

**A MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WAS HELD IN ROOM 100 AT NEW ALBANY CITY HALL ON TUESDAY, APRIL 5, 2022 AT 10:00 A.M.**

**PRESENT:** Mickey Thompson, vice president, Cheryl Cotner-Bailey, member and David Brewer, member.

**OTHERS PRESENT:** Police Chief Bailey, Fire Chief Juliot, Fire Marshal Mayfield, Brad Fair, Linda Moeller, Krystina Jarboe, Tonya Fisher, Jessica Campbell, Sidney Main, Phil Aldridge, Larry Summers, Mike Hall, Sean Payne, Bryan Slade and Vicki Glotzbach.

**CALL TO ORDER:**

**Mr. Thompson** called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS:**

**1. Jason M. Copperwaite, Paul Primavera & Associates re: Plat approvals for Bridlewood Subdivision, Sections 2 & 3**

**Mr. Copperwaite** explained that Discovery Developers are working section 1 of the Bridlewood Subdivision which is a single-family neighborhood on Payne Koehler Road and they would like to record plats for section 2 & 3.

**Mrs. Cotner-Bailey** asked if this has been approved through planning and zoning.

**Mr. Copperwaite** replied yes. He passed out copies of the plats for the board to review.

**Mr. Thompson** stated that he talked with Mr. Wood this morning and it sounds like nothing has changed since they were first presented.

**Mr. Summers** reminded the board that these are outside of the city limits but they are in the two-mile fringe so they have to come to this board for approval.

**Mrs. Cotner-Bailey moved to approve both Bridlewood plats for section 2 & 3, Mr. Brewer second, motion carries.**

**2. Dennis Coffman with TRC re: MOT for Vincennes Street Project**

**Mr. Coffman** stated that this is a three phase MOT starting with Vincennes which required a closure on Lopp followed by paving. He added that they would like to start on Monday, weather dependent.

**Mr. Thompson** asked how long the phases are.

**Mr. Coffman** stated that the first phase should take about two weeks, second phase should take a week and two days to mill and surface. He added that they should be finished around the middle of May

**Mr. Thompson** stated that there are some daycares located by the tracks as well as Byrne's Garage and asked if they have been contacted.

**Mr. Coffman** stated that they will all be notified this week and they will accommodate access to them.

**Mr. Thompson** reminded him that they typically ask projects like this to start after 9:00 a.m. to allow for bus drop off and that may help with the daycares as well.

**Police Chief Bailey** asked if there is a possibility that the road will not be opened at night.

**Mr. Coffman** stated that it is possible depending on the utilities.

**Mrs. Cotner-Bailey** asked if it is possible to set out some advance signage to let them know that the area will be closed.

**Mr. Coffman** replied yes and stated that they can put signage out to let them know the closure of Lopp.

**Mr. Thompson** asked if the area they will be working in is too big to plate at night.

**Mr. Coffman** replied yes.

**Mrs. Cotner-Bailey** stated that previously he said that the road would be open at night but now he is saying that it will be closed and asked for clarification.

**Mr. Coffman** stated that they will open it up if they can but they won't know until they pothole and find out what is going on with the utilities. He added that right now they plan to have it open at night but it could be a situation that they have to close it. He stated that he will keep Mr. Thompson updated on what they find.

**Mrs. Cotner-Bailey** stated that the main concerns/stipulations for approving this are making sure there are flaggers present and monitoring the intersection at Charlestown and Vincennes, notification of the residents/businesses and notification to Mr. Thompson or Mr. Summers if the road will be closed overnight.

**Mr. Thompson** asked if he has any contact with the railroad.

**Mr. Coffman** stated that the railroad is telling him that there is no concern on their part because the work is not being done in their right-of-way. He reported that he did let them know they were starting to work close to it.

**Mr. Brewer moved to approve subject to work starting after 9:00 a.m., advanced notification to residents/businesses, advanced signage, flaggers, and notification to Mr. Thompson or Mr. Summers if Lopp will remain closed overnight, Mrs. Cotner-Bailey second, motion carries.**

### **3. Jamie Edlin re: 2 Furniture pods at 316 Woodrow Avenue**

**Not present.**

#### **COMMUNICATIONS – PUBLIC:**

**Wendy McCarty** explained that she serves on a team that is preparing for the second annual Drive for Healthy Homes that takes place on private property. She stated that purpose of this event is to bring awareness about domestic violence and this year they are raising funds for six moms that are dealing with documented domestic violence situations. She explained that she was on a previous agenda to ask for a police escort for her event but was later contacted and told that this wouldn't be possible due to staff shortage. She stated that they have 7 individuals that are planning to attend this event that are victims of active stalking which make it critical for them to have a police presence during their event which is why she would like to personally pay for an off-duty officer if they are willing and allowed to be at the event. She added that Officer Tim Wells escorted the event last year and not only did he help as an escort but he took the time to show some of the children his car and to let them know that he cared and they mattered. She stated that this went a long way in changing the perception that these kids had of the police after living with a father that had been arrested for domestic violence and painted the police in a negative light to his children. She added that this might not be the proper place to ask this but she would also like to see the City of New Albany declare the second week in April Domestic Violence Prevention Week in honor of all the surviving and non-surviving victims in this community.

**Mrs. Cotner-Bailey** asked what the proposed route is.

**Ms. McCarty** stated that they are totally open to ideas and suggestions but it will depend on if they have an escort or not

**Mrs. Cotner-Bailey** asked if she knows how many cars.

**Ms. McCarty** stated that last year they had 14 but they don't know what to expect this year. She stated that they could have a cut off if that is a requirement from the board.

**Police Chief Bailey** asked what the people in the cars will be doing during the parade.

**Ms. McCarty** stated that the vehicles would have signs speaking about domestic violence awareness including contact information. She added that they don't want to drive at a slow speed so a caravan might be a better word for what they want to do.

**Police Chief Bailey** stated that Indiana law allows police escorts for certain events and this would include prohibiting anything from being thrown from the vehicles and prohibiting the use of any sounding device. He stated that staffing is always an issue but what he would propose to the board is to allow him to do his best to staff someone at the event but the officer could be pulled away on a run. He added that he is really hesitant to have an office in the caravan for the same reasons

previously discussed. He stated that they want to help and are thankful for what she is trying to do. He added that he will try to see if Officer Wells can come to the event again if possible.

**Mrs. Cotner-Bailey** stated that they really appreciate what she is doing.

**Ms. McCarty** thanked them for their help and asked if there are any suggestions for their event in the future that would make having an escort more possible.

**Police Chief Bailey** stated that the same problems exist with these types of events because once a police officer takes charge of a line of cars they essentially become responsible for what that line of cars does. He stated that Fire Chief Juliot suggested a really good option and that would be for them to get involved in the Harvest Homecoming Parade. He added that this would be a great way for them to get their message out and have thousands of eyes on their message.

**Ms. McCarty** thanked him for the suggestion and stated that October is Domestic Violence Awareness Month so that would be a great fit.

**Mr. Brewer** asked why they were looking to hold this event in April

**Ms. McCarty** stated that there is a conference at the end of April that they were hoping to raise funds to be able send some of their mother's to and for educational materials.

### **UNFINISHED BUSINESS:**

### **TABLED ITEMS:**

### **COMMUNICATIONS – CITY OFFICIALS:**

#### **1. Mike Hall re: Approval of Fireworks Contract**

**Mr. Hall** presented a contract for the fireworks for their Independence Day Celebration and stated that is similar to what they have approved in the past. He added that the price this year is \$14,600.00 and it is being sponsored again by the Caesars Foundation.

**Mrs. Cotner-Bailey moved to approve the contract, Mr. Thompson second, motion carries.**

#### **2. Krystina Jarboe re: Special Event Permits**

##### **Saturday, April 23 – Kentucky Shakespeare: Julius Caesar**

- Request to use Bicentennial Park (5:30pm to 8:30pm)
- Request to use electric outlet for small portable sound system
- Will pick up any trash leftover from attendees

**Mrs. Cotner-Bailey** asked where they are going to place the stage.

**Ms. Jarboe** stated that it will be in the same place as it is during Light Up.

**Mrs. Cotner-Bailey** asked if they will have anything on the Spring Street side.

**Ms. Jarboe** replied no.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

##### **Saturday, May 14 – NA Parks: Touch-a-Truck**

- Request road closure at 4<sup>th</sup> Street between Spring and Market (8:00am to 1:00pm)
- Request to use NAFD parking lot (8:00am to 1:00pm)
- Request the use of the alleyway next to NAFD
- Request to place 3 porta potties at 4<sup>th</sup> Street/Market
  - Drop off: Friday, May 13
  - Pick up: Monday, May 16
- Request to place City of New Albany pop up tent by NAFD parking lot along 4<sup>th</sup> (see attached)

**Mrs. Cotner-Bailey moved to approve with the stipulation that the porta potties be placed in the parking lot and not in the street, Mr. Brewer second, motion carries.**

##### **Saturday, May 21 – City of New Albany: Neighborhood Beautification Day**

- Request to use City Hall Plaza for start location (6:00am to 1:00pm)
  - Volunteers will check-in, grab coffee/water and a donut before we disperse
  - City Staff will stay onsite at table should someone show up late
- Request to place: pop-up tent, sign-in table, refreshment/snack table, 2 sitting tables, and 15 chairs at foot of plaza (will not actually be on plaza)
- Request trash bins at City Hall Plaza
- Request to use amphitheater restrooms (8:00am to noon)
- Request 2 dumpsters
  - Greenway/amphitheater (see attached map)
  - East Spring Street (see attached map)

**Mrs. Cotner-Bailey** asked if the dumpsters will be removed the day of the event.

**Mr. Main** stated that they try to remove them the day of the event.

**Mrs. Cotner-Bailey** asked for the rain date for the event.

**Ms. Jarboe** stated that it is June 4<sup>th</sup>.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

### **3. Mickey Thompson for CenterPoint Energy re: Right of Way permit on East Main**

**Mr. Thompson** stated that this involves lowering the gas main on East Main Street in advance of the city's Main Street reconstruction project. He explained that the work will be in the Bank and Main Intersection which will require a closure on Bank Street for two days on each side and at the East 3<sup>rd</sup> and 4<sup>th</sup> intersection, which will be handled with flaggers. He added that once they get the materials lined out, he will get a date from them and bring it back to the board.

**Mrs. Cotner-Bailey** asked if the road would be opened at night.

**Mr. Thompson** replied yes.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

### **4. Mickey Thompson for Dave O'Mara re: IN-AWC road permit for 2406/2412 Green Valley Rd**

**Mr. Thompson** stated that this is to retire two services for houses that were demoed.

**Mrs. Cotner-Bailey** asked if they are planning on filing those in.

**Mr. Thompson** said that he will contact them to find out what the holdup is.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

### **5. Mickey Thompson re: Dumpster permit request for 1207 E Elm Street**

**Mr. Thompson** stated that they are requesting the dumpster for one week starting tomorrow and he did do a site visit.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

### **6. Mickey Thompson re: Request by AT&T to do work at 4210 Charlestown Road.**

**Mr. Thompson** stated that they have a damaged piece of equipment in the sidewalk that needs to be repaired as well as running new cable to a pedestal and then on to the customer. He added that all of the work would be underground and out of the roadway.

**Mrs. Cotner-Bailey** asked when they wanted to start the work.

**Mr. Thompson** stated as soon as possible and stated that he will get the dates to them if it is approved.

**Mrs. Cotner-Bailey moved to approve, Mr. Brewer second, motion carries.**

### **7. Mickey Thompson re: Update on Sherman Minton Bridge Project**

**Mr. Thompson** stated that there is a scheduled lane closure tonight in the westbound right lane from 10:00 p.m. until 6:00 a.m. tomorrow so that they can make some pavement repairs.

**APPOINTMENTS:**

**CLAIMS:**

**APPROVAL OF MINUTES:**

**Mrs. Cotner-Bailey** moved to approve the Regular meeting minutes for March 29, 2022 as amended, **Mr. Thompson** second, motion carries.

**ADJOURN:**

**There being no further business before the board, the meeting adjourned at 10:55 a.m.**

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Mickey Thompson, Vice President

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Vicki Glotzbach, City Clerk