

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,  
WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-  
COUNTY BUILDING ON THURSDAY FEBRUARY 9, 2012 AT 9:00 A.M.**

**PRESENT: Gary Brinkworth, Ed Wilkinson. Mayor Gahan was not present.**

**ALSO PRESENT: Sam Lahanis, Rob Sartell, Wes Christmas, Shane Gibson, Vicki Glotzbach**

**CALL TO ORDER:**

**Mr. Brinkworth called the meeting to order at 9:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson moved to approve the January 26, 2012 Regular Meeting Minutes, Mr. Brinkworth seconded, all voted in favor.**

**Mr. Wilkinson moved to approve the February 3, 2012 Executive Session Minutes, Mr. Brinkworth seconded, all voted in favor.**

**Mr. Wilkinson moved to approve the February 3, 2012 Special Meeting Minutes, Mr. Brinkworth seconded, all voted in favor.**

**BIDS:**

**Mr. Lahanis** explained that back on January 6<sup>th</sup> there was a traffic accident with two of their vehicles and their small utility vehicle was damaged so they bid it out to replace it and the bids are as follows:

<b>Jacobi Sales</b>	Kawaski 2012 Mule 610 4X4	\$6900
<b>Rays Lawn &amp; Garden</b>	4 John Deere Gator Style 4X4	\$6974 up to \$8827
<b>NA Tractor</b>	Russler 125 4X4	\$9150

**Mr. Lahanis** stated that he would like to hold these under advisement until next board meeting to award at that time.

**Mr. Wilkinson** asked if he has received anything in writing from the insurance company regarding the accident.

**Mr. Lahanis** replied that they did take the trucks into possession and they are supposed to cut a check but he has not seen the check yet but they have agreed to total both vehicles out.

**Mr. Wilkinson** stated that we need to get vehicles back on the road.

**Mr. Lahanis** stated that Coyle Chevrolet was the low bidder at \$27,219.76 without 4-wheel and \$3,000.00 more with 4-wheel.

**Mr. Brinkworth** stated that we go with a 2-wheel right now and if we find that we need a 4-wheel then the next truck we get will be 4-wheel.

**Mr. Wilkinson moved to authorize Mr. Lahanis to move ahead with the low bid on a 2-wheel drive for the replacement of the truck as long as we have the agreement**

**with the insurance company, Mr. Brinkworth seconded, all voted in favor.**

**Mr. Lahanis** also mentioned that they are having some problems with communications and have looked at several two way radios with ear buds and he has a packet that he put together that includes Motorola, Kenwood and they have tried to use the Verizon headsets . To buy eight is around \$7,000.00 with accompanying ear pieces to go with them. He stated that Verizon is saying that they have another piece of equipment that they may be able to use. He said he just wanted to prepare the board for those bids.

**Mr. Wilkinson** stated that the times he was out in the field, the radios and communications were not working very well and if you were 300 feet away, they were having to yell and use hand signals.

#### **COMMUNICATIONS - PUBLIC:**

**Mr. Woosley (Heritage Engineering)** was present to represent the town of Georgetown. He stated that he wanted to give the board an update on the Southeast Quadrant Project and handed out a map for the board to look over. He explained that they still send some flow to the city and they intend to get that offline very quickly. He added that the contractor has been selected and is mobilizing this week and will start next week and his substantial completion date is May 2nd. He also stated that there should be very little disruption to the service and they will start early next week down by the Floyd County Garage and that will be their 1<sup>st</sup> phase.

**Mr. Brinkworth** asked if this takes care of everyone on the system.

**Mr. Woosley** replied yes, it takes care of everyone that is left over. He added that they have roughly 5,000 gallons per day that is still sent to the city.

**Ms. Byerley** addressed the board regarding her position being eliminated and that her position was in the controller's office but she was paid out of the sewer because she did some things related to sewer. She stated that it is written in the employee manual that if an employee's job is eliminated, the city will try to find you a new position. She then asked if the Sewer Board was informed of elimination of her job.

**Mr. Brinkworth** replied no.

**Ms. Byerley** explained that her sewer bill is being charged late fees because when the bank cannot post a payment, those payments have to be picked up from the bank and processed in the sewer office. She stated that those checks are not being picked up every day. She mentioned that the ordinance states that rates and charges shall be collected from the owner's of each and every lot, parcel of real estate or building that is connected to the city's sanitary sewer system. She said she would like to know if a house is torn down, does the city go in and cap off the line at the "T" or is it just capped off and there is still a solid line on that property because if there is still a solid line then the owner is liable for a sewer bill. She also mentioned that her property is vacant and it doesn't state in the ordinance that she should have to pay trash pickup because it is not being used. She also stated that if someone pays their sewer charge and storm water charge but does not pay the trash pickup, legally you cannot file a lien against their property.

**Mr. Brinkworth** asked if she is saying that some people pay their sewer and storm water charges but do not pay their trash pickup.

**Ms. Byerley** replied yes but if that payment goes to the bank then they take the first line and pay the maximum to that line item and then whatever is left is applied to the other line items.

**Ms. Welsh** stated we had issues with the bill because the check payment did not include an account number so the bank could not find her account. She also mentioned that they make deposits daily at the bank and at that time the bank gives them check payments that they cannot find in the system.

**Mr. Gibson** suggested checking the payment received stamped date.

**Ms. Welsh** stated that they do and if a payment was stamped on or before the due date then they remove the penalty.

**Mr. Gibson** asked that Ms. Welsh look at Ms. Byerley's last payment and see when it was stamped and remove the penalty.

**Ms. Welsh** agreed.

**Ms. Byerley** then asked if the Sewer Board was going to address the letter that she received regarding the elimination of her position and added that the employee manual states that if a position is open then she should have the opportunity to accept that position or not.

**Mr. Brinkworth** said that he was aware that there are some employees' salaries that are paid out of the Sewer Department because they are doing some of the accounting for the Sewer Department. He stated that he would take this matter under advisement for Mr. Gibson to look into.

#### **COMMUNICATIONS - CITY OFFICIALS**

**Mr. Gibson** stated that in the audit there was an issue with the city not billing ourselves for sewer for the city owned properties. He stated that he is going to get something ready for the board to look over at the next meeting and then send it to City Council. He also mentioned that there are some issues with some damages to Sam's Restaurant Tavern and he thinks that he is close to having that resolved.

**Mr. Wilkinson** motioned that **Mr. Gibson** proceed with discussions and negotiations to settle the matter, **Mr. Brinkworth** seconded, all voted in favor.

**Mr. Lahanis** stated that before Mr. Fifer left he was to put together a response to Ms. Gresham on Fairmont putting her on notice to get her situation resolved and he doesn't know if that letter went out.

**Mr. Gibson** agreed to take care of it.

#### **SEWER ADJUSTMENTS:**

**Ms. Welsh** stated that she doesn't have any adjustments but she did have some letters for the board to take under advisement.

#### **FINANCIAL REPORT:**

**Mr. Wilkinson** stated that there was \$400,000.00 in lien money that came in on the last day of the year and didn't get reported until January. He also stated that we paid EMC for November and December in January.

#### **NEW BUSINESS:**

**Item #1 - Todd Solomon with GRW re: setting a bid date for New Albany Waste Water Treatment project**

**Mr. Solomon** just wanted to mention that the New Albany Waste Water Treatment improvement project that was advertised last Friday will be advertised again today and bids will be opened two weeks from today.

**Mr. Lahanis** stated that there are a set of review plans in his office if anyone would like to take a look at them. He also stated that Mr. Solomon has copies available through his office if anyone is interested in bidding on the project.

**Mr. Brinkworth** asked if there had been much response.

**Mr. Solomon** replied that they have had 3 sets of plans purchased. He also mentioned that the Sanitary Sewer Design Manual meeting for the next deliverable is set for March 21<sup>st</sup>.

**Item #2 - Richard Hettinger re: Sewage issues**

**Mr. Hettinger** stated that he lives in the Chapel Creek neighborhood and sewage has backed up in his home 4 times. He mentioned that he has manual valves that he sometimes shuts off for protection but 2 of the times he was not home. He stated that every weather event puts him on edge and he has to call his kids or neighbor to shut off the valves. He stated that on the 26<sup>th</sup> day of January on a light rain day, the sewer was backed up in his basement. He called the emergency number and was told that the pumps were running but that the system was basically overwhelmed and that is the same response he has gotten in the past. He said that he had to move all of the large appliances, vacuum up all of the sewage and disinfect.

**Mr. Brinkworth** asked how long he has lived there.

**Mr. Hettinger** replied that it will be nine years in April.

**Mr. Brinkworth** asked if he knew when the house was built.

**Mr. Hettinger** replied around 15 years ago.

**Mr. Brinkworth** asked Mr. Lahanis if they have done any TVing on those lines.

**Mr. Sam Lahanis** explained that they did go out and look at the lines and found no irregularities but they did find a manhole that had blown off due to an overflow. He added that they were getting some mud, sticks and leaves in the wet well. He said he believes that the wet well itself is too small for the lift station and the area that it is covering.

**Mr. Brinkworth** asked how many homes are on that.

**Mr. Lahanis** replied that he doesn't know and that they will explore to find that out.

**Mr. Wilkinson** asked if he was just upstream from where the interceptor is going in.

**Mr. Brinkworth** replied yes. He stated that they will get together and maybe need to change the wet well out. He also asked about the force main.

**Mr. Sartell** stated that the inlet line goes directly into the bottom of the lift station.

**Mr. Hettinger** said that his neighbors told him that the system was supposed to be temporary and then they made it permanent.

**Mr. Brinkworth** stated that he did not know.

**Mr. Wilkinson** stated that if it is a system problem they will not be afraid to fix it.

**Item #3 - Debbie Stotts re: Rate increase**

**Ms. Welsh** stated that she just wanted to make the board aware that Ms. Stotts spoke with her assistant manager regarding the rate increase and asked if she could go back on septic. She said that her assistant manager explained to her that once you are on sewer, you can't go back to being on septic. Ms. Welsh checked with the Health Department and they said that it is basically up to the board but our ordinance is attached to it. She also has a surcharge of \$30.00 for a bond payment and her bill is close to \$100.00 per month.

**OLD BUSINESS:**

**Item #1 - Clark Dietz Update**

**Mr. Wes Christmas** stated the Basin 14 Mt Tabor Lift Station had initial start up on the 1<sup>st</sup> and 2<sup>nd</sup> and it went well. One issue was that one of the pumps had a vibration issue and he will work with Mr. Lahanis, Mr. Sartell and the contractor to determine the cause and get that remedied. He also mentioned that he did get a response from the EPA in regards to SSO monitoring and sampling. He stated that upper management did agree with everything that the city proposed and the only change is the addition of one more manhole to be monitored. He stated that next step that they request is that the city provide a revised SSO Response Plan. He added that Mr. Fifer had asked that we go ahead and start revising that plan and we have done that so by the end of this week or early next week he would get a draft out to the board to review. He then moved on to Jacobs Creek and stated that the DNR had come back and requested some additional investigation into the wetlands and we have had a wetland delineation done and there was a small encroachment on the temporary easement so we will make an adjustment to the construction and should be able to completely avoid. That should have an impact on the project and hopefully get that up to DNR this week. He added that Mr. Fifer has all of the easements in place except for one and that probably has something to do with it being out in the country.

**EMC REPORT:**

**Mr. Sartell** reported on the following:

There were no effluent violations for December. The plant was in full compliance.

There were three pretreatment customers where annual sampling and testing were conducted; Bruce Fox, B.R. Huncilman and Stemwood.

47 restaurants or food preparation facilities reported they were in compliance or inspected for compliance.

The treatment plant had a daily average flow of 12.08 MGD and there were 5.5 inches of rain for the month.

The plant had a daily average of 18,030 lbs/d of TSS which is at 97% capacity of the plant design limit and 10,018 lbs/d of CBOD which is at 70% capacity of the plant design limit.

The plant had a safety rating of 99.6% for December and the staff completed safety training on Behavioral Safety and the plant Emergency Response Plan.

There were three rain events in December that required monitoring by Stantec Consulting Services. The rain event of the 4<sup>th</sup> to the 5<sup>th</sup> resulted in 3.25 inches of rain and 11 sanitary sewer overflows due to capacity related issues. There was one overflow on the 28<sup>th</sup> in a privately owned system that empties into New Albany's system that was reported to IDEM.

**CLAIMS**

February Claims

**Mr. Sartell** presented the following SRF Disbursement Requests for approval:

<b>VENDOR</b>	<b>AMOUNT</b>	<b>PROJECT</b>
Pace Contracting	\$75,101.00	Mt Tabor LS Upgrade #8
Pace Contracting	\$3,730.60	Retainage Mt Tabor LS Upgrade #8
<b>TOTAL</b>	<b>\$78,831.60</b>	
Mac Construction	\$28,941.75	Basin 14 LS Upgrade #6
Mac Construction	\$1,523.25	Retainage Basin 14 LS Upgrade #6
<b>TOTAL</b>	<b>\$30,465.00</b>	

**Mr. Wilkinson moved to approve, Mr. Brinkworth seconded, all voted in favor.**

**Mr. Lahanis** presented the following claims for approval:

**Sanitary Sewer Claims**

<b>Vendor</b>	<b>Invoice</b>	<b>Date</b>	<b>Cost</b>	<b>Description</b>
Ace Hardware	213259, 212957, 213334, 213758, 213911, 214178 & 214601	1/3, 12/29, 1/9. 213758, 213911,	\$ 143.54	Misc Supplies
Air Svcs Southern IN	3742	20-Jan	\$	Repair svcs
AML, Inc	Pay request 2	9-Dec	\$ 155,141.99	Storage Facility
Bohnert Equipment	S17156 & S17129	31-Jan	\$ 727.00	Repair & training

Cintas	30252314, 302654539, 302651217, 302657781 &302655627	2/3, 2/8, 1/25, 1/27 & 2/1	\$ 292.82	Uniforms & Rugs
Crums Heating & Cooling	2012-1	2/2/2012	\$ 191.50	HVAC Svc
Delta Svcs	48836	1/9/2012	\$ 1,035.00	Lift Station Svc
Fleet One	1812167 & 4043800004	2/15 & 1/31	\$ 4,817.05	Fuel
Greenbaum Assocs	12-020	1/24/2012	\$ 1,789.50	Geotech Investigation
Greenwell Plumbing	26106	1/27/2012	\$ 2,502.35	Repaired Leak
Hagmann Enterprise	26-Jan	5/2/2776	\$ 50.00	Fixed camera mount
Insight cable		1/26 & 1/28	\$ 979.65	Cable/ Internet
Inter-City Auto	360831, 361086, 360761. 360825, 359487, 359274,	12/29, 1/3, 1/26, 1/31, 1/26, 1/23 & 1/18	\$ 401.54	Equip parts/ supplies
Marvins Auto Svc	31183	1/23/2012	\$ 183.75	Auto svc
Murphy Elevator	79749 & 79699	1/15 & 1/24	\$ 20,476.23	Elevator Repair & Exam
Office Depot	594848717001, 595107914001 & 14384263	1/21, 1/24 & 1/19	\$ 103.65	Office supplies
Office Supply	172451	1/30/2012	\$ 44.50	Ink combo
PNC Equipment	138311000		\$ 601.23	Equip lease
Red Wing Shoe Store	00208032595 , 208032553, 208032596 & 208032468	1/25/2012	\$ 348.32	Shoes
Rental Mart	335722, 335765, 25153 & 335700	1/6, 1/18, 1/23 & 1/25	\$ 187.45	Parts/supplies
S & R Truck Tire	21-46940	1/26/2012	\$ 1,574.56	Auto Svc
Souths Cleaning Svc	WO #1	2/2/2012	\$ 800.00	Office cleaning
Spencer Machine	14606	2/2/2012	\$ 585.25	Replace bearings
Uhl Truck Sales	HW41225	1/31/2012	\$ 279.06	Svc F450

Wash o Rama	4044	2/1/2012	\$ 30.00	Carwash
Win.net	103123-113	1/17/2012	\$ 101.90	Internet
Wolf Glass & Paint	58823	1/20/2012	\$ 146.00	Golf cart plex
Xerox	59740161	2/1/2012	\$ 85.98	Copier
Total:			\$ 194,048.20	

Sewer Board Meeting - February 9, 2012

**Mr. Wilkinson moved to approve, Mr. Brinkworth seconded, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:10 a.m.

\_\_\_\_\_  
Gary Brinkworth

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Vicki Glotzbach, City Clerk