

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY,
INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE
CITY-COUNTY BUILDING ON THURSDAY, FEBRUARY 22, 2018 AT 9:15 A.M.**

PRESENT: Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan,
President.

ALSO PRESENT: April Dickey, Rob Sartell, Larry Summers, Linda Moeller and
Mindy Milburn

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:16 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

**Mr. Wilkinson moved to approve the February 8, 2018 Regular Meeting Minutes
with corrections, Mr. Grimes second, all voted in favor**

BIDS/CONTRACTS:

1. Award bid for Jacob's Creek Lift Station Interceptor

Mr. Sartell asked Josh Query with HCW to present the bid award.

Mr. Query explained that they received 6 bids at the last meeting ranging from \$997,318.00-\$1.5M with Dan Cristiani being the apparent low bidder. He stated that the updated engineer estimate was \$1,460,000.00 and added that they had a supplemental bid price for tree removal and they included it so that they could potentially issue a notice to proceed prior to April 1st. He stated that they reviewed the Cristiani bid packet and everything is complete and the city has had a favorable relationship with them in the past. He recommended awarding the job to Dan Cristiani for the base bid amount plus the supplemental price of \$32,309.00 for a total of \$1,029,377.00.

Mr. Grimes asked if the supplemental price was in additional to the base bid.

Mr. Query replied yes and added that there is one easement still in negotiations that may also require tree removal so there could be another adjustment.

Mr. Grimes asked if that one easement involves a lot of tree removal.

Mr. Query replied yes and stated that they are hoping to get that secured in March.

Mr. Wilkinson stated that when they were discussing Basin 7 they changed the diameters of the manholes from 48" to 60" and when they get into the relining operations it is going to be very tight. He explained that they thought they were going to move forward and get that change made in the manual but that did happen so he would like to recommend that they adjust it to 60" in diameter and follow through to get their manual upgraded. He asked what the cost would be to change this.

Mr. Query stated that it would probably be about \$500 each.

Mr. Wilkinson stated that they are talking about ~\$9,000.00 to make this change now and he would recommend that they move forward to standardize this.

Mr. Grimes stated that they could approve this per Mr. Wilkinson's recommendation and then get a change order for the difference.

Mr. Sartell stated that he is okay with that.

Mr. Grimes moved to accept the low bid from Dan Cristiani for the base bid and supplemental work in the amount of \$1,029,377.00 and to get an alternate price for the upgraded manholes, Mr. Wilkinson second, all voted in favor.

NEW BUSINESS:

Jason Copperwaite explained that he is here regarding the Glenwood Springs Subdivision on St. Joseph Road. He explained that this was originally developed into 4 sections but when the developer looked back at the preliminary plat they realized a lot had been skipped. He presented a plat for the board to review and explained that lot 17 was skipped and they need to clean up the lot. He added that sanitary sewers are already installed and credits were issued for the entire development so there is no change in that. He asked the board to sign the updated mylar so that he can get it recorded.

Mr. Summers stated that this is something that came to the Plan Commission for each phase and they noticed that after they built out that the lot was missing and for his purposes recording the Wabash right-of-way was also missing. He explained that this is an important piece for him to make that connection. He added that Mr. Copperwaite has been to the Board of Works for approval as well.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS:

Mr. Grimes informed the board that he will be out of the country in April so he will not be present at the April 12th meeting.

Mr. Summers stated that he will be out of town for the first meeting in March and possibly the first meeting in April.

SEWER ADJUSTMENTS:

Mrs. Dickey presented a leak adjustment request for Floyd County 4-H Club in the amount of \$1,536.96 for a leak that occurred at their meter. She explained that the water went underground around the parking lot and the leak was repaired by Greenwell Plumbing. Supporting documents are attached.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

Mrs. Dickey presented a leak adjustment request for William S. McKim in the amount of \$1,223.64 for a leak that occurred at the main line in his front yard. She explained that the water went into the yard and the leak was repaired by McKim Plumbing. Supporting documents are attached.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

Mrs. Dickey presented a leak adjustment request for Indiana University Southeast in the amount of \$37,356.94 for a ground leak. She explained that the water was discovered

discharging from a storm drain near the central cooling tower and the leak was repaired by HMC Service Company. Supporting documents are attached.

Mr. Sartell added that this ran through two cycles and that is why it is so high.

Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.

Mrs. Dickey presented a leak adjustment request for Samuel Striegel in the amount of \$1,802.66 for a leak that occurred at the street in the main line. She explained that the water went into the yard and the leak was repaired by the water company. Supporting documents are attached.

Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.

Mrs. Dickey presented a leak adjustment request for Raymond Thomas in the amount of \$2,939.24 for a leak that occurred in the water line underneath the house. She explained that the water went into the ground underneath the house and the leak was repaired by Michael Gentry. Supporting documents are attached.

Mr. Grimes asked if this was past the time limit.

Mrs. Dickey replied yes and added that they were made aware of that but they asked that she bring it to the board.

Mr. Wilkinson stated that not only is it outside of the time frame but there isn't enough information provided for him to even consider the request. He added that if Mr. Thomas wants to come in to answer some questions he would be happy to entertain that.

Mr. Grimes moved to table, Mr. Wilkinson second, all voted in favor.

FINANCIAL REPORT:

Mr. Wilkinson stated that the billing for the month was \$1,217,000.00 which is right on average and all the other published information is the same as it was at the last meeting.

OLD BUSINESS:

1. Clark Dietz Update

Mr. Christmas stated that they have installed the sewer pipe up to the rear of Jackson and East 8th on the Basin 7 Project and plan to begin boring operations tomorrow. He explained that the contract specifications say that the work hours for the project being 7:00 a.m.-6:00 p.m. and they would like to request permission to work 24 hours a day while they are doing the boring work. He added that the noise level is minimal.

Mr. Summers stated that this is a request that should go to the Board of Works and with it being a residential area, he can see that being a hard sell for them.

Mr. Christmas stated that he intended to take it to the Board of Works as well but wanted to bring it here because it is part of the specs of the contract.

Mr. Wilkinson asked if the machinery would be set up on the golf course side.

Mr. Christmas explained that the bore pit is on the golf course side with no excavation on the Jackson Street side at this point. He added that the boring equipment will be sitting down in the pit which is about 20' deep.

Mr. Summers asked what would be on the Jackson Street side.

Mr. Christmas explained that that once the boring is finished the pipe crew will come through and dig it up but it isn't on the residential side. He stated that he could request that they go out when it starts to see about the level of noise.

Mr. Wilkinson stated that the boring is going to be under the property where the trailers are and it will be down in a pit so he can't imagine that the sound would transmit.

Mr. Grimes asked if there are houses on the other side of the bore pit.

Mr. Christmas presented him with an aerial view of the area.

Mr. Summers stated that this should still be left to the discretion of the Board of Works and then they could work with Mr. Thompson to ensure whatever noise is there would be minimized.

Mr. Christmas stated that he will get with Mr. Thompson and go out to evaluate the work and bring it to the Board of Works. He explained that they replaced the manhole at Beeler and 15th last week which was a difficult fix so the storm project can come through without any impact. He stated that Basin 16 Division B is also under construction and they started work last week on Carlton Drive. He explained that he worked with them to improve site access as well as and that has improved significantly and added that they have remained in touch with the residents in the area throughout the process. He stated that Basin 16 Division A hasn't started yet but they have been in discussion with the property owner to negotiate the necessary property and easement. He stated that they had an appraisal done for 2.7 acres permanent easement and 3.9 acres of temporary easement. He explained that the property owner came back with a counter that included some access improvements and they have asked that the city consider helping out with that. He stated that they have developed an outline of the new perimeter road that was requested along with grading work, pipes and the work. He asked the board to authorize him to make a counter offer to their counter which includes splitting the cost of the perimeter road as part of the offer.

Mr. Grimes asked if they are subcontracting this.

Mr. Christmas explained that this falls with the contractor that is already doing the work.

Mayor Gahan asked if it was always in the plan to add a roadway there.

Mr. Summers replied no and stated that this is on their property not the portion that the city is buying.

Mayor Gahan asked if it is the road or else with this counter offer.

Mr. Christmas stated that it was their number one request in the counter.

Mr. Wilkinson explained that the city would only be picking up 50% of that cost. He stated that it is mutually beneficial for all from his point of view and he thinks it is a reasonable total amount requested.

Mr. Summers stated that this is an offer that will not only benefit the city but also St.

Mary's so it is a good deal for everyone.

Mr. Christmas stated that their counter to the original offer was the appraised value and the road improvements but the counter to that offer will be the appraisal and splitting the cost of the improvements.

Mr. Grimes stated that this is critical and he thinks it is a reasonable offer.

Mr. Sartell stated that he doesn't see anyone losing on this deal

Mr. Wilkinson moved to approve the proposal as an offer to purchase in the amount of \$162,750.00 with \$66,250.00 in cash, Mr. Grimes second, all voted in favor.

UTILITY REPORT:

1. Rob Sartell re: Wastewater Utility Monthly Report Summary for November 2017

Mr. Sartell reported the following:

Influent / Effluent Quality

The treatment facility was in full compliance except for weekly effluent lbs average.

Pretreatment

There were 28 grease trap inspections submitted.

Annual inspections took place at Bruce Fox, Samtec, Huncilman and Son, Discount Labels and Wise Technical.

Facility Operations

74 dry tons of bio solids were removed from the WWTP.

The WWTP was at 85% of its Total Suspended Solids design limit and at 58% of its CBOD design limit.

There were 3.92 inches of rain for the month

Preventative and Unscheduled Maintenance

208 preventative work orders were completed and 26 corrective work orders were completed for the WWTP and Lift Stations

Highlights

Maintenance crew replaced bad air compressors on the #1 and #2 Grit Pumps.

We had Delta reroute and replace electrical conduit in the #210 Motor Control Center. The conduit had moisture damage due to its placement in the room.

The Maintenance Crew replaced the upper belt on the #1 Belt Filter Press.

We had the #1 pump at Silver Hills Lift Station rebuilt and unclogged the check valve.

We replaced a bad RTU module for the Crystal Creek Lift Station SCADA System.

We had the #2 pump at the Intermediate Pump Station rebuilt.

Sanitary Collection System

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		5,357		81,263	
<i>Sanitary Sewer Televised/ft.</i>		14,283		98,726	
<i>CIPP Installed/ft</i>		1,951		22,703	
<i>Tap Inspections</i>		1		91	
<i>Locates</i>		679		8,783	
<i>Pipe Patches</i>		2		21	
<i>Call Outs</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
23	1	3	12	0	8

Sanitary Sewer Overflow Monitoring

There were 0 rain events that required Stantec monitoring

Preventative and Unscheduled Maintenance

0 preventative work orders were completed and 11 corrective work orders were issued for the Collection System.

Construction Highlights

# Manhole Repairs	#Manhole Installations	#Pipe Patches
1	0	2

Main Line Repairs	#Lateral Repairs
0	4

Annual/Semi Annual, Monthly Routine and Preventative Sewer Cleaning

The Line in the alley serving the Exchange and Feast BBQ. FOG management.

261 feet of sewer were cleaned in Basin #12, 3,686 in Basin #7, 200 in Basin #20, 255 in Basin #8 and 136 feet in Basin #2 for preventative maintenance.

Facility Safety

The monthly safety inspection rating was 98.4%

The safety training topics for the month were on Electrical Safety with Arc Flash and Lock Out Tag Out Awareness.

Projects

Reline New Albany

We have started lining in Basin #7. We expect this to be a challenging Basin due to line segment lengths and pipe conditions. 1,951 feet of liner was installed and 2,176 feet inspected.

Up Hill Run Lift Station

Preliminary design work is ongoing. Project Update meeting was on January the 31st.

Jacob's Creek Lift Station Removal and Interceptor

96% of the design phase is completed. The Pre Bid meeting was held on the 30th of January. Bids are to be turned by 9:00 AM on the 8th of February.

Adams and Cherry Street Sanitary Sewer Extention

Clark – Dietz resubmitted plans to IDEM and a start date was extended. Anticipated bid in March of 2018

Wet Weather Clarifier Rehab

Surveys work was completed. 29% of design is complete. Update meeting was held on the 30th of January.

Phosphorus Removal Project

Have tasked HMB under our WWTP On Call agreement to address the phosphorus removal requirement in our NPDES Permit issued on June 1, 2017 by submitting a progress report to IDEM. This report will outline our plan to address phosphorus removal and is due by 3-1-18. Once this report is approved by IDEM we will have to apply for a construction permit and begin construction no later than 23 months from the effective date of the NPDES permit.

CLAIMS:

1. Linda Moeller re: Sewer Utility Claims

Mrs. Moeller presented the following claims for the period of 02/08/18-02/21/18 in the amount of \$840,615.49 for the board's approval.

SKEES, DARRYL	173.49	SEW
LUDWIG, ALEXIS	106.46	SEW
Total	45,200.15	
CITY OF NEW ALBANY	78,030.00	WWTP
DAN CRISTIANI EXCAVATING CO.	222,784.31	WWTP
HANNUM,WAGLE & CLINE	6,700.00	WWTP
HANNUM,WAGLE & CLINE	13,475.00	WWTP
DAN CRISTIANI ESCROW ACCT	11,725.49	WWTP
ACE HARDWARE	79.99	WWTP
ACE HARDWARE	3.69	WWTP
ACE HARDWARE	11.98	WWTP
ACE HARDWARE	34.34	WWTP
ACE HARDWARE	19.94	WWTP
ACE HARDWARE	132.68	WWTP
ACE HARDWARE	109.99	WWTP
ACE HARDWARE	28.44	WWTP
ACE HARDWARE	19.56	WWTP
SHERWIN-WILLIAMS	41.37	WWTP
SHERWIN-WILLIAMS	344.82	WWTP
SHERWIN-WILLIAMS	50.99	WWTP
SHERWIN-WILLIAMS	101.80	WWTP
SHERWIN-WILLIAMS	52.23	WWTP
SHERWIN-WILLIAMS	11.37	WWTP
SHERWIN-WILLIAMS	75.13	WWTP
QUILL	179.29	WWTP
QUILL	29.99	WWTP
QUILL	24.58	WWTP
QUILL	22.99	WWTP
QUILL	11.29	WWTP
QUILL	12.99	WWTP
QUILL	19.69	WWTP

QUILL	33.99	WWTP
CINTAS #302	233.05	WWTP
CINTAS #302	56.87	WWTP
CINTAS #302	235.51	WWTP
CINTAS #302	56.87	WWTP
PURDUE UNIVERSITY	98.35	WWTP
CULLIGAN WATER SYSTEMS	80.00	WWTP
GORDON FOOD SERVICE,INC.	117.87	WWTP
VERIZON WIRELESS	2,136.09	WWTP
ORR SAFETY EQUIPMENT CO.	85.00	WWTP
EARTH FIRST	222.40	WWTP
UHL TRUCK SALES	1,072.09	WWTP
BARNES & THORNBURG	2,309.50	WWTP
WHAYNE SUPPLY CO	678.75	WWTP
WHAYNE SUPPLY CO	180.00	WWTP
RADIOLAND INC.	750.00	WWTP
J.R. HOE & SONS INC.	1,353.00	WWTP
ALLIED TECHNICAL SVCS, INC	3,119.00	WWTP
S & M PRECAST	689.00	WWTP
BIOCHEM, INC.	5,675.36	WWTP
DELTA SERVICES, LLC	20,763.74	WWTP
RODEFER MOSS & CO., PLLC	1,375.00	WWTP
SPENCER MACHINE & TOOL CO.,INC	2,559.70	WWTP
SPENCER MACHINE & TOOL CO.,INC	495.00	WWTP
STANTEC CONSULTING SERVICES	1,467.75	WWTP
GRIPP, INC.	7,905.17	WWTP
METRO ANSWERING SERIVCE	96.65	WWTP
METRO ANSWERING SERIVCE	5,251.24	WWTP
EYE-TRONICS	79.19	WWTP
OFFICE DEPOT	589.98	WWTP
OFFICE DEPOT	33.24	WWTP
OFFICE DEPOT	109.98	WWTP

HOME DEPOT	6.56	WWTP
HOME DEPOT	4.47	WWTP
HOME DEPOT	193.24	WWTP
HOME DEPOT	7.12	WWTP
HOME DEPOT	14.94	WWTP
AIRGAS-MID AMERICA	133.33	WWTP
CRUM'S HEATING & COOLING	1,647.00	WWTP
CRUM'S HEATING & COOLING	395.50	WWTP
DERBY CITY PUMP & VALVE SVC.	2,558.00	WWTP
RIVER CITY WORK WEAR	130.00	WWTP
RIVER CITY WORK WEAR	174.95	WWTP
RIVER CITY WORK WEAR	175.00	WWTP
RIVER CITY WORK WEAR	119.96	WWTP
NCL OF WISCONSIN INC	758.99	WWTP
XYLEM WATER SOLUTIONS USA	2,976.00	WWTP
HACH COMPANY	322.89	WWTP
HACH COMPANY	68.58	WWTP
HACH COMPANY	411.91	WWTP
HACH COMPANY	538.24	WWTP
HACH COMPANY	(584.00)	WWTP
MEINERS MEDICAL,FIRE & SAFETY	235.45	WWTP
MEINERS MEDICAL,FIRE & SAFETY	84.00	WWTP
M & D AUTO BODY REPAIR	766.00	WWTP
THIENEMAN, DON	2,558.00	WWTP
ADVANCED GLOBAL COMM	160.00	WWTP
IUPPS	692.55	WWTP
NAPA OF NEW ALBANY	22.28	WWTP
NAPA OF NEW ALBANY	314.94	WWTP
NAPA OF NEW ALBANY	340.27	WWTP
NAPA OF NEW ALBANY	39.98	WWTP
NAPA OF NEW ALBANY	13.49	WWTP
NAPA OF NEW ALBANY	54.72	WWTP

GOTTA GO INC.	1,944.00	WWTP
GOTTA GO INC.	2,430.00	WWTP
HAYES SHOES	125.00	WWTP
NORTON HEALTHCARE	89.00	WWTP
COVERALL SERVICE COMPANY	1,075.00	WWTP
MEKA LEASING INC	4,908.00	WWTP
SCHWALM USA LLC	180.00	WWTP
WESBANCO BANK INC	2,558.00	WWTP
NETWORKFLEET INC	1,458.99	WWTP
NETWORKFLEET INC	(420.69)	WWTP
NETWORKFLEET INC	(90.69)	WWTP
NETWORKFLEET INC	175.50	WWTP

Total 423,809.75

GIBSON LAW OFFICE, LLC	865.38	TU
CLARK CO. REMC	226.85	TU
CLARK CO. REMC	130.16	TU
CLARK CO. REMC	208.81	TU
CLARK CO. REMC	349.52	TU
CLARK CO. REMC	189.32	TU
CLARK CO. REMC	161.90	TU
STORMWATER\DRAINAGE FUND	325,408.25	TU
FLOYDS KNOBS WATER	2,590.41	TU
FLOYDS KNOBS WATER	2,776.30	TU
EDWARDSVILLE WATER CO.	17.00	TU
DUKE ENERGY	592.23	TU
DUKE ENERGY	242.51	TU
DUKE ENERGY	842.55	TU
DUKE ENERGY	76.44	TU
WEX BANK	3,978.27	TU
INDIANA AMERICAN WATER	1,721.36	TU
GIBSON LAW OFFICE, LLC	865.38	TU

SILVER CREEK WATER	10.17	TU
SILVER CREEK WATER	10.17	TU
SILVER CREEK WATER	10.17	TU
SILVER CREEK WATER	8.62	TU
SILVER CREEK WATER	10.17	TU
SILVER CREEK WATER	10.17	TU
SILVER CREEK WATER	10.17	TU
SILVER CREEK WATER	10.17	TU
CLARK CO. REMC	130.16	TU
CLARK CO. REMC	208.81	TU
CLARK CO. REMC	349.52	TU
CLARK CO. REMC	189.32	TU
CLARK CO. REMC	161.90	TU
CLARK CO. REMC	226.85	TU
HARRISON CO. REMC	490.50	TU
HARRISON CO. REMC	88.63	TU
DUKE ENERGY	335.47	TU
DUKE ENERGY	512.39	TU
DUKE ENERGY	18.80	TU
DUKE ENERGY	36.91	TU
DUKE ENERGY	19.68	TU
DUKE ENERGY	411.89	TU
QUALITY INN & SUITES	101.07	TU
CONSTELLATION NEWENERGY	2,921.36	TU
SPECTRUM BUSINESS	124.98	TU
SPECTRUM BUSINESS	599.90	TU
INDIANA VECTOR CONTROL ASSOC.	230.00	TU
MILLS, LISA O	5,000.00	TU
BUSSEY, SHARON & MILLS, LISA	7,275.00	TU
WYSSBROD, CAESAR D. III	10,000.00	TU
ANDRES, NORBERT	860.00	TU

Total 371,615.59

Grand Total 840,625.49

Mr. Grimes moved to approve the above claims, Mr. Wilkinson second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10.02: a.m.

Mayor Gahan, President

Mindy Milburn, Deputy City Clerk