

**THE SEWER BOARD MEETING OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, MARCH 24, 2016 AT 9:15 A.M.**

**PRESENT:** Mayor Gahan, president, Ed Wilkinson, member and Nathan Grimes, member.

**ALSO PRESENT:** Wes Christmas, April Dickey, Linda Moeller, Rob Sartell, Larry Summers and Vicki Glotzbach

**CALL TO ORDER:**

**Mayor Gahan called the meeting to order at 9:15 a.m.**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:**

**Mr. Wilkinson moved to approve the March 10, 2016 Regular Meeting Minutes, Mayor Gahan second, all voted in favor with the exception of Mr. Grimes who abstained.**

**BIDS/CONTRACTS:**

**Mr. Sartell** presented a contract for the UV Lamps in the amount of \$17,320.00 for disinfection. He explained that it is an annual thing that they purchase but because it is over the \$10,000.00 limit he has to get the board's approval.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**COMMUNICATIONS - PUBLIC:**

**COMMUNICATIONS - CITY OFFICIALS:**

**Mrs. Moeller** presented a contract with Crowe Horwath and explained that they will come in to review the sewer and utility accounts and do an analysis of investments and bonds. She explained that once they are done they will report back to the board and they have done this before in the past.

**Mr. Grimes** stated that he isn't familiar with this firm.

**Mr. Wilkinson** stated that the city has dealt with them for a number of years and explained that they are the ones that did the rate studies.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**SEWER ADJUSTMENTS:**

**Mrs. Dickey** presented an adjustment request for Precision Property Management in the amount of \$ 2,162.14 for a leak that occurred near the meter. She explained that the water went into the ground and the leak was repaired by Greenwell Plumbing. Supporting documents are attached.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**Mrs. Dickey** presented an adjustment request for New Albany Housing Authority in the amount of \$10,264.96 for a leak that occurred at the 3/4" service line at 107 Morgan

Avenue. She explained that the water went into the yard and the leak was repaired by Dave O'Mara Contractor. Supporting documents are attached.

**Mr. Wilkinson moved to approve, Mr. Grimes second, all voted in favor.**

**Tabled Adjustments**

Cross Creek Property Mgmt.	\$2,305.10
Cross Creek Property Mgmt.	\$7,486.52
Cross Creek Property Mgmt.	\$1,032.44
Jason Jahn	\$2,981.40
Colonial Club Homeowners	\$14,591.75

**FINANCIAL REPORT:**

**Mr. Wilkinson** stated that the standard billing went out this last week and there are no other changes.

**NEW BUSINESS:**

**1. John Pacyga with Thorntons re: Sewer easement release**

**Mr. John Pacyga**, with American Engineers, explained that Thornton's has purchased the property in the rear of their current lot and there is a sewer easement between the properties. He stated that they would like to request a release of that easement and presented their development plan for the board to review.

**Mr. Sartell** asked Mr. Pacyga to contact the city when they cap it off so that it can be inspected.

**Mr. Grimes** asked to get a copy of that inspection as well.

**Mr. Pacyga** state he would be sure that is done and examined that they would also be submitting construction plans as they get further along.

**Mr. Summers** stated he doesn't see any issues with it since the line is inactive.

**Mr. Grimes** asked if it is a sewer easement or a utility easement.

**Mr. Pacyga** explained that the drawing states that it is a utility and sewer easement.

**Mr. Grimes** stated that he would take that to mean that there could be some other utilities in there.

**Mr. Pacyga** stated that they have surveyed that site are not aware of anything else.

**Mr. Wilkinson** stated that they may want to get documentation before making a decision.

**Mr. Christmas** asked if he would provide copies of the recorded easement as well.

**Mr. Pacyga** replied yes.

**Mr. Grimes** stated that he believes that Mr. Pacyga will have to get letters from the other utility companies stating that there are no utilities at the location.

**OLD BUSINESS:**

**1. Joe Grider re: McLean Lift Station Bid Award**

**Joe Grider** stated that they opened bids for the McLean Street project two weeks ago and Temple & Temple Excavating was the apparent low bidder at \$364,000.00. He explained that they have provided references for similar/recent projects and he has had several conversations with other utility company's about long-term maintenance. He stated that based on those references and all the good reports that he received back he would recommend that the board award the contract to Temple & Temple.

**Mr. Wilkinson moved to approve the Temple & Temple bid, Mr. Grimes second, all voted in favor.**

**2. Wes Christmas re: Clark Dietz Update**

**Wes Christmas** stated that the Grantline Road Lift Station Project is in the final phases of design for mechanical and electrical, and should have plans ready to go out to bid in late April. He explained that the survey work was completed on the Old Vincennes Road Lift Station project and they should be receiving the drawing by tomorrow, and once they receive that the design work can begin. He stated that they had a capacity certification for the assisted facility on Grantline Road and that has been submitted to the EPA and will be reviewed. He explained that they are continuing to download data that they are capturing into the system and the more events they get they are using to recalibrate the monitor. He stated that he hopes that they will feel comfortable in the near future with the information that they are receiving to make some recommendations for the storage project. He explained that as he was reviewing the mapping on the Grantline Road Lift Station Project the property line seems to be different with the way they were shown relative to the site. He stated that he would like the board's permission to get a surveyor out there to locate the property corners so they know for sure they are on the city's property.

**Mr. Wilkinson** asked which surveyor he will use

**Mr. Christmas** replied Brinkworth because they have already done some of the work on the acquisition.

**Mr. Wilkinson** stated that the size of the parcel keeps changing and he is definitely in favor of getting a new survey.

**Mr. Christmas** stated that he wants them to go out and locate the corners and provide a drawing so that he can be confident of where the lines exist.

**Mr. Wilkinson moved to approve a complete border survey, Mr. Grimes second, all voted in favor.**

**UTILITY REPORT:**

**Influent / Effluent Quality**

The Treatment Facility continued to experience problems for the following parameters; Monthly CBOD mg/l and pounds, Weekly CBOD mg/l and pounds. We are currently conducting an investigation to determine the cause of these problems. We expanded our investigation from the treatment plant into the collection system by testing sites that in the past had a history of strong organic strength. On January the 26<sup>th</sup> we tested the Squire Boone Caverns candy manufacturing site to test for Chemical Oxygen Demand and those results were extremely high. These results were very troubling since Squire Boone had agreed in 2004 not to discharge their process wastewater to the New Albany Public Owned Treatment Works (POTW). We met with the Owners on the 28<sup>th</sup> of January to present our findings and conduct a site visit. It was determined that due to employee

turnover, lack of training and out of date safe guard's employees were violating Squire Boone's Standard Operating Procedures for the recapture of spent sugar. Squire Boone has been given to the 9<sup>th</sup> of February to cease discharging process waste to the POTW or be issued an Administrative Order.

**Pretreatment**

There were 32 grease trap inspections of restaurants and food preparation facilities.

**Facility Operations**

83 dry tons of bio solids were removed from the WWTP.  
 The WWTP was at 90% of its Total Suspended Solids design limit and at 70% of its CBOD design limit.  
 There were 0.93 inches of rain for the month

**Preventative and Unscheduled Maintenance**

185 preventative work orders were completed and 21 corrective work orders were completed for the WWTP and Lift Stations

**Highlights**

Replaced alternator and float at Jacobs Creek Lift Station.  
 Replaced control wiring from VFD to the junction box for the #2 Raw Wastewater Pump at the #110 Station.  
 Had the #2 pump at LaFollette Lift Station rebuilt.  
 Replaced bad float at Up Hill Run Lift Station.

**Sanitary Collection System**

<i>Project</i>		<i>January 2016</i>		<i>Year-to-Date</i>	
<i>Sanitary Sewer Flushed/ft</i>		<i>11,921</i>		<i>11,921</i>	
<i>Sanitary Sewer Televised/ft.</i>		<i>9,033</i>		<i>9,033</i>	
<i>CIPP Installed/ft</i>		<i>1,633</i>		<i>1,633</i>	
<i>Tap Inspections</i>		<i>1</i>		<i>1</i>	
<i>Locates</i>		<i>499</i>		<i>499</i>	
<i>Pipe Patches</i>		<i>2</i>		<i>2</i>	
<i>Service Requests</i>	<i>Odor Complaint</i>	<i>Main Block</i>	<i>Resident Problem</i>	<i>Dye Test</i>	<i>Emergency Locates</i>
<i>8</i>	<i>0</i>	<i>2</i>	<i>6</i>	<i>1</i>	<i>2</i>

**Sanitary Sewer Overflow Monitoring**

There were 0 rain events that required Stantec monitoring.

**Preventative and Unscheduled Maintenance**

60 preventative work orders were completed and 2 corrective work orders completed for the Collection System.  
 There were 8 Customer Service requests 2 of those requests were for blockages in the main line.

**Construction Highlights**

**Basin #2**

Pipe Patched 8” main at Beharrell and East Spring St.  
Repaired collapsed 8” main at 2208 Ekin Ave.  
Repaired 8” main at 1826 East Spring St.

**Basin #8**

Replaced broken casting on MH #8 with a bolt down water tight casting.

**Basin #28**

Pipe Patched 8” main to stop infiltration on Miller Ave.

**Facility Safety**

The monthly safety inspection rating was 96.9%  
The safety training topic for January was refresher training for First Aid.

**Projects**

**110/120 Valve replacement and Dump Station**

All of the valves have been replaced in the #110 Raw Wastewater Pump Station. Interior work on the Dump Building is still progressing and is near completion. Water and Gas services have been connected to the new Dump Building. Site grading is proceeding based on the weather conditions.

**Algae Control System**

The signed construction contract was sent to BLM Engineering. Graves will now start ordering laundry equipment. This should take 90 to 120 days for manufacturing.

**McLean Lift Station**

The project was advertised on the 12<sup>th</sup> of February and the Pre-Bid took place on the 25<sup>th</sup> @ 2:00 p.m.  
The Bids were opened and read at the NASB of 3-10-16. The low bidder was Temple and Temple and was taken under advisement and review by HMB Engineering.

**Reline New Albany**

We are in the process of bidding out manholes to be lined in basin #23 and are near completion with the inflow inserts. Brick manholes in Basin #11 have been lined and inflow inserts have been installed Basin #15 has been lined except for the Federal Housing Property manhole lining and inflow inserts are yet to be completed. We are currently lining Basin #28. Basin #7 will be next and then back to Basin #10.

**WWTP Maintenance Garage**

The floor and retaining walls have been poured and are awaiting testing. Building materials have been delivered.

**SSO Flow Study**

Flow meters have been installed. Data is being collected by Clark-Dietz for analysis.

**Grantline Road Lift Station Project**

Preliminary design is at 60%.

**CLAIMS:**

Mrs. Moeller presented the following claims for the period of 3/10/16 to 3/23/16 in the amount of \$459,031.62:

Vendor Name	Amount	Department
	5	Sewer Board March 24, 2016

INDIANA AMERICAN WATER	13,373.00	SEW
FLOYD COUNTY TREASURER	226.61	SEW
SILVER CREEK WATER	1,256.40	SEW
OFFICE SUPPLY COMPANY, INC	16.15	SEW
OFFICE SUPPLY COMPANY, INC	5.97	SEW
DATA VAULT	30.00	SEW
BURNS INVESTMENTS	72.91	SEW
BURNS INVESTMENTS	76.38	SEW
CROWN SERVICES INC	360.00	SEW
CROWN SERVICES INC	360.00	SEW
LOFTON, LARRY	118.75	SEW
ENGLEMAN, NANCY	42.18	SEW
WW SUBDIVISION LLC	842.55	SEW
WILL'Z CONSTRUCTION	50.55	SEW
TIGER TRUCK LINES	835.82	SEW
<b>Total</b>	<b>17,667.27</b>	
ACE HARDWARE	28.09	WWTP
ACE HARDWARE	45.88	WWTP
ACE HARDWARE	10.35	WWTP
ACE HARDWARE	10.76	WWTP
ACE HARDWARE	5.38	WWTP

ACE HARDWARE	10.90	WWTP
ACE HARDWARE	5.38	WWTP
BLACK DIAMOND	65.00	WWTP
BLACK DIAMOND	45.00	WWTP
RETAILERS SUPPLY	157.69	WWTP
PADGETT INC.	800.00	WWTP
LEE SUPPLY CORP.	152.57	WWTP
CLARK-FLOYD LANDFILL LLC.	8,636.16	WWTP
T.A. GINKINS COMPANY, LLC	46,125.00	WWTP
QUILL	33.99	WWTP
ALBERT B CRUSH CO	994.50	WWTP
MAC CONSTRUCTION ESCROW ACCT	24,856.54	WWTP
CULLIGAN WATER SYSTEMS	80.00	WWTP
VERIZON WIRELESS	1,430.55	WWTP
ORR SAFETY EQUIPMENT CO.	362.35	WWTP
EARTH FIRST	247.21	WWTP
UHL TRUCK SALES	337.84	WWTP
DEAN, TERRY	42.79	WWTP
FRAKES ENGINEERING	3,420.00	WWTP
MAC CONSTRUCTION & EXCAVATING	223,708.82	WWTP
HOME CITY ICE CO.	127.40	WWTP
DRS. AUTOMOTIVE	175.00	WWTP

USA BLUE BOOK	105.84	WWTP
USA BLUE BOOK	71.39	WWTP
UPS STORE #3084	268.11	WWTP
UPS STORE #3084	62.74	WWTP
BIOCHEM, INC.	3,471.50	WWTP
RODEFER MOSS & CO., PLLC	1,375.00	WWTP
SPENCER MACHINE & TOOL CO.,INC	5,932.14	WWTP
SPENCER MACHINE & TOOL CO.,INC	514.71	WWTP
GRIPP, INC.	2,977.15	WWTP
GRIPP, INC.	4,379.67	WWTP
GRIPP, INC.	873.87	WWTP
NORFOLK & SOUTHERN CORP.	100.00	WWTP
METRO ANSWERING SERIVCE	53.40	WWTP
EYE-TRONICS	2,330.00	WWTP
EYE-TRONICS	570.00	WWTP
OFFICE DEPOT	61.03	WWTP
HOME DEPOT	436.24	WWTP
HOME DEPOT	78.09	WWTP
HOME DEPOT	(369.00)	WWTP
HOME DEPOT	121.85	WWTP
HOME DEPOT	148.92	WWTP
HOME DEPOT	9.49	WWTP

HOME DEPOT	45.96	WWTP
KENTUCKIANA WIRE & ROPE	452.27	WWTP
AIRGAS-MID AMERICA	108.47	WWTP
WASH-O-RAMA CAR WASH	71.00	WWTP
LEHIGH HANSON	289.62	WWTP
XYLEM WATER SOLUTIONS USA	(1,824.00)	WWTP
XYLEM WATER SOLUTIONS USA	32,120.44	WWTP
HACH COMPANY	245.82	WWTP
HACH COMPANY	176.95	WWTP
ECO-TECH, LLC-WASTE LOGISTICS	294.92	WWTP
MEINERS MEDICAL,FIRE & SAFETY	198.48	WWTP
MEINERS MEDICAL,FIRE & SAFETY	200.00	WWTP
IUPPS	444.60	WWTP
LMK TECHNOLOGIES, LLC	137.43	WWTP
NAPA OF NEW ALBANY	6.70	WWTP
NAPA OF NEW ALBANY	44.99	WWTP
NAPA OF NEW ALBANY	189.72	WWTP
NAPA OF NEW ALBANY	4.58	WWTP
NAPA OF NEW ALBANY	169.44	WWTP
GOTTA GO INC.	729.00	WWTP
GOTTA GO INC.	2,673.00	WWTP
CONSTELLATION NEWENERGY	3,174.65	WWTP

T.A. GINKINS "ESCROW"	5,125.00	WWTP
		WWTP

<b>Total</b>	<b>380,566.33</b>	
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NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
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NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
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NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
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NEW ALBANY MUNICIPAL UTILITIES	4.17	TU
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GIBSON LAW OFFICE, LLC	865.38	TU
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SILVER CREEK WATER	9.47	TU
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SILVER CREEK WATER	9.47	TU
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SILVER CREEK WATER	9.47	TU
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SILVER CREEK WATER	7.92	TU
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SILVER CREEK WATER	9.47	TU
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SILVER CREEK WATER	9.47	TU
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SILVER CREEK WATER	9.47	TU
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CLARK CO. REMC	212.96	TU
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CLARK CO. REMC	123.55	TU
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CLARK CO. REMC	171.77	TU
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CLARK CO. REMC	301.12	TU
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CLARK CO. REMC	233.34	TU
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CLARK CO. REMC	140.89	TU
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FLOYDS KNOBS WATER	19.40	TU
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FLOYDS KNOBS WATER	19.40	TU
AT&T	65.69	TU
EDWARDSVILLE WATER CO.	17.00	TU
DUKE ENERGY	27.04	TU
DUKE ENERGY	661.16	TU
DUKE ENERGY	52.93	TU
DUKE ENERGY	309.16	TU
DUKE ENERGY	2,371.89	TU
DUKE ENERGY	600.55	TU
SOUTH'S CLEANING SERVICE	1,000.00	TU
TIME WARNER CABLE	535.02	TU
CONSTELLATION NEWENERGY	329.23	TU
CONSTELLATION NEWENERGY	(34.38)	TU
CONSTELLATION NEWENERGY	27.68	TU
INDIANA AMERICAN WATER	36.39	TU
INDIANA AMERICAN WATER	1,199.67	TU
INDIANA AMERICAN WATER	36.39	TU
INDIANA AMERICAN WATER	43.06	TU
INDIANA AMERICAN WATER	37.75	TU
GIBSON LAW OFFICE, LLC	865.38	TU
SILVER CREEK WATER	9.47	TU
HARRISON CO. REMC	345.49	TU

VECTREN ENERGY DELIVERY	143.97	TU
VECTREN ENERGY DELIVERY	343.97	TU
VECTREN ENERGY DELIVERY	157.61	TU
VECTREN ENERGY DELIVERY	1,166.67	TU
VECTREN ENERGY DELIVERY	351.83	TU
FLEETONE MSC 30425	3,392.27	TU
TIME WARNER CABLE	279.90	TU
TIME WARNER CABLE	737.25	TU
ASSURED PARTNERS	5,275.00	TU
ASSURED PARTNERS	29,012.50	TU
ASSURED PARTNERS	9,231.25	TU
<b>Total</b>	<b>60,798.02</b>	
<b>Grand Total</b>	<b>459,031.62</b>	

**Mr. Wilkinson moved to approve the above claims, Mr. Grimes second, all voted in favor.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 9:40 a.m.

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Mayor Gahan, President

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Vicki Glotzbach, City Clerk