

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,
WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-
COUNTY BUILDING ON THURSDAY FEBRUARY, 23, 2012 AT 9:00 A.M.**

PRESENT: Gary Brinkworth, Ed Wilkinson, and Mayor Gahan.

ALSO PRESENT: Sam Lahanis, Rob Sartell, Wes Christmas, Shane Gibson, Todd Solomon and Vicki Glotzbach

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:00 a.m.

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Wilkinson moved to approve the February 9, 2012 Regular Meeting Minutes with corrections, Mr. Brinkworth second, all voted in favor.

BIDS:

Mr. Todd Solomon opened the bids for the Waste Water Treatment Plant Improvement Project and they are as follows:

City Infrastructure Systems	\$194,000.00
Clark Nichols	\$165,800.00
MAC Construction	\$167,000.00

Mr. Lahanis asked what the engineer's estimate was on the project.

Mr. Solomon replied \$174,000.00.

Mr. Solomon stated that the low bidder is Clark Nichols at \$165,800.00. He added that they would do a review of the bids.

Mr. Lahanis stated that they will take under advisement and award at next meeting. He also stated that FEMA money is going to pay for some of it and that there is an account in the controller's office that has all of the FEMA money in it to disburse to various departments. He explained that Ms. Prestigiacomio and he are trying to figure out what that disbursement should be because they didn't get a breakdown from FEMA back in December. He said that we need to get that money disbursed and thought that Mr. Gibson was aware of the situation.

Mr. Gibson replied that he is vaguely aware and will get with Ms. Prestigiacomio after the meeting.

Mr. Lahanis stated that he sent out an email regarding the two way radio estimates. He explained that at this time, he does not have a recommendation for either company. He stated that there is a question about the amount being paid on the licensing fee and he is trying to get that straightened out. He added that the apparent low bidder may have left out a licensing fee of \$90.00 which would make him the high bidder so he requested that the board authorize him to award to the low bidder once that is determined.

Mr. Brinkworth moved to authorize Mr. Lahanis to award to low bidder, Mr. Wilkinson seconded, all voted in favor.

Mr. Lahanis stated that the low bidder for the 4X4 utility vehicle was Jacobi Sales which was the Kawasaki 2012 Mule 610 4X4 at \$6,900.00. He stated that they have taken it out

and used it and it will meet their needs so he recommended approving the \$6,900.00 to Jacobi Sales. He also stated that he has spoken with the insurance company and they are going to be reimbursed full price minus the deductible.

Mr. Brinkworth moved to approved, Mr. Wilkinson seconded, all voted in favor.

COMMUNICATIONS - PUBLIC:

Mr. Copperwaite was representing Ayres II, LLC who is constructing a Zaxby's Restaurant in the Purdue Research Park. He stated that it is his understanding that credits have already been issued because the sewer lines are in place but some of the credits need to be allocated to the Zaxby's project. He added that he was present to request permission to connect. He presented site plans and calculated sewer credits to the board to review.

Mr. Christmas stated that the Purdue Research Park submitted a request for 17,000 credits so we need to make sure what those were for and make sure that it is okay to allocate some to this project.

Mr. Lahanis stated that he needs to verify that information because spread sheet that was put together with IDEM shows where the request was made for 17,500 but he does not show where they were approved by IDEM. He stated that he needs verify that final approval was given so if the board wants to give him conditional approval on him getting that information together, he will do that.

Mr. Christmas stated that Clark Dietz did perform a capacity certification for that development as well as required by EPA so that was submitted to EPA.

Mr. Lahanis stated that he is showing one other request for that property. He added that the Purdue Bank was the last project to go in back in September of 2010 and they used 140 credits but he doesn't have a total on what was used out of that so until he gets that, they could conditionally approve until he can verify with IDEM.

Mr. Brinkworth motioned to approve contingent upon Mr. Lahanis' findings, Mr. Wilkinson seconded, all voted in favor.

COMMUNICATIONS - CITY OFFICIALS

NONE

SEWER ADJUSTMENTS:

Ms. Welsh stated that Mr. Leroy Brown would like to have a refund \$719.22 because his house at 3833 Fiske Drive burned down about 10 years and he has been receiving water bill because he has a spicket to maintain a garden that he has there.

Mr. Brinkworth asked what we are doing on vacant lots now.

Ms. Welsh replied that if there is a structure, they will receive a minimum bill and if there is not a structure, we do not bill for sewer. She added that if there is impervious area on the lot then we would bill for storm water.

Mr. Brinkworth motioned to approve, Mr. Wilkinson seconded, all voted in favor.

Ms. Welsh stated that she wanted to make the board aware that her office is still understaffed since the beginning of the year and liens are not done. She added that they really need to get another person in there ASAP.

Mr. Brinkworth motioned to approve, Mr. Wilkinson seconded, all voted in favor.

FINANCIAL REPORT:

Mr. Wilkinson stated that his report basically sets out the billings that were generated and the deposits that were collected and the difference turns into liens. He added that the main point is that in 2010, we had about 6.7% of bills not being collected and in 2011, we cut that in half to about 3.2%.

NEW BUSINESS:

Item #1 - Sam Lahanis re: request to pay claims twice a month

Mr. Lahanis explained that their claims have been going to the Board of Works each week for approval and they should be coming to this board for approval and added that all claims have been approved properly.

Mr. Gibson stated that he met with the controller because there some issues with some bills being a little late occasionally and the controller has agreed to, on trial basis that claims could be approved by this board and the checks would be cut the following week. He added that it is normally done once a month but we will try it twice a month on a trial basis.

Mr. Lahanis stated that they were having issues with getting the claims paid during the transition with them not getting submitted in a timely manner and then weren't being processed properly.

Mr. Gibson stated that there is a lot of utility stuff that used to be handled by EMC and is now handled by the city and those are a little more time sensitive.

Mr. Lahanis stated that everything should work out fine if they are cutting checks twice a month and that should avoid any deadlines or late fees.

Mr. Brinkworth moved to approve claims twice a month, Mr. Wilkinson seconded, all voted in favor.

OLD BUSINESS:

Item #1 - Clark Dietz Update

Mr. Christmas reported that he is checking on the status with IDEM of the NPDES permit that was submitted back in September 2011. He added that he hasn't heard anything and that the existing permit would expire on March 31st. He stated that they had indicated that they would be getting out the draft permit to us ASAP and he actually thinks that Mr. Sartell received the pre-public notice of the draft permit yesterday. He explained that the city has two weeks to review it and give feedback to IDEM so they can start their official public notice period for the new permit. He then moved on to the SSO response plan and said that the board should have received a draft of the modified SSO response plan that was prepared in accordance with the discussion that they've had with EPA. He stated that if the board so chooses then he could go ahead and submit that as it is drafted.

Mr. Wilkinson asked about the manholes being relined in Basin 16.

Mr. Christmas replied that basically the EPA asked, particularly in Basin 16 where rehabilitation is ongoing, that every manhole that was previously being monitored to

continue being monitored even if it hasn't been active in the last 24 months.

Mr. Brinkworth motioned to finalize and send, Mr. Wilkinson seconded, all voted in favor.

Mr. Christmas stated that on the Jacobs Creek project, there has been some feedback from DNR and they should be processing and approving DNR permit. He added that the board should have received an amendment to the contract for the Jacobs Creek design and that the wetland determination of delineation wasn't included in the scope. He then asked for the board's consideration to approve the amendment in the amount \$3,760.00 for the work that was associated with that wetland determination of delineation.

Mr. Brinkworth motioned to approve the change in scope and price, Mr. Wilkinson seconded, all voted in favor.

Mr. Christmas stated that there is one easement that is outstanding on that project and Mr. Fifer is continuing to move forward with trying to acquire it.

Mr. Gibson stated that he thinks Mr. Fifer has filed a motion in court but we can always dismiss it if we reach an agreement.

Mr. Christmas stated that he does have the agreement and the bonds and insurance from TSI Paving who was awarded the project and recommends execution of the agreement by the board today. He stated that they are fine with notice to proceed contingent upon that final easement being acquired.

Mr. Brinkworth asked if they can actually do their clearing on the other two sites.

Mr. Christmas replied yes that there is an existing sewer easement there so they can use it to get back to the area that needs to be cleared. He added that is why he is recommending executing the agreement today and he will issue a partial notice to proceed so that they get the clearing operation done that needs to be done by April 1st.

Mr. Brinkworth motioned to approved subject to Mr. Gibson's approval, Mr. Wilkinson seconded, all voted in favor.

Mr. Christmas stated that he did submit a scope of the Chapel Creek lift station evaluation and asked if anyone had any questions.

Mr. Brinkworth asked if he had a set of plans, could he go in and check to see if it was built properly.

Mr. Christmas replied that he could go in and review it.

Mr. Brinkworth stated that he thought that would be a good idea to at least see what direction we need to head in.

Mr. Christmas stated that is part of the scope and the board could approve Item #1 to get that started.

Mr. Gibson stated that he thinks that is fine and he could work in coordination with EMC.

Mr. Sartell said that the wet well is so shallow that the pump can't keep up.

Mr. Gibson asked that EMC get together a small history of what has been done out there.

Mr. Lahanis stated that he thinks it is going to take a capital project to fix it.

Mr. Gibson stated that it sounds to him like we need a reevaluation from EMC and a recommendation to the board to add it to capital improvement and then we will have to judge it with all of the other projects. He also asked that EMC put together a slight history of what we have done there in the past.

Mr. Christmas mentioned that task #3 included a capacity evaluation that the board may want done at this time.

Mr. Brinkworth motioned to approve Scope Item #1 and Item #3 in the Professional Services Agreement with Clark Dietz, Mr. Wilkinson seconded, all voted in favor.

EMC REPORT:

Mr. Sartell reported on the following:

- Pulled #9 RAS pump for repair and we are in the process of acquiring three quotes for that repair.
- Pulled #1 pump at Chapel Creek and cleaned debris from impeller on the 10th and 17th.
- Maintenance replaced coolant pump in the UV system.
- Adjusted closing speed on the 530 air actuated check valve at Charlestown Road Lift Station.
- Replaced CPU processor SLC 505 at the #120 Raw Wastewater pump station.
- Maintenance unstopped the scum pump at the #430 scum station.
- Replaced a bad battery for the PLC at LaFollette Lift Station and reprogrammed the PLC.
- Maintenance replaced the upper belt on the #1 Sludge Filter Press.

Mr. Lahanis stated that he did receive contact from the utility services company regarding the pump. He said that he spoke with Steve and told him that at this time, he didn't feel that he was obligated to pay the bill at all because of the condition of the pump when they received it back and work was not completed. He added that Steve requested that he send a copy of the report that we received from the other company that made the repairs on the pump and he would review it. He stated that he has not heard back from him yet. He added that Steve will probably, at some point, want to appear before the board to discuss some kind of payment for the work that was completed. He also stated that at this time, he does not recommend paying them anything.

CLAIMS

February Claims

Mr. Sartell presented the following Sanitary Sewer Claims for approval:

<u>VENDO</u>	<u>INVOIC</u>	<u>DATE</u>	<u>COST</u>	
American Water- EMC	MA007-2001 8096	2/1/201 2	\$147,620. 31	February Wastewater Operations Fee
February 23, 2012 Sewer Board Meeting			\$147,620. 31	Total for February

Mr. Wilkinson stated that we have a large amount of credits built up and they total more than the bill so he didn't know if we could do a memo of credit payment. He added that the credits have been languishing through last year.

Mr. Lahanis stated that issue had been resolved in the December billing.

Mr. Gibson said that we need to sit down as a board and get on the same page with this. He suggested maybe a quick work session just to go through those numbers and verify them.

Mr. Lahanis recommended that they pay our agreement amount with EMC for February because they are owed.

Mr. Brinkworth motioned to approve, **Mr. Wilkinson** seconded, all voted in favor.

Mr. Lahanis presented the following Sanitary Sewer Claims for approval:

Vendor	Invoice	Date	Cost	Description
Ace Hardware	212831, 212861, 213700, 213443, 214274, 214181, 214505, 214182	12/27, 12/28, 1/16, 1/10, 1/25, 1/24, 1/31, 1/25, 2/7, 1/26, 2/9 & 2/14	\$ 296.30	Misc Supplies
Air Svcs Southern IN	3764	20-Jan	1,106.27	Repair svcs
Airgas Mid America	111713146	31-Jan	86.08	
Aqua Utilities Svcs	1169	30-Jan	1,266.50	Boom truck Svc
Black Diamond	688836	15-Feb	45.00	Pest Control
Carriage Ford	C73880	8-Feb	1,310.14	Repair & training
Cintas	302658844, 302661008 & 302639279	2/10, 2/15 & 12/30	237.10	Uniforms & Rugs
Clark Ditez	410108, 410110, 410111 & 410112	2/7/2012	14,186.95	HVAC Svc
Crush Bearings & Drives	2037	1/26/2012	164.90	Timken 472157
Delta Svcs	49134, 49131 & 49123	2/13/2012	9,780.78	Svc
Eyetrionics	1160ET & 1157ET	2/8 & 2/15/2012	1,696.74	Clutch Assembly & Repair
FED EX	7-783-58450	2/8/2012	758.02	Package Delivery
Fleet Svcs	44551	2/8/2012	67.30	oil change

Gripp, Inc	310501	2/7/2012	\$ 1,154.50	Professional Svcs
Haemeyer North America	89-6679111, 89-66791-22, 89-66938-11, 89-6691-11 & 89-66791-12	1/26, 1/26, 1/30, 1/31 & 2/6	\$ 436.07	Misc Supplies
Home City Ice	2017121121	2/6/2012	\$ 77.50	
IMI	6064490	2/13/2012	\$ 325.50	Sewer Svc 1139
Inter-City Auto	361931, 361419, 361516 & 361630	2/14, 2/6, 2/7 & 2/8	\$ 87.52	Equip parts/ supplies
Komline-Sanderson	AM12791	2/8/2012	\$ 143.53	Feet, Seal, Side, MOLD
Lee Supply	5313664	1/24/2012	\$ 24.46	
Marvins Auto Svc	31262	2/8/2012	\$ 319.45	Auto svc
Office Depot	1440780360, 597429854001 &	2/7, 2/8 & 2/10	\$ 404.71	Office supplies
Office Supply	172135	2/2/2012	\$ 14.99	Ink combo
Quality Repair Svc	19971	2/6/2012	\$ 674.00	Shoes
Retailer's Supply	305711	2/8/2012	\$ 295.59	Toiletries
Sewer Equip of America	0000116951	2/10/2012	\$ 1,407.81	Misc Equip
Stantec Consulting Svcs	562573 & 563199	2/3 & 2/7	\$ 11,234.10	Pro Svcs
USA Bluebook	593309	2/7/2012	\$ 261.87	supplies
Win.net	103123-113	2/13/2012	\$ 56.94	Internet
World Diamond Source	103890	2/7/2012	\$ 98.74	2" Electroplate
VWR	50102754	2/7/2012	\$ 253.87	Gloves
Verizon	2680082401	2/1/2012	\$ 989.03	cell phone
Xerox	59740161	2/1/2012		Copier
			\$	
		Total:	\$ 49,262.26	

Sewer Board Meeting - February 23,

Mr. Lahanis stated that the cell phone charges are higher than usual and he is checking into but recommends the board's approval on this month's claims.

Mr. Wilkinson stated that Clark Dietz claim is an underpayment compared to bill.

Mr. Gibson recommended approving this month and make up difference next month.

Mr. Brinkworth motioned to approve, Mr. Wilkinson seconded, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:00 a.m.

Jeff M. Gahan, Mayor

Vicki Glotzbach, City Clerk