

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD VIA ZOOM.COM ON TUESDAY, FEBRUARY 9, 2021 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, President

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Linda Moeller, Pat McLaughlin, Bryan Slade, Jessica Campbell, Krystina Jarboe, Sydney Main, Larry Summers, Alicia Meredith, Chris Gardner and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. John Vallandingham re: Turn around drive at 3837 Rainbow Drive**

**Mr. Vallandingham** stated that he currently has a single driveway and he can only fit roughly three cars in the driveway and his 15-year-old will be getting her license in April so he will then have four cars in his driveway and he can't park on the street. He said that there are a couple of houses on his street that have turn around driveways in their front yard and that is what he is looking to do.

**Mr. Nash** asked Mr. Thompson if he has had a chance to look at this.

**Mr. Thompson** replied yes and stated that he tried to contact Mr. Vallandingham this morning but was unable to reach him. He then asked if the turn around in going to solely be in front of 3837 because there is a vacant lot close to it as well.

**Mr. Vallandingham** stated that it is going to be solely in front of the house on the property, not the open lot.

**Mr. Thompson** stated that he will have to have a curb cut and asked if he is maintaining the curb cut that is there now.

**Mr. Vallandingham** replied yes and stated that it will just be one additional curb cut for the exit.

**Mr. Thompson** asked if he has had someone look at it to make sure the property is wide enough.

**Mr. Vallandingham** replied yes, he has had someone look at it for him to verify that he would have the room. He added that it wouldn't be cars side by side, it would just be single cars going through.

**Mr. Thompson** told the board that the neighbor next to him on the other side of the vacant lot has one just like that so it is not unusual for that block.

**Mr. Summers** stated that the standard drawings for the City of New Albany requires that there be at least 63 ft. and from what he is measuring on Elevate, it looks like he has 80+ ft. so he doesn't see an issue in terms of our standard drawings. He added that he would have to follow our standard drawings and as long as he does that, he does not have an issue.

**Mrs. Cotner-Bailey** asked if someone could get the standard drawings to Mr. Vallandingham so that he can review them to ensure that he is in compliance.

**Mr. Summers** asked if we have an email address for him.

**Mrs. Glotzbach** replied yes and stated that she would send it to him.

**Mrs. Cotner-Bailey** asked if curb cuts would fall under the right-of-way permit policy.

**Mr. Thompson** stated that was part of it.

**Mr. Summers** stated that there is technically a separate application for the curb cut. He said that it has a similar process but it is slightly different and there are certain protocols to make sure that we know they are doing it correctly.

**Mrs. Cotner-Bailey** asked Mr. Summers if he needs to fill out a right-of-way permit or if he is saying that there is a curb cut permit.

**Mr. Summers** stated that there is a curb cut permit. He said that he sent a copy of both when the board was reviewing the application, but the primary focus at the time was the right-of-way permit. He stated that he can send that out again if the board would like to see it again.

**Mrs. Cotner-Bailey** asked Mr. Summers if we currently don't have a curb cut policy.

**Mr. Summers** stated that currently it as the board of works has approved them in the past where the applicant would come before the board and the board would take action.

**Mrs. Cotner-Bailey** stated that if they have approved the right-of-way permit policy and this is cutting the city's right-of-way, why would they not have the same requirements for this case like having pictures taken before and after the work and all of that stuff.

**Mr. Summers** stated that he could update the curb cut application and give it to the board and to Mr. Vallandingham when he sends the standard drawings.

**Mrs. Cotner-Bailey** asked if they should take this request under advisement until the appropriate paperwork is reviewed by the staff.

**Mr. Summers** stated that he will defer to the board but that sounds like a good course of action.

**Mr. Nash** suggested that Mr. Thompson meet Mr. Vallandingham at the site and go over it with him.

**Mr. Thompson** stated that he can do that.

**Mr. Thompson moved to take this request under advisement until he meets with Mr. Vallandingham and provides him with the necessary documentation, Mrs. Cotner-Bailey second, motion carries.**

## **2. Derek Misch re: Lane closures on State St. and Cherry St.**

**Mr. Misch** explained that they are needing to do the last cut and caps at the corner of Cherry Street and State Street on Wednesday and instead of doing it out in the recently paved pavement, they are going to do it right behind the curb on Cherry Street. He stated that in order to do that, they will need to close the southbound lane on State Street and the westbound lane on Cherry Street. He said that there is enough room there that they can move those lanes over a bit and not have to shut anything down completely and keep traffic flowing.

**Mr. Nash** asked when they want to do it.

**Mr. Misch** replied tomorrow from 9:00 a.m. until 5:30 p.m. to be safe but he is hoping that it won't take that long and that they will be out of there by 3:00 p.m.

**Mr. Thompson** stated that this is something that Mr. Misch suggested to the water company in an effort to keep from having to cut the new pavement near the intersection of State Street and Cherry Street. He said that Mr. Misch is helping us in a couple of ways by not having to work out in State Street and by not having to cut up our new pavement and he really appreciates that.

**Mrs. Cotner-Bailey** asked if there is any need for flaggers or anything during that time.

**Mr. Misch** stated that he thinks it should be fine with the cones and maybe some arrows. He also stated that with the traffic light there, there shouldn't be an issue.

**Mrs. Cotner-Bailey moved to approve the lane closures on State Street and Cherry Street on Wednesday, February 10<sup>th</sup>, Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**UNFINISHED BUSINESS:**

**1. Speeding on Jollissaint Avenue**

**Mr. Nash** stated that Police Chief Bailey was going to look into this issue and asked him if he had a report on that.

**Police Chief Bailey** stated that he has assigned an officer to that location and he has been monitoring the speed in that area and he reported back that there was a speed limit sign in one direction but not one posted in the other direction. He said that they will work with the street department to get that remedied but outside of that, they will continue to monitor the area.

**Mr. Main** stated that he has those speed limit signs on order and as soon as they come in, they are going to add some to that area.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Larry Summers re: Utility Work Application Approval**

**Mr. Summers** stated that they have been working on this process for a while now and as a function of that, he has put together a work application for utilities to do work in the right-of-way. He said that he worked with the board members to come up with the optimal form and he thanked the board for coming up with some really good suggestions that he included in the application. He then recommended that the application form be approved for use.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**2. Larry Summers re: Setting speed limits on Slate Run Road**

**Mr. Summers** explained that the current speed limit on Slate Run Road beginning at Silver Street is 35 mph and once you get to the new construction portion of Slate Run Road, the speed limit does go down to 30 mph. He stated that his ultimate goal for the corridor was to get the speed limit down to 25mph with having the school zone at 20 mph as designated by the signs. He requested that the board approve moving the speed limit to 25 mph throughout the entire corridor from Silver Street to Charlestown Road. He then said that he wanted the board to have it on their radar that he is looking at the speed limits in the entire downtown grid. He stated that he has rode down the main arterials of State Street, Grant Line Road and Charlestown Road and he is currently reviewing those speed limits as well so they will be coming before the board at some point in the near future.

**Mr. Nash** asked Police Chief Bailey if he had any comments on this.

**Police Chief Bailey** explained that one of the things they noticed after the road diet and the two-way conversion with slower speeds in the downtown corridor was that they had fewer crashes recorded so obviously the slower speed resulted in fewer crashes which is a positive thing for the community.

**Mr. Nash** stated that he thinks that the other point that can be made is that the crashes that we do have are more minor than they were at the higher speed limits.

**Police Chief Bailey** stated that he agrees and in looking back at some of the more serious crashes in the past years, the roadway design would not have contributed to many of them because of factors involving the drivers such as drug and alcohol abuse, inattention, etc.

**Mr. Nash** stated that he wanted to also point out that we recently revamped McDonald Lane in the last few years and made that 25 mph and that seems to be working very well so he thinks 25 mph would be very appropriate for Slate Run Road.

**Mrs. Cotner-Bailey moved to approve the 25 mph speed limit on Slate Run Road with 20 mph being in the school zone, Mr. Thompson second, motion carries.**

### **3. Mickey Thompson for Norton's Plumbing re: Sidewalk cut at 1014 E. Spring Street**

**Mr. Thompson** stated that he was contacted by Norton's Plumbing because the resident at 1014 E. Spring Street has a serious leak on their side of the service between the meter and the house. He said that in order to replace that they will need to remove a 5'X9' section of the sidewalk and they are seeking permission to do that on Friday, February 12<sup>th</sup> weather permitting. He stated that they expect it will take two days and that is partly to put the concrete back and have it set up. He said that he told them they would have to have signage at the corner alerting people for ADA reasons that the sidewalk is closed.

**Mr. Thompson moved to approve the above sidewalk cut request, Mrs. Cotner-Bailey second, motion carries.**

### **4. Krystina Jarboe re: Special Even Permit for Kentucky Derby Festival**

**Ms. Jarboe** stated that the Kentucky Derby Festival is requesting to use the New Albany side of the greenway for their mini and full marathon. She set out the following details:

#### **Thursday, April 22<sup>nd</sup> to Sunday, April 25<sup>th</sup> – Kentucky Derby Festival - Mini and Full Marathon**

- **Thursday, April 22<sup>nd</sup> – Mini Marathon**
  - Request to use New Albany's Greenway from Silver Creek to 18<sup>th</sup> Street Trailhead
  - Request to place a timing mat east of 18<sup>th</sup> Street Trailhead
- **Friday, April 23<sup>rd</sup> – Mini Marathon**
  - Request to use New Albany's Greenway from Silver Creek to 18<sup>th</sup> Street Trailhead
  - Request to place a timing mat east of 18<sup>th</sup> Street Trailhead
- **Saturday, April 24<sup>th</sup> – Full Marathon**
  - Request to use New Albany's Greenway from Silver Creek to end of trail under Sherman Minton Bridge
  - Request to have a coned lane from W 10<sup>th</sup> St to W Water St at Sherman Minton Bridge
  - Request use of west amphitheater parking lot to place 6 porta potties and sanitation station
  - Request to place non-contact water table at 18<sup>th</sup> St Trailhead and the end of the Greenway/under the Sherman Minton Bridge
  - Request to place timing mat east of 18<sup>th</sup> St Trailhead as well as across from west amphitheater parking lot along the Greenway
- **Sunday, April 25<sup>th</sup> – Mini Marathon**
  - Request to use New Albany's Greenway from Silver Creek to 18<sup>th</sup> Street Trailhead

**Mrs. Cotner-Bailey** stated that the City of New Albany is very excited to be able to partner with the Kentucky Derby Festival to have portions of the mini and full marathon coming to New Albany. She explained that she has a concern for Saturday because the greenway path ends at the Sherman Minton Bridge so there will be a transition period and depending on what the weather is like, it could be muddy, slippery or slick for the participants' transition from the end of the path to the road. She stated that she was wondering if they could just have the end of the greenway path serve as the turn around point.

**Mr. Matt Gibson** stated that they can certainly look at that. He said that they have different pieces of equipment that are used for those purposes which are either mats that go down or if it would please the board, they could look at putting gravel down. He then stated that the way they are spacing this has become an industry standard for what races are experiencing throughout the country and some done on the Kentucky side in the parks. He said it is approximately 50 runners per 15 minutes that are spaced out and it is a mask-based start and finish and temperatures, waivers and contact tracing are all in place for this as well as the non-contact water station. He stated that they are working with medical providers to create medical services along the route and as Ms. Jarboe said, they will be doing a route sweep everyday and folks will not even be able to tell they were there. He said that their teams will then come back out early in the mornings and replace that stuff so that it looks like when they aren't there, people have full use. He also said that even when they are there, they will keep the Ohio River Greenway all the way to the Big 4 Bridge open for multi-use so that people can still utilize the space. He stated that they have been in touch with Mr. Hendershot on the greenway and Mr. Martin on the park development program through there. He said they have also worked through Clarksville, Jeffersonville and obviously on the Kentucky side.

**Mrs. Cotner-Bailey** asked if they know about what time to expect runners on the New Albany side for both the mini and the full and then what time to expect the last batch of runners.

**Mr. Gibson** stated with this being the halfway point for the marathon runners, they will be here about 10:30-11:00 a.m. that morning but mid-afternoon is when you will see the abundance of runners. He said that they provide what they call an operations manual that shows exactly when runners are coming in and exactly when they drop the equipment like porta johns and when they are being serviced each day, etc.

**Mr. Chris Martini** stated that with the rolling starts even as they are coming through at those different times, they will be spread out in a way so there will not be a large influx of people at one time in a certain area. He said that they have done the industry standard of spreading people out every 15 minutes so it will be a slow trickle of people coming through.

**Mr. Thompson** stated that for the mini, the turn around is at 18<sup>th</sup> Street and asked if there will be a volunteer there or if the city needs to close 18<sup>th</sup> Street to traffic coming through.

**Mr. Gibson** stated that they will have volunteers there well-marked with light flags and signage to alert the runners as they approach that it is their turn around.

**Mrs. Cotner-Bailey** asked if the mini marathon is run over the course of the four days and if it will be run on the same day as the marathon.

**Mr. Gibson** replied yes to both questions.

**Mrs. Cotner-Bailey** asked if this will require the closure of the boat ramp for Saturday.

**Mr. Thompson** said that was going to be his next question and he was going to include W. 10<sup>th</sup> Street. He added that if they want to turn around at W. 10<sup>th</sup> Street then we probably need to close W. 6<sup>th</sup> Street as well as W. 10<sup>th</sup> Street.

**Mrs. Cotner-Bailey** stated that they both probably need to be closed at the Main Street end so that people don't try to go around the barricades and into the route.

**Mr. Gibson** stated that they could provide sufficient signage if someone wants to work with them on that. He added that they will be doing a campaign to let businesses, residents, etc. know that they will be coming through.

**Mrs. Cotner-Bailey** stated that the location of the turn around will make a determination in the W. 10<sup>th</sup> Street closure.

**Mr. Thompson** stated that he agrees because if the turn around is just at the end of the greenway path, then they are not affected by vehicular traffic on the road across the riverfront. He said that if they are going to make the turn around W. 10<sup>th</sup> Street, he would suggest for safety reasons that they close the riverfront to vehicular traffic.

**Mr. Nash** stated that is just for Saturday.

**Mr. Thompson** stated that is correct.

**Mrs. Cotner-Bailey** asked if it would be safe to open the riverfront to vehicular traffic at 2:00 p.m. on Saturday.

**Mr. Gibson** stated that he thinks it would be closer to 3:00-3:30 p.m.

**Mrs. Cotner-Bailey** stated that she is obviously excited to approve the route but the missing piece is where the turn around point will be.

**Mr. Nash** suggested that Ms. Jarboe be the contact between the board and the Kentucky Derby Festival.

**Mr. Gibson** stated that if it would please the board, they can submit it both ways.

**Mrs. Cotner-Bailey** stated that works for her.

**Mr. Gibson** stated that they would get there team down there to check on both options to see what will work best and get back with Ms. Jarboe so she can get back with the board.

**Mrs. Cotner-Bailey** stated that regardless of the turn around point, she asked if it is still necessary to close 6<sup>th</sup> Street.

**Mr. Thompson** stated that he doesn't think it is necessary if they can find that extra room somewhere else to where they can make the turn around at the end of the greenway because they would be on the greenway path and wouldn't be affected by vehicular traffic.

**Mrs. Cotner-Bailey** stated that the closures on 6<sup>th</sup> Street, Water Street and 10<sup>th</sup> Street would only come into play if the marathon route's turn around is at 10<sup>th</sup> Street.

**Mr. Thompson** stated that is what he would suggest.

**Mrs. Cotner-Bailey** thanked Ms. Jarboe for all of her work on this.

**Mr. Thompson** thanked her as well.

**Mrs. Cotner-Bailey moved to approve the use of the greenway path contingent upon the final turn around point for the marathon on Saturday and that Ms. Jarboe will work with them on those options, Mr. Thompson second, motion carries.**

##### **5. Mickey Thompson re: Duke Energy moving poles on W. Daisy Lane**

**Mr. Thompson** explained that Duke is in the process of moving some poles on W. Daisy Lane at State Street in advance of a project that the city is doing. He said that at this point they are working from the parking lot so it is not impeding traffic at all but within the next two weeks they will need to run something from the new pole line crossing State Street. He stated that it will not be an all day thing but traffic will need to be stopped so that they can safely get that across State Street. He said that he has asked the contractor to get the information to him by the next meeting so that he can give the board a definite time on when they plan to do that.

## **6. Mickey Thompson re: Request from INAWC's contractor to cut Charlestown Rd.**

**Mr. Thompson** explained that he received a request from Indiana American Water Company's contractor to cut Charlestown Road to install a fire service for the new apartments at Charlestown Road and Silver Street. He stated that the contractor needs to tap that 20 in. main which is in the northbound lane and extends 30 ft. over to the backside of the sidewalk in front of the apartment development. He said that they plan on doing that in two parts and they will start in the one lane and once they've made the tap, they will plate that and move to over to the other lane. He stated that they contacted Payton's Barricade for maintenance of traffic and because of the size of the intersection and the amount of cars that travel there, they suggested that the best thing would be to set up with flaggers so they can keep traffic going. He said that there just wasn't a good way to cut it down because of where they are at. He also said that they will wait until 9:00 a.m. to start so that some of the traffic will clear out and stop around 2:00-2:30 p.m. to let traffic clear out again and then start back up in an effort to get it done in one day. He said that it could possibly take a second day though. He stated that they would like to do it on Wednesday, February 17<sup>th</sup> if the board approves it.

**Mrs. Cotner-Bailey** asked if they are required to fill out a permit to work in the right-of-way.

**Mr. Thompson** replied yes.

**Mrs. Cotner-Bailey** asked if they need to do that first or should they approve it subject to them accurately completing that permit.

**Mr. Thompson** stated that since the board has approved the application, he will get it to them to complete and bring it back to the next meeting.

## **7. Mickey Thompson re: Request to close a section of Spring Street**

**Mr. Thompson** stated that he was contacted by Mr. Rocky Nardi to request to close Spring Street between State Street and W. 1<sup>st</sup> Street/Hauss Square to replace air conditioning units on the top of the WesBanco Building. He said that is state highway but when Mr. Nardi contacted the state, they said that it is not their concern and they would prefer that the city handle this.

**Mr. Nardi** explained that his company has been contracted to replace the cooling tower on the roof of the WesBanco Building and he would like to request to shut down a piece of the road to allow Padgett to set their crane up. He stated that they would like to do this on Saturday, February 13<sup>th</sup> and shut the road down at 6:00 a.m. and open it back up around 11:00 a.m. or 12:00 p.m. He said that they have also procured a barricade company who is going to provide them with barricades and a flagger as well as detour signs to guide people around the block to get on the expressway. He said that the only business that will be affected is the Shell Station but they will still be able to be accessed by State Street and if the board approves it, he plans to go by the station today to let them know about the closure and make sure they are okay with it.

**Mrs. Cotner-Bailey** thanked Mr. Nardi in advance for making contact with the gas station to make them aware.

**Mrs. Cotner-Bailey** moved to approve the closure of State Street between State Street and W. 1<sup>st</sup> Street/Hauss Square on Saturday, February 13<sup>th</sup> from 6:00 a.m. until 1:00 p.m., **Mr. Thompson** second, motion carries.

## **8. Warren Nash re: Dumpsters downtown being dumped early morning**

**Mr. Nash** asked if anyone had anymore information on the dumpster companies dumping dumpsters early in the mornings.

**Mr. Thompson** explained that he was copied on a couple of emails where there was one particular area that was emptying outside of the hours that they were supposed to and the company stated that they had been notified and their excuse was that they hadn't had time to adjust their schedule to the appropriate time.

**9. Larry Summers re: Update on Slate Run Road**

**Mr. Summers** stated that AT&T is having to redo their design for that particular area so Spectrum is working to get in there and mobilize and then AT&T is going to follow up but with their change in design, it is going to take them a little longer than anticipated.

**Mr. Nash** asked if he is talking about the sidewalk at the end of the project.

**Mr. Summers** replied yes and stated that there are two utility poles in front of the strip center that are blocking the final stretch of sidewalk.

**Mr. Nash** asked if that is the only thing to complete on that project.

**Mr. Summers** stated that there are a couple of sections of sidewalk and they are wanting to do all of the sidewalk at one time. He said that there is some sidewalk there and some down in front of the apartments.

**10. Mickey Thompson re: Section of sidewalk at Green Valley Road and Daisy Lane**

**Mr. Thompson** stated that the street department made the repairs on the busted section of sidewalk at Green Valley Road and Daisy Lane and they are just waiting on the concrete to set up.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for February 2, 2021, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:58 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk