

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, MARCH 8, 2022 AT 10:00 A.M.

PRESENT: Mickey Thompson, vice president and Cheryl Cotner-Bailey, member.

OTHERS PRESENT: Police Chief Bailey, Fire Chief Juliot, Fire Marshal Mayfield, Linda Moeller, Bryan Slade, Phil Aldridge, Brad Fair, Jessica Campbell, Sidney Main, Krystina Jarboe, Larry Summers and Vicki Glotzbach

CALL TO ORDER:

Mr. Thompson called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. David Scott re: Curb Cut request at 601 Vincennes Street

Mr. Thompson stated that Mr. Scott has requested a curb cut on the Oak Street side of Vincennes Street and explained that he wants to extend the existing curb cut by ten feet so that his tenants can pull in and out more easily. He presented a photo of the location, said photo is on file with the clerk's office.

Mrs. Cotner-Bailey asked Mr. Thompson if he sees any issues with this request.

Mr. Thompson stated that since there is an existing driveway there is already a no parking area so they won't be losing any on-street parking and it makes it easier for his tenants to access the parking area.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

COMMUNICATIONS – PUBLIC:

UNFINISHED BUSINESS:

1. Plans for Traffic Signal on State Street

Mr. Summers reported that he has worked with the developer and the engineer during the process of compiling the plans for the signal located on State Street and having reviewed the traffic study/ subsequent retiming of the corridor to accommodate that signal, he doesn't see any issues with the proposal. He explained that the traffic study denoted that there was going to be an additional 1-2 seconds of delay on the State Street corridor in that area and once the timings are modified it should remove that delay, so the corridor should function as it does today or even better. He recommended approval of the signal as presented by the developer.

Mr. Thompson stated that this will also help with access to the new development.

Mr. Summers stated that is correct and explained that it is going to provide an additional signalized access point to the New Albany Plaza in front of Kroger as well as access to the new development.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Mickey Thompson re: Request for dumpster permit at 1314 Ekin Avenue

Mr. Thompson explained that this is a dumpster that was placed without permission/permit and he received a call about it. He reported that he did inspect the location and found that there was no place to put a dumpster on the property so this board would have likely approved it. He stated that they needed it for one week but he did notify the property owner about the process and asked that he add caution tape to it. He added that this may already be gone from the location.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

2. Krystina Jarboe re: Special Event Permits

Friday, April 8th – Kentucky Derby Festival: Caesar Foundation's FamFest (9:00am to 10:00pm)

- Request to use YMCA parking lot and City Hall/Underground Station parking lot
- Request for load-in at YMCA parking lot at 9:00am
- Request for load-in at City Hall/Underground Station parking lot at noon

Mr. Thompson asked if they are going to handle the security since they will have alcohol.

Ms. Jarboe replied yes.

Police Chief Bailey asked what that security will look like.

Jennifer Churik stated that there will be security that will be both inside and outside the fenced area specifically for the alcohol. She explained that everyone will be carded as they enter the venue as well as carded by the vender that will be serving the alcohol.

Police Chief Bailey asked how many and from what company.

Ms. Churik stated that there will be a total of four security personnel and Jefferson Special is the name of the company.

Mr. Thompson stated that the permit has the contact name and phone number for the security and first aid providers.

Mrs. Cotner-Bailey asked about the fencing and where it will be located.

Ms. Churik stated that the fencing will surround the lot which is shown in the diagram that was submitted. She added that it will reach the pavers but it will not impede the parking lot prior to their start time.

Mrs. Cotner-Bailey stated that they just don't want any of the fencing on the pavers.

Ms. Churik stated that she will make sure to note that in their plan.

Mrs. Cotner-Bailey asked if the fencing would be taken down that evening.

Ms. Churik stated that is correct.

Mrs. Cotner-Bailey stated that she would like to make sure that the city has the event flyer far enough in advance to distribute to the business in the area that would be affected that has a contact name and phone number in the event that they have any issues.

Ms. Churik stated that she will email that over to them this week.

Mr. Thompson asked Chief Bailey if he is okay with the security.

Police Chief Bailey stated that one thing they have experienced in the past is having a certain number of security personnel scheduled and then that number not showing up day of.

Ms. Churik stated that they will be on site all day to make sure of this and they do contract with backup companies as well just in case.

Mrs. Cotner-Bailey asked if the port-a-potties will be picked up that same day.

Ms. Churik stated that they will be picked up that evening. She added that the only thing that may remain overnight would be the dumpster that is set for an 8:00 a.m. pickup.

Mr. Thompson stated that they would prefer that the dumpster be placed in the back corner of the YMCA parking lot so that it is out of the way during the event and won't cause any issues if it has to sit overnight. He asked that they adjust their plan to allow the driveway at the end of the Underground Station to stay open for vehicles that come down Bank Street so they can turn in to turn around.

Ms. Churik stated that the area is still available for turnaround they just won't be able to pass through into the parking lot from Bank Street. She added that they will have someone monitoring that area as well.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Saturday, April 23rd to Saturday, October 1st – DNA: Saturday Farmers Market at City Square (6:00am to 1:00pm)

- Request to use City Square

- Request to use City restrooms
- Request for Bank Street Road closure between Main Street and Market Street (6:00am to 1:00pm)
- Request “No Parking” signs on interior and exterior of City Square pavilion

Mr. Thompson noted that they are starting sooner and ending sooner than previous years.

Ms. Jarboe replied yes and explained that they are starting two weeks earlier and ending two weeks earlier.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

Saturday, September 24th – Open Door Youth Services: 6th Annual Vince Klein “Run Like a Superhero” Memorial 5k

- Request to use the amphitheater (7:00am to 1:00pm)
- Request to use the amphitheater restrooms (7:00am to 1:00pm)

Mrs. Cotner-Bailey asked if this is the same that is has been in previous years.

Ms. Jarboe stated that they didn’t have the event in 2020/2021 because of the pandemic but the event is the same as their previous events before that. She added that they will also have a volunteer to help crossing over the greenway if the board would prefer.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

3. Fire Chief Juliot re: Promotion for Firefighter Tim Bailey to the rank of Sergeant

Fire Chief Juliot presented a letter to request the promotion of FF Tim Bailey to the rank of Sergeant and explained that if approved the promotion will take effect on March 9, 2022 and he will be assigned to truck one c-crew with probation for one year.

Mrs. Cotner-Bailey asked if this was because of a retirement.

Fire Chief Juliot replied yes.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

4. Linda Moeller re: Bank Reconciliation Worksheets for January 2022

Mrs. Moeller asked that the record show that she presented the Bank Reconciliation Worksheets for January 2022 to the board for their review.

5. Larry Summers re: Sidewalk and Curb Improvement Project.

Mr. Summers explained that the 2022 First Annual Sidewalk and Curb Improvement Project is concrete work that is normally done as part of the paving program, but it will be separated out to allow the concrete work to be done in advance of the paving work. He reported that they are looking to do the bid advertisements on March 11 and 18, a pre-bid meeting on March 23, and concluding with a bid opening on the March 29 meeting of the board of works.

Mr. Thompson asked Mr. Summers if he would come back to them with updates.

Mr. Summers replied yes and stated that they will open the bids during the meeting and likely take them under advisement to review and award at the following meeting.

6. Mickey Thompson re: Monitoring Wells at New Albany Steam Laundry

Mr. Thompson stated that the company that does the routine groundwater sampling will be there the week of March 21. He explained that they will put cone or barrels around the monitoring wells as they have done in the past with minimal impact on traffic.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 02/22/22 to 03/07/22 in the amount of

\$2,052,257.44:

| | | |
|-----------------------------|--------------|---------------------------|
| General Claims (Bank 1): | 141,438.62 | |
| Fire Department: | 2,504.33 | |
| Police Department: | 9,756.47 | |
| Street Department: | 63,330.08 | |
| Parks Department: | 11,933.80 | |
| Medical/Drug Fund (Bank L): | 428,231.04 | |
| Payroll Claims (Bank 2): | 1,152,012.71 | |
| Sanitation Fund: | 108,966.15 | |
| Thursday Utility Claims: | 134,084.24 | |
| Service Chargers/ Fees | 1,668.61 | |
| ARP Claims: | 107,159.00 | |
| | | Grand Total: 2,052,257.44 |

Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular meeting minutes for March 1, 2022 as corrected, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:32 a.m.

Mickey Thompson, Vice President

Vicki Glotzbach, City Clerk