

A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, MARCH 20, 2018 AT 10:00 A.M.

PRESENT: Mickey Thompson, member, Cheryl Cotner-Bailey, member and Warren V. Nash, president.

OTHERS PRESENT: Chris Gardner, Sidney Main, Police Chief Bailey, Assistant Police Chief Fudge, Fire Chief Juliot, Fire Marshal Koehler, Larry Summers, Linda Moeller, Alicia Meredith, Jessica Campbell, Krystina Jarboe, David Brewer, David Hall, Courtney Lewis, Tonya Fischer and Vicki Glotzbach

CALL TO ORDER:

Mr. Nash called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

BIDS:

NEW BUSINESS:

1. Matt McMahan re: Request for 30-minute parking signs to be allowed at 638, 640 & 642 State Street

Mr. McMahan stated that there are 30-minute parking signs there that have never been approved but were replaced with new signs last year.

Mr. Thompson stated that when they did the sign inventory, they were replaced with new ones. He explained that he asked Mr. McMahan to come in to request approval for the 30-minute parking for the business that is there now.

Mr. Thompson moved to approve the 30-minute parking, Mrs. Cotner-Bailey second, motion carries.

2. Matt McMahan re: Dumpster permit request for 623 E. Spring Street to be set at approximately 401 E. 7th Street for one week

Mr. McMahan stated that the job was a lot more involved than he thought and Mr. Thompson suggestion he come before the board to request this dumpster.

Mr. Thompson reminded him to make sure it has reflective tape or cones.

Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.

3. Jessica Gradel with Stonewater Acupuncture and Chiropractic re: Placing sign on building at 152 E. Main Street

Dr. Gradel presented a packet to the board which included a picture of the sign that she is proposing. She stated that this is a new business but there was a previous sign in the same location.

Mr. Nash asked if she has the certificate of appropriateness from the historical society.

Dr. Gradel replied yes.

Mrs. Cotner-Bailey stated that she spoke with Mr. Streips before the meeting and he explained that they need the boards permission to paint over the existing sign and they needs this board's permission because it hangs over the sidewalk.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

4. Vectren re: Cut Permit requests for Oakland at Valley View/Wildwood and Captain Frank Rd (15184736) – street cut

Mr. Lewis stated that they are doing some work at this location and the main lays right up against the road so that is why they need to make the cut.

Mr. Thompson asked if they are cutting the road because the city recently paved it.

Mr. Lewis replied yes.

Mr. Nash asked if it is on Wildwood or Captain Frank.

Mr. Lewis stated that it is pretty much in the intersection.

Mr. Thompson moved to approve subject to the approval of the right-of-way coordinator, Mrs. Cotner-Bailey second, motion carries.

COMMUNICATIONS – PUBLIC:

Matt Hines, United Consulting, State Street Signal Project - stated that they turned on the new signals at the Green Valley & West Street location, removed all old signals, poured curb ramps and sidewalks on the West Street side, removed islands in the intersection and began conduit work.

Mr. Nash asked what it is left to do at Green Valley and State.

Mr. Hines stated that they have to pour the West Street side sidewalks, curbs & gutters and pedestrian signals. He explained that sometime in April they will start milling. He stated that this week they will be pouring sidewalks/curbs/gutters on the West Street side, start installing new signals, conduit work and install detector houses at Knable Lane and Captain Frank,

Mr. Nash asked when they will wrap up at West Street and Green Valley

Mr. Hines replied later this week.

Mr. Summers stated that this doesn't include the asphalt that will be going down.

Mr. Thompson moved to approve the lane closures from 8:30-3:00, Mrs. Cotner-Bailey second, motion carries.

Mark Hengartner stated that there is a concern on Larkwood Drive with one neighbor that has a lot of leaves who was instructed to put the leaves out in the street so that they could be picked up. He explained that one of the neighbors called the police because the leaves were blocking part of the roadway which is against city ordinance. He asked that if this hasn't been taken care of already that they communicate this between the departments so that they aren't giving out misinformation.

Mr. Gardner stated he will double check the call but it is their practice that when they do receive calls outside of the usual leaving season, which is October and November, they recommend that all residence bag the leaves or find a different way to dispose of them. He explained that when they do have a resident putting leaves out in the street thinking that it is leafing season is to make contact with the resident and explained to them the ordinance and procedure. He added that he can refer the neighbor to the Storm Water department if he has any further questions.

Mr. Hengartner thanked Mr. Gardner for the information and stated that he will pass it on to the neighbor.

Brandon Frazier, Jacobi, Toombs & Lanz, Reas Lane/Bono Road Project - stated that there is no change on Bono Road project as they are still waiting on warm water because there is some asphalt and concrete work to be done.

Mr. Nash stated that there is still a sign about the project near Cottom Avenue and he believes it needs to be taken down.

Mr. Frazier said that he will check on that to see if there is anything they can do. He explained that Duke Energy wants to start getting to the locations on Reas Lane Phase 2 next week and roadway construction will include widening the road and adding additional paths.

Mr. Summers stated that they are redoing Reas Lane from Park East to Samtec because it is pretty narrow through there and in poor condition so they are completely redoing the road.

Mr. Frazier stated that Duke Energy, IN-AWC and Vectren have work to do there before construction begins. He explained that they are working with the contractor and the utilities to make sure that they are coordinating the workload.

Mrs. Cotner-Bailey asked if the businesses and residents have been notified.

Mr. Summers replied yes.

Kinleigh Edge stated that she was told to come before the board to get approval for her grandfather to take her to the prom at the Grand in his stagecoach.

Mr. Nash asked where she would be starting at.

Ms. Edge stated that she still needs to find a parking lot for her starting point because they have to haul it in on a semi.

Mrs. Cotner-Bailey stated that she was concerned about the wheels and the horse's hooves.

Ms. Edge stated that the wheels are rubber and they can leave the horses barefoot so that they don't damage the road. She added that there are bags hooked to the horses that will pick up and waste.

Police Chief Bailey asked if the back of the stagecoach has any lighting or placards.

Ms. Edge stated that they can put lighting on the back and it does have a slow-moving sign.

Mrs. Cotner-Bailey asked what time they would be arriving.

Ms. Edge stated that they would be dropping the coach off at 5:30 to get it ready and prom starts at 7:00, so sometime in-between there.

Police Chief Bailey stated that as long as it meets the slow-moving vehicle standards with the placards and lighting on the rear he doesn't see a problem. He added that he is not a big fan of anything other than DOT vehicles on the roadways.

Mrs. Cotner-Bailey asked what the date is of the prom.

Ms. Edge replied April 7th.

Mr. Thompson stated that they had an issue before during Harvest Homecoming and they had to require that the horses have rubber shoes.

Ms. Edge stated that they could leave them barefoot or get rubber shoes.

Mr. Thompson asked if they are used to this type of environment.

Ms. Edge explained that they have performed in front of crowds before and are well trained.

Mrs. Cotner-Bailey asked her to contact either the Animal Shelter or Parks Department to find a suitable location to unload and get set up for travel.

Mr. Thompson moved to approve with the stipulation that the horses wear rubber shoes, the wheels on the stagecoach are rubber and the stagecoach has rear lighting, Mrs. Cotner-Bailey second, motion carries.

Paige Thomas, O'Mara, presented the following cuts for the board's review and approval; Willard & Indiana Avenue - 5.5'X8' street cut, Morton & Indiana Avenue - 6'X6' street cut, 8th Street (for hydrant at 8th & Elm) – 5'X'6 sidewalk cut.

Mr. Summers asked where the actual cut will be

Ms. Thomas explained that the hydrant is at the corner of the sidewalk and they are going to move it back.

Mr. Thompson moved to approve the above the cuts, Mrs. Cotner-Bailey second, motion

Wes Christmas, Clark-Dietz, Traffic impact re: sewer improvement projects – reminded the board that an extension of the closure on Jackson Street was requested last week and he has the plans with him today for the board to review. He added that there were no changes to what was presented last week. He stated that his is the first of the excavating at this depth so they don't know how long it is going to take, but they expect it may be a couple of weeks before the get to Chartres Street.

Mr. Nash asked if they made a cut on 8th Street.

Mr. Christmas explained that they were doing some boring work on East 8th that cause some settlement so there will be a repair once it is finished. He stated that every effort was made to avoid this but the material under the lot is really fine and combined with the rain it caused the settlement.

Mr. Thompson added that the good news is that it happened early enough that there shouldn't be much difference in the paving and they will be redoing the whole intersection.

Mr. Nash asked what the timeframe is on this project.

Mr. Christmas stated that completion date is July 2 but they will be progressing slowly because they are over 20 feet deep. He explained that Basin 16 Division B is taking place on Carlton and Silver Street and they have currently installed up to the intersection of Willard Avenue and Indiana Avenue. He stated that they are backfilling the intersection today and the manhole has been set so hopefully they will be out of that by the end of the day

Mr. Nash asked if anything is going to be done with the curbs involved in this project.

Mr. Christmas stated that any curb that was damaged or removed will be replaced.

Mr. Nash asked what the timeframe is on this project.

Mr. Christmas replied sometime in August or early September.

OLD BUSINESS:

TABLED ITEMS:

COMMUNICATIONS – CITY OFFICIALS:

1. Courtney Lewis re: Special Event Permits

• New Albany 1st Church of God

Ms. Lewis stated that they would like to hold an community non-profit event at the amphitheater on June 2. She explained that it is family-friendly event with bounce house obstacle course. She stated that they would use the venue from 9:00 a.m. to 3:00 p.m. which includes setup and break down.

Fire Chief Juliot stated that he thought the Fest of Ales was on that day.

Ms. Lewis stated that they haven't sent her a request for that but she can check to see if the church is flexible on this date and bring it back to the board.

• GrayStone Performance

Ms. Lewis stated that they would like to the have the GrayStone Grinder on April 14 at the amphitheater. She explained that it is a fundraiser workout and the event will run from 6:00 a.m.-4:00 p.m. which includes setup and break down.

Mrs. Cotner-Bailey asked if they need insurance from them too.

Ms. Lewis stated that it probably wouldn't hurt considering the type of event.

Mrs. Cotner-Bailey pointed out that they asked that the city provide trash cans.

Ms. Lewis stated that she let them know that the city wouldn't provide that.

Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.

• New Albany Farmer's Market

Ms. Lewis stated that she has attached the schedule and explained that the market is every Saturday and they set up two hours before the market starts and tear down and hour after. She explained that they also added a couple of special events including April 28 in which they are requested to close Bank Street from Market Street to Main Street from 8:00 a.m.-2:00 p.m. for an Earth Day event and August 4 close Bank Street from Market Street to Spring Street for the Le Leche League event.

Mrs. Cotner-Bailey moved to approve the dates and hours for Farmers Market as well as two special events, Mr. Thompson second, motion carries.

APPOINTMENTS:

CLAIMS:

Mrs. Moeller presented the following claims for the period of 03/06/18 to 03/19/18 in the amount of \$1,745,094.39:

General Claims (Bank 1):	222,708.65
Fire Department:	16,077.88
Police Department:	32,484.58
Street Department:	7,455.82
Parks Department:	49,453.34
Total From Above:	328,180.27

Medical/Drug Fund (Bank 1):	2,276.86	
Payroll Claims (Bank 2):	769,224.02	
Sanitation Fund:	189,600.00	
Thursday Utility Claims:	455,813.24	
	Total From Above:	1,416,914.12
	Grand Total:	1,745,094.39

Mr. Thompson moved to approve the above claims, Mrs. Cotner-Bailey second, motion carries.

APPROVAL OF MINUTES:

Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for March 13, 2018, Mr. Thompson second, motion carries.

ADJOURN:

There being no further business before the board, the meeting adjourned at 11:00 a.m.

Warren V. Nash, President

Vicki Glotzbach, City Clerk