

THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON THURSDAY, FEBRUARY 10, 2022 AT 9:15 A.M.

PRESENT: Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

ALSO PRESENT: April Dickey, Sandy Boofter, Rob Sartell, Shane Gibson, Larry Summers and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Grimes moved to approve the January 27, 2021 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.

BIDS/CONTRACTS:

NEW BUSINESS:

1. Shane Gibson re: Sewer Billing Office Lease

Mr. Gibson explained that it is time to renew their lease which is identical to the one that was execute previously for that space. He added that there has been no increase in price.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

2. Shane Gibson re: Sewer Billing Office Invoice Cloud

Mr. Gibson explained that Invoice Cloud can take the Keystone data and make it more readily available to the customers which will allow them to pay their bill online as well as look up their bill and set up email notifications. He stated that this it is a plug in system so after a year they don't think it is worthwhile, they can move off of it. He added that other municipalities are using this could with their Keystone system and they have had nothing but positive things to say. He stated that the cost is about \$21,000.00 per year and once more customers are added to it, the cost will increase slightly. He added that once customers sign up they will no longer receive paper bills. He stated that he thinks that it will be helpful to customers and will hopefully reduce the load of phone calls, etc.

Mr. Wilkinson asked if billing keeps working as-is for those that don't sign up.

Mr. Gibson replied yes and stated that this is just an option for customers to use. He added that internally they will make a push to get people to switch over but it will completely up to them.

Mr. Grimes stated that he thinks it is a good idea.

Mr. Gibson explained that the board give Linda Moeller the authority to execute the agreements that are necessary subject to final review by the legal department.

Mr. Wilkinson moved to approve giving Linda Moeller the authority to execute the agreements/contracts that are necessary, subject to final review by the legal department, Mr. Grimes second, all voted in favor.

Mr. Gibson stated that it will probably be 3-4 months before it is up and running and he will give them monthly updates to let them know it is coming along.

3. Mike Hill, Land & Design Development re: Approval of three plats (two on Charlestown Road and one on State Street

Mr. Hill explained that his company has been working with planning and zoning on three different commercial developments that require subdivision plats to create the tracks of land. He explained that the request on State Street is for a future development for three commercial tracts, two will be restaurants and one will be retail. He stated that he came to the board previously for this development but there was a change made regarding a 15 foot strip to the top of track one and an existing driveway that had to be added.

Mr. Summers stated that this has gone through planning and zoning, he has reviewed them on multiple occasions and the board has already seen it as well.

Mr. Grimes moved to approve the State Street Plat, Mr. Wilkinson second, all voted in favor.

Mr. Hill explained that two of the requests are related and are located on Charlestown Road. He stated that the first is in front of Northside where a historic building is being relocated with a plan to divide the property into two tracks that will be commercially developed. He explained that the other plat is further north and will also be commercially developed. He added that this has gone through planning & zoning with a preliminary and secondary PUD approval

Mr. Summers stated that this has gone through planning and zoning but the purpose of this board signing the plat is to say that we have the ability to serve them in this area, which they do, so he doesn't see any issue with approval.

Mr. Grimes moved to approve the two Charlestown Road Plats, Mr. Wilkinson second, all voted in favor.

COMMUNICATIONS - PUBLIC:

Derek Renschler, Land Design & Development, Inc., explained that they are working on a senior living facility at 4917 Grant Line Road that has an existing sewer line that runs through an existing easement. He requested approval to have three storm crossings on that easement along with some grading work, installing roadways and installing infrastructure. He added that this has been through two rounds of review with the city.

Mr. Sartell stated that he is familiar with the project but not familiar with these plans and asked the board to table this item so that he can have time to review it.

Mr. Grimes moved to table this item until the next meeting, Mr. Wilkinson second, all voted in favor.

COMMUNICATIONS - CITY OFFICIALS:

SEWER ADJUSTMENTS:

FINANCIAL REPORT:

Mr. Wilkinson reported that the first insurance payment for the quarter came out and they are

right on budget.

TABLED ITEMS:

OLD BUSINESS:

1. Clark Dietz Project Update

Mr. Christmas stated that Basin 13 Lift Station is the only outstanding project that they are waiting to start. He explained that they continue to see delays in the delivery of components and the dates keep getting pushed back. He stated that they have a meeting scheduled on Tuesday with the contractor to discuss any other options or workarounds.

Mr. Sartell reminded everyone that they are talking about the wet weather pump station off of 8th Street next to the creek.

Mr. Christmas added that they have had a temporary station at this location and it is being converted to a permanent facility. He stated that the final information has been submitted for the NPDES permit and in IDEM's hand.

Mr. Wilkinson asked if he will keep the compliance dates coordinated.

Mr. Christmas stated that they haven't started the clock on the contractor yet so whenever they decide to start that date they will send a notice and revise those dates.

UTILITY REPORT:

Mr. Sartell presented the following Wastewater Utility Monthly Report Summary for November 2021:

Influent / Effluent Quality

The treatment plant was in full compliance for the month of November

Pretreatment

There were 26 grease trap inspections submitted.

Annual sampling was conducted at Sazerac and Samtec

Informal Notices of Violation was issued to Sazerac, Hitachi for TSS and Huncilman for Phosphorus.

Facility Operations

88 dry tons of bio solids were removed from the WWTP.

The WWTP was at 23% of its Total Suspended Solids design limit and at 21% of its CBOD design limit.

There were 1.58 inches of rain for the month

Preventative and Unscheduled Maintenance

280 preventative work orders were completed and 13 corrective work orders were completed for the WWTP and Lift Stations

Highlights

Replaced 12 UV lamps on Bank B.

Cleaned the control floats at Cobbler's Crossing Lift Station.

Cleaned wet well at Quarry Road Lift Station.

Replaced broken belts on the #3 Thickener Pump.

Replaced belts and temperature sensors in the Make Up Air Units #210-1 and #110-1

Sanitary Collection System

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>10,331</i>		<i>189,457</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>9,495</i>		<i>151,614</i>	
<i>CIPP Installed/ft</i>		<i>515</i>		<i>917</i>	
<i>Tap Inspections</i>		<i>14</i>		<i>134</i>	
<i>Locates</i>		<i>788</i>		<i>9,000</i>	
<i>GIS Pipe Additions/ft</i>		<i>400</i>		<i>74,664</i>	
<i>GIS MH Additions/#</i>		<i>1</i>		<i>320</i>	
<i>Pipe Patches</i>		<i>4</i>		<i>30</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>12</i>	<i>1</i>	<i>2</i>	<i>9</i>	<i>0</i>	<i>7</i>

Preventative and Unscheduled Maintenance

16 preventative work orders were completed and 21 corrective work orders were issued for the Collection System.

Construction Highlights

# Manhole Repairs	#Manhole Installations	#Pipe Patches
2	0	4
#Main Line Repairs	#Lateral Repairs	Easement Maintenance
3	0	2

Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

FOG Management.

The Line in the alley serving the Exchange, Parlour Pizza and the Hitching Post. FOG management.

Manhole #6-30 Monitoring grease discharge from Agave and Rye. We have informed them that they need to up the frequency of cleaning their grease trap and make sure the trap meets Indiana Plumbing Code.

Scheduled Preventative Cleaning

Basin #11 – Griffin St. Basin #4 – Coachman Dr. Basin #2 – Spring Ave.

Chemical Root Treatment

Basin # 22 – Saddlewood Ct. Basin #16 – Indiana Ave. Basin #11 – Cottom Ave.
 Basin #7 – Ekin Ave. Basin #9 – Oakland Dr. Basin #14 – Schell Ln.
 Basin #2 – Glenwood Ct.

Monthly Routine Cleaning

Basin #2 – 68ft. Basin #5 – 283ft. Basin #7 – 602ft. Basin #14 – 264ft.

Basin #17 – 480ft. Basin #18 – 329ft. Basin #19 – 372ft. Basin #25 – 3,502ft.
 Basin #39 – 2,102ft.

Facility Safety

The monthly safety inspection rating was 98.44%. Safety training covered Hazard Communication

Projects

Reline New Albany

Lined 515 ft in November

Up Hill Run Lift Station

Bid was awarded to MAC Construction.

Basin #13 Lift Station

EZ Construction was awarded the low bid on May the 3rd. Waiting on equipment delivery.

CLAIMS:

Mrs. Moeller presented the Sewer Claims Docket from 01/25/22-02/09/22 in the amount of \$1,054,285.61.

Sewer Claims	Amount	Dept
OFFICE SUPPLY COMPANY, INC	348.75	SEW
CROWN SERVICES INC	640.00	SEW
Total	988.75	
ACE HARDWARE	63.96	WWTP
ACE HARDWARE	184.90	WWTP
ACE HARDWARE	54.74	WWTP
ACE HARDWARE	99.99	WWTP
ACE HARDWARE	5.18	WWTP
ACE HARDWARE	29.37	WWTP
ACE HARDWARE	21.99	WWTP
QUILL	201.66	WWTP
QUILL	229.19	WWTP
QUILL	209.29	WWTP
QUILL	39.99	WWTP
QUILL	4.79	WWTP
QUILL	86.99	WWTP
CINTAS #302	98.57	WWTP
CINTAS #302	98.57	WWTP
CINTAS #302	98.57	WWTP
ORR SAFETY EQUIPMENT CO.	143.00	WWTP
ANDRES, GREG	6,000.00	WWTP

ALLIED TECHNICAL SVCS, INC	220.60	WWTP
IN DEPT OF ENVIRONMENTAL MGMT	14,500.00	WWTP
BIOCHEM, INC.	12,716.70	WWTP
GRIPP, INC.	6,995.00	WWTP
METRO ANSWERING SERIVCE	165.50	WWTP
HOME DEPOT	25.44	WWTP
HOME DEPOT	89.94	WWTP
HOME DEPOT	319.00	WWTP
BUMPER TO BUMPER #10	124.50	WWTP
L&D MAILMASTERS, INC.	1,394.46	WWTP
L&D MAILMASTERS, INC.	231.30	WWTP
CRUM'S HEATING & COOLING	1,546.25	WWTP
CRUM'S HEATING & COOLING	489.50	WWTP
CRUM'S HEATING & COOLING	191.50	WWTP
RIVER CITY WORK WEAR	199.95	WWTP
ENVIRONMENTAL LABORATORIES INC	55.00	WWTP
IDEXX DISTRIBUTION, INC	294.87	WWTP
ELEMENT MATERIALS TECHNOLOGY	34.93	WWTP
NAPA OF NEW ALBANY	23.19	WWTP
NAPA OF NEW ALBANY	4.79	WWTP
NAPA OF NEW ALBANY	29.49	WWTP
GOTTA GO INC.	2,670.00	WWTP
GOTTA GO INC.	2,136.00	WWTP
GELCO SUPPLY INC-ROOTX	3,051.77	WWTP
COVERALL SERVICE COMPANY	1,075.00	WWTP
COVERALL SERVICE COMPANY	1,075.00	WWTP
BMV ELECTRIC COMPANY, LLC.	4,712.78	WWTP
BMV ELECTRIC COMPANY, LLC.	2,287.93	WWTP

Total 64,331.14

INDIANA AMERICAN WATER	44.99	TU
INDIANA AMERICAN WATER	21.99	TU
INDIANA AMERICAN WATER	21.99	TU
INDIANA AMERICAN WATER	44.99	TU
INDIANA AMERICAN WATER	671.92	TU
INDIANA AMERICAN WATER	45.51	TU
FED EX	30.20	TU
BORDEN TRI-COUNTY WATER	491.40	TU
AT&T	646.28	TU

DUKE ENERGY	792.90	TU
DUKE ENERGY	155.00	TU
DUKE ENERGY	38.96	TU
DUKE ENERGY	27.04	TU
DUKE ENERGY	39.21	TU
DUKE ENERGY	19.48	TU
DUKE ENERGY	311.73	TU
DUKE ENERGY	1,227.40	TU
DUKE ENERGY	385.56	TU
DUKE ENERGY	65,232.86	TU
DUKE ENERGY	5,553.33	TU
DUKE ENERGY	46.95	TU
CROWN SERVICES INC	512.00	TU
CROWN SERVICES INC	512.00	TU
CARD SERVICES	37.93	TU
CARD SERVICES	190.22	TU
CARD SERVICES	47.96	TU
QUADIENT FINANCE USA, INC.	23.85	TU
GAHL LEGAL GROUP, LLC.	2,200.00	TU
CENTERPOINT ENERGY	53.20	TU
CENTERPOINT ENERGY	540.45	TU
CENTERPOINT ENERGY	208.25	TU
CENTERPOINT ENERGY	1,599.43	TU
CENTERPOINT ENERGY	22.08	TU
CENTERPOINT ENERGY	506.51	TU
CENTERPOINT ENERGY	557.14	TU
GIBSON LAW OFFICE, LLC	697.90	TU
GIBSON LAW OFFICE, LLC	879.66	TU
INDIANA AMERICAN WATER	21.99	TU
INDIANA AMERICAN WATER	44.99	TU
INDIANA AMERICAN WATER	21.99	TU
INDIANA AMERICAN WATER	50.21	TU
INDIANA AMERICAN WATER	287.05	TU
IN BUREAU OF MOTOR VEHICLES	5.00	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
POSTMASTER	290.00	TU
STORMWATER\DRAINAGE FUND	305,027.58	TU

SANITATION FUND	143,252.47	TU
BANK OF NEW YORK TRUST CO.	451,835.00	TU
AT&T	301.08	TU
DUKE ENERGY	1,915.16	TU
DUKE ENERGY	208.25	TU
DUKE ENERGY	53.42	TU
AT&T	88.25	TU
AT&T	63.36	TU
SPECTRUM BUSINESS	114.98	TU
BEC ENTERPRISES, LLC	830.00	TU
TRACTOR SUPPLY	99.99	TU

Total 988,965.72

Grand Total 1,054,285.61

Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:38 a.m.

Mayor Jeff Gahan, President

Vicki Glotzbach, City Clerk