

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MARCH 13, 2018 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

OTHERS PRESENT: Robert Lee, Bryan Slade, Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliet, Fire Marshal Koehler, Larry Summers, Linda Moeller, Alicia Meredith, Jessica Campbell, Krystina Jarboe, David Brewer, David Hall, Courtney Lewis, Tonya Fischer and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Dan Lodwick re: Curb cut request at 405 Beharrell Avenue

Mr. Lodwick passed out pictures of the other homes on his street that have driveways as well as the plans for his driveway and reviewed them with the board. He explained that his wife owns a mobile dog grooming business so they have a trailer that they have to maneuver to get in and out.

Mr. Thompson asked if it is the lot behind the business on Spring Street.

Mr. Lodwick replied yes.

Mr. Thompson stated that everyone on that block has a driveway so he doesn't see a problem with it. He then asked Mr. Lodwick if he is going to have a contractor do the driveway.

Mr. Lodwick replied yes.

Mrs. Cotner-Bailey asked how big the curb cut will be.

Mr. Lodwick replied 10-12 feet which is standard.

Mr. Thompson stated that he would get Mr. Lodwick the city's standard drawings on how the curb cut has to be installed.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. David Hock with Fidelity Roofing re: Road block at 222 Pearl St. for roof repair starting at 7 a.m.

Mr. Hock explained that they have a crane to load roofing materials on top of the building and would like to be done by 9:00 a.m.

Mr. Nash asked if it is the White House Center.

Mr. Hock replied yes.

Mrs. Cotner-Bailey asked when they want to do it.

Mr. Hock replied tomorrow.

Mr. Nash asked how much of the street they want to block.

Mr. Hock replied approximately a lane and a half.

Mr. Thompson stated that he met with Mr. Hock and suggested that he request that the three parking spaces on the opposite side of the street be marked as “No Parking” from 7:00 a.m. until 9:00 a.m. so that traffic can go around. He added that as long as they don’t run into any problems, they will be finished an hour before those businesses open.

Mr. Nash asked if the plan will still allow traffic to move.

Mr. Thompson replied yes.

Mrs. Cotner-Bailey asked if one lane will be open with the other one closed.

Mr. Thompson stated that is correct.

Police Chief Bailey asked Mr. Thompson to get with Traffic Officer Miller since he knows the layout.

Mr. Thompson replied yes.

Mrs. Cotner-Bailey moved to approve the closure of the lane, parking lane and three parking spots on the opposite side of the street on March 14th from 7:00 a.m. until completion, Mr. Thompson second, motion carries.

3. Lee Harris re: Dumpster permit request at 16th and Dewey Streets

Not Present.

4. William B. Kramer, Jr., PAST LLC re: Taxi license for uCabby

Mrs. Glotzbach stated that she met with Mr. Kramer before the meeting to let him know that she should’ve spoken with Police Chief Bailey before he came before the board. She said that Police Chief Bailey advised her to give all of Mr. Kramer’s information to Traffic Officer Miller to start the process there and once he has approved everything then he will come back before the board.

COMMUNICATIONS – PUBLIC:

Paige Thomas, O’Mara, stated that they had a meter moveout at 1536 Chartres Street which required a 5’X6’ sidewalk cut and they will have a hydrant replacement at 719 E. 8th Street which will require a 4’X10’ sidewalk cut.

Mr. Thompson moved to approve the above sidewalk cuts, Mrs. Cotner-Bailey second, motion carries.

Joe Wood, Dan Cristiani, stated that they currently have Jackson Street closed from 8th Street to Chartres Street for the Basin 7 sewer improvement project and they would like go ahead and put out advance notice signs that Jackson Street will be closed all the way up to Beeler Street starting as early as Thursday, March 22nd. He said they would like to do this to improve communication and give the residents notice in advance. He also said that the closure will include the intersection at Chartres Street and Jackson Street.

Mr. Nash asked what work they are doing there.

Mr. Wood replied installing a new sanitary sewer line. He then said that they will present a traffic plan at next week’s meeting but they wanted to get some conditional approval this week so that they can place the advance notice signs.

Mrs. Cotner-Bailey asked what the timeframe is.

Mr. Wood replied they would like to start the closure on Jackson Street on Thursday, March 22nd but they will then open it back up to Chartres Street and then close the next section so it will be a rolling closure. He added that they will leave Beeler Street open at that time until they actually move onto that street.

Mr. Thompson moved to approve the above rolling closure request of Jackson Street, Mrs. Cotner-Bailey second, motion carries.

Ms. Sara Galvin, OUTFRONT Media, stated that they put in the sidewalk and shelter pad in December and due to weather and other unforeseen issues, they are just now installing the actual bus shelter at 4700 Grant Line Road. She explained that it usually takes three to four hours to drop the shelter so they would like to close the right-hand lane of Grant Line Road and divert traffic to the left hand lane from the drive to Culbertson Church to the corner of Hausfeldt Lane. She said that “lane closed” signs will be used and the work will be done after 9:00 a.m. and will be done before 4:00 p.m. She also said that they would like to do the work on Thursday, March 15th.

Police Chief Bailey asked if they were closing one southbound lane with cones and diverting traffic into the other southbound lane.

Ms. Galvin replied yes and stated it is the same plan they used when they installed the sidewalk and shelter pad.

Mrs. Cotner-Bailey stated that 4:00 p.m. sounds late.

Ms. Galvin said they would probably be done by about 1:00 p.m. but will definitely have all of their equipment out by rush hour.

Mr. Thompson moved to approve one southbound lane closure on Grant Line Road from Culbertson Church to the corner of Hausfeldt Lane, Mrs. Cotner-Bailey second, motion carries.

Matt Hines, United Consulting, updated the board on the State Street signal project. He reported that last week at Green Valley Road they installed all of the signal heads, all of the handholes, 8 out of 9 detecting housings and poured new curb and gutter on the Green Valley Road side of that intersection. He reported that they also removed sidewalk, curb and gutter at the Knable Lane and Captain Frank Road intersection and are prepping for sidewalk pours. He said that this week they plan to pour the remaining sidewalk, curb ramps, curbs and gutters at Green Valley Road as well as turn on the new signals that were installed and remove the old ones. He said that they are also going to install pedestrian signal pole foundations on Green Valley Road. He also said that they are going to start boring conduit in at Knable Lane and Captain Frank Road so they will basically need lane closures at the Green Valley Road and Captain Frank Road intersections this week.

Mr. Nash asked what hours they will need that.

Mr. Hines replied between 9:00 a.m. and 3:00 p.m. He added that he is trying to get the contractor to come before the board to request longer hours such as 8:00 a.m. to 4:00 p.m. He also added that he knows traffic is pretty light there in the mornings.

Mrs. Cotner-Bailey stated that she would agree with a start time of 8:30 a.m. but not 8:00 a.m.

Police Chief Bailey stated that he would recommend against 4:00 p.m. and said that 3:00 p.m. is the max. He also stated that they have complicated the intersection without having professional flaggers posted so they need to have them posted. He added that they need individuals directing people to the lane that they need to go to.

Mr. Hines said okay.

Mr. Thompson stated that he agrees they can extend the morning start time to 8:30 a.m. but not in the afternoon because when they are shutting down their equipment and moving it off the road at 3:00 p.m., it already starts to back up traffic.

Police Chief Bailey stated that he is okay with 8:30 a.m.

Mr. Thompson moved to approve the lane closures at Green Valley Road and State Street as well as Knable Lane and Captain Frank Road and to extend the start time to 8:30 a.m. but leave end time at 3:00 p.m., Mrs. Cotner-Bailey second, motion carries.

Scott Krekeler, Lykins Contracting, requested to close the Willard Avenue and Indiana Avenue intersection to set a manhole for the new sewer project.

Mr. Nash asked when they want to do it.

Mr. Krekeler replied today and tomorrow.

Mr. Thompson explained that they had an issue with getting concrete in there so that they could set the structure so that is why they have to request the intersection closure.

Mr. Krekeler stated that he will have detour signs up at the end of Willard Avenue and Silver Street with a barricade sign saying “Road Closed to Thru Traffic”. He also stated that at McDonald Avenue and Indiana Avenue, they will put a “Road Closed” sign as well as a detour sign.

Henry Green, Clark Dietz, stated that they have a detour sign placed on the sidewalk at Indiana Avenue and Lake Street as well so that traffic is navigating down to Carlton Drive. He said that there is also a “Road Closed” sign at Morton Avenue and Indiana Avenue with a detour sign placed on Silver Street for that.

Mr. Nash asked them to remind the board what the work is for.

Mr. Krekeler stated that it is for Basin 16 sanitary sewer.

Mr. Thompson explained that they pulled in their work area to where it isn’t blocking any driveway and there is still local access.

Mr. Krekeler stated that the existing storm/sewer manhole has collapsed and once they were able to get in to look at it they established that that the failure was due to previous repairs where the line went from 24” clay to 36” plastic pipe that wasn’t properly sealed. He added that he doesn’t know how long it has been leaking but it has washed out under the manhole. He stated that they can fix it but they need to get approval from the board.

Mr. Green stated that he doesn’t know who did the work but it is something that was pre-installed by a prior contractor.

Mr. Thompson stated that he spoke with the storm water director this morning and they are looking into it.

Mr. Krekeler stated that he is afraid that the entire manhole is going to collapse if they don’t address the issue soon.

Mr. Thompson stated that he will make sure that the necessary individuals meet with them to determine what needs to happen.

Mr. Thompson moved to approve the closure of the intersection at Indiana and Jackson for today, tomorrow and possibly Thursday, Mrs. Cotner-Bailey second, motion carries.

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Vicki Glotzbach re: Banner permit request for Graceland Church for Easter Weekend

Mrs. Glotzbach explained that Graceland Church would like to hang a banner to promote their Easter Weekend at the Main Street location starting March 19th through April 2nd. She added that the space is available.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

2. Vicki Glotzbach re: Banner Request for Silver Heights Camp

Mrs. Glotzbach explained that Silver Heights Camp would like to hang a banner to advertise their camp that takes place from June 10th through June 15th. She said that they would like to hang their banner at the Spring Street location starting May 28th through June 8th and the space is available.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Courtney Lewis re: Special Event Permits

• **Back In Time Car Club**

Ms. Lewis stated that the Back In Time Car Club would like to have their annual Mayor's Car Show on Sunday May 20th with a rain date of June 3rd. She added that it is in the same location as last year and the map is attached for the board to review.

Mrs. Cotner-Bailey explained that the location seemed to work well for them last year and the only thing different is the change of location for Dragon Kings Daughter and they have been told to get in touch with them.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

• **Scarlet and Olivia Boutique**

Ms. Lewis stated that Scarlet and Olivia Boutique would like to have their spring fashion show at City Square on April 6 from 6:00-8:30 p.m. which includes set up and break down and would like to include no parking signs inside City Square.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

4. Warren Nash re: Collecting donations in public roadways

Mr. Nash stated that he understands that there is an ordinance on the agenda for the City Council to hear on Thursday night and he is opposed to this idea. He added that prohibiting soliciting in the roadways would be taking a step backwards in his opinion and they received a lot of compliments from the residence when they did away with it for safety reasons.

Police Chief Bailey stated that his stance on it has not changed and he believes it is a dangerous practice that also disrupts traffic flow.

Mr. Nash stated that he thinks it is even more important now with the change in the street grid and believes that people are even more distracted when driving now than they were in 2013 when the ordinance was changed to not allow collections.

Fire Chief Juliet stated that they found alternate ways to collect money for crusade and he agrees that the practice was unsafe for the firefighters.

APPOINTMENTS:

CLAIMS:

APPROVAL OF MINUTES:

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for March 6, 2018,
Mr. Thompson second, motion carries.**

ADJOURN:

There being no further business before the board, the meeting adjourned at 10:50 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk