9:00 a.m. - 2:00 p.m. He added that they will get it poured on Wednesday and will need to shift traffic again while that work is being done.

**Mrs. Cotner-Bailey** stated that she is pretty sure the damage done to that sidewalk was when the board approved the removal of the trees on that property and asked if the company that did the tree removal is responsible for making that repair.

**Mr. Main** stated that if the City can prove that they are responsible for the damage then yes, they would be responsible, but they have no way of proving it.

**Mr. Thompson** suggested that they let him get a hold of the tree service because he is a reputable guy that they City has worked with in the past.

**4. Mickey Thompson re: Dumpster request at 308 West Market**

**Mr. Thompson** stated that they need the dumpster for two weeks starting February 5 and he explained to them that if they needed it longer they would need to come back to the board. He explained that the resident is moving out so that the property can be demoed.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

#### **5. Mickey Thompson re: IN-AWC Cut Permit Request**

**Mr. Thompson** presented cut permits for the intersection of State and West streets (6X4 street cut) for a water main repair, 2241 Green Valley Road (4X11 street cut) for a main break, 1745 E. Market Street (4X9 curb cut) for a hydrant replacement, the intersection of E. Main and Galt streets (5X5 street cut) for a service retirement, and 2005 State Street (3X4 street cut) for a meter set. He added that the work has been done and he will review the restoration when it is complete.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

#### **6. Mickey Thompson re: Alley Closure between Shelby Place and Beeler**

**Mr. Thompson** explained that there was wastewater doing some work in the alley between Shelby Place and Beeler when their equipment got hung in the line so they had to do an emergency bypass pump last night. He stated that Cristiani is on site today to dig the alley up so that they can determine what the equipment got caught up on. He reported that the alley is closed in that area but they do have access from 15<sup>th</sup> Street for most of the houses. He added that there are 2 houses in the affected area and wastewater will contact all the residents to let them know what is going on.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

#### **7. Mickey Thompson re: Charlestown Road Apartment Project Update**

**Mr. Thompson** stated that the work in the alley was completed on Friday and it is open. He added that they expect to come back in the spring to pave the alley in the spring.

#### **8. Mr. Thompson re: Spring Street Hill Update**

**Mr. Thompson** stated that they are flagging today and tomorrow where they will cross W. 8<sup>th</sup> Street to tie in on Spring Street. He reported that the project is progressing well and they hope to be finished around the second week of February, weather permitting.

#### **9. Warren Nash re: Dumpster Pick up hours of operation.**

**Mr. Nash** stated that the board has received emails regarding dumpsters being emptied early in the morning and asked if anyone could speak to this.

**Police Chief Bailey** stated that he has been contacted by several individuals regarding this issue and after reviewing the ordinance the hours seem to limit private haulers before 7:00 a.m. and after 9:00 p.m. He reported that this morning he received an email of a photo that shows a dumpster truck at 5:45 a.m. outside of Recbar and it is his intention to contact this carrier as well as others to let them know of the City ordinance. He stated that he will also prepare a letter that will go out to each carrier and to the businesses that are served by these carriers. He added that if they continue to not comply with the ordinance they will be forced to issues violations.

**APPOINTMENTS:**

**CLAIMS:**

**Mrs. Moeller presented the BOW Claims Docket for 01/05/21-01/18/21 in the amount of \$3,831,412.91 for the board's approval.**

General Claims (Bank 1):	399,038.61	
Fire Department:	14,994.83	
Police Department:	12,572.96	
Street Department:	32,109.19	
Parks Department:	7,949.49	
Medical/Drug Fund (Bank L):	8,250.00	
Payroll Claims (Bank 2):	1,687,104.83	
Sanitation Fund:	-	
Thursday Utility Claims:	1,669,393.00	
	Grand Total:	3,831,412.91

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for January 19, 2021, Mr. Thompson second, motion carries.**

**Mr. Nash** reminded everyone to be safe, wear their mask and keep practicing social distancing.

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:45 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk