

**THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA,
WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-
COUNTY BUILDING ON THURSDAY, MARCH 13, 2014 AT 9:15 A.M.**

PRESENT: Mayor Gahan, Gary Brinkworth and Ed Wilkinson.

ALSO PRESENT: Wes Christmas, Rob Sartell, April Dickey, Shane Gibson, Linda Moeller and Mindy Milburn

CALL TO ORDER:

Mayor Gahan called the meeting to order at 9:15 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Brinkworth moved to approve the February 27, 2014 Regular Meeting Minutes, Mr. Wilkinson second, all voted in favor.

BIDS:

Mr. Sartell asked for the board's approval for the Professional Services Agreement with GRW for the wastewater treatment facility and explained that it will help him out over the next year or two for any technical issues that may come up.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

COMMUNICATIONS - PUBLIC:

COMMUNICATIONS - CITY OFFICIALS

SEWER ADJUSTMENTS:

Mrs. Dickey presented an adjustment request for Michael Palmer in the amount of \$591.82 for a leak outside in the main line. She explained that the water went into the yard and the leak was repaired by AAA plumbing. Supporting documents are attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

Mrs. Dickey presented an adjustment request for Angela & Lanny Gore in the amount of \$1,447.24 for a leak in the main line. She explained that the water went into the yard and the leak was repaired by Losson Excavating, Septic & Drain, Inc. Supporting documents are attached.

Mr. Brinkworth moved to approve, Mr. Wilkinson second, all voted in favor.

FINANCIAL REPORT:

Mr. Wilkinson stated that the weather conditions brought out about 10% higher utility bills but all other expenditures are in line and there are no other extraordinary issues.

NEW BUSINESS:

OLD BUSINESS:

Item #2 - Clark Dietz Update

Mr. Christmas stated that the Old Ford Lift station is essentially complete and they will be finalizing the record drawings and turning them over to Mr. Sartell. He explained that they have been in coordination with the contractor on the Chaple Creek Project regarding the easement acquisitions and they are in place but the process kicked them back later than anticipated. He stated that we are now into the wet season and all of this work is off road so they talked about postponing the notice to proceed to on or before May 1st. He explained that he doesn't have a problem with that but he did have a stipulation that they do whatever tree clearing that needs to be done before April 1st and they do not have a problem with that.

Mr. Wilkinson asked what their estimated time of completion was.

Mr. Christmas stated that five months.

The board gave him permission to move forward with the notice to proceed on or before May 1st.

Mr. Christmas stated the board approved Task #1 on the Jacob's Creek project and Task #2 & #3 were part of that project and after reviewing with the City staff and Mr. Sartell they have made a slight modification to the scope to do some additional surveying. He asked for approval of the additional tasks at this time and explained that it is the exact same agreement that they approved Task #1 from.

Mr. Brinkworth stated that there is a possibility that his company may be doing the surveying works on this project so he will have to abstain from any vote.

Mayor Gahan asked if they could have time to review this before approval

The board took this under advisement until the next meeting.

UTILITY REPORT:

Mr. Sartell presented the following January 2014 Summary:

Influent / Effluent Quality

- There were no effluent violations for the month of January.

Pretreatment

- Product Specialties agreed to and signed their Administrative Order for compliance.
- There were 24 grease trap inspections.

Facility Operations

- 64 dry tons of bio solids were removed from the WWTP.
- The WWTP was at 151% of its Total Suspended Solids design limit and at 81% of its CBOD design limit. TSS numbers were up due to the recycling of Bio Solids from the Power Share events of the 28th and 29th
- There were 1.17 inches of rain in January

Preventative and Unscheduled Maintenance

- 202 preventative work orders were completed and 24 corrective work orders were created and completed for the WWTP.
- 4 preventative work orders were completed and 3 corrective work orders was created and completed for the Collection System.
- Repaired the vacuum pump for the #2 Grit System.
- Replaced the last of the Air Actuated Check Valves at Charlestown Road L.S.
- Removed air compressor system from lift station.
- Retapped the volute for the #1 pump at Wolf Creek Lift Station.

Sewer Collection System

<i>Project</i>		<i>January</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>9,393.4</i>		<i>9,393.4</i>	
<i>Sewer Televised/ft</i>		<i>3,673.4</i>		<i>3,673.4</i>	
<i>CIPP Installed/ft</i>		<i>385</i>		<i>385</i>	
<i>Sewer Tap Inspections</i>		<i>0</i>		<i>0</i>	
<i>Locates</i>		<i>386</i>		<i>386</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>39</i>	<i>0</i>	<i>5</i>	<i>21</i>	<i>2</i>	<i>11</i>

- There were no rain events that required Stantec monitoring.
- In House Construction Crew
 - Repaired 2 manholes.
 - Reconfigured 1 manhole trough for lining.

Facility Safety

- The monthly safety inspection rating was 98.4%
- The safety training topic in December covered the Proper Use of Fire Extinguishers.

CLAIMS:

Ms. Moeller presented the following claims for approval:

Vendor Name	Amount	Department
Indiana American Water	\$113.52	Thursday Utilities
Gibson Law Office, LLC	\$1,730.76	Thursday Utilities
Floyd County Recorder	\$3,000.00	Thursday Utilities
Vectren Energy Delivery	\$2,415.86	Thursday Utilities
Floyds Knobs Water	\$29.24	Thursday Utilities
AT&T	\$1,319.40	Thursday Utilities
Duke Energy	\$63,987.79	Thursday Utilities
Fleetone MSC 30425	\$4,639.86	Thursday Utilities
Proliance Energy, LLC	\$14,050.37	Thursday Utilities
Stormwater/Drainage Fund	\$361,018.39	Transfer
Sanitation Fund	\$254,768.95	Transfer
The Bank of New York Trust Co.	\$422,267.00	Transfer
The Bank of New York Trust Co.	\$37,714.65	Transfer
Total	\$1,167,055.79	
Indiana American Water	\$4,141.50	SEW
Office Supply	\$218.02	SEW

Postmaster	\$194.70	SEW
Daniel Brodley	\$228.27	SEW
Alysse Parker	\$22.38	SEW
Gerald Schneider	\$6.94	SEW
Total	\$4,811.81	
Ace Hardware	\$438.85	WWTP
Inter City Auto	\$339.42	WWTP
Office Supply	\$50.90	WWTP
Rinky Dinks	\$57.00	WWTP
Sherwin-Williams	\$42.35	WWTP
Plumbers Supply	\$74.51	WWTP
American Trailer Sales	\$162.00	WWTP
Black Diamond	\$45.00	WWTP
Fed Ex	\$33.89	WWTP
Murphy Elevator Co	\$141.03	WWTP
Padgett, Inc	\$640.00	WWTP
Postmaster	\$194.70	WWTP
Microbac Laboratories Inc	\$38.10	WWTP
T.A. Ginkins Company, LLC	\$34,058.00	WWTP
Quill	\$247.20	WWTP
Cintas	\$412.93	WWTP
Fastenal	\$221.06	WWTP
Clark-Dietz	\$2,582.70	WWTP
Orr Safety Equipment	\$1,744.12	WWTP
Red Wing Shoe Store	\$200.00	WWTP
The Home City Ice	\$128.88	WWTP
Jacobi Sales Inc	\$46,250.00	WWTP
USA Bluebook	\$92.62	WWTP
Biochem, Inc	\$3,725.83	WWTP
Delta Services, LLC	\$1,412.00	WWTP
Rodefer Moss & Co, PLLC	\$2,700.00	WWTP
Crowe Horwath, LLP	\$20,002.14	WWTP
William J. South	\$21.00	WWTP
Gripp Inc	\$1,334.50	WWTP
Metro Answering Service	\$79.36	WWTP
South's Cleaning Service	\$800.00	WWTP
Office Depot	\$166.49	WWTP
Fleet Services	\$299.60	WWTP
Kentuckiana Wire & Rope	\$112.00	WWTP
Jacobi Oil Service, Inc	\$3,700.19	WWTP
NCL of Wisconsin Inc	\$211.94	WWTP

Xylem Water Solutions USA	\$63,075.80	WWTP
Reline America, Inc	\$7,051.46	WWTP
Evapar Inc	\$2,808.04	WWTP
Tim Crawford	\$120.19	WWTP
ECO-Tech, LLC	\$257.56	WWTP
Lynn Imaging	\$423.78	WWTP
IUPPS	\$348.30	WWTP
Element Materials Technology	\$111.70	WWTP
Total	\$196,957.14	
Grand Total	\$1,368,824.74	

Mr. Wilkinson moved to approve, Mr. Brinkworth second, all voted in favor.

ADJOURN:

There being no further business before the board, the meeting adjourned at 9:28 a.m.

Mayor Gahan, President

Mindy Milburn, Deputy City Clerk