

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, FEBRUARY 23, 2017 AT 9:15 A.M.**

**PRESENT:** Ed Wilkinson, member, Nathan Grimes, member and Mayor Gahan, president.

**ALSO PRESENT:** April Dickey, Rob Sartell, Linda Moeller, Shane Gibson and Mindy Milburn.

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson moved to approve the February 9, 2017 Regular Meeting Minutes as amended, Mr. Grimes second, all voted in favor.**

**BIDS/CONTRACTS:**

**Jacobs Creek Interceptor Design Bid and Inspection Contract**

**Mr. Sartell** stated that Mr. Gibson has reviewed this and signed off on it. He explained that if they have any questions a representative from HWC is here to answer them.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**Market and East 9<sup>th</sup> Manhole Bids**

**Mr. Sartell** presented bids for a new manhole installation on East Market between 9<sup>th</sup> and 10<sup>th</sup>. He explained that they have three houses that come in on the common lateral in the middle of the line between two manholes and they need an access point.

AllTerrain Paving & Construction	\$13,223.00
C.C.E., INC	\$25,800.00
Lawyer Excavation	\$28,100.00

He recommended they go with the lowest bid from AllTerrain Paving & Construction.

**Mr. Wilkinson moved to approve the low bid from AllTerrain in the amount of \$13,223.00, Mr. Grimes second, all voted in favor.**

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS:**

**Mr. Gibson** presented a list of projects that they spoke last week that they want to rollover or amend the budget for. Said list is on file with the City Clerk's office. He stated that they are requesting that the board amend the budget to reflect these projects. He explained that the cash is available and this option made much more sense.

**Mr. Wilkinson** asked if this total amount would be added to the budget.

**Mr. Gibson** replied yes. He explained that instead of doing an encumbrance they will amend the budget and that is probably how they will continue to do it in the future.

**Mr. Wilkinson moved to amend the budget to include Old Vincennes Project \$2,056,770.00, Jacobs Creek/Uphill \$112,000.00, McLean Lift Station \$222,910.00 and Grant Line Life Station \$835,787.00. Mr. Grimes second, all voted in favor.**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented an adjustment request for Kevin Garza in the amount of \$1,971.30 for a leak that occurred in the backyard supply line. She explained that the water went into the yard and the leak was repaired by S&M Nix Enterprises. Supporting documents attached.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**Mrs. Dickey** presented an adjustment request for Sharon R Budd in the amount of \$2,375.26 for a leak from the house to the meter. She explained that the water went into the yard and the leak was repaired by Don Williams Plumbing. Supporting documents are attached.

**Mr. Grimes moved to approve, Mr. Wilkinson second, all voted in favor.**

**FINANCIAL REPORT:**

**Mr. Wilkinson** stated that the December report is in and they carried money that was just passed for the budget adjustment which allows them to complete all the construction projects that were listed in the 2016 budget.

**NEW BUSINESS:**

**1. Larry Green, Green Services re: Sewer backups at 1209 and 1211 State Street**

**Mr. Green** stated that he owns a building at 1209 State Street and explained that they have had the sewers backup into their building and now it is starting to come into the apartments through the toilet and tub. He explained that he spoke with Mr. Sartell about it and it was relayed to him that that there are four trunk lines that feed into the main line and if they could raise the lines to tie into the manhole it would alleviate the problem. He stated that he thinks that they force 1000 gallons down and suck 1000 back and that seems to help for a while but then the lines get clogged again. He explained that he spoke with a plumber who quoted \$5000 to do the work and he can't afford that so he is asking the board for guidance.

**Mr. Sartell** explained that when their lines get the high flows it fluctuates and when there is water above the elevation where his line comes in his waste cannot get out. He stated that Mr. Green needs to bring the lines down to a manhole at a lower elevation to give him proper fall, but that is on private property and he can't go onto the property to do work without the board's approval. He added that it is probably something they can do in house if it isn't too deep for a fraction of the cost but again he has to have permission to do it.

**Mr. Gibson** stated that if the board decides to go that route they would definitely need permission to go onto the property. He explained that their policy in the past has been that

lateral lines on private property is the responsibility of the property owner. He stated that if they use their own crew that is slightly different but it will require approval from the board.

**Mr. Green** stated that they are welcome to come on to the property and do whatever needs to be done.

**Mr. Wilkinson** asked if they have dealt with this before.

**Mr. Sartell** explained that this is a unique situation because it comes into the bottom of the line.

**Mr. Grimes** stated that it sounds like it was installed incorrectly and asked how old the building is.

**Mr. Green** replied approximately 78 years old.

**Mr. Gibson** stated that if the board is so inclined they would want to make sure to limit it to these types of unique situations.

**Mr. Wilkinson** asked for clarity on what they want to do.

**Mr. Sartell** explained that they will run the lateral line at a certain elevation to a manhole and tap it in. He stated that he will get with a construction crew and have them work up a cost estimate and get back with the board.

**Mr. Wilkinson** stated that he is not prepared to approve anything without drawings of what they intend to do.

**Mr. Gibson** asked that Mr. Sartell get with Mr. Green to get the cost estimates and drawings and then bring them back to the board.

**Mr. Green** asked what kind of timeline he would be looking at because he has offered his tenants money to move out but they are having a hard time finding a place.

**Mr. Gibson** stated that they have a board meeting every two weeks so he can expect a decision by then.

**2. Lois Endris (Treasurer), Scott Clark (Auditor) and Todd Scannell (Recorder) re: To coordinate timeline for sewer liens**

**Ms. Endris** explained that their goal is to coordinate their three offices with the city to provide a smooth and timely process with regards to sewer liens and releases to provide a better collection result. She stated that they want to discuss the timing and frequency of the lien process to obtain the most efficient method of collection to coordinate with their tax billing cycle. She explained that they are given the liens four times a year but there are two crucial dates that if they meet they can them included on the spring tax bill and during fall tax collection time. She stated that this would provide a quicker turnaround for the collection process and they are asking for a coordinated effort for spring and fall to be submitted by March 1<sup>st</sup> and October 1<sup>st</sup> of each year. She requested that a policy be established between the sewer board and the county officials so that they can ensure that they meet these target dates to produce a better result for both parties.

**Mr. Gibson** stated that they do understand that it is a lot of work for them so the city is willing to do whatever is needed of them. He asked that they coordinate with Mrs. Dickey on these dates.

**Ms. Endris** asked Mrs. Dickey if those dates are workable.

**Mrs. Dickey** replied yes.

**Mr. Gibson** stated that the only parameters they have it to get four out a year and whatever works for them the city will make it happen. He asked Ms. Endris to get the deadlines to Mrs. Dickey in writing and then either she or the board will okay it for them.

**Mrs. Endris** stated that they get request for lien releases daily and asked if there is a way that they can work together to clean those up because it does prevent individuals from closing on properties to purchase new properties.

**Mr. Gibson** suggested that they schedule a meeting with himself, Mrs. Dickey and whoever else they think would be useful in cleaning that up.

### **OLD BUSINESS:**

#### **1. Wes Christmas re: Clark Dietz Update**

**Mr. Christmas** stated that Grant Line Lift Station continues to progress. He explained that the painting of the interior buildings has been completed and they have moved on to electrical work. He stated that they hope to get to the last phase of the work in the next couple of weeks. He explained that one of the projects they discussed carrying funds over for is Old Vincennes Road and they are still on track to have that go out for bid at the end of spring.

### **UTILITY REPORT:**

#### **Wastewater Utility Monthly Report for December 2016**

##### **Influent / Effluent Quality**

The treatment facility had an excursion for final CBOD milligrams per liter for the month of December. This was due to an industrial client's effluent being high in sugar content. The Utility is working with the industry to get them into compliance

##### **Pretreatment**

There were 36 grease trap inspections of restaurants and food preparation facilities. Bert Huncilman & Son had their annual inspection. Product Specialties was fined \$500.00 for permit violations.

##### **Facility Operations**

66 dry tons of bio solids were removed from the WWTP. The WWTP was at 97% of its Total Suspended Solids design limit and at 65% of its CBOD design limit. There were 4.79 inches of rain for the month

##### **Preventative and Unscheduled Maintenance**

187 preventative work orders were completed and 20 corrective work orders were completed for the WWTP and Lift Stations

##### **Highlights**

The maintenance crew, Trojan Inc. and Delta Electric replaced a leaking UV arm module and ballasts with a new unit.

The maintenance staff replaced air actuated check valve #510 at Basin #14 Lift Station with a hydraulic cushioned check valve.

The maintenance and collection crew cleaned the wet well at The Pines Lift Station.

The maintenance staff replaced the sump pumps in the #520 basement and cleaned out the check valves of the #060 sump pumps.

**Sanitary Collection System**

<i>Project</i>		<i>Current Month</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>4,520</i>		<i>93,198</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>8,306</i>		<i>93,195</i>	
<i>CIPP Installed/ft</i>		<i>0</i>		<i>23,886</i>	
<i>Tap Inspections</i>		<i>10</i>		<i>131</i>	
<i>Locates</i>		<i>472</i>		<i>10,200</i>	
<i>Pipe Patches</i>		<i>0</i>		<i>11</i>	
<i>Call Outs</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>21</i>	<i>0</i>	<i>3</i>	<i>18</i>	<i>1</i>	<i>4</i>

**Sanitary Sewer Overflow Monitoring**

There was 1 rain events that required Stantec monitoring and 3 overflows

**Preventative and Unscheduled Maintenance**

1 preventative work orders were completed and 0 corrective work orders were issued for the Collection System. There were 21 Customer Service requests 3 of those requests were for blockages in the main line.

**Construction Highlights**

<b># Manhole Repairs</b>	<b>#Manhole Installations</b>	<b>#Pipe Patches</b>
<b>0</b>	<b>0</b>	<b>0</b>

**Main Line Repairs**

**Annual/Semi Annual Routine Sewer Cleaning**

**Facility Safety**

The monthly safety inspection rating was 97.6%  
 The safety training topics for December was one General Industrial Safety and Winter Driving Awareness.

**Projects**

**McLean Lift Station**

This project is substantially complete. Fencing , site work and punch list still pending.

**Reline New Albany**

We are currently lining Basin #28. Basin #7 will be next and then back to Basin #10 and some finish work in Basin #15.

**Grantline Road Lift Station Project**

Work on the electrical control building has started walls are up and the roof is complete. Electrical control equipment is being installed. Meter vault is complete.

**LED Lighting Project**

The lighting project is 2/3rds complete. Expanded the project to include new garages and 520 building.

**Bellwood Generator Project**

Project started on 2-17-17 with directional boring. The generator has been repainted to the clients specifications. Clinets to provide roofing shingles for control panel shelter.

**CLAIMS:**

Mrs. Moeller presented claims from 02/09/17/02/22/17 in the amount of 191,527.89 for approval.

<b>Vendor Name</b>	<b>Amount</b>	<b>Department</b>
INDIANA AMERICAN WATER	1,650.00	SEW
NEWS AND TRIBUNE	25.53	SEW
SILVER CREEK WATER	1,290.80	SEW
OFFICE SUPPLY COMPANY, INC	189.01	SEW
OFFICE SUPPLY COMPANY, INC	36.75	SEW
OFFICE SUPPLY COMPANY, INC	1,019.95	SEW
OFFICE SUPPLY COMPANY, INC	492.77	SEW
OFFICE SUPPLY COMPANY, INC	239.42	SEW
COPIER MART	4,995.00	SEW
DATA VAULT	30.00	SEW
ASSURED NL INSURANCE AGENCY	150.00	SEW
CROWN SERVICES INC	480.00	SEW
CROWN SERVICES INC	480.00	SEW
SECURITY PROS, LLC	895.00	SEW
SECURITY PROS, LLC	1,282.00	SEW
SECURITY PROS, LLC	74.00	SEW
TWO MEN AND A TRUCK	290.00	SEW
<b>Total</b>	<b>13,620.23</b>	
ACE HARDWARE	33.31	WWTP
ACE HARDWARE	22.49	WWTP
ACE HARDWARE	4.94	WWTP
ACE HARDWARE	44.07	WWTP
ACE HARDWARE	30.46	WWTP
ACE HARDWARE	16.71	WWTP
ACE HARDWARE	86.73	WWTP
ACE HARDWARE	21.56	WWTP
ACE HARDWARE	17.79	WWTP

ACE HARDWARE	13.49	WWTP
ACE HARDWARE	61.59	WWTP
ACE HARDWARE	25.16	WWTP
ACE HARDWARE	(41.68)	WWTP
ACE HARDWARE	51.91	WWTP
ACE HARDWARE	6.20	WWTP
ACE HARDWARE	11.66	WWTP
ACE HARDWARE	73.92	WWTP
ACE HARDWARE	12.56	WWTP
COYLE CHEVROLET	24,155.00	WWTP
RINKY DINKS	30.00	WWTP
SHERWIN-WILLIAMS	77.19	WWTP
SHERWIN-WILLIAMS	37.93	WWTP
MURPHY ELEVATOR COMPANY, INC.	331.60	WWTP
CLARK-FLOYD LANDFILL LLC.	4,989.82	WWTP
BIG O TIRES	(25.98)	WWTP
BIG O TIRES	571.12	WWTP
QUILL	86.88	WWTP
QUILL	26.97	WWTP
QUILL	20.90	WWTP
QUILL	21.99	WWTP
QUILL	357.96	WWTP
QUILL	17.99	WWTP
QUILL	27.99	WWTP
QUILL	178.36	WWTP
CINTAS #302	55.22	WWTP
CINTAS #302	55.22	WWTP
CINTAS #302	299.84	WWTP
HMB PROFESSIONAL ENGINEERS	545.00	WWTP
CLARK-DIETZ	5,237.53	WWTP
CLARK-DIETZ	12,579.00	WWTP
HANNUM,WAGLE & CLINE	1,400.00	WWTP
CULLIGAN WATER SYSTEMS	80.00	WWTP
SUNBELT RENTALS	50.00	WWTP
VERIZON WIRELESS	1,566.35	WWTP
ORR SAFETY EQUIPMENT CO.	85.00	WWTP
MIKE SMITH FIRESTONE	390.00	WWTP
RED WINGS SHOE STORE	184.99	WWTP
STEMLER PLUMBING, INC	750.00	WWTP
BYRNE'S GARAGE INC.	581.32	WWTP

BYRNE'S GARAGE INC.	145.01	WWTP
RADIOLAND INC.	750.00	WWTP
MAC CONSTRUCTION & EXCAVATING	2,389.79	WWTP
HOME CITY ICE CO.	158.00	WWTP
BEAM, LONGEST AND NEFF LLC	2,373.20	WWTP
S & M PRECAST	523.20	WWTP
DELTA SERVICES, LLC	1,234.16	WWTP
DELTA SERVICES, LLC	2,069.00	WWTP
DELTA SERVICES, LLC	2,764.06	WWTP
EYE-TRONICS	1,385.50	WWTP
EYE-TRONICS	2,597.95	WWTP
EYE-TRONICS	791.62	WWTP
HOME DEPOT	(80.14)	WWTP
HOME DEPOT	74.90	WWTP
HOME DEPOT	74.90	WWTP
HOME DEPOT	80.14	WWTP
HOME DEPOT	172.40	WWTP
HOME DEPOT	247.76	WWTP
AIRGAS-MID AMERICA	121.11	WWTP
PRO4MANCE CONTRACTING SERVICES	500.00	WWTP
TEMPLE & TEMPLE EXCAVATING	68,166.00	WWTP
ONESOURCE WATER	392.16	WWTP
NCL OF WISCONSIN INC	275.62	WWTP
HACH COMPANY	269.36	WWTP
HACH COMPANY	524.11	WWTP
HACH COMPANY	209.80	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	376.19	WWTP
MEINERS MEDICAL,FIRE & SAFETY	150.00	WWTP
MEINERS MEDICAL,FIRE & SAFETY	147.32	WWTP
IDEXX DISTRIBUTION, INC	203.03	WWTP
TELEDYNE ISCO	130.00	WWTP
IUPPS	459.80	WWTP
ELEMENT MATERIALS TECHNOLOGY	56.70	WWTP
ELEMENT MATERIALS TECHNOLOGY	108.40	WWTP
IWEA-INDIANA WATER ENV ASSOC.	35.00	WWTP
IWEA-INDIANA WATER ENV ASSOC.	35.00	WWTP
NAPA OF NEW ALBANY	29.48	WWTP
NAPA OF NEW ALBANY	107.50	WWTP
NAPA OF NEW ALBANY	36.64	WWTP
NAPA OF NEW ALBANY	18.32	WWTP



NAPA OF NEW ALBANY	64.52	WWTP
GOTTA GO INC.	2,187.00	WWTP
CONSTELLATION NEWENERGY	2,428.71	WWTP
HAYES SHOES	100.00	WWTP
KIPER HIBBARD INC.	250.00	WWTP
KIPER HIBBARD INC.	1,030.74	WWTP
KIPER HIBBARD INC.	1,130.00	WWTP
TEMPLE & TEMPLE *ESCROW*	7,574.00	WWTP
NETWORKFLEET INC	57.48	WWTP
ANYTIME ELECTRIC LLC	340.00	WWTP
CRAWFORD, BEAU TYLER	225.90	WWTP
TEKNON CONTROLS, INC	280.00	WWTP
<b>Total</b>	<b>161,029.40</b>	

GIBSON LAW OFFICE, LLC	865.38	TU
SILVER CREEK WATER	9.47	TU
SILVER CREEK WATER	9.47	TU
SILVER CREEK WATER	9.47	TU
SILVER CREEK WATER	9.47	TU
SILVER CREEK WATER	9.47	TU
SILVER CREEK WATER	9.47	TU
SILVER CREEK WATER	9.47	TU
SILVER CREEK WATER	7.92	TU
CLARK CO. REMC	201.42	TU
CLARK CO. REMC	128.98	TU
CLARK CO. REMC	194.39	TU
CLARK CO. REMC	314.85	TU
CLARK CO. REMC	191.85	TU
CLARK CO. REMC	155.71	TU
FLOYDS KNOBS WATER	127.90	TU
FLOYDS KNOBS WATER	19.40	TU
EDWARDSVILLE WATER CO.	17.00	TU
DUKE ENERGY	25.34	TU
DUKE ENERGY	880.36	TU
DUKE ENERGY	56.79	TU
DUKE ENERGY	575.29	TU
DUKE ENERGY	386.16	TU
DUKE ENERGY	1,622.40	TU
DUKE ENERGY	199.76	TU
DUKE ENERGY	1,397.79	TU
DUKE ENERGY	951.66	TU

FLEETONE MSC 30425	4,351.69	TU
SPECTRUM BUSINESS	1,800.00	TU
GIBSON LAW OFFICE, LLC	865.38	TU
HARRISON CO. REMC	419.32	TU
HARRISON CO. REMC	75.58	TU
TIME WARNER CABLE	279.90	TU
TIME WARNER CABLE	699.75	TU
<b>Total</b>	<b>16,878.26</b>	

**Grand Total      191,527.89**

**Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:46 a.m.

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Mayor Gahan, President

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Mindy Milburn, Deputy City Clerk