

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, FEBRUARY 18, 2020 AT 10:00 A.M.**

**PRESENT:** Warren V. Nash, President, Mickey Thompson, member and Cheryl Cotner-Bailey, member.

**OTHERS PRESENT:** Larry Summers, Chris Gardner, Fire Chief Juliot, Russ Segraves, Fire Marshall Koehler, Police Chief Bailey, Assistant Police Fudge, Shane Gibson, Jessica Campbell, David Hall, Sidney Main, Krystina Jarboe, Tonya Fischer, Alicia Meredith, Sandy Boofter and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**COMMUNICATIONS – PUBLIC:**

**Larry McIntire, Beam, Longest & Neff**, reported on the following:

**Slate Run Road Improvement Project – Phase 1**

Project RPR: Larry McIntire

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: Tentative revised completion date is 7/24/2020

Approximate % Complete: 54%

Progress for the Week:

- Sub-contractor set string line for curb/gutter on west side of roadway.
- Contractor graded for widening and curb on west side of roadway.
- Contractor worked on construction of block retaining walls.

Upcoming Activities:

- Contractor will be grading for sidewalk on east side of Slate Run Road.
- Sub-contractor will be pouring curb/gutter on west side of the roadway.
- Contractor will be working on block retaining walls.

Construction / Safety / Utility Issues:

- Consultant is working on amended plan/permit submittal for IDEM review.
- Contractor has delayed installation of the smaller box culvert for the time being.
- Contractor will continue using flaggers to control traffic at this time.

**Brandon Frazier, Jacobi, Toombs & Lanz**, reported on the following:

**Grant Line Road (Daisy Lane To McDonald Lane):**

This Week:

- Traffic signal modifications – timing configuration and radio communication
- Graybrook Lane/Daisy Lane – Status is the same. Contractor is working with traffic signal installer for “AI System” for controller cabinets.
- On-Site coordination meeting tomorrow between Contractor and traffic engineer.

**Mr. Summers** asked what time the meeting is tomorrow.

**Mr. Frazier** replied that he doesn't know but he will find out and send him a message.

**Mr. Nash** ask who will be in attendance at that meeting.

**Mr. Frazier** replied the contractor, the traffic signal installer as well as the traffic signal engineer.

**Mr. Thompson** stated that the yield sign at Beechwood Avenue is missing and asked if it was eliminated.

**Mr. Summers** stated that he talked to the engineer on the project from Jacobi, Toombs & Lanz and they replaced the yield sign with a stop bar and he is still thinking about whether that is an appropriate solution.

**Mr. Derek Misch, Dan Cristiani,** passed out a list and layout of the saw cuts for the Dewey Street water main project.

**Mr. Thompson** asked if Rebecca from the water company has responded on the two that were an issue for flood control.

**Mr. Misch** replied no and stated that he has been speaking with Jarrod the inspector and he said that they are going to just ship that hydrant over away from the floodwall so that they are not within that 50 ft. area. He stated that he needs to talk with Rebecca in their progress meeting about the one meter pit that is within the 50 ft. area to see if she can get in touch with someone about that since it is an existing structure because he doesn't know how that plays in.

**Mr. Thompson** stated that he inspected these when Mr. Misch sent them over to him and he was also in contact with our flood control director because the project was within that 50 ft. limit of the tow of the floodwall that it can't be in without a permit from the Corp of Engineers. He added that Mr. Misch understands that he can't do anything with those two but he is going to work on the others.

**Mr. Thompson moved to approve the other cuts, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Thomas Fink** stated that he wanted to update the board on where his company is with the jail project. He explained that they did finish up the last phase which had three dorms in it and are on to the next phase which has another three dorms in it so they have more rooftop units that have to be set like they have been the last month or so. He said that right now, weather pending, he is looking at next Tuesday, February 25<sup>th</sup>. He stated that Insulated Roofing would be on site and they will have to have a truck and trailer to do some foam insulation so they are looking at having to use four to five parking spots at the end of Market Street and Hauss Square. He said that once the roof is set they will be looking to get the company in to do their holes but that shouldn't affect any parking spots.

**Mrs. Cotner-Bailey** asked if the sidewalks will need to be closed for that.

**Mr. Fink** stated that they will do like they did last time and set up cones and caution tape to divert foot traffic. He then stated that probably the week of March 9<sup>th</sup> they will be looking to do the crane again. He said they will set up in the same spot again and start at 6:00 a.m. but this will be the last crane they will have on these phases of the job.

**Mrs. Cotner-Bailey** stated that next week he is requesting to close approximately four to five parking spots for just that one day.

**Mr. Fink** stated that is correct.

**Mrs. Cotner-Bailey** requested that he come back to the board when he has more information on the crane.

**Mr. Fink** said that he would.

**Mrs. Cotner-Bailey** stated that she would prefer that he come back to the board two weeks prior to the crane operation just in case the board has any problems with what he proposes.

**Mr. Fink** stated that he would.

**Mr. Nash** asked how long the dumpster is going to be on Hauss Square.

**Mr. Fink** stated probably about another six to eight weeks.

**Mr. Nash** asked if they are using it everyday.

**Mr. Fink** replied yes and stated that over the next week it will be used frequently because they have another unit on the roof to be demoed.

**Mr. Thompson** stated that he has also been in contact with Mr. Ben Shireman and he is checking on the possible completion date because we have an event coming up again in May but he hasn't gotten back with him yet. He said that as soon as he gets back with him he will let the board know.

**Mrs. Cotner-Bailey moved to approve the closure of four to five parking spaces on Market Street on Tuesday, February 25<sup>th</sup>, Mr. Thompson second, motion carries.**

**Mr. Jason Copperwaite, Paul Primavera,** stated that he is representing Form G Companies. He said that they have a project where the old Centenary Church was between Spring Street and Elm Street adjacent to Third Street. He said that he was present to discuss drive entrance locations and approval of those. He added that there are some encroachments into the right-of-way that need to be discussed as well. He explained that on Third Street there are three entrances and they will be closing one of those, slightly moving a second and widening it and the entrance to the house will be slightly widened. He said that there is an existing entrance on Elm Street that they will be shifting towards Third Street slightly and will be basically the same width. He also said that there is an alley parallel with Third Street between Spring Street and Elm Street that there will be an access out into the alley behind the church. He stated that there is existing parking that kind of accesses off of that alley and they will continue that as well with angled parking spaces. He then explained that the existing church building appears to encroach slightly into the alley and on Spring Street. He said that the parking spaces in the back encroach into the alley.

**Mr. Nash** asked how much is slightly.

**Mr. Copperwaite** replied about 1 ½ ft.

**Mr. Thompson** stated that the alley won't be one continuous cut but will have a strip of sidewalk.

**Mr. Copperwaite** said there will be a little strip of grass or landscaping between the main entrance behind the church building and then ten spaces that would access from the alley.

**Mr. Summers** stated that he doesn't have any problems with the curb cuts in general but his main concern is actually with the parking coming off of the alley considering that is an existing condition that they are going to be continuing.

**Mr. Thompson** stated that there is a sidewalk along the church when you come off of Spring Street and asked if it is just that sidewalk that is encroaching into the alley.

**Mr. Copperwaite** stated that it is the building too.

**Mr. Nash** asked if it encroaches on all three sides.

**Mr. Copperwaite** replied no and stated that it is just the alley and the Spring Street side.

**Mr. Nash** asked if this has been to the plan commission.

**Mr. Copperwaite** stated it has been to the BZA and they require curb cuts to be approved by this board.

**Mr. Thompson** stated that they are eliminating one entrance and widening the two on the Third Street side.

**Mr. Copperwaite** stated that is correct.

**Mr. Summers** stated that his concerns would be that where they do close existing curb cuts, the sidewalk will be put back in condition that would be ADA accessible and even through the drives it needs to be ADA accessible.

**Mr. Copperwaite** stated they are fixing the sidewalks around the whole thing so that will be taken care of.

**Mr. Thompson** moved to approve the curb cuts with the stipulation that any work they do has to be ADA compliant, Mrs. Cotner-Bailey second, motion carries.

**Mrs. Cotner-Bailey** moved to approve the encroachment subject to the city attorney's final approval of legal wording, Mr. Thompson second, motion carries.

**Mr. Shaun Whiteman, 1819 West Street**, stated that there are no street lights anywhere on his street and it is completely pitch dark. He also stated that on Adams Avenue there are reflectors on all of the telephone poles except at the address of 137 and there was a drunk driver that drove up onto that property. He said that maybe if there were reflectors on that telephone pole, that accident may not have occurred.

**Mr. Thompson** stated that he will check it out because there are street lights out there and they may just be out.

**Mr. Brent Hackworth, High Gates Development**, stated that they are doing the development of Lancaster Lofts at the corner of East Market Street and Vincennes Street and they are requesting to close the alleyway as well as the sidewalk between King Street and East Market Street for construction safety purposes.

**Mr. Thompson** said that he met Mr. Hackworth up there yesterday and looked at it and there are sidewalks on the other side of the street so he can put some signage out to direct people to use those sidewalks.

**Mr. Nash** asked if the closures would block anyone from accessing their garage or anything like that.

**Mr. Thompson** replied no.

**Mr. Hackworth** presented a map and reviewed it with the board.

**Mr. Summers** stated that his only condition is to place the sidewalk closed ahead signs on the corner so that people know before they get mid-block.

**Mrs. Cotner-Bailey** asked what the duration of this closure is.

**Mr. Hackworth** stated that their intent is to have it closed for the duration of the construction and said that should be no more than one year.

**Mr. Thompson** moved to approve the closure of the alleyway and sidewalk, **Mrs. Cotner-Bailey** second, motion carries.

**UNFINISHED BUSINESS:**

**1. Danny Delmage re: Solicitor's permit**

**Mr. Nash** stated that their attorney advised them that his business does not apply to the ordinance.

**Mr. Thompson** stated that they have already notified him.

**Mr. Nash** said that is correct.

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Shane Gibson re: Joint Resolution Between IUS Police Department and the Board of Public Works and Safety**

**Mr. Gibson** stated that he has a resolution for excess property that we have. He explained that the police department, on a periodic basis, cycles through their cars for safety reasons and in that process other departments that we work closely with sometimes need those. He said that in this case it is taking one of our 2014 Dodge Charger that was going to be replaced and giving it to the IUS Police Department. He added that he thinks we did one other car for them.

**Police Chief Bailey** stated that is correct and that they did one this time last year.

**Mr. Gibson** explained that part of the process is that both bodies have to pass a joint resolution agreeing that is acceptable and state statute permits that under those stipulations.

**Mrs. Cotner-Bailey** moved to approve, **Mr. Thompson** second, motion carries.

**2. Larry Summers re: Professional Services Agreement with Clark Dietz**

**Mr. Summers** explained that Clark Dietz is going to be putting together our annual paving package and this is a contract to be able to put that together along with the bid. He said that they do all of the inspections associated with the paving as well. He added that given the fact that we don't know if we will get the Community Crossings Grant, he had them set the compensation portion of the contract not to exceed 10% of the allocation for paving.

**Mr. Nash** asked if this has anything to do with the Community Crossings Grant.

**Mr. Summers** stated that it does because they help us with the application and then if we do get the funds, they will be inspecting the contract for us to ensure that anything that is done according to the Community Crossings work is done to our specks.

**Mr. Nash** asked how likely are we to get it.

**Mr. Summers** stated that considering we got the full \$1M last year, he would hate to speculate. He said that we received the full \$1M the first year, \$400,000.00 the next year and then we had a break for a year and then received the full \$1M again. He added that we did apply for \$1M.

**Mr. Nash** asked if that is competitive with other jurisdictions.

**Mr. Summers** replied yes.

**Mrs. Cotner-Bailey** stated that it is possible to get less than \$1M.

**Mr. Summers** stated that is correct. He said that if we were not to get \$1M, our goal would be to get something.

**Mr. Thompson moved to approve the agreement subject to review by legal, Mrs. Cotner-Bailey second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for February 11, 2020, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:40 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk