

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, FEBRUARY 8, 2022 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, vice president and Cheryl Cotner-Bailey, member.

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Fire Investigator Koehler, Linda Moeller, Bryan Slade, Phil Aldridge, Brad Fair, Jessica Campbell, Sidney Main, Krystina Jarboe, Sean Payne, Larry Summers and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Thompson called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Mike Hill, Land & Design Development re: Approval of three plats (two on Charlestown Road and one on State Street**

**Mr. Hill** explained that his company has been working with planning and zoning on three different commercial developments that require subdivision plats to create the tracts of land.

**Mr. Thompson** stated that the first one he has in front of him is the one where they are relocating a historic property.

**Mr. Hill** explained that two of the requests are related and are located on Charlestown Road. He stated that the first is in front of Northside where a historic building is being relocated with a plan to divide the property into two tracts that will be commercially developed. He explained that the other plat is further north and will also be commercially developed. He added that this has gone through planning and zoning with a preliminary and secondary PUD approval.

**Mrs. Cotner-Bailey moved to approve the two plats on Charlestown Road, Mr. Thompson second, motion carries.**

**Mr. Hill** explained that the last request is on State Street and it is a future development for three commercial tracts, two will be restaurants and one will be retail. He stated that he came to the board previously for this development but there was a change made regarding a 15 foot strip to the top of tract one and an existing driveway that had to be added.

**Mrs. Cotner-Bailey moved to approve the plat on State Street, Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Philip Beaton, Clarity 8,** requested permission to hang a banner sign on an existing pole which will hang out above the sidewalk so they need this board's approval.

**Mrs. Cotner-Bailey** asked how long they plan to have the banner up.

**Mr. Beaton** stated that it is temporary until they decide on a permanent sign.

**Mrs. Cotner-Bailey** asked how the banner will be affixed to the pole at the bottom.

**Mr. Beaton** said that it is only affixed to the pole at the top.

**Mrs. Cotner-Bailey** asked about how long it will be up.

**Mr. Beaton** stated until mid-summer.

**Mrs. Cotner-Bailey** stated that she is concerned about it getting tangled and tattered after a period of time due to weather.

**Mr. Beaton** stated that if it gets tattered before they put a permanent sign up, they will replace it because he wouldn't want that representing his business.

**Mr. Thompson** stated that from their experience with banners going across the road if it is not affixed at the bottom, it will get twisted and fly around quite a bit.

**Mr. Beaton** stated that the banner does have eyehooks at the bottom so maybe they could affix some weights to it.

**Mr. Thompson** asked if he has had anyone inspect the pole to make sure it is structurally sound because it is a free-standing pole.

**Mr. Beaton** replied yes and stated that the flag doesn't even weigh 5lbs.

**Mrs. Cotner-Bailey** asked what Clarity 8 is.

**Mr. Beaton** explained that they sell CBD oils and balms.

**Mrs. Cotner-Bailey** suggested a shorter time frame because of the concerns she previously expressed.

**Mrs. Cotner-Bailey moved to approve until the end of April, Mr. Thompson second, motion carries.**

**UNFINISHED BUSINESS:**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special Event Permits**

**Saturday, July 23<sup>rd</sup> – NAHS: 5K (6:00am to 10:00am)**

- Request to use the amphitheater
- Request to use the amphitheater restrooms (7:00am to 10:00am)
- No request for a pop-up tent, additional trash cans, etc. for this year

**Mrs. Cotner-Bailey** asked if they were going to set up a registration table this year.

**Ms. Jarboe** replied yes and stated that it will be on the amphitheater stage.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**Sunday, September 1<sup>st</sup> – River City Races: Downtown Doubler (6:00am to 12:00pm)**

- Request to use the amphitheater
- Request use of east amphitheater parking lot to place 3 porta potties & sanitation stations (see attached map)
  - Porta potties to be dropped off Friday, September 16<sup>th</sup> and picked up Monday, September 19<sup>th</sup>
- Request closure of Water Street from 7:00am to 11:30am (W 10<sup>th</sup> Street to E 6<sup>th</sup> Street; and 18<sup>th</sup> Street)

- Request to place 3 yards signs along the NA portion of the Greenway on Sunday, September 11<sup>th</sup> (1 week before the race) to let the public know a race will be happening the following Sunday from 7:30am to 11:00am
  - Yard sign locations: behind the amphitheater, E 6<sup>th</sup>/Water Street, & 18<sup>th</sup> Street trailhead

**Mr. Thompson** asked if they need to post the entire lot as “no parking”.

**Ms. Jarboe** replied no and stated that they just want to use the area closest to the restrooms. She added that if anything changes with COVID requirements, they will change the plan accordingly.

**Mrs. Cotner-Bailey** stated that a previous issue they had with this event was that they forgot to take down all of their signs along the route and asked that she makes sure they do that this year.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

## **2. Larry Summers re: Professional Services Agreement Paving Program**

**Mr. Summers** explained that the agreement is between the City of New Albany and Clark Dietz for the 2022 annual roadway repair and paving management program. He stated that this contract is the same that they have used in previous years and has been reviewed by legal. He explained that the compensation is up-to 10% of the amount that they construct in a certain year, which allows the latitude to use the same contract if more funding comes in. He recommended approval.

**Mr. Thompson** asked if we can start the process earlier this year.

**Mr. Summers** stated that the Community Crossings Grant has already been submitted with the hope that as soon as they get notification, they have the paving program ready to roll out. He added that they may be moving forward with some other components that will allow them to get started sooner than they have in the past.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

## **3. Linda Moeller re: Bank Reconciliation Worksheets for December 2021**

**Mrs. Moeller** provided the Bank Reconciliation Worksheets for December 2021 to the board.

**Mr. Thompson** asked the clerk to have the record reflect that the board received the December 21 Bank Reconciliation Worksheets.

### **APPOINTMENTS:**

### **CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 01/25/22 to 02/07/22 in the amount of \$2,775,542.66:

General Claims (Bank 1):	92,351.03
Fire Department:	20,828.66

Police Department:		16,598.56
Street Department:		69,835.40
Parks Department:		50,461.35
Medical/Drug Fund Bank L):		812,773.85
Payroll Claims (Bank 2):		1,221,682.48
Sanitation Fund:		107,648.86
Thursday Utility Claims:		383,362.47
Service Chargers/ Fees	1,265.00	
ARP CLAIMS	54,950.00	
		Grand Total: 2,775,542.66

**Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular meeting minutes for February 1, 2022, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:30 a.m.

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Mickey Thompson, Vice President

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Vicki Glotzbach, City Clerk