

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MARCH 12, 2019 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member and Mickey Thompson, member, Warren V. Nash, president.

**OTHERS PRESENT:** Chris Gardner, Brian Slade, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Larry Summers, Russ Seagraves, David Hall, Sidney Main, Alicia Meredith, Sean Payne, Krystina Jarboe, Tonya Fischer, Claire Johnson, John Rosenbarger, Linda Moeller and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. David Hock, Fidelity Roofing re: Request to block one lane on Pearl Street**

**Mr. Hock** stated that they need to set up some materials at 213 Pearl Street and it should take no longer than 45 minutes to 1 hour.

**Mr. Nash** asked what day.

**Mr. Hock** stated that they are hoping for tomorrow and will set up around 7:30 a.m.

**Mr. Thompson** stated that Mr. Hock is experienced and did another building across the street and they handled the traffic fine.

**Mr. Nash** asked Mr. Hock if he will take care of the traffic.

**Mr. Thompson** stated that “No Parking” signs will be posted for them.

**Mr. Hock** stated the last time they did it, they blocked one lane of parking and traffic could still go around.

**Mr. Nash** stated that there shouldn’t be much traffic at all at 7:30 a.m.

**Mrs. Cotner-Bailey moved to approve the closure of one lane on Pearl Street tomorrow for approximately 45 minutes starting at 7:30 a.m., Mr. Thompson second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Mr. Paul Collings, John Paul Construction**, stated that he is present because 1638 E. Spring Street has been compromised and they have found the building to be unsafe. He said that he created a team of a structural engineer, a carpenter and a masonry contractor and in the last week, they have come up with a solution to put a temporary structure up to fix the existing structure. He stated that they got approval from the owner of the building to proceed so he spoke with Russ Seagraves to let him know what they plan to do. He said that Nathan Grimes has designed a stabilization plan and passed it out to the board and reviewed it with them. Said plan is on file in the City Clerk’s Office.

**Mrs. Cotner-Bailey** stated that the poles on number 3 and 4 are both on city sidewalks and asked how they would be installed.

Mr. Collings stated that those will be held up by LBLs or by a couple of steel beams but they will just sit on the existing sidewalk.

Mr. Nash asked if the building is vacant at the present time.

Mr. Collings stated that there is a tenant upstairs in the building but they are not to occupy the front bedroom until the work is completed.

Mrs. Cotner-Bailey asked when they are going to start on it.

Mr. Collings replied that they feel the job is critical since the building is compromised so the sooner they can get going on it the better.

Mrs. Cotner-Bailey asked how long it will take.

Mr. Collings stated that he estimates about 8-10 working days.

Mrs. Cotner-Bailey stated that the board would basically just be approving a sidewalk closure.

Mr. Summers stated that there needs to be stipulation that there be signs before you get to Vincennes Street to let people know that the sidewalk is closed. He also stated that there should be a stipulation that if any of the sidewalk is damaged by the poles, John Paul Construction will be responsible for repairing it.

Mr. Nash asked Mr. Seagraves if he is okay with the project.

Mr. Seagraves stated that he has reviewed the plans, talked with Mr. Collings and reviewed the site and he is good with the plans.

Mr. Collings stated that he agrees that if they damage the sidewalk, they should fix it but he doesn't agree if there is an underground obstruction there such as a hollow area under the sidewalk which then caves in.

Mr. Summers stated that the sidewalk wouldn't have an issue if the column wasn't placed on it so the stipulation still applies.

Mr. Collings stated that if there is a void under the sidewalk then it would be unsafe.

**Mrs. Cotner-Bailey moved to approve the sidewalk closure on Vincennes Street subject to a sign placed indicating sidewalks are closed ahead and any damage that may be done to the sidewalk will be the responsibility of John Paul Construction to repair, Mr. Thompson second, motion carries.**

Mr. Jeff Eastridge, C.C.E. Construction, stated that he is present for the emergency project at Old Vincennes Road but asked that Mr. Lanz speak first.

Mr. Lanz, Jacobi, Toombs & Lanz, stated that Mr. Eastridge was awarded the contract for the Old Vincennes Road Project and he has his traffic plans for the project that will start on Monday, March 18<sup>th</sup>. He added that as soon as his insurance certificate and bonds are received, they will issue "Notice to Proceed" and the project will be a full go. He said that retroactively they have been working just on a word and don't have a signed agreement with the city which they need to have so that everything is covered legally. He explained that Work Order B2019-1 agreement covers getting the plans out for quote and finalizing it which is for a lump sum of \$10,000.00. He said that the work order also contains the construction observation and inspection which is not to exceed \$30,000.00 and requested that the board approve it.

**Mr. Thompson moved to approve Work Order B2019-1 in reference to the Old Vincennes Road project subject to approval by legal, Mr. Thompson second, motion carries.**

Mr. Eastridge passed out the suggested maintenance of traffic plan for Old Vincennes Road and reviewed it with the board. Said plan is on file in the City Clerk's Office. He said that they plan

to close the road on Monday, March 18<sup>th</sup> so if it is approved, he would like to go ahead and get a couple of signs up to notify the residents no later than tomorrow. He stated that the project should take approximately 30 days.

**Mrs. Cotner-Bailey** asked if it will be completed in 30 days from the 18<sup>th</sup>.

**Mr. Eastridge** replied yes.

**Mr. Nash** ask if they will be blocking the Silver Crest entrance.

**Mr. Eastridge** replied no and stated that they will block just beyond the Silver Crest entrance.

**Mr. Nash** asked if any driveways will be affected.

**Mr. Thompson** stated that there is one but he doesn't think is used any longer.

**Mr. Eastridge** stated that he knows there is some water line work that is being done on Crestwood and asked if anyone has been here to make the board aware of that.

**Mr. Thompson** replied not yet and stated that he will make them aware of the detour.

**Mr. Eastridge** stated that he just doesn't want any road blockage or anything like that because he feels this is more of an emergency situation than what is being done on Crestwood.

**Mr. Thompson moved to approve the maintenance of traffic plan to close Old Vincennes Road for 30 days starting on March 18<sup>th</sup>, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Jason Thompson, Greenwell Plumbing,** stated that they are going to be installing a sewer to The Exchange in the alleyway between The Hour of Power Church and The Exchange. He said they need to cut a patch of asphalt that is there that they will seam back together.

**Mr. Mickey Thompson** asked if all of the work is being done in the alley only.

**Mr. Jason Thompson** stated that is correct and said that they have barricades to close the alley and the work should only last for a day and a half.

**Mrs. Cotner-Bailey** asked if they are going to start this week.

**Mr. Jason Thompson** said that he would love to start this afternoon if they could.

**Mr. Mickey Thompson** asked if the Exchange has been notified.

**Mr. Jason Thompson** replied yes.

**Mr. Mickey Thompson** asked that he notify the church as well.

**Mrs. Cotner-Bailey moved to approve the closure of the alley between The Hour of Power Church and The Exchange for approximately a day and a half starting as soon as possible, Mr. Thompson second, motion carries.**

**Mr. Steven Oakes, AllTerrain,** passed out a suggested maintenance of traffic plan on Market Street for Phase 1 of the Market Street Streetscape project and reviewed it with the board. Said plan is on file in the City Clerk's Office. He explained that in Phase 1, they will reconstruct the existing median on Market Street between Pearl Street and State Street and he hopes to start this afternoon and the median work will take approximately 6-8 weeks. He stated that they will be closing the westbound lane on Market Street as well as the parking places in front of those businesses so they visited the affected businesses last week to let them know what was going to happen and they all seemed okay with it. He said that they will also be closing the alley of the north side of Market Street and the inside eastbound lane on Market Street will only have one lane of travel.

**Mrs. Cotner-Bailey** asked if there was a letter left with any of the residents or businesses that they were not able to reach.

**Mr. Oakes** stated he believes the city sent out notification on social media.

**Mr. Summers** stated that they sent out the social media blast and the redevelopment director was going to reach out to those that they were not able to contact.

**Mr. Nash** asked if everyone has been notified.

**Mr. Summers** stated that he does believe so.

**Mr. Nash** stated that he thinks they need a better answer than that.

**Mr. Summers** stated that they put out in the press release that the work will begin on Wednesday but the signs will start to be mobilized today.

**Mrs. Cotner-Bailey** asked if the lane closure and parking closure will begin tomorrow.

**Mr. Oakes** stated that they would like to start today with setting up traffic control.

**Mr. Summers** stated that there will still be parking on the south side of the street.

**Mrs. Cotner-Bailey** stated that she is not comfortable with taking away someone's parking on the street unless she knows for sure that they have been contacted.

**Mr. Nash** stated that he agrees.

**Mr. Summers** stated that the only business that he was aware of that wasn't reached was The Earl and that's the one that Mr. Staten said he would reach out to.

**Mr. Nash** asked if he will check with Mr. Staten and make sure that all affected businesses and residents are notified.

**Mr. Summers** replied yes.

**Mr. Nash** asked how long this will take.

**Mr. Oakes** stated that the median work will last 6-8 weeks but the entire project will be completed by September 1<sup>st</sup>.

**Mr. Nash** asked if the lanes will be closed for that whole time.

**Mr. Oakes** replied no and stated that they are doing the project in phases.

**Mr. Nash** asked how long it will be closed.

**Mr. Oakes** replied 6-8 weeks.

**Mrs. Cotner-Bailey** asked if this is a permanent closure that will not reopen at times.

**Mr. Oakes** stated that they are not comfortable reopening it so it will be a permanent closure.

**Mr. Nash** asked if the properties on the southside have been notified.

**Mr. Summers** stated that they will still have access.

**Mr. Nash** asked Mr. Oakes to keep the board up-to-date on the project.

**Mr. Oakes** stated that he would.

**Mrs. Cotner-Bailey** stated that there are no “No Parking” signs up today.

**Mr. Oakes** stated that as far as anyone parked there today, they can work with that.

**Mr. Thompson moved to approve the traffic maintenance plan subject to notification of all businesses, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Jim Munford, President, Friends of Fairview**, stated that he had information to pass out to the board and said the he will come back next week to answer any questions and get input. He stated that they have been working on replacing the plywood map in the office and they received quotes from a company to do a granite map. He said they would like to have it up by the time they do Stories Behind the Stones on September 20<sup>th</sup> and 21<sup>st</sup>. He said that they also want to do Find Your Ancestor Day on Saturday, June 15<sup>th</sup>.

**Mr. Derek Misch, Dan Cristiani**, passed out a map of the closure of Knob Hill Avenue from Elliot Avenue to Grant Line Road from March 13<sup>th</sup> until March 15<sup>th</sup> during the hours of 9:00 a.m.-5:00 p.m. He requested that the board approve the closure.

**Mr. Thompson moved to approve the requested closure on Knob Hill Avenue, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Matt Hines, United Consulting, Mt. Tabor Road** – he stated that last week they formed up the new curb and gutter, sidewalk, curb ramp and detection warning services at the northeast and southeast corners of Charlestown Road. He said that they installed the last drainage structure and the last 35 ft. of pipe along the no. 8 stone backfill so the storm sewer is now complete. He said that they also started removing existing pavement between Klerner Lane and the Greater Faith Church entrance. He stated that this week they will continue earth works operations, prepping for subgrade treatment and cut down five trees in the area east of Kahl’s Body Shop. He explained that most work will be able to be done tomorrow without any lane closures but as necessary, they will have flaggers so he wanted to request approval for the same lane closure that they have been doing there. He then said that today they are pouring the new curb and gutter, sidewalk and curb ramp at the northeast and southeast corners of Charlestown Road.

**Mr. Nash** asked if that will finish Charlestown Road.

**Mr. Hines** replied yes but stated that tomorrow they will have to cut joints in the curb.

**Mr. Nash** asked when the entire project will be completed.

**Mr. Hines** replied July 1<sup>st</sup>.

**Mrs. Cotner-Bailey** asked if the electronic billboards should be taken down since they still say that work will start on Monday.

**Mr. Hines** stated that they can either come up with a new message for them or they can take them down.

**Mr. Summers** stated that he will get a message to put on them.

**Mr. Thompson moved to approve the above lane closure request on Charlestown Road, Mrs. Cotner-Bailey second, motion carries.**

**Mr. Rob Harbeson, Vectren**, presented a sidewalk cut request that was already done at the corner of E. Oak Street and Thomas Street which was 5’X6’.

**Mrs. Cotner-Bailey** stated that the sidewalks were just done there.

**Mr. Thompson** stated that they replaced the whole panel.

**Mrs. Cotner-Bailey moved to approve the above sidewalk cut request, Mr. Thompson second, motion carries.**

**Mr. David Rowland, Access Veterinary Care**, stated that they are looking for an okay to close one lane of traffic on Tuesday, March 26<sup>th</sup> to put the “right in only” curb at 3105 Grant Line Road that the board previously approved. He said that the contractor said it should take only about 4 hours. He added that March 26<sup>th</sup> is during spring break so he thought that would be a good time to do it.

**Mrs. Cotner-Bailey** asked if they checked with Christian Academy because she doesn't know if their spring break is the same as NAFC Schools.

**Mr. Rowland** replied no but stated that he doesn't see them starting before 9:00 a.m. anyway so there shouldn't be an issue.

**Mr. Summers** stated that if the school is open, he would like for them to do the work between 9:00 a.m. and 2:00 p.m.

**Mrs. Cotner-Bailey moved to approve the above lane closure request on March 26<sup>th</sup> from 9:00 a.m. until 2:00 p.m., Mr. Thompson second, motion carries.**

**UNFINISHED BUSINESS:**

**1. Professional Service Agreement with Clark-Dietz regarding State Street to W. 5<sup>th</sup> Street – W. Spring Street Two-way Conversion Project**

**Mrs. Cotner-Bailey** stated that legal has reviewed it.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**TABLED ITEMS:**

**COMMUNICATIONS – CITY OFFICIALS:**

**1. Krystina Jarboe re: Special Event Permits**

- **Arts Alliance of Southern Indiana – Monarch Festival w/Beer, Bourbon, BBQ & Butterflies**

**Ms. Jarboe** explained that the Arts Alliance of Southern Indiana would like to use the Riverfront Amphitheater for their Monarch Festival w/Beer, Bourbon, BBQ & Butterflies event. She stated that the event will take place on Saturday, August 17<sup>th</sup> and will be from 11:00 a.m. until 9:00 p.m. with set starting at 8:00 a.m. and tear down completed by 10:00 p.m. She added that she is waiting to receive insurance information

**Mrs. Cotner-Bailey** asked if they have a plan for trash pickup.

**Ms. Jarboe** replied yes.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

- **Floyd Memorial Foundation: Stop Addiction Walk**

**Ms. Jarboe** explained that the Floyd Memorial Foundation would like to use the Riverfront Amphitheater on Saturday, November 9<sup>th</sup> for their Stop Addiction Walk. She stated that the event will take place from 9:00 a.m. until 11:00 a.m. with set up starting at 7:00 a.m. and tear down completed by 1:00 p.m. She also passed out a map of the walk and reviewed it with the board.

**Mrs. Cotner-Bailey** asked if they stay on the sidewalk.

**Ms. Jarboe** replied yes.

**Mrs. Cotner-Bailey** asked Mr. Gardner if the restrooms will be closed at that time.

**Ms. Jarboe** said that they are going to have their own portable restrooms.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

- **Soul Cleanse Yoga: Yoga on the Waterfront**

**Ms. Jarboe** explained that Soul Cleanse Yoga would like to use the Riverfront Amphitheater on Thursday, April 25<sup>th</sup>, Tuesday, May 21<sup>st</sup>, Tuesday, June 18<sup>th</sup> and Tuesday, July 16<sup>th</sup> for their Yoga on the Waterfront event. She stated that the event will take place from 6:00 p.m. until 9:00 p.m. with set up starting at 5:00 p.m. and tear down completed by 9:00 p.m.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

- **Mercy Street @ ER: Mercy Jam**

**Ms. Jarboe** explained that Mercy Street @ ER would like to use the Riverfront Amphitheater on Saturday, June 15<sup>th</sup> for their Mercy Jam event. She stated that the event will take place from 12:00 p.m. until 7:00 p.m. with set up starting at 12:00 p.m. and tear down completed by 9:00 p.m.

**Mr. Nash** asked if we can meet their electric requirements.

**Mr. Gardner** replied yes.

**Mr. Nash** then asked Ms. Jarboe if she would find out and let him know what ER stands for because he hates to approve these if he's not sure what they are.

**Ms. Jarboe** said she will.

**Mr. Summers** stated that he thinks it is a function of the DePauw Methodist Church because they have an outreach program there and he has heard of it before.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

## **2. Vicki Glotzbach re: Letter from Charles R. Murphy**

**Ms. Glotzbach** explained that she received a letter from Mr. Charles Murphy to pass on to the board so they each have a copy in their packet. Said letter is on file in the City Clerk's Office. She said that the letter described gutter and sidewalk issues with pooling water at 1147 Eastwood Drive.

**Mr. Thompson** stated that he was out there yesterday afternoon and is looking into the situation and it looks like it is due to the sump pumps in the neighborhood so he will get with the street department and storm water to see what can be done. He added that it is an issue in the whole neighborhood, not just Mr. Murphy's.

## **3. Fire Chief Juliot re: Warning Sirens for Severe Weather or Tornadoes**

**Fire Chief Juliot** stated that Councilman McLaughlin has been checking on warning sirens in the city and several have been brought to his attention that are not working. He said that he has been trying to find out what the problem is and trying to get them repaired but he wanted to make the board aware that the ones by Mathes Pharmacy, Bicknell Park, Cherry Valley, Charlestown Road and Twin Oaks Drive and behind the firehouse on Spring Street are not working.

**Mr. Thompson** asked if he has contacted Emergency Management.

**Fire Chief Juliot** replied yes and stated that Mr. McLaughlin is working with them to try to find out what the problem is. He added that it is a pretty serious issue due the time of the year that we could have many storms so he wants to find out why they are not being maintained or checked on.

#### **4. Larry Summers re: Request by Timmel Law for access to building**

**Mr. Summers** explained that he has looked into the request by Timmel Law for access at the intersection of Slate Run Road and Charlestown Road. He said that he thinks they have come up with a potential solution but wants to look into the history that came into play that made that the way it is now. He stated that he has been discussing it with Mr. Rosenbarger to see if he has some historical recollection of what happened there. He said he is also looking into zoning for some history to see if any zoning cases said anything about it.

**Mr. Nash** stated that if he can find when Longstreet Apartments were built, it was a big issue at that time.

**Mr. Brian Morgan, Timmel Law**, stated that all they are looking for is to trim away some of the curbing area. He passed out information and pictures on what they are proposing that he reviewed with the board. Said information is on file in the City Clerk's Office. He stated that the building is very run down and they want to purchase it for elder and veterans law and they just want a two-way entrance at that intersection.

**Mr. Thompson** asked if the drawing includes our strand pole for the traffic signal.

**Mr. Morgan** stated that it will not require the pole to be moved.

**Mr. Thompson** said that he is not talking about moving it, but is talking about putting traffic in that proximity if you take the sidewalk away.

**Mr. Morgan** stated that the dash lines on the very last page is what they are wanting to remove in that area.

**Mrs. Cotner-Bailey** stated that it sounds like there is still a concern.

**Mr. Summers** stated that he thinks they have a possible solution and Mr. Morgan has drawn what he sent to them but his concern is that they don't do something that a previous zoning case prohibited.

**Mrs. Cotner-Bailey** stated that Mr. Thompson brought up a valid point too of possibly bringing traffic too close to that pole.

**Mr. Morgan** stated that if they have to pay to get the pole moved or put a higher barrier in, they can definitely do that. He said that they are looking at possibly getting this approved before they put in a bid for the building.

**Mr. Nash** asked Mr. Summers if he thinks he can make a recommendation to the board next week.

**Mr. Summers** said that he can as long as he finds all of the information that he needs.

**Mrs. Cotner-Bailey moved to keep this item under unfinished business, Mr. Thompson second, motion carries.**

#### **APPOINTMENTS:**

#### **CLAIMS:**

**Mrs. Moeller** presented the following claims for the period of 02/26/19 to 03/11/19 in the amount of \$1,691,934.62:

|                             |                          |                     |
|-----------------------------|--------------------------|---------------------|
| General Claims (Bank 1):    | 78,212.60                |                     |
| Fire Department:            | 20,628.88                |                     |
| Police Department:          | 11,504.00                |                     |
| Street Department:          | 49,852.18                |                     |
| Parks Department:           | 31,251.82                |                     |
|                             | Total From Above:        | 191,449.48          |
| Medical/Drug Fund (Bank L): | 775.20                   |                     |
| Payroll Claims (Bank 2):    | 1,074,402.74             |                     |
| Sanitation Fund:            | -                        |                     |
| Thursday Utility Claims:    | 425,307.20               |                     |
|                             | <b>Total From Above:</b> | <b>1,500,485.14</b> |
|                             | <b>Grand Total:</b>      | <b>1,691,934.62</b> |

**Mrs. Cotner-Bailey moved to approve the above claims, Mr. Thompson second, motion carries.**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for March 5, 2019, Mr. Nash second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 11:20 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk