

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY,  
INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE  
CITY-COUNTY BUILDING ON THURSDAY, FEBRUARY 25, 2016 AT 9:15 A.M.**

**PRESENT:** Mayor Gahan, president, Ed Wilkinson, member and Nathan Grimes,  
member.

**ALSO PRESENT:** Wes Christmas, April Dickey, Linda Moeller, Rob Sartell, Larry  
Summers, Shane Gibson and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson moved to approve the February 11, 2016 Regular Meeting Minutes,  
Mr. Grimes second, all voted in favor.**

**BIDS/CONTRACTS:**

**COMMUNICATIONS - PUBLIC:**

**Alex Kelly** stated that they want to turn over ownership of the lift station at Reflection  
Lake.

**Mr. Sartell** stated that they have been operating for the last five years and there are one  
or two houses on it and they didn't have the funds to bring that station up to our  
specifications. He said that it has been inspected and he has no problem with it being  
turned over so he will get will Mr. Gibson to make sure that property is deeded to us.

**Mr. Wilkinson** asked how many lots there are.

**Mr. Kelly** stated that there are 24.

**Mr. Sartell** stated that they have done everything to comply so he doesn't have a problem  
with the board approving it.

**Mr. Wilkinson moved to approve the lift station at Reflection Lake for acceptance  
into the system, Mr. Grimes second, all voted in favor.**

**COMMUNICATIONS - CITY OFFICIALS:**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented a leak adjustment request for Carolyn Basham in the amount of  
\$653.98 for a leak that occurred at the shutter valve under the kitchen sink. She  
explained that the water went to the floor and under the house and that the leak was  
repaired by Hoosier Handyman. Supporting documents are attached.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**Mrs. Dickey** presented a leak adjustment request for Stephanie Smith in the amount of  
\$1,225.29 for a leak that occurred at the outside hose spigot. She explained that the water  
went into the yard and that the leak was repaired by S & J Home Repair. Supporting

documents are attached.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**Tabled Adjustments**

Cross Creek Property Mgmt.	\$2,305.10
Cross Creek Property Mgmt.	\$7,486.52
Cross Creek Property Mgmt.	\$1,032.44
Jason Jahn	\$2,981.40
Colonial Club Homeowners	\$14,591.75

**Mr. Gibson** stated that he sent out another draft and asked that the board review it and let him know if there are any further changes so that it can be wrapped up next month.

**Mr. Grimes** asked if it has to go before any other body.

**Mr. Gibson** replied no and stated that it is within this board’s jurisdiction so the board needs to look at it, approve it and pass it by resolution.

**FINANCIAL REPORT:**

**Mr. Wilkinson** stated that the billing this month was back up to normal and we billed \$1,133,000.00 which is right where it should be.

**NEW BUSINESS:**

**1. Mohammad Nouri re: Sewer Credits for 108 Daisy Lane Medical Plaza**

**Mr. Summers** stated that it is the medical complex on the corner of Daisy Lane and Green Valley Road. He said that he is assuming that Mr. Nouri is waiting to find out about the curb cut out there.

**Mayor Gahan** asked if that it will stop the project if the curb cut is not granted.

**Mr. Summers** stated that is the way he understands it.

**2. Rob Sartell re: Approval to issue Administrative Order to Knob Pointe Apartments**

**Mr. Sartell** explained that on about a yearly basis they violate the sewer use ordinance by not maintaining their sewer system and then they call around for help and if there is not a plumber available, we have to go out there and take care of their mess. He said this will require them to televise, clean and turn tapes over to our department on an annual basis plus we will get reimbursed the \$2,800.00 in expenses that we incur by going out there on a Saturday afternoon to clean up their mess.

**Mr. Wilkinson** asked Mr. Gibson if he has reviewed it.

**Mr. Gibson** replied yes and stated that Mr. Sartell needs help.

**Mr. Sartell** stated they are out there every 12-18 months and IDEM is not going to care whether those sewers belong to them or not; they will jump on us.

**Mr. Wilkinson moved to approve the procedure, Mr. Grimes second, all voted in favor.**

## **OLD BUSINESS:**

### **1. Wes Christmas re: Clark Dietz Update**

**Mr. Christmas** stated that earlier in the week he distributed 60% plans on the Grant Line Lift Station project and he will be meeting with Mr. Sartell and his staff to go over those plans. He also stated that everything is progressing well and should be on tract to get it out to bid in the spring. He then said that survey continues on the Old Vincennes Lift Station project and will hopefully be wrapping up in the next couple of weeks so once that is in we can jump in and get going on the design and will be late summer before it is ready to go out to bid. He then stated that he received information from EPA on credits and explained that they released the credits that we have been due for many years and came back with some comments on the rest of the credits. He said that he will be putting together a response to try to meet somewhere in the middle between where we are and where they are because he really doesn't quite agree with the way they are wanting to issue the remaining credits.

**Mr. Grimes** asked how many they released.

**Mr. Christmas** stated that that they released the ones that they have been holding for about eight years which is 53,000 and they are wanting to issue the remainder as if it were an I&I removal project which is a one to five ratio. He said that he has issues with that because it is not really an I&I project.

**Mr. Gibson** stated that he and Mr. Christmas are working on broadening the GIS to more departments and consolidate expenses. He said that we have a couple of different departments that are operating now and we are going to bring it in house under the sewer server.

**Mr. Christmas** stated that it will be on the city's server.

**Mr. Gibson** stated that we will basically have several more departments using it as opposed to right now each department is on their own doing similar GIS layers so now we are going to bring it in house and have it one spot.

**Mr. Christmas** stated that it will be one license for the entire city rather than the way it is now with the city having several individual licenses. He added that the cost for the licenses that we have now will be about the same for one license for 100 users across the city which is what we will be switching to.

**Mr. Wilkinson** asked if each department will have their own password.

**Mr. Gibson** replied yes.

**Mr. Wilkinson** then asked if the server is big enough to handle it.

**Mr. Gibson** stated that our IT guy has looked at it and feels that it is capable of handling it. He added that he doesn't know about the future because it all depends on how much data we get together and accumulate and obviously we want to do better than we have.

**Mr. Christmas** explained that there is an agreement with Esri for the purchase of a license for the sewer utility. He said that what will happen is that license, storm water's license, etc. will go away and there will be one license that will be shared.

**Mr. Gibson** stated that he will be going to each board to ask for authority to execute the Esri license agreement to allow us to merge all of the various things that we have been doing into one place and have one user fee for us as a city. He added that the cost would

be divided by all departments and the cost should actually be less to each department than it is now.

**Mr. Wilkinson moved to grant Mr. Gibson authority to finalize the merge and execute any documents necessary to extend the license with Esri, Mr. Grimes second, all voted in favor.**

### **UTILITY REPORT:**

**Mr. Sartell** stated that the December report shows the problems that we have been dealing with the CBOD and Effluent. He explained that they have eliminated any issues at the plant and have moved out to the collection system and identified two clients that were violating the sewer use ordinance. He said that one of those have been removed from the system already and they are working on a plan to keep from discharging to the system. He stated that they are working with the second client to send out an Administrative Order so the board will probably see another one at the next meeting for approval. He also stated that once we eliminate those two we should be alright at the plant.

## **December 2015**

### **Influent / Effluent Quality**

The Treatment Facility continued to experience problems for the following parameters; Monthly CBOD mg/l and pounds, Weekly CBOD mg/l and pounds. We are currently conducting an investigation to determine the cause of these problems. As of December we have eliminated the possibility of contamination of our dilution water. Our Lab Techs have run QA/QC known samples to eliminate operator error and replaced the Final Sampler pump tubing. We have suspended the washing out of grout machines for the #110 Valve and Dump Building and the Basin #11 manhole Rehab projects. None of these actions have eliminated the CBOD excursions. We will expand our investigation into the collection system to determine if there are any customers that may not be in compliance.

### **Pretreatment**

There were 37 grease trap inspections of restaurants and food preparation facilities.

### **Facility Operations**

74 dry tons of bio solids were removed from the WWTP.

The WWTP was at 156% of its Total Suspended Solids design limit and at 73% of its CBOD design limit.

There were 6.16 inches of rain for the month

### **Preventative and Unscheduled Maintenance**

180 preventative work orders were completed and 22 corrective work orders were completed for the WWTP and Lift Stations

### **Highlights**

The maintenance crew replaced a pump motor at McLean Lift Station.

The maintenance crew replaced the #3 air actuated check valve at Mt. Tabor Lift Station with a hydraulic check valve.

Cleaned wet well at The Pines Lift Station.

**Sanitary Collection System**

<i>Project</i>		<i>December 2015</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		8,580		99,970	
<i>Sanitary Sewer Televised/ft.</i>		9,811		69,951.5	
<i>CIPP Installed/ft</i>		1,901		18,916	
<i>Tap Inspections</i>		10		100	
<i>Locates</i>		569		6,864	
<i>Pipe Patches</i>		2		24	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
27	0	4	23	1	5

**Sanitary Sewer Overflow Monitoring**

There were 2 rain events that required Stantec monitoring and observed 16 overflows.

**Preventative and Unscheduled Maintenance**

34 preventative work orders were completed and 1 corrective work order completed for the Collection System.

There were 27 Customer Service requests 4 of those requests were for blockages in the main line.

**Highlights**

**Construction Highlights**

**Basin #1A**

Pipe Patched 8” main at 201 W. Main St.

**Basin #2**

Repaired manhole 2-37 at 2014 Aebersold Ct.

**Basin #6**

Repaired 8’ of 8” main and repaired to lateral connections at 520 E. 8<sup>th</sup> St.

**Basin #22**

Pipe Patched 8” main to eliminate inflow point at 107 Edgemont Dr.

**Basin #35**

Raised unknown MH to grade to eliminate inflow point.

**Facility Safety**

The monthly safety inspection rating was 96.1%

The safety training topics for December were Ladder Safety and Proper Lifting Techniques.

**Projects**

**110/120 Valve replacement and Dump Station**

The 7th progress meeting has taken place and the 7th pay application will be submitted. The concrete drive to the Dump Building has been poured. Still awaiting the installation of two check valves in the #110 basement. Construction of the Dump Building is complete, roofing and felt has been installed and overhead door is installed. Interior work on the Dump Building is still progressing.

**Algae Control System**

The signed construction contract was sent to BLN Engineering. Graves will now start ordering laundry equipment. This should take 90 to 120 days for manufacturing.

**McLean Lift Station**

IDEM Construction permit was approved. The project was advertised on the 12<sup>th</sup> of February and the Pre-Bid is scheduled for the 25<sup>th</sup> @ 2:00 p.m.

**Reline New Albany**

We are in the process of bidding out manholes to be lined in basin #23 and are near completion with the inflow inserts. Brick manholes in Basin #11 have been lined and inflow inserts have been installed. Basin #15 has been lined except for the Federal Housing Property manhole lining and inflow inserts are yet to be completed. We are currently lining Basin #28. Basin #7 will be next and then back to Basin #10.

**WWTP Maintenance Garage**

Water and sewer lines have been run. Site has been preped and footings poured. Building materials have been delivered.

**SSO Flow Study**

Flow meters have been installed. Data is being collected by Clark-Dietz for analysis.

**Grantline Road Lift Station Project**

Preliminary design is at 60%.

**CLAIMS:**

**Mrs. Moeller presented the following claims for the period of 2/11/16 to 2/24/16:**

<b>Vendor Name</b>	<b>Amount</b>	<b>Departm</b>
INDIANA AMERICAN WATER	1,650.00	SEW
POSTMASTER	30,000.00	SEW
OFFICE SUPPLY COMPANY, INC	700.00	SEW
OFFICE SUPPLY COMPANY, INC	150.00	SEW
FLOYD COUNTY RECORDER	550.00	SEW



ACE HARDWARE	26 57	WWTP
ACE HARDWARE	2 21	WWTP
ACE HARDWARE	11 24	WWTP
ACE HARDWARE	22 22	WWTP
ACE HARDWARE	14 02	WWTP
ACE HARDWARE	22 42	WWTP
ACE HARDWARE	26 12	WWTP
ACE HARDWARE	26 22	WWTP
ACE HARDWARE	2 52	WWTP
ACE HARDWARE	55 70	WWTP
ACE HARDWARE	22 24	WWTP
ACE HARDWARE	0 05	WWTP
ACE HARDWARE	2 52	WWTP
ACE HARDWARE	12 01	WWTP
ACE HARDWARE	20 20	WWTP
DAN CRISTIANI EXCAVATING CO	200 26	WWTP
CLARK-FLOYD LANDFILL LLC.	2 467 62	WWTP
CLARK-FLOYD LANDFILL LLC.	2 705 54	WWTP
DELL MARKETING L.P.	2 002 54	WWTP
DELL MARKETING L.P.	126 62	WWTP
T.A. GINKINS COMPANY, LLC	55,545.75	WWTP
CLARKE MOSQUITO CONTROL	16 22	WWTP
CLARKE MOSQUITO CONTROL	5 207 16	WWTP
PREISER SCIENTIFIC	200 20	WWTP
QUILL	24 05	WWTP
QUILL	2 20	WWTP
QUILL	60 02	WWTP
QUILL	10 00	WWTP
QUILL	200 57	WWTP



QUILL	185 88	WWTP
QUILL	701 06	WWTP
QUILL	11 16	WWTP
QUILL	737 50	WWTP
CINTAS #302	57 02	WWTP
CINTAS #302	700 80	WWTP
CINTAS #302	57 02	WWTP
CINTAS #302	788 51	WWTP
MAC CONSTRUCTION ESCROW ACCT	0 821 85	WWTP
CULLIGAN WATER SYSTEMS	80 00	WWTP
MAC CONSTRUCTION & EXCAVATING	88,513.65	WWTP
RAWDON MYERS, INC.	0 850 00	WWTP
APPLEGATE, FIFER, PULLIAM, LLC	330 00	WWTP
J.R. HOE & SONS INC.	7 080 00	WWTP
DRS. AUTOMOTIVE	350 00	WWTP
DELTA SERVICES, LLC	735 00	WWTP
RODEFER MOSS & CO., PLLC	1 350 00	WWTP
GRIPP, INC.	150 00	WWTP
METRO ANSWERING SERVICE	55 00	WWTP
HOME DEPOT	12 01	WWTP
HOME DEPOT	175 00	WWTP
HOME DEPOT	750 00	WWTP
HOME DEPOT	50 00	WWTP
HOME DEPOT	737 82	WWTP
HOME DEPOT	30 68	WWTP
HOME DEPOT	37 82	WWTP
HOME DEPOT	312 11	WWTP
HOME DEPOT	57 37	WWTP
HOME DEPOT	70 62	WWTP

HOME DEPOT	61 08	WWTP
HOME DEPOT	320 16	WWTP
HOME DEPOT	51 25	WWTP
AIRGAS-MID AMERICA	112 82	WWTP
WASH-O-RAMA CAR WASH	22 00	WWTP
SEWER EQUIP. CO. OF AMERICA	220 86	WWTP
WILKINSON, SCOTT	10 61	WWTP
WILKINSON, SCOTT	11 01	WWTP
CRUM'S HEATING & COOLING	217 25	WWTP
AIR SERVICES SOUTHERN INDIANA	107 66	WWTP
LEHIGH HANSON	182 18	WWTP
NCL OF WISCONSIN INC	127 15	WWTP
NCL OF WISCONSIN INC	161 10	WWTP
CULY CONTRACTING, INC.	87,000.00	WWTP
RELIN AMERICA, INC	18,235.00	WWTP
RELIN AMERICA, INC	2 201 21	WWTP
HACH COMPANY	1 275 17	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	251 51	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	210 06	WWTP
ENVIRONMENTAL LABORATORIES INC	225 00	WWTP
ENVIRONMENTAL LABORATORIES INC	15 00	WWTP
MEINERS MEDICAL, FIRE & SAFETY	200 00	WWTP
MEINERS MEDICAL, FIRE & SAFETY	206 06	WWTP
TELEDYNE ISCO	010 00	WWTP
IUPPS	522 15	WWTP
BIG G SUPPLY	181 70	WWTP
ELEMENT MATERIALS TECHNOLOGY	121 72	WWTP
ELEMENT MATERIALS TECHNOLOGY	56 70	WWTP
ELEMENT MATERIALS TECHNOLOGY	118 52	WWTP

ELEMENT MATERIALS TECHNOLOGY	108.10	WWTP
ELEMENT MATERIALS TECHNOLOGY	658.00	WWTP
ELEMENT MATERIALS TECHNOLOGY	56.70	WWTP
ELEMENT MATERIALS TECHNOLOGY	00.00	WWTP
NAPA OF NEW ALBANY	282.00	WWTP
NAPA OF NEW ALBANY	118.00	WWTP
NAPA OF NEW ALBANY	25.10	WWTP
NAPA OF NEW ALBANY	70.28	WWTP
NAPA OF NEW ALBANY	21.61	WWTP
FAIRFIELD INN & SUITES	170.55	WWTP
FAIRFIELD INN & SUITES	170.55	WWTP
IRTH SOLUTIONS LLC	2,550.60	WWTP
SAERTEX MULTICOM LP	14,945.15	WWTP
SAERTEX MULTICOM LP	29,630.09	WWTP
SOURCE 1 ENVIRONMENTAL, LLC	152.80	WWTP
TEAM EJP JEFFERSONVILLE	180.30	WWTP
UNITED CONSULTING	16,600.00	WWTP
GOTTA GO INC.	1,011.00	WWTP
GOTTA GO INC.	2,016.00	WWTP
T.A. GINKINS "ESCROW"	6,171.75	WWTP
NORTON OCCUPATIONAL MEDICINE	61.00	WWTP
NORTON OCCUPATIONAL MEDICINE	120.00	WWTP
MUNICIPAL & CONTRACTOR SEATING	2,400.50	WWTP
ALLTERRAIN PAVING & CONSTRUCT	21,325.00	WWTP
ALLTERRAIN PAVING & CONSTRUCT	0,010.00	WWTP
ALLTERRAIN PAVING & CONSTRUCT	11,987.49	WWTP
ALLTERRAIN PAVING & CONSTRUCT	13,626.48	WWTP
SCHWALM USA LLC	621.00	WWTP
FLOYD, RUTH	1,125.00	WWTP

COOK, MICHAEL	11.07	WWTP
COOK, MICHAEL	10.80	WWTP
<b>Total</b>	<b>452,576.04</b>	
GIBSON LAW OFFICE, LLC	865.38	Thursday Utilities
APPLEGATE, FIFER, PULLIAM, LLC	1,840.25	Thursday Utilities
APPLEGATE, FIFER, PULLIAM, LLC	165.00	Thursday Utilities
TIME WARNER CABLE	980.00	Thursday Utilities
INDIANA AMERICAN WATER	20.49	Thursday Utilities
INDIANA AMERICAN WATER	19.61	Thursday Utilities
INDIANA AMERICAN WATER	37.62	Thursday Utilities
INDIANA AMERICAN WATER	19.61	Thursday Utilities
INDIANA AMERICAN WATER	40.89	Thursday Utilities
INDIANA AMERICAN WATER	36.19	Thursday Utilities
INDIANA AMERICAN WATER	36.19	Thursday Utilities
INDIANA AMERICAN WATER	87.82	Thursday Utilities
INDIANA AMERICAN WATER	37.60	Thursday Utilities
GIBSON LAW OFFICE, LLC	865.38	Thursday Utilities

SILVER CREEK WATER	9.47	Thursday Utilities
SILVER CREEK WATER	9.70	Thursday Utilities
SILVER CREEK WATER	9.47	Thursday Utilities
SILVER CREEK WATER	7.92	Thursday Utilities
SILVER CREEK WATER	9.47	Thursday Utilities
SILVER CREEK WATER	9.94	Thursday Utilities
SILVER CREEK WATER	9.47	Thursday Utilities
SILVER CREEK WATER	9.47	Thursday Utilities
CLARK CO. REMC	199.40	Thursday Utilities
CLARK CO. REMC	123.06	Thursday Utilities
CLARK CO. REMC	158.14	Thursday Utilities
CLARK CO. REMC	275.35	Thursday Utilities
CLARK CO. REMC	183.91	Thursday Utilities
CLARK CO. REMC	144.39	Thursday Utilities
VERIZON WIRELESS	1,481.53	Thursday Utilities
HARRISON CO. REMC	336.82	Thursday Utilities

VECTREN ENERGY DELIVERY	96.25	Thursday Utilities
VECTREN ENERGY DELIVERY	467.11	Thursday Utilities
VECTREN ENERGY DELIVERY	192.16	Thursday Utilities
VECTREN ENERGY DELIVERY	1,442.92	Thursday Utilities
VECTREN ENERGY DELIVERY	64.80	Thursday Utilities
VECTREN ENERGY DELIVERY	465.20	Thursday Utilities
FLOYDS KNOBS WATER	19.40	Thursday Utilities
FLOYDS KNOBS WATER	19.40	Thursday Utilities
AT&T	157.23	Thursday Utilities
AT&T	65.69	Thursday Utilities
EDWARDSVILLE WATER CO.	14.15	Thursday Utilities
DUKE ENERGY	22.28	Thursday Utilities
DUKE ENERGY	697.35	Thursday Utilities
DUKE ENERGY	65.15	Thursday Utilities
DUKE ENERGY	988.41	Thursday Utilities
DUKE ENERGY	297.71	Thursday Utilities

DUKE ENERGY	1,630.01	Thursday Utilities
DUKE ENERGY	1,134.18	Thursday Utilities
DUKE ENERGY	206.34	Thursday Utilities
DUKE ENERGY	823.39	Thursday Utilities
FLEETONE MSC 30425	2,686.62	Thursday Utilities
ASSURED NL INSURANCE AGENCY	150.00	Thursday Utilities
TIME WARNER CABLE	699.75	Thursday Utilities
TIME WARNER CABLE	279.90	Thursday Utilities
CONSTELLATION NEWENERGY	2,518.83	Thursday Utilities

**Total    23,233.77**

**Grand Total    523,937.99**

**Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:35 a.m.

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Mayor Gahan, President

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Vicki Glotzbach, City Clerk