

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MARCH 3, 2020 AT 10:00 A.M.

PRESENT: Warren V. Nash, President, Mickey Thompson, member and Cheryl Cotner-Bailey, member.

OTHERS PRESENT: Fire Marshall Koehler, Larry Summers, Krystina Jarboe, Assistant Police Fudge, Chris Gardner, Fire Chief Juliot, Tonya Fischer, Linda Moeller, Bryan Slade, Police Chief Bailey, Russ Segraves, Jessica Campbell, Alicia Meredith, David Hall and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS

1. Todd Hollins with H&H General Contracting re: Sidewalks and parking request for Toast on Market

Mr. Hollins explained that he has a tentative contract to do gutter and trim work for Toast on Market and would like to place a tunnel scaffold/ block the parking spots to her business to place a lift to work on the front of the building. He stated that they will do the work from March 16-23 and Toast on Market will be closed during that time.

Mr. Nash asked how many parking spaces they would need.

Mr. Hollins stated that he believes there are four or five spaces that they would like to block.

Mr. Nash asked if he is going to need the entire time to get the work completed.

Mr. Hollins replied yes and stated that they hope to move everything but the scaffolding on the weekends but if they need to they will work through the weekend.

Mrs. Cotner-Bailey asked if it is going to be weather permitting.

Mr. Hollins stated that the work will go on either way.

Mr. Nash stated that Saturday is a busy day and asked him to move everything out if they get done early.

Mr. Hollins stated that they hope to be out on Friday with cleanup the following Monday.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Debbie Campbell with Duke Energy re: Road cut Permits

Ms. Campbell requested road borings permits around Woodmount Drive/Oakland Drive/Oakland Court/Green Leaf Drive/Old Vincennes Road/Captain Frank Road for a project that they are doing for that area of homes. She explained that there are 65 homes involved in the project and they are trying to take the overhead lines in their yards and put them underground. She stated that the bores will enable them to cross the road to feed certain houses at the locations.

Mr. Nash asked how this is going to affect our streets.

Mr. Thompson stated that if they have to cross a utility they will have to make a pothole. He explained that the only one that is of concern is Captain Frank, because the city just paved it two years ago.

Ms. Campbell stated that this is a project that will take most of the summer and there will not be any road blockage except for Captain Frank when they do one particular house underground and they will take it down to one lane.

Paul Allgood, Gehring Underground, stated that they will probably have to shut down Captain Frank Road one lane at a time to do the potholing.

Mr. Thompson stated that they have also been in contact with the residents in the area and have worked with them to modify their plans to address any concerns.

Ms. Campbell stated that all but one resident, because they haven't been able to catch up with her, has signed easements across their property to allow Duke to install the new facilities.

Mrs. Cotner-Bailey asked when they plan to start the work.

Ms. Campbell stated that they will start as soon as they get the last easement signed.

Mr. Allgood stated that the work will probably last into fall.

Mr. Nash asked about the other utilities on the poles.

Ms. Campbell stated that they contacted AT&T about purchasing the polls to see if they want to keep them or go underground, but they haven't heard anything back. She added that Mr. Allgood also does work for AT&T and he is going to contact them to see if they want to go underground as well.

Mr. Nash asked about Spectrum.

Ms. Campbell stated that they have been contacted but they do not have the option to purchase the poles. She explained that if AT&T doesn't want to keep the poles then Spectrum will have to go underground with them.

Mrs. Cotner-Bailey moved to approve subject to Mr. Thompson's inspection of Captain Frank Road, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

Larry McIntire, Beam, Longest & Neff, reported on the following:

Slate Run Road Improvement Project – Phase 1

Notice to Proceed Date: Commence on or before 4/15/2019

Final Completion Date: Tentative revised completion date is 7/24/2020

Approximate % Complete: 57%

Progress for the Week:

- Sub-contractor poured sidewalk on east side of roadway.
- Contractor graded for more sidewalk on east side of roadway.
- Contractor worked on reinforcing for block retaining walls.
- Contractor worked on aggregate base for west side of roadway.

Upcoming Activities:

- Contractor will begin realignment of Garretson Lane on 3/9/2020.
- Sub-contractor will be pouring more sidewalk on east side of the roadway.

- Contractor will be working on block retaining walls.

Construction / Safety / Utility Issues:

- Consultant is working on amended plan/permit submittal for IDEM review.
- Contractor has delayed installation of the smaller box culvert for the time being.
- Contractor will continue using flaggers to control traffic at this time.

Mr. Summers stated that he does have a letter coming to be distributed.

Mr. McIntire stated that he will have the contractor distribute those.

Brandon Frazier, Jacobi, Toombs and Lanz, reported on the following:

Grant Line Road (Daisy Lane To McDonald Lane):

This Week: **STATUS IS THE SAME**

- Traffic signal modifications – timing configuration and radio communication
 - Graybrook Lane/Daisy Lane – Approval to install “AI System” for controller cabinets was granted by INDOT.
 - Contractor is placing order and will provide an updated installation schedule once they have a shipping/delivery confirmation.

Mr. Nash asked if everything else is done.

Mr. Frazier stated that they still have to do a walk through but it usually just minor issues that come up during this time.

Mr. Summers stated that they usually close out everything they are working on to make sure it is working properly and then do the walk through. He explained that once that is complete they will give the contractor the final punch list items that need to be addressed.

Derek Misch, Dan Cristiani, passed out maps of closures for the Dewey Street project. He requested a lane restriction on Troy Street on the south edge between 18th and Chamber streets on March 3-4 from 7:30 a.m. – 5:00 p.m., a road closure on Dewey Street between Vincennes and Galt streets on March 5-7 from 8:30 a.m. – 5:00 p.m. and Vincennes Street between Dewey and Troy streets on March 9-13 from 7:30 a.m. – 5:00 p.m.

Mr. Thompson moved to approve the above closures and restrictions, Mrs. Cotner-Bailey second, motion carries.

Pat Huersperger, O'Mara, presented a 5'X8' asphalt cut at 2001 E. Elm Street for a main break.

Mr. Thompson moved to approve the above cut, Mrs. Cotner-Bailey second, motion carries.

UNFINISHED BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Krystina Jarboe re: Special event permit applications

- **Saturday, May 16th - Touch-A-Truck**

Ms. Jarboe presented a request for the City of New Albany Parks & Recreation to close 4th Street between Spring Street and Market Street on Saturday, May 16th for their annual Touch-A-Truck event. She explained that the event hours are from 9:30 a.m. until 12:00 p.m. with set up

beginning at 8:00 a.m. and break down ending at 12:30 p.m.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

• **Sunday, August 30th – Pooches and Pints**

Ms. Jarboe presented a request for Alpha Media Louisville to use the Riverfront Amphitheater on Sunday, August 30th for their Pooches and Pints event. She explained that the event hours are from 11:00 a.m. until 4:00 p.m. with set up beginning at 7:00 a.m. and break down ending at 5:00 p.m. She stated that the proposed rain date is Sunday, September 6 and they would also like to close Water Street.

Mrs. Cotner-Bailey stated that she would suggest that they be required to provide their own trash pickup. She asked if there was any issue last year.

Mr. Gardner stated that he doesn't recall anything.

Mr. Nash stated that he is not too keen on providing all of these services because they are charging to get into the event.

Fire Chief Juliot asked if they are wanting an ambulance because if they do they will have to contract with an ambulance company for that.

Ms. Jarboe stated that she will reach out to them about this.

Mrs. Cotner-Bailey asked if they have other means for snow fencing if the city could not provide it.

Ms. Jarboe stated that they have a backup plan for this if need be.

Mrs. Cotner-Bailey moved to approve subject to them having their own trash plan, providing their own fencing and contracting their own first aid/ambulance, Mr. Thompson second, motion carries.

• **Sunday, April 26th – Wandathon**

Ms. Jarboe presented a permit request for Brandon's House Counseling Center, Inc. to use specific city streets for their Wandathon event. She stated that they have included a map of the specific streets in with their application. She explained that the event hours are from 3:00 p.m. until 6:00 p.m. with set up beginning at 2:15 p.m. and break down ending at 6:30 p.m.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for February 25, 2020, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:40 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk

