

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN THE THIRD FLOOR ASSEMBLY ROOM AT THE CITY/COUNTY BUILDING ON TUESDAY, APRIL 4, 2017 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, member, Cheryl Cotner-Bailey, member, and Warren V. Nash, president.

**OTHERS PRESENT:** Assistant Fire Chief Gadd, Fire Marshal Koehler, Police Chief Bailey, Assistant Police Chief Fudge, Larry Summers, Linda Moeller, Jessica Campbell, David Hall, Sidney Main, Bryan Slade, Tonya Fischer, Chris Gardner, Sean Payne, David Brewer, Courtney Lewis, John Rosenbarger and Vicki Glotzbach

**CALL TO ORDER:**

**Mr. Nash called the meeting to order at 10:00 a.m.**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

**1. Susan Parr with Brandon House re: Annual walk a thon**

**Susan Parr** explained that this is their 23<sup>rd</sup> year and the event is for Brandon's House which offers counselling to teenagers. She stated that the event is on Sunday, April 23<sup>rd</sup> and presented the board with a map to review.

**Mrs. Cotner-Bailey** asked if they stay on the sidewalks.

**Ms. Parr** replied yes and explained that with the fire they will have to cross the street.

**Mr. Nash** asked how many people usually participate.

**Ms. Parr** replied about 150. She added that in the past they had police help them though the intersections and they are away that sometimes there is a fee for that.

**Police Chief Bailey** asked if they have volunteers

**Ms. Parr** replied yes.

**Police Chief Bailey** asked if those volunteers cover the intersections.

**Ms. Parr** stated that they do not walk them and are primarily there to hand out water and pick up anyone that can't finish.

**Police Chief** stated that they would do what they can to help but it will depend on man hours. He suggested in the future to come in earlier so that he has time to get people together.

**Mrs. Cotner-Bailey** asked if any of the volunteers could be at the intersections to help the participants cross the street.

**Ms. Parr** replied yes.

**Mr. Thompson moved to approve, Mrs. Cotner-Bailey second, motion carries.**

**2. Bill Corrie re: Dumpster at 1504 Shelby Place**

**Bill Corrie** stated that he bought the property at 1504 Shelby Place and is remodeling so he will need a dumpster to empty old materials. He presented a map to the board to show that the property land locked which is why he will need to put the dumpster in the street.

**Mr. Thompson** stated that he went out and looked at the location and he can't get a truck in to drop it on his property. He added that they were able to offset it so that it is in the parking lane.

**Mrs. Cotner-Bailey** asked how long he would like to have the dumpster

**Mr. Corrie** replied two weeks.

**Mr. Thompson moved to approve the dumpster permit for two weeks, Mrs. Cotner-Bailey second, motion carries.**

**COMMUNICATIONS – PUBLIC:**

**Eric Ferree, Vectren,** stated that the gas company has another project in the west end that they would like to start on Monday, April 17. He explained that have about 22 feet of steel that they want to retire that will require them to install about 700 feet of 2' & 4' plastic on west Elm Street. He stated that they will working right next to the ramp on Elm Street and they do have their highway permit and will set up traffic control. He presented drawings for the board to review. Said drawings are on file with the city clerk's office.

**Mr. Nash** asked how long this will take.

**Mr. Ferree** replied approximately two weeks

**Mrs. Cotner-Bailey** asked what time of the day they will be working.

**Mr. Ferree** explained that they have to abide by the INDOT permit so they can't be out until after daylight and would stop work around 5:00 p.m. He added that they will be working from Monday-Friday only.

**Mr. Thompson** asked if they are going to need to close any streets.

**Mr. Ferree** replied no but they will have a lot of traffic control.

**Mr. Nash** asked if there will be any kind of warning on the bridge.

**Mr. Ferree** stated they will have signage.

**Mr. Nash** asked if there is anything eastbound on the ramp.

**Mr. Ferree** replied no.

**Mr. Thompson moved to approve Mrs. Cotner-Bailey second, motion carries.**

**Justin Romeriz** stated that McDonald Lane is progressing well and they are a little ahead of schedule. He explained that Milestone is set to start subgrade treatment and dirt removal this week or early next week and they will start installing a modular wall in phase 5.

**Mr. Nash** asked if they have run into any problems.

**Mr. Romeriz** replied no.

**Paige Thomas, Dave O'Marra,** stated they have a service replacement at 1119 E. Spring which will require a 5'X6' street cut and a main break on Cherokee and Wahoo that looks to require a 8'X5' street cut but that size could change.

**Mrs. Cotner-Bailey** asked if there are any residence that are affected.

**Mr. Thompson** stated that the water company should have notified them if their water was going to be out.

**Mr. Nash** asked if there is something going on with Elm Street.

**Mr. Thompson** stated that it is on Oak Street where the road had a dip.

**Mrs. Cotner-Bailey moved to the above street cut requests, Mr. Thompson second, motion carries.**

**Wes Christmas**, Clark Dietz, updated the board on the grid paving project and explained that explained that the ramp work that has been going on for several weeks now is complete. He stated have begun some of the base failure repairs on streets that are going to be paved as part of this project which addressed areas that are failing that surface overlay will not correct. He explained that they will continue to do pavement patching work weather permitting and as part of this work they will be removing and replacing the pavers that are in the intersections of Market & Bank and Market & Pearl. He stated that they could be ready to start that work as soon as Friday but they can wait until next week if the board is more comfortable with that.

**Mrs. Cotner-Bailey** asked if they start on Friday, would it be a mess the whole weekend.

**Mr. Christmas** stated that it is just the two intersections and the intent is to do a quarter of the intersection at a time so that they disrupt the flow of traffic as little as possible.

**Mr. Summers** stated that Farmer's Market is on Saturday so he thinks that Monday would be a better start date.

**Mr. Thompson** agreed and asked that they start on Monday.

**Mr. Christmas** stated that they will notify all adjacent property owners.

#### **OLD BUSINESS:**

##### **1. Street Issues on Beechwood Avenue**

**Mr. Thompson** stated that he looked into the area and there appears to be a van for the daycare located there that is causing the obstruction and he will reach out to the owner of the daycare to see if they can arrange to park on the other side of the street.

**Mrs. Glotzbach** asked about the safety issue of having the kids cross the street.

**Mr. Thompson** stated that might be why they aren't parking on the other side already but he will reach out to see if anything can be done to alleviate the situation.

#### **TABLED ITEMS:**

#### **COMMUNICATIONS - CITY OFFICIALS:**

##### **1. Vicki Glotzbach re: Letter and pictures from Dr. Robert Sisk**

**Mrs. Glotzbach** explained that Dr. Robert Sisk dropped some information by her office requesting posted parking signs to protect the parking for several businesses in the 600 Block of Spring Street. She added that he explained in his letter that parking by tenants and guests at Breakwater has become a problem and is steadily getting worse as more people move in.

**Mrs. Cotner-Bailey** stated that Mr. Gibson also received an email from Dr. Sisk and advised that he will get in touch with him this week or next to discuss his concerns.

##### **2. Vicki Glotzbach re: Banner request on Spring Street for Graceland Baptist**

**Mrs. Glotzbach** explained that Graceland Baptist Church would like to request a banner permit for a banner to be put up today on Spring Street and taken down on April 17<sup>th</sup>. She said that the banner is for another event that they have on Sunday, April 15<sup>th</sup>.

**Mr. Main** said that he already has the banner.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**3. Police Chief Bailey re: Fallen Louisville Police Officer Rodman and Fire Chief Juliot's father's death**

**Police Chief Bailey** stated that today the community is acknowledging the service of fallen LMPD officer Nick Rodman and asked Mr. Nash to direct a moment of silence in his honor.

**Mr. Nash** stated that Fire Chief Juliot's father passed away and asked the board to remember him during the moment of silence as well.

**4. Linda Moeller re: Bank Reconciliation Worksheet for February 2017**

**Mrs. Moeller** presented the Bank Reconciliation Worksheet for February 2017 and asked that it be read into the minutes.

**5. Courtney Lewis re: Special event permit for BYou Fitness**

**Ms. Lewis** explained that they would like to have a wellness fair at Bicentennial Park on May 13<sup>th</sup> from 9:30 a.m. until 2:00 p.m. which includes set up and tear down.

**Mrs. Cotner-Bailey moved to approve, Mr. Thompson second, motion carries.**

**6. Courtney Lewis re: Approval of route for 5Ks**

**Ms. Lewis** presented a proposed route for all 5K events and explained that she sent a list of upcoming events to the chief so that they can assist in traffic control. She stated that they have one this weekend so they will be able to see how well the route works and added that this was the route that least impacted the greenway and grid project.

**Mrs. Cotner-Bailey** asked if they could shift the Scribner and 3<sup>rd</sup> leg down.

**Police Chief Bailey** asked how the route would work out if they departed from the amphitheater and went over the hill on 6<sup>th</sup> to Main.

**Ms. Lewis** stated that the only issue with that is the parking on Main Street and the center divide.

**Mr. Thompson** stated that with it being residential through there they would have to post no parking signs.

**Mr. Nash** asked if she is suggesting this route for all of them.

**Ms. Lewis** explained that she is suggesting that they see how the route goes this weekend and make adjustments from there if they need to.

**Mr. Nash** asked how many they are expecting this year.

**Ally Johnson** stated that they have 90 signed up and they are expecting about 15 more to sign up.

**Ms. Cotner-Bailey** suggested approving this route for this weekend and work to see if there are alternatives in the meantime for the others.

**Police Chief Bailey** stated that he has advised first shift command to be prepared to assist with this.

**Mr. Nash** stated that he wishes that someone would evaluate Water Street closer because he thinks they could go both directions.

**Ms. Lewis** stated that it has been evaluated and it isn't a particularly safe route but they just need to get by with what they have for the events already approved until the greenway is completed.

**Mrs. Cotner-Bailey moved to approve the route for this Saturday , Mr. Thompson second, motion carries.**

**APPOINTMENTS:**

**BIDS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey moved to approve the Regular Meeting Minutes for March 28, 2017, Mr. Thompson second, motion carries.**

**ADJOURN:**

There being no further business before the board, the meeting adjourned at 10:40 a.m.

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Warren V. Nash, President

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Vicki Glotzbach, City Clerk