

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MARCH 19, 2019 AT 10:00 A.M.**

**PRESENT:** Cheryl Cotner-Bailey, member and Mickey Thompson, member, Warren V. Nash, president.

**OTHERS PRESENT:** Chris Gardner, Brian Slade, Assistant Police Chief Fudge, Fire Marshal Koehler, Larry Summers, Russ Seagraves, Sidney Main, Jessica Campbell, Sean Payne, Krystina Jarboe, Linda Moeller and Mindy Milburn

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**BIDS:**

**NEW BUSINESS:**

**1. Don Lopp/Roger Jeffers re: Request to utilize a city utility meter at the corner of Lewis Endres Parkway and Charlestown Road to provide electricity to county park sign**

**Mr. Lopp** stated that he sent out a letter and a synopsis of what they would like to do and explained that they have a county park sign on the corner next to the traffic light meter at the intersection and they would like the board's permission to provide electricity to it. He stated that he spoke with Mr. Gibson who provided him with a draft agreement, and the agreement looks okay to move forward on with them.

**Mr. Thompson** stated that he passed out the agreement before the meeting and it says that they will have an electrician run conduit and electricity to the sign and spells out how reimbursement will be handled after that.

**Mr. Lopp** stated that they will pay for that along with some monthly cost that will be billed.

**Mrs. Cotner-Bailey moved to approve the joint agreement between the City and the County, Mr. Thompson second, motion carries.**

**2. Tom Handy, NAFC Schools re: Request to place lights in walkway at New Albany High School**

**Mr. Handy** stated that in the middle of the high school they do not have any lights, and he included photos of what they would like to do for the board to review. He explained that this is similar to the lights on Hausfeldt Lane with a pole on either side. He added that this is in an effort to slow the traffic down and explained that they have a teacher parking lot on the opposite side and this has become a safety hazard for them.

**Mr. Nash** asked if any other school will be involved later.

**Mr. Handy** replied no and explained that this is just for the high school on Vincennes that is adjacent to the teachers' parking lot.

**Mr. Thompson** stated that these are similar to what they installed on the two-way streets.

**Mrs. Cotner-Bailey** asked when they would like to make the installation.

**Mr. Handy** explained that they would like to get started as soon as the board approves the request but would also like some guidance on where the City would like to see them placed.

**Mr. Thompson moved to approve the request for lights at NAHS, Mrs. Cotner-Baily second, motion carries.**

**3. Teri Popp with Holy Trinity Catholic Cemetery re: Request for hidden entrance signs on Green Valley Rd.**

**Ms. Popp** stated that this cemetery was started in 1829 so the driveways going in are extremely tight but they physically cannot change the original entrances. She explained that they are requesting permission to install 2 hidden entrance signs and continue to work with the City to try and get a more visible entrance at the north end of the cemetery.

**Mr. Thompson** stated that he will meet with her to see where the best locations for the signs would be as well as a design for them.

**Ms. Popp** stated that she would prefer the City to do the signs because they do not have it in their budget. She thanked the NAPD for their help and support when she calls to ask for assistance when they have larger funerals.

**Mr. Thompson moved to take the request under advisement, Mrs. Cotner-Bailey second, all voted in favor.**

**4. Jim Munford, Friends of Fairview re: Stories Behind the Stones and Find Your Ancestor Day**

**Mr. Munford** explained that he came last week with some information regarding dates for Stories Behind the Stones and Find Your Ancestor Day and now they would like to set the official days up to plan the events. He stated that Graveyard Groomers will be coming in to make repairs to between 35-45 stones in a weeks' time like they have in previous years and added that one of the projects they want to do this year is to put up an obelisk that was knocked down during Hurricane Ike. He stated that they will come back to the board when they have the dates set for this work. He added that the dates for Stories Behind the Stones this year will be September 20 & 21 and the date for Find Your Ancestor Day will be June 15 from 10:00 a.m.-12:00 p.m.

**COMMUNICATIONS – PUBLIC:**

**Jason Copperwaite, Paul Primavera & Associates, Two Beans Property LLC** – he stated that this is for a 1.88-acre site at corner of Mt. Tabor Road and Bell Lane. He explained that this appeared before the BZA and Plan Commission last fall and one of the stipulations was to get approval from the Board of Works for the new driveways and two new curb cuts on Bell Lane. He added that they will be going back to the BZA for a parking variance but it will not change anything about the plan he is presenting today.

**Mr. Nash** asked Mr. Summers if he has reviewed this.

**Mr. Summers** replied yes.

**Mrs. Cotner-Bailey moved to approve the two curb cuts on Bell Lane, Mr. Thompson second, motion carries.**

**Rob Harbison, Vectren**, requested permits for 56 East 18<sup>th</sup> Street (bore cut and possible street cut permit) to install a new service and 1626 King Street (street cut) which is something they were already working with the City on.

**Mr. Thompson** explained that Vectren recently did some retirements at the second location and did the work in the grass so they didn't have to cut the street since it was recently paved.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**Brandon Frazier, Jacobi, Toombs & Lanz, Grant Line Road** – he stated that the contractor is continuing work at the Grant Line/Beechwood intersections and have completed the excavation,

Jollisant Avenue will be closed beginning this week for two weeks, Elmwood Avenue is planned to be paved but they can't put asphalt down until the plants start their production again and utility relocations are complete with the exception of an 8" main on the west side of Grant Line and Vectren doesn't have a schedule for that yet. He added that there is about two weeks until mobilization for the remainder of the curb ramps and concrete work and he will try to get an updated schedule for this work as soon as possible. **Old Vincennes Road Emergency Reconstruction** – he stated that they should have started construction yesterday and they have a 30-day completion window. He added that as this work continues, he will update the board.

**Wes Christmas, Clark Dietz, Daisy Lane Lift Station** – he stated that he is requesting on behalf of Temple and Temple to have a follow up lane closure based on the force main tie-in that was completed a couple of weeks ago on Daisy Lane. He added that now that the weather has warmed up, they would like to get asphalt on that patch and would like to use the same lane closure and flagging that they used for the pipe installation.

**Mr. Nash** asked how long it would take.

**Mr. Christmas** replied that it will be done today before 3:00 p.m. but he doesn't think it will take them that long.

**Mrs. Cotner-Bailey moved to approve the lane closure from 9:00 a.m. – 3:00 p.m., Mr. Thompson second, motion carries.**

**Matt Hines, United Consulting, Mt. Tabor Road** – he stated that last week they poured new curb/gutters/sidewalks/ramps and detectable warning surfaces at the northeast and southeast corners at Charlestown Road and installed temporary striping on the east approach. He added that they cleared trees and prepped in the phase A area between Klerner and the church entrance for earthwork and subgrade treatments. He stated that this week they will be doing subgrade treatment on Friday as well as temporary striping across Charlestown Road. He explained that it is going to be tricky with traffic control so they will be using 4 different setups with flaggers and arrow boards.

**Mrs. Cotner-Bailey** asked for times.

**Mr. Hines** replied that they would like to start at 9:00 a.m. and work until 1:00 p.m.

**Mr. Thompson** asked if they will be doing one lane at a time.

**Mr. Hines** replied yes and explained that there is a turn lane and two through lanes on each side.

**Mrs. Cotner-Bailey moved to approve the lane shift at Charlestown Road and Mt. Tabor Road, Mr. Thompson second, motion carries.**

**Mrs. Cotner-Bailey** stated that Friday is trash pickup day and asked if they will work around that.

**Mr. Hines** replied yes.

**Mr. Thompson** mentioned that there may still be an issue with mail service as well so he will need to get with him on that.

#### **UNFINISHED BUSINESS:**

##### **1. Request by Timmel Law for access to building at the intersection of Charlestown Road and Slate Run Road**

**Mr. Summers** explained that after digging through the history of the project, he understands why INDOT chose this configuration, however, he thinks that they can make a modification to the curb cut across from Slate Run Road. He stated that he would recommend approval on this contingent upon working out spacing with him in regards to the traffic signal and if they did approve this request, it would be for this particular usage only.

**Mr. Nash** asked who would be using this now.

**Mr. Summers** explained that it is a law firm and while they don't own the property yet, they intend to purchase it and rehab it, but it is contingent upon this request.

**Mr. Nash** asked if Mr. Summers is asking for these changes for the law firm only and no one else in the future.

**Mr. Summers** replied yes.

**Mr. Thompson** recommended talking with legal about making stipulations for possible future property owners to make sure that the configuration only applies to the current usage.

**Mr. Summers** stated that they could approve it with his stipulations and add contingent upon legal review.

**Mr. Nash** asked if they could require it in their deed as a condition of sale.

**Mr. Summers** stated that he would look into that.

**Mrs. Cotner-Bailey moved to approve based on Mr. Summer's recommendations and contingent upon further review to restrict future businesses, Mr. Thompson second, motion carries.**

#### **TABLED ITEMS:**

#### **COMMUNICATIONS – CITY OFFICIALS:**

##### **1. Warren Nash re: Recognizing Former Senator Birch Bayh**

**Mr. Nash** stated that former senator Birch Bayh passed away on March 14 and he wanted to recognize a few of his contributions to New Albany including 265 interchange at State Street, expanding the bridge lanes over 265 at Grant Line and Klerner Lane improvements. He added that all flags have been ordered to be at half-mast until his funeral service.

##### **2. Krystina Jarboe re: Special Event Permits**

- Schmitt Furniture Birthday Bash

**Ms. Jarboe** presented a request from Schmitt Furniture to use the Riverfront Amphitheater on July 13 for their Birthday Bash. She stated that they would need the amphitheater from noon to midnight and this would include set up and tear down. She added that they are expecting less than 2000 people.

**Mrs. Cotner-Bailey** stated that they had this event last year and from what she remembers, everything went well.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

##### **3. Vicki Glotzbach for Mark Hengartner re: Dumpster on Brook Street and business on McDonald Street**

**Ms. Milburn** explained that there is an email from Mr. Hengartner included in their packets and stated that Ms. Glotzbach never heard anything back on this so he asked that it go before the board. She explained that Mr. Hengartner has contacted the City about a home on the 2500 block of McDonald Street that is running a car stripping business that parks wreckers and cars year round outside of his home with a lot of trash and car parts in the yard. She stated that Mr. Hengartner mentioned that Mr. Brewer had previously said he would try to get a court order to get them to clean up the area and while code enforcement has been out to give them warnings, it rarely does any good.

**Mr. Thompson** explained that he has been working with Mr. Slade on the dumpster issue.

**4. Fire Marshal Koehler re: Promotion to Captain**

**Fire Marshal Koehler** presented a letter to request the promotion of Sergeant William Byrd to the rank of Captain. He explained that the promotion will take effect on March 30, 2019 and Captain Byrd will be on probation for one year.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for March 12, 2019, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 11:00 a.m.

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Warren V. Nash, President

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Mindy Milburn, Deputy City Clerk